Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Rhos Community Centre and online via Zoom on Tuesday 4th November 2025 at 7.00 pm.

Presiding Councillor B Woolford

Present Councillors D Atkins, I Humphreys, S Hart, G Williams**,** D Baker, A Melen (online)**,** N Jenkins (online), S Atkins (online), D Jones (online)

N Parr-Williams (Clerk to Community Council)

90 APOLOGIES: Councillors B Williams, R Phillips, S Atkins. RESOLVED.

91 DECLARATIONS OF INTEREST

Cllr D Baker declared an interest in item 3 Rhos FC Lease as Member of Rhos FC. RESOLVED.

92 RHOS FC LEASE OF PLAYING FIELDS

S Cotton and Rhos FC Solicitor were present. S Cotton emphasised the point that as this will be a long-term lease, it is important to get the wording correct. Members agreed. He went on to explain that this lease would enable the club to apply for financial assistance and grants from various sources, and the club are very grateful that the majority of Council Members support this action. RESOLVED noted.

Solicitor explained that there would be a Company Limited by Guarantee set up. He explained that this is the closest thing to a charity that can be set up, without actually being a charity. It will be a not-for-profit entity of its own and Members of the company will not make a profit from the company. Any surplus funds will be reinvested into the company. Therefore, the Community Council and Company would be the entities dealing with each other. There would be a 'wrap up clause' so that if the company went bust for any reason, the assets would be transferred to Rhos FC and/or any other relevant football clubs. The company will be registered with Companies House and company information will be shared to the Community Council. Members thanked the Solicitor for his explanation. RESOLVED noted.

Cllr S Atkins suggested that before setting up this company, that a Community Interest Company (CIC) be investigated as well as it may be more suitable than a Company Limited by Guarantee. Cllr D Baker will look into this. RESOLVED noted.

Cllr D Atkins stated that in principle, this needs to happen and that a legal entity or CIC would be suitable. He stated that it is important to protect everyone's interest in this. He suggested that a 'brake out clause' needs to be added and he suggested that the Pavilion lease be amalgamated into the new lease. Members thought this was a good idea. RESOLVED noted.

Some Members asked with regards to the availability of the pitches for other activities by other organisations, Rhos FC will consider every request as they come in. The pitches will be predominantly for football but will remain open to the public at times when no football is being played as it is still a public field. It was suggested that notices be published to state when the pitches are being used. If pitch-sharing was requested, this would have to be considered by

both Rhos FC and the Community Council. Cllr S Atkins stated that sub-letting clauses were usually standard practice in these matters. RESOLVED noted.

Cllr A Melen asked what would happen with the Air Ambulance. Vice-chair confirmed that the Air Ambulance will still be able to land on the playing fields as they are allowed to land anywhere. RESOLVED noted.

RESOLVED that Clerk amend the draft lease to state £10 million Public Liability and not indemnity. Other additions also to be added and a further draft be presented to Council and Rhos FC.

93 MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 7th OCTOBER 2025

RESOLVED that the minutes of the Monthly Meeting of Council held on Tuesday 4th October 2025 were confirmed as a correct record thereof.

94 MATTERS ARISING

Further to minute 82 Matters Arising – Cllr B Woolford will provide an update from NPTCBC regarding land valuation in due course. RESOLVED noted.

Further to minute 82 Matters Arising – Clerk reported that the NPTCBC Small Playground Improvement Grant has awarded Council with £7,080.00. Clerk explained that approx. £2,000 will need to go towards the projects. Members were pleased with this news and RESOLVED to go ahead with the sensory bridge at Lon Tanyrallt and the swing at Brynmorgrug. Cllr S Hart asked with regards to the surfacing at Brynmorgrug. Clerk explained that she had received a quote of approx. £20,000 for resurfacing. Members agreed to patch fix for now. Vice-chair stated that he may be able to ask P Hinder for some funding advice on this matter. RESOLVED noted.

Further to minute 82 Matters Arising, Clerk reported that the broadband has again been fixed by Fast WiFi Wales and is now working. RESOLVED noted.

