Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Rhos Community Centre and online via Zoom on 06 June 2023 at 7:00 pm

Presiding Councillor D Jones

Present Councillors D Atkins, M Spooner, B Williams, A Richards, A Melen (online), L Rees (online)

Apologies Councillors M Hutchings, S Atkins, R Lewis, S Hart, N Jenkins, J Pugh

40 DECLARATIONS OF INTEREST

Cllr J Pugh declared an interest in the 'Unders' as a Member of the Pottery Group. RESOLVED.

41 MINUTES OF THE PREVIOUS MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the AGM held at Alltwen Community Centre on 02 May 2023 be confirmed as a correct record thereof.

An amendment to be made to Monthly Meeting of Council Minutes, Minute 38 Correspondence – Tai Tarian placed the wooden bollards, and they meet with NPTCBC Highway regulations. RESOLVED that the remainder of the minutes be confirmed as a correct record thereof.

42 MATTERS ARISING

Further to Minute 25 AGM Rhos Primary School Governor – Cllr D Atkins suggested that it may be too much work for Cllr D Jones to take on a governor role as well as Chair of the Council. Members agreed. Cllr M Spooner reported that there may be enough Members already on the school governors but if not, it was suggested that Cllr S Hart be offered a role on the governors on behalf of the council. RESOLVED noted.

Further to Minute 32 Matters Arising – Clerk reported that there has been work carried out near the stump sticking out into the road opposite Rhos Meadow garage. Members thought this may be other works and that the stump is still there. RESOLVED that Members take note when next passing.

Further to Minute 32 Matters Arising – Clerk reported that the new Weekend Cleaner has started. All is going well so far. Members were pleased with this news. RESOLVED noted.

Further to Minute 35 Maintenance – Handyperson reported to Clerk that there is some knotweed in Gwynfryn Park. This will need to be treated once exact location is known. RESOLVED noted.

Further to Minute 37 Rhos BMX Track – Clerk reported that M Broome, WWT will come out to have a look at the site again next week to consider drainage and a bike training area. RESOLVED that Clerk let Members know day and time so that they may attend.

Further to minute 39 Any Other Urgent Business – Clerk reported that she has ordered new 'no dogs' signs. RESOLVED noted. Cllr M Spooner reported that Sioned Williams MS' office are looking into regulations for dog access to playing fields. It may be possible to limit access. RESOLVED that Cllr M Spooner keep members updated.

Further to minute 39 Any Other Urgent Business – Cllr M Spooner has arranged for the post box to be reinstated in Gellinudd. Members were pleased with this news. RESOLVED noted.

43 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts approved for payment –

40B-43B)	Staff	Wages, Expenses)	3,062.96
44B	City & County of Swansea	Pension Contributions	937.63
45B	HMRC	Income Tax and NI	398.44
46D	NPTCBC	Alltwen CC: Non-dom Rates	326.00
47D	NPTCBC	Rhos CC: Non-dom Rates	348.00
48B	Total Gas	Alltwen CC: Gas	695.53
49B	British Gas	Rhos CC: Gas	2,267.40
50B	DWP DEP	A. Jenkins	4.43
51D	SSE	Alltwen CC: Electric	975.69
52B	SSE	Rhos CC: Electric	1,020.79
53B	FPS	Rhos CC: Fire extinguisher inspections	54.66
54B	KDY Electrics	Rhos CC: Socket replacement and shutter repairs	85.00
55B	Cotton & Sons	Rhos CC: Cleaning supplies	189.10
56B	Cllr R Lewis	Reimbursement Dram paint	20.00
57B	Hurley & Davies	Alltwen CC: Feasibility Study	2,700.00
58B	Hurley & Davies	Rhos CC: Structural Survey	1,560.00
59B	Lliw Building Supplies		340.92
60B	Wayne Duggan	Rhos PF: Fertiliser & Herbicide	840.00
61B	Fergusons & Peters	Internal Audit Fees	720.00
62B	Workplace Depot.	Rhos CC: Metal Cabinets x 4	1,003.15
63B	Glantawe Landscapes	Concrete bases for picnic benches and recycling bins	780.00

Income:

Alltwen CC	May Hire	£ 638.50
Rhos CC	May Hire	£ 1,312.00
Rhos PF	May Hire	£ 222.00

Transfer: Authority to transfer the sum of £ 18,000.00 from the Council's Business Banking Account to its Current Account was approved.

Cllr D Atkins stated that the British Gas bill was again very high. RESOLVED that Clerk forward bills to Chair and Cllr D Atkins for further investigation.

44 FINANCIAL STATEMENT AND ANNUAL RETURN 2022-23

Clerk reported that Ferguson Peters had completed the internal audit. No issues raised. Clerk presented financial statement, annual return and explanation of variances to council.

Annual Return 2022-23 approved by full council and signed by RFO (Clerk) and Chair. RESOLVED.

45 PLANNING APPLICATIONS

There were no planning applications for consideration. RESOLVED.

46 MAINTENANCE

Clerk reported that the Handyperson is still carrying out playground repairs in preparation for ROSPA inspections. Clerk reported that she had received an email from Lappset Wales offering free surfacing consultations. RESOLVED that Clerk take up the free consultation.

Clerk reported that Handyperson had reported that NPTCBC have been emptying the bins in Rhos Park. This may be at the same time as they cut the grass. RESOLVED noted.

Clerk reported that Handyperson had asked if he can leave areas of wildflowers along the footpaths as long as they are not blocking the path itself. Members were happy to leave the wildflowers as they meet with Council's biodiversity aims. RESOLVED.

