Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held in Rhos Community Centre and online via Zoom on 01 November 2022 at 7:00 pm

Presiding Councillor D Jones

Present Councillors S Hart, M Hutchings, R Lewis, A Melen (online)

Apologies Councillors D Baker, L Rees, B Williams, M Spooner, N Jenkins, D Atkins, S Atkins, J Todd

95 DECLARATIONS OF INTEREST

There were no declarations of interest. RESOLVED.

96 MINUTES OF THE PREVIOUS MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum held at Alltwen Community Centre and online on 04 October 2022 be confirmed as a correct record thereof. Cllr A Melen asked to amend Minute no 94 of the Monthly Meeting of Council Minutes to state, “Cllr A Melen thought the books may fall from the shelf which could be hazardous”. RESOLVED that the remainder of the Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online on 04 October 2022 be confirmed as a correct record thereof.

97 MATTERS ARISING

Further to Minute 85 Councillor Resignation – Clerk confirmed that she has advertised the vacancy. Closing date for applications will be 30th November 2022. RESOLVED noted.

Further to Minute 86 Matters Arising – Clerk reported that she has ordered the recycling bins and picnic bench. Someone will need to pick up the picnic benches from Abernant once they are ready. Clerk suggested asking Andrew, Glantawe Landscapes to help with this. RESOLVED noted.

Further to Minute 86 Matters Arising – Clerk reported that she will further liaise with D Thomas regarding the defibrillator for Brynmorgrug. She reported that the defibrillator cabinet outside Rhos Community Centre was broken. Members agreed that a replacement be purchased as soon as possible. RESOLVED noted. It was suggested that the location of all council defibrillators be placed on the council website and Facebook. RESOLVED noted.

Further to Minute 91 Financial Assistance Applications – Clerk reported that Rhos Bowls Club have now submitted their completed paper application form. RESOLVED that Financial Assistance payment now be processed.

Further to Minute 94 Any Other Urgent Business – Cllr R Lewis asked if there had been any progress regarding the parking issues on matchdays at Rhos Park as he believes it is a matter for council to sort out. He suggested that Rhos FC be encouraged to carpool to the park to allow parking for other park users. Cllr R Lewis also suggested that maybe a minibus could be used by Rhos FC to pick up their players on a match day – this of course would be a cost to the club. Cllr S Hart suggested approaching Rhos Primary School to see if they would be willing to open their school yard for parking on match days. She stated that this would be a good way of getting the school more involved in helping out in the community. RESOLVED that Clerk liaise with Rhos FC and Rhos Primary School.

Further to Minute 94 Any Other Urgent Business – Clerk reported that Alltwen Caretaker suggested taking down the shelf in the Committee Room. Chair asked what would happen to the books. It was suggested that a free-standing bookshelf be placed in the room instead. RESOLVED that Clerk look for a second-hand bookshelf.

Further to Minute 94 Any Other Urgent Business – Clerk reported that the company she was liaising with online regarding the plaques are being very non-committal. She suggested that she visit Dorian Heel Bar in Swansea to get them made there instead. Members agreed. RESOLVED noted.

98 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts approved for payment –

133B	Rhos Bowls Club	Section 137 donation	250.00
134B-137B)	Staff	Wages, Expenses)	2,922.43
138B	City & County of Swansea	Pension Contributions	931.04
139B	HMRC	Income Tax and NI	345.28
140D	NPTCBC	Alltwen CC: Non-dom Rates	342.00
141D	NPTCBC	Rhos CC: Non-dom Rates	380.00
142B	Avanti Gas	Rhos CC: Gas	603.70
143B	Total Gas	Alltwen CC: Gas	111.78
144B	One Voice Wales	New Councillor Training	70.00
145B	Wayne Duggan	Rhos PF: Pitch Fertiliser	490.00
146B	NPTCBC	Elections Admin Fees	225.00
147B	Cotton & Sons	Alltwen CC: Cleaning Supplies	133.37
148D	Dwr Cymru	Alltwen CC: Water	127.10
149D	Dwr Cymru	Rhos CC: Water	129.84
150B	DWP DEP	A. Jenkins	6.16
151B	Second Life Products Wales	2 Picnic Benches (Gwynfryn & Lon Tanyrallt Parks	1,296.00
152B	Westward	Rhos CC: Boiler maintenance	90.00

Income:

Alltwen CC	October Hire	£ 529.00
Rhos CC	October Hire	£ 1,085.00

Transfer: Authority to transfer the sum of £ 8,000.00 from the Council's Business Banking Account to its Current Account was requested and approved. RESOLVED.