Further to minute 82 Matters Arising – Cllr N Jenkins reported that one of the Alltwen signs has been installed. NPTCBC will fit the other in due course. RESOLVED noted.

Further to minute 82 Matters Arising – Vice-chair reported that the notice board should be delivered mid-November. RESOLVED noted.

Further to minute 82 Matters Arising – Clerk reported that PCSO Collins will have a word with the vehicle owners regarding the parking at Alltwen CC. RESOLVED noted.

Further to minute 89 Any Other Urgent Business – Clerk reported that Members need to be at the War Memorial in Pontardawe by 10:00am on Sunday for the Wreath laying. RESOLVED noted. Cllr A Melen reported that she had phoned Alltwen Primary to explain that there would be no wreath at Alltwen this year. Cllr N Jenkins stated that if the Head Boy and Girl of the school want to lay the wreath on behalf of Cilybebyll Community Council in Pontardawe this year, then they are welcome to do so. Members agreed. RESOLVED noted.

95 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

162B-166B)	Staff	Wages, Expenses)	3,742.61
167B	City & County of Swansea	Pension Contributions	865.34
168B	HMRC	Income Tax and NI	457.85
169D	NPTCBC	Alltwen CC: Non dom Rates	346.00
170D	NPTCBC	Rhos CC: Non dom Rates	369.00
171B	Total Gas	Alltwen CC: Gas	352.39
172B	British Gas	Rhos CC: Gas	0.00*
173B	BT Broadband	Alltwen CC: Broadband	0.00*
174D	EE	Rhos CC: Broadband	49.58
175D	3 Mobile	Staff mobiles	28.80
176D	Lloyds Bank	Service Charges	4.25
177B	Amazon Business	Portable PA Speaker & mic	163.18
178B	Llais	Financial Assistance	200.00
179B	Eisteddfod Cwmtawe	Financial Assistance	250.00
180B	Alltwen Heels WI	Financial Assistance	150.00
181B	Rhos Community Garden	Financial Assistance	450.00**
182B	Urdd Gobaith Cymru	Financial Assistance	100.00
183B	Westward Ltd	Rhos CC: Leaking boiler	145.80
184B	Glantawe Landscapes Ltd	Rhos Park tree works	1,194.00
185B	NPTCBC	Rhos CC: Trade Waste	542.88
186B	Cllr B Williams	Chair's Allowance	400.00

Income:	Rhos CC	October Hire	£ 1,336.50
	Alltwen CC	August & September Hire	£ 495.00

Transfer: Authority to transfer the sum of £10,000.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved. RESOLVED.

Members discussed the low income for Alltwen Community Centre. Parking was highlighted as a problem. Cllr I Humphreys asked if some of the stone walls surrounding the building could come down to make it more accessible. Cllr D Atkins suggested that NPTCBC may be able to give some advice regarding access to the building. It was suggested that some advice be sought with regards to the possible future of the building e.g. leasing all or part of it. RESOLVED that this matter be revisited at a later date.

Cllr D Atkins suggested the possibility of moving banks due to the recent issues with Lloyds Bank. Cllr D Baker suggested Monzo or Starling online banks. Cllr D Atkins suggested HSBC or NatWest. Cllr I Humphreys agreed to become a signatory on the Lloyds Account for the time being whilst other options are looked into and considered. RESOLVED noted.