Clerk reported that Handyperson reported that a vehicle is blocking the footpath next to 80 Pen yr Alltwen. He also stated that there is some knotweed along the footpath. RESOLVED that Clerk write to NPTCBC to report the knotweed issues. Members stated that there isn't much that can be done about the vehicle as long as the footpath can still be accessed.

47 COMMUNITY CENTRE MANAGEMENT

Rhos Community Centre: Clerk reported that to change the light fittings to LED in Bronwen's room, the main foyer and Bronwen's store cupboard would be £350.00. RESOLVED that Keith, KDY Electrics be instructed to go ahead with changing the light fittings. It was suggested that the main hall lighting could also be changed to LED lighting in the near future. RESOLVED that this matter be reviewed at a later date.

Cllr D Atkins gave his report on the heating and hot water system in the centre. All agreed that his recommendations be accepted and for the project to replace the heating system and water heater go ahead. RESOLVED that Clerk contact Westward Ltd to arrange the works as Council already use the company, have faith in the company and know that they will do a good job.

Alltwen Community Centre: Clerk reported that she now had received 3 quotes for repair and restoration of the hall flooring:

- The Floor Restoration Company – Removing old filler and replacing with new filler, gap filling, repairs of split boards, new section to be placed where the old dividing doors used to be, sanding, sealing and 6 coats of varnish: £3,500.00

- Restore-a-floor - Sanding, sealing plus 3 coats of varnish: £2,904.00

- Dragon Sealants Ltd – Sanding, joint filling with epoxy resin, stain floor and coat with a layer of lacquer: £1,750.00

Members agreed that The Floor Restoration Company be contracted to carry out the works as although more expensive, they will carry out a more intensive restoration that should last a number of years. RESOLVED that Clerk inform companies of Council's decision.

48 COUNCIL HEALTH & SAFETY REQUIREMENTS

Chair apologised for not sending out his notes regarding this matter. He will prepare for the next meeting of Council. RESOLVED noted.

There were no health and safety concerns to report this month. RESOLVED.

49 RHOS FAMILY FUN DAY WITH RHOS FC

Clerk reported that Cllr D Baker had placed a poster for the event on Facebook. The event will be held on Saturday 22nd July 2023. Cllr A Richards asked if the poster would be made bilingual to adhere with Council's Welsh language policy. Clerk confirmed that she will send a translation to Cllr D Baker. RESOLVED noted.

Chair asked if Cllr D Baker could send his proposals to all Members for consideration. RESOLVED noted.

Chair stated that he would be happy to allocate some of his Chair's allowance towards having a live band on the day. Members were happy with this suggestion. RESOLVED noted.

Clerk explained that there may be the need for a Temporary Event Licence from NPTCBC (TEN). She will liaise with Cllr D Baker and P Malough, NPTCBC regarding this. RESOLVED noted.

Cllr A. Richards suggested inviting Menter Iaith Castell-nedd Port Talbot to have a stall or band at the event. RESOLVED that Clerk liaise with MICNPT.

50 COMMUNITY CENTRE MANAGEMENT

Clerk reported that she will have to complete the Special Events forms for NPTCBC for the Alltwen Triangle Christmas event shortly. Members agreed that the event should be held on Monday 4th December 2023. RESOLVED.

Clerk stated that there was no PA on the stage last year. Cllr L Rees offered to bring his PA for use on the stage. RESOLVED noted.

It was suggested that a Santa Tour could be held after the main event. Some Members felt that this may take away from the event as people may not attend the Triangle if Santa is visiting the streets. It was also mentioned that the Young Farmers already carry out a tractor tour. It was suggested that this could be incorporated instead. RESOLVED noted.

Cllr M Spooner suggested getting the small trees for Rhos, Gellinudd, Cilybebyll and Fforest Goch from the Old School nursery again. Members agreed. RESOLVED.

51 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	K Jones, NPTCBC	Liaison Meeting
2	E Stanton, NPTCBC	Mynydd Y Bettws Funding Open
3	J Robinson, NPTCBC	Armed Forces Day
4	NPT Pride	Pride weekend 30th June – 2nd July

1 K Jones asked for suggestions for partnership working between Community Councils and NPTCBC. It was suggested that Public Transport and promoting the Welsh Language could be raised. It was suggested that Welsh Language events could be held in the Community Centres. RESOLVED noted.

2 RESOLVED that Clerk contact E Stanton to ask if funds could be awarded towards the Unders project in Alltwen Community Centre or upgrading the boiler.

3 Members were not available to attend the event. RESOLVED that Clerk send apologies.

4 It was suggested that flagpoles could be looked at for next year. It was agreed that it was too short notice to arrange something for this year. RESOLVED noted.

52 ANY OTHER URGENT BUSINESS

Cllr M Spooner stated that 2 replacement benches have now been installed, one in Cilybebyll and one in Rhos. RESOLVED noted.

Cllr A Melen asked if the burnt-out bin in Gwynfryn Park will be replaced. Members agreed that the bin be replaced. RESOLVED that Clerk order bin.

Cllr A Melen reported that local Alltwen actor Gareth Bale is to play his uncle, Geraint Bale in the 'Steeltown Murders' programme on TV this week. RESOLVED noted.

Cllr B Williams suggested that Handyperson meet him to have a look at the area for a water butt at the Ashes, Alltwen. RESOLVED that Clerk liaise.

It was suggested that due to the poor connection with regards to Members attending online meetings that a broadband connection be considered for both Community Centres. This would be beneficial to centre users as well as council. RESOLVED that Clerk look into this. Chair stated that there may be some funding available from Welsh Government towards video conferencing systems and installation of broadband. RESOLVED that Clerk liaise with One Voice Wales regarding this matter.

Chair thanked all for attending. The meeting finished at 8:30pm.

Signed Dated 11 July 2023