Clerk reported that she will arrange a Finance and Development Committee Meeting for the end of November. RESOLVED noted.

99 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

P2022/0830	Development of single storey rear extension, two storey rear extension, first floor extension above existing extension and porch extension. Development of a raised patio within the rear garden, and external alterations to dwelling.	48 Derwen Road, Alltwen SA8 3AU

RESOLVED that Clerk forward decisions to NPT CBC.

100 MAINTENANCE

Lon Tanyrallt Park: Handyperson reported that local youths are consistently taking down the Hares fencing around the see-saw in the park. He replaces it almost daily. Handyperson is hoping to get the spring sorted over the next week but it is a 2 person job so he will ask Andrew for help with this. RESOLVED noted.

The Ability Swing will be installed w/c 14th November 2022. Members were pleased with this news. RESOLVED noted.

101 COMMUNITY CENTRE MANAGEMENT

Rhos Community Centre: Clerk reported that Caretaker had requested that the sink in Bronwen's room be changed as she cannot get it perfectly clean. There has been gloss paint poured down the sink. She also requested an additional kettle for Bronwen's room as she explained that when both rooms are in use, the kitchen can sometimes get over-full. If there were tea and coffee making facilities in Bronwen's room, then this problem would be easily overcome. Members inspected the sink and did not see the need to replace it. They suggested trying a stainless-steel cleaner to remove the remnants of the gloss. RESOLVED that kettle be purchased for the room.

Clerk reported that the new fire doors will be installed next week. RESOLVED noted.

Alltwen Community Centre: Clerk reported that the Caretaker had suggested creating storage space instead of making a new room at Alltwen Community Centre. Members stated that the new room had already been agreed and that it should go ahead but that the electrics need to be moved before the partition is built. RESOLVED that Clerk instruct electrician to move light switches.

102 ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND CHRISTMAS EVENTS 2022

Remembrance Sunday: Clerk reported that she is yet to hear if there will be a service at St Peter's Church, Pontardawe. She will let Vice-chair know as soon as she gets confirmation. RESOLVED noted.

Clerk reported that she has ordered 2 wreaths (one for Pontardawe and one for Alltwen Triangle). She will make centrepieces and once ready, Vice-Chair will collect. RESOLVED noted.

Clerk reported that she has emailed Alltwen Primary School asking for two pupils to be present for the laying of the wreath at Alltwen Triangle. Cllr A Melen stated that the pupils will not need to be at the Triangle until 11:45am, as the ceremony in Pontardawe usually lasts half an hour, so Vice-chair will need time to get up to the Triangle. Vice-chair suggested that the pupils could do a reading at Alltwen Triangle, or a poem and then lay the wreath. All agreed that this was a good idea. RESOLVED noted.

It was suggested that Clerk make sure parents of the children are happy to have their photos placed on Facebook and council website as photos will be taken at the Triangle. RESOLVED that Clerk liaise with school.

Alltwen Christmas Event: Clerk reported that she liaised with the Clerk of Pontardawe Town Council and they do not have transport for Santa. She passed on Santa's number to Clerk to see if he will be available on 5th December – Clerk will phone him. Members agreed that Clerk should book Andrew's sleigh (Glantawe Landscapes) for the event. It was agreed that Santa should come down Alltwen Hill in the sleigh, walk over to the stage to announce the light switch-on and then leave on the sleigh. RESOLVED noted.

Vice-chair stated that it may be good to purchase a new Santa outfit for Santa. Clerk will speak to Santa in the first instance to see if he needs a new outfit and if so, she will order one. RESOLVED noted.

Vice-chair asked if Santa needs to be DBS checked. Cllrs M Hutchings and S Hart did not think there would be a need for this as Santa will not be left alone with any of the children and they wouldn't be having one-on-one time with him i.e. they won't be sitting on his knee. Clerk will check with Santa if he is DBS checked. RESOLVED noted.