96 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2025/0679	Proposed single storey rear infill extension.	18 Primrose Lane SA8 3ES
P2025/0705	Proposed part two storey part single storey rear extension, rear raised patio with associated access steps and balustrade.	83 Neath Road Rhos SA8 3EH
P2025/0707	Proposed Lawful Development Certificate - Single storey rear extension.	23 Ashwood Drive Gellinudd SA8 3HL
P2025/0684	Certificate of lawful development (proposed) for the use of a single room within the existing dwelling as a hairdresser/beauty salon for a maximum of 1 client a day, 5 days a week.	21 Bryn Llewelyn Alltwen SA8 3BR
P2025/0695	Rear single storey extension with a glass lantern.	9 Cwm Nant Llwyd Road Gellinudd SA8 3DT
P2025/0671	Installation of a containerised biomass system consisting of a timber clad container cabin housing a biomass boiler, associated water tank and wood chip store.	Plas Farm Bwthyn Y Saer Lane From Church Road To Plas Farm Rhos SA8 3JQ
P2025/0744	Proposed two storey side extension with link bridge at first floor, in addition to a rear dormer extension.	29 Bryn Llewelyn Alltwen SA8 3BR
P2025/0031	Regularisation of unauthorised works to repair and restore existing farmhouse including new natural slate roof coverings, replacement of pvc fascias, barges and verge details with traditional timber details and cast iron rainwater goods, traditional windows and doors, repairs to oak and stone flooring (part retrospective). Amended description removing proposed extension	Cefn Celfi Farmhouse, Cefn Celfi Farm Lane From Neath Road To Cefn Celfi Farm, Rhos SA8 3EY

97 MAINTENANCE AND HEALTH AND SAFETY

Shutters at Rhos CC -
Clerk reported that the shutters will be serviced in the upcoming weeks. RESOLVED noted.

Gwyfryn Park Tree Works -
Clerk reported that she has so far received 2 quotes for crowning and trimming 3 oaks at the park:
Glantawe Landscapes, £1,000 + VAT
Our Tree Company, £1,100 (no VAT)
RESOLVED that a third quote be sought.

98 COMMUNITY CENTRE MANAGEMENT

Rhos CC -
Clerk reported that Handyperson is glossing the skirtings at the moment. Cllr S Hart stated that the painting done by James Bayliss's team was not very good. They did not remove the blue tack stains, and she suggested it needs another coat. RESOLVED that Clerk liaise with James Bayliss.

Cllr D Baker reported that the CCTV cameras will cost approx. £1,100. He suggested using hard-wired cameras via ethernet cable. Members happy to go ahead. RESOLVED noted.

Rhos Park Overflow Car Park -
Vice-chair stated that P Hinder may be able to help find a grant to surface the parking area. RESOLVED noted.

99 CHRISTMAS 2025

Alltwen event:
Clerk reported that all has been arranged. She suggested that Members who are volunteering during the event meet at 5:30pm at Alltwen Triangle. Santa will need to be at Rhos CC by 6pm. Sleigh will leave Rhos CC and get to Alltwen Triangle by approx. 6:15pm. Santa will give out chocolates on arrival. Tree to be blessed by NPTCBC Mayor at 6:30pm and countdown to begin. Centregreat will then switch on the lights. RESOLVED noted.

Rhos event:
Vice-chair asked if tree could be in Rhos by 1st December. RESOLVED that Clerk arrange with A Jenkins. Vice-chair stated that he has sorted out the power supply issue for the lighting. There will be 2 large batteries in a steel box that will power the lights. The Brownies have agreed to decorate the tree. Vice-chair suggested that the lights go on, on 7th December which will be the same night as the tractor run. Cotton family will provide food at The Smiths. Members were pleased with these plans. Vice-chair asked if a vat of hot chocolate could be provided for the Brownies at Rhos CC. RESOLVED noted.

100 CORRESPONDENCE

1. Onllwyn Community Council – confirmation of training – 27th January 2026. Handyperson stated that he is grateful for the opportunity to complete the training course. RESOLVED noted.
2. NPTCBC – Playground small grants approval notice. RESOLVED noted.
3. NPTCBC - 5 year legal agreement for Christmas lighting. Vice-chair signed on behalf of Chair. RESOLVED.
4. NPTCBC – request for Rhos CC hire for 7th May elections. Request approved. RESOLVED.
5. The Smiths - AED Training on Thursday evening. Vice-chair stated that there will be 2 new defibrillators in Delffordd.

Vice-chair thanked all for attending. The meeting finished at 8:40 pm.

Signed Dated Tuesday 2nd December 2025