Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online via Zoom on Tuesday 5th May 2026 at 7.00 pm.

Presiding Councillor B Woolford

Present Councillors: Councillors R Lewis, D Baker, I Humphreys, M Hutchings, N Jenkins, S Hart, G Williams, A Melen (online)

B Williams (guest), N Parr-Williams (Clerk to Council)

28 APOLOGIES: Councillors, S Atkins, D Atkins, D Jones. RESOLVED.

29 DECLARATIONS OF INTEREST
There were no declarations of interest. RESOLVED.

30 MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 6th APRIL 2026
Amendment to attendees – S Hart and A Melen were present. RESOLVED that the remainder of the minutes of the Monthly Meeting of Council held on Tuesday 6th April 2026 were confirmed as a correct record thereof.

31 MATTERS ARISING
Further to minute 6 Matters Arising – Clerk has made some amendments to the new draft lease. She will forward to Vice-chair, Cllr D Baker and S Cotton in due course. RESOLVED noted.

Further to minute 6 Matters Arising – Cllr N Jenkins suggested sending over the information Clerk has about the land to her so that NPTCBC can take a look at it. RESOLVED noted.

Further to minute 6 Matters Arising – Clerk reported that D Williams, Kompan is currently off-sick. He will send over the quote for Brynmorgrug Play Area as soon as possible. £50,000 funding possible. RESOLVED noted. It was suggested that the two gym pieces of equipment from Brynmorgrug be moved to Rhos Park. RESOLVED noted. It was suggested that the old slide be offered to Alltwen Primary School. RESOLVED noted.

Further to minute 6 Matters Arising – Chair reported at least half of the £25,000 Members Fund needs to be put towards the Rhos Park project in order to access the £50,000 funding.This means that the pavilion Coffee Shop project and car park surfacing project need to be amalgamated into one large project. Project cost likely to be in the region of £85,000. RESOLVED noted. Cllr D Baker asked if the gates in the car park are needed. Members thought these may be moved to a different area or site. RESOLVED that this be looked at in a future Council meeting.

Further to minute 6 Matters Arising – Chair suggested a September opening ceremony with a pupils' assembly at Alltwen Primary School for the Blue plaque. Dignitaries can be invited. The plaque will be mounted outside of the school gates but for the unveiling will be temporarily put onto a display board. It was suggested that the author of a book on David Thomas be invited to the opening ceremony as well. Cllr N Jenkins stated that the Powys History Society have

lots of information on David 'Papa' Thomas. A mock-up of the design will be provided before the plaque is made. Cllr A Melen asked if the opening ceremony could be held in the afternoon so that she may attend. Chair stated that this will be dependent on the school and dignitaries. RESOLVED noted.

Further to minute 6 Matters Arising – Clerk reported that she is awaiting outcome for funding application for video conferencing equipment for Rhos CC. RESOLVED noted.

Further to minute 6 Matters Arising – Clerk reported that she is currently backing up the information on the website in order to move hosting provider. RESOLVED noted.

Further to minute 11 Financial Assistance Applications – Clerk reported that One Voice Wales have sent guidance regarding providing grants to schools. She will review the guidance. RESOLVED noted.

Further to minute 13 Any Other Urgent Business – Chair reported that the planters had been completed at the junction of Neath Road and Plas Road. Brownies have planted flowers and the planters look lovely. Members were pleased with this news. RESOLVED noted.

32 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

19B-23B)	Staff	Wages, Expenses)	3,904.23
24B	City & County of Swansea	Pension Contributions	638.46
25B	HMRC	Income Tax and NI	477.25
26D	NPTCBC	Alltwen CC: Non-dom Rates	371.00
27D	NPTCBC	Rhos CC: Non-dom Rates	380.00
28B	Total Gas	Alltwen CC: Gas	534.76
29B	British Gas	Rhos CC: Gas	0.00*
30B	BT Broadband	Alltwen CC: Broadband	271.12**
31D	EE	Rhos CC: Broadband	53.20
32D	3 Mobile	Staff mobiles	30.10
33D	Lloyds Bank	Service Charges	4.25
34-35B	Councillors	Member Remuneration 2024-25	312.00
36B	SSE	Rhos CC: Electric	861.34
37B	Cllr D Baker	Rhos Park CCTV Reimbursement	1,493.91
38B	NPTCBC	Alltwen CC: Trade Waste	429.33
39B	Lliw Building Supplies	Wood, brackets, fixings etc	98.53
40B	Dwr Cymru	Rhos CC: Water	292.05
41B	Alltwen Bowls Club	Financial Assistance	400.00
42B	Cilybebyll Community Growers	Financial Assistance	200.00
43B	Kids Cancer Charity	Financial Assistance	100.00

*nothing owed.
**BT contract now expired.

Income:

Rhos CC	April Hire	£ 1,248.00
Alltwen CC	March Hire	£ 235.00
Alltwen CC	April Hire	£ 305.00

Transfer: Authority to transfer the sum of 10,500.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved. RESOLVED.

Clerk reported that she is finalising the accounts and will take to Ferguson's & Peters to carry out the internal audit at the end of the week. She is also preparing documents in preparation for the external audit. RESOLVED noted.

33 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2026/0133	Retention and completion of access bridge and associated engineering operations and works.	20 Neath Road, Fforest Goch SA8 3JB
P2026/0214	Details submitted pursuant to condition 16 (broadband infrastructure) of planning permission P2025/0896 dated 31.03.2026 (for a drive-thru restaurant and associated works)	Tesco Supermarket A4067 From Glais To Pontardawe, Alltwen SA8 3AZ
P2026/0227	Details submitted pursuant to condition 3 (CEMP) of planning permission P2025/0894 dated 31.03.2026 (for installation of new foul water drainage pipe)	Tesco Supermarket A4067 From Glais To Pontardawe, Alltwen SA8 3AZ
P2025/0031	Regularisation of unauthorised works to repair and restore existing farmhouse including new natural slate roof coverings, replacement of pvc fascias, barges and verge details with traditional timber details and cast iron rainwater goods, traditional windows and doors, repairs to oak and stone flooring (part retrospective) (amended Green Infrastructure Statement Indicative specifications for works Received 16-3-26)	Cefn Celfi Farmhouse, Cefn Celfi Farm Lane From Neath Road To Cefn Celfi Farm, Rhos SA8 3EY

34 MAINTENANCE AND HEALTH AND SAFETY

Work Study -
Clerk reported that she is working on reviews of staff contracts and job descriptions. RESOLVED.

Clerk reported that Handyperson had completed a report on Harry's Park. Much work needs to be carried out as lots of the items are now in poor repair. RESOLVED that Clerk and Chair meet with M Patterson to discuss.

35 COMMUNITY CENTRE MANAGEMENT

Alltwen CC -
Rhos Caretaker agreed to assist with Social Media for Alltwen CC as well as Rhos CC. She will note her additional hours works. RESOLVED noted.

Rhos CC -
Centre is doing very well. Most slots are now booked both in the main hall and Bronwen's room. RESOLVED noted.

Rhos Park CCTV -
Cllr D Baker reported that the CCTV will be installed as soon as possible. RESOLVED.

36 CORRESPONDENCE

1. Cllr D Jones – rat problem in Rhos. Members agreed not to purchase rat boxes as it is the responsibility of each individual household. RESOLVED.
2. BT – notice of end of Broadband contract. RESOLVED noted.
3. D Evans – Full External Audit information and documents required. RESOLVED noted.
4. NPTCBC – lease review Lon Tanyrallt Park. Cllr N Jenkins asked what would happen if Council no longer wanted to lease the park. She will look into this further with NPTCBC. RESOLVED noted.
5. ROSPA inspection software. Members happy for Clerk