Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Finance and Development Committee Meeting held Remotely via *Zoom*, on Monday 28 November 2022 at 6:30 pm

Presiding Councillor L Rees

Present Councillors D Jones, M Spooner, A Melen, D Atkins, M Hutchings

Apologies Councillors S Atkins

106 DECLARATIONS OF INTEREST

None. RESOLVED.

107 2022-23 BUDGET MONITORING REPORT

Clerk presented a budget monitoring spreadsheet indicating income and expenditure to 30 September 2022 and estimated outturn to the end of the financial year. Clerk explained that spending had remained within budget for the most part, but projections show a total overspend of approx. £11,775.00. This is due to the Rhos Playing Fields Sand-banding. Council reserves were used towards the cost of this. RESOLVED noted.

RESOLVED that the 2022-23 Budget Monitoring report be accepted.

108 CAPITAL PROJECTS 2023-24

Members discussed the following potential projects and approx. costs were discussed:

Rhos BMX Track: New tarmac corners and raised course by West Wales Trails:	**£25,000.00**
New roof for Rhos CC:	**£25,000.00**
Interpretation Boards Alltwen Triangle:	**£2,000.00**
New footpath maps (with design):	**£3,000.00**
General Playground Repair Works:	**£3,500.00**
Meeting Room at Alltwen CC: (Door, new tables, painting, screen etc)	**£3,500.00**
'Unders' Alltwen CC:	**£7,750.00???**

All agreed that projects in Rhos Park could be funded by Section106 funding (dependent on S106 wording). RESOLVED.

Members agreed that room alteration and electrical works at Alltwen Community Centre would be funded by council. RESOLVED.

It was stated that the creation of Interpretation boards and new footpaths maps would be a time-consuming project and could be completed over the duration of the year. Cllr D Jones suggested getting in touch with Cwmtwrch Historical Society for advice on this. This could be partially funded by next round of Mynydd Y Betws Wind Farm Grant. RESOLVED noted.

Members agreed that the 'Unders' project cost would be dependent on contribution by groups. They may receive grants. Biggest cost would be blocking up the arches and installing electrics. No toilets needed as main toilets could be used. One sink with cold water tap would be needed for Pottery Club (plumbing needed for this). Kickboxing Club have said they will pay for all their own works and pay £150 per month rent to council for sole use of their room. NPTCBC Planning application would be at 50% reduced fee for Community Council. Council have option to apply for National Lottery Community Fund for up to £10,000 of additional funding if necessary. RESOLVED noted.

109 CHARGES AT COUNCIL FACILITIES 2023-24

Members reviewed potential hire charge increases proposed in July 2022 and September 2022. RESOLVED.

RESOLVED that charges be set as follows:

Alltwen Community Centre

	Community	**Commercial**
Main Hall	£10 per hour + £5 per hour thereafter	£15 per hour (20% discount for regular hirers)
Committee Room	£5 per hour + £2.50 per hour thereafter	£10 per hour (20% discount for regular hirers)
New Meeting Room	Charges were not set.	To be reviewed once room is completed.
Children's Parties	£40 + £20 refundable deposit	
Evening Parties	£60 + £20 refundable deposit	

Rhos Community Centre

	Community	**Commercial**
Main Hall	£10 per hour + £5 per hour thereafter	£15 per hour (20% discount for regular hirers)
Bronwen's Room	£5 per hour + £2.50 per hour thereafter	£10 per hour (20% discount for regular hirers)
Children's Parties	£40 + £20 refundable deposit	
Evening Parties	£60 + £20 refundable deposit	

RESOLVED that Rhos Playing Fields charges for 2023-24 be discussed in the next meeting of the Finance & Development Committee. Cllr M Spooner suggested that Cllr D Baker be involved in this and send timetables for usage

(including training sessions and use of showers) to Clerk before the meeting. RESOLVED noted.

110 BUDGET ESTIMATES AND PRECEPT FOR 2023-24

The Clerk reported on the 2023-24 budget estimates, based on the anticipated expenditure and income in 2022-23. Expenditure was considered.

Members suggested that budget for utility bills should be increased as costs are likely to be higher than initially budgeted for by Clerk. RESOLVED that utility bill budgets be set as below:

Rhos CC Gas:	£9,000
Rhos CC Electric:	£4,000
Alltwen CC Gas:	£3,500
Alltwen CC Electric:	£3,000

Cllr D Atkins suggested that insulation and solar panels be considered for both community centres to lessen the utility bill costs for the future. RESOLVED noted.

Further RESOLVED that budget for Financial Assistance Grants remain at £3,000.

Clerk reported that expected reserves at the end of year, based on her projection for 2022-23, (i.e. approx. £66,783.00 expenditure in second half of year) would be approx. £38,853.00. If precept for 2023-24 remains at £100,000.00 and budget is £123,425.00, then council reserves on 30th March 2024 would be approx. £15,428.00.

It is recommended that council reserves cover 3 – 6 months council running costs. This means that the least council should ideally have in reserves is £30,856.25 (based on £125,425.00 budget).

Clerk presented Precept options sheet and explained the Council Tax Base for 2022-23 as 2023-24 figures had not yet been received. Expenditure options, precept options, council reserves and the implications for Council Tax were considered. Clerk/RFO recommended that precept for 2023-24 be set at £110,000.00 as this would leave approx. £25,428.00 in reserves and would not be a large increase in a band D property (approx. £5). There would be a shortfall of £5,428.25 in recommended reserves. Members suggested that Precept be set at £115,000.00 in order to cover the majority of the shortfall. This would mean that based on last year's figures, each band D property would see an increase of £7.50 per year on their community council charge. This was deemed to be an affordable increase over the year equal to 62.5p per month.

RESOLVED that Council be recommended to:

1. Agree the Clerk's report on estimates for 2023-24.
2. Levy a Precept in the sum of £115,000.00 for the financial year 2023-24.

The meeting ended at 9:15pm.

Signed Dated 06 December 2022