Clerk reported that she still hasn't managed to find a second first aider for the event. She suggested advertising for a volunteer on Facebook. All agreed that this be actioned in the first instance and if all else fails, then St Johns Ambulance be booked for the event. RESOLVED noted.

Clerk reported that she has booked the stage with Pontardawe Chamber of Trade. Vice-chair stated that it will be important to check that there is electricity available for the stage. Clerk will check this. RESOLVED noted.

Clerk reported that she has booked Cwmtawe Brass Band and Dramatic Performance Academy will also provide a performance on the night. Members were pleased with this. RESOLVED noted.

Vice-chair asked if chairs could be borrowed from the church as in previous years. Also, will the church be doing a hot dog stand. RESOLVED that Clerk liaise with M Bubb regarding these matters.

Clerk reported that NPTCBC need a traffic management plan and a company to carry out the road closure. She has received a quote from Amberon of £410.65 + VAT. Members agreed that although this would be an additional expense, NPTCBC approval of the event was vital and thus Amberon should be instructed to carry out the works as advised. RESOLVED that Clerk liaise with Amberon.

RESOLVED that Clerk email Members with details of time to meet on the night etc.

103 RHOS PARK BMX TRACK

Clerk reported that the plans had still not come through from West Wales Trails. Members were disappointed with this news. RESOLVED that Clerk forward plans to Members once they are received and this agenda item be postponed until the December meeting.

104 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	T Drewson, Dramatic Performance	Thanks for donation
2	P Hinder, NPTCBC	Updates on projects
3	Amberon	Quote for traffic management plan and road closure
4	S Page, NHS Wales	Response re: Pontardawe Pharmacies
5	C Jones, Alltwen RFC	Thanks for donation
6	Cllr N Jenkins	Tai Tarian Community Challenge

2 Clerk reported that P Hinder had advised that the Section 106 funds cannot be used to create a paved area outside Rhos Pavilion. Members were disappointed with this news. RESOLVED.
3 Quote accepted and approved. RESOLVED.
4 Members were disappointed with response. Cllr A Melen stated that lots of people are discussing this currently on Facebook. Cllr R Lewis suggested contacting the ombudsman. Cllr S Hart suggested holding a meeting with the Superintendents of Well and Lloyds Pharmacies to discuss this matter further. Vice-chair suggested that individuals will need to complain to the pharmacies directly. RESOLVED that a meeting be arranged with the pharmacies in the first instance.
6 Members suggested applying to the fund to help with building the partition wall in Alltwen Community Centre. RESOLVED noted.

105 ANY OTHER URGENT BUSINESS

Cllr R Lewis suggested that once Rhos FC's new container is put in place within the park, that it should be placed off the floor (on legs or a base) as the wet grass and soil could be the reason why the previous container deteriorated so much. RESOLVED that Clerk discuss this with Cllr D Baker.

Cllr R Lewis asked if Clerk could obtain NPTCBC's Environmental Statement and Climate Control Statement for him. RESOLVED that Clerk contact NPTCBC.

Cllr R Lewis asked if Clerk could write to Sioned Williams MS to ask if improvement of patient care was included in the new pay deal offered to GPs. RESOLVED noted.

Clerk reported that under the new Welsh Government legislation, she will have to produce an Annual Report for 2021-22 as well as 2022-23. She has received an example report from One Voice Wales so that she knows what to include in the report. Clerk will need DTP software to create the reports. She costed Canva, £99 per year; Adobe InDesign £198 per year; Affinity Publisher £47.99 (one-off payment). Clerk has ordered Affinity Publisher as it was best value for money. Members agreed that Clerk be reimbursed for this expense. RESOLVED noted.

Clerk reported that under the new Welsh Government legislation, she will have to produce a training program for each Councillor. Training can be carried out online with One Voice Wales. Vice-chair explained that during the One Voice Wales area committee meeting, this matter was discussed. He explained that Clerk would need to identify areas where training is needed for each Member and then advise the Member to carry out the training. If Members refuse to carry out the training, there is nothing that Clerk can do about this. RESOLVED noted.

Chair thanked all for attending. The meeting finished at 8:50pm.

Signed Dated 06 December 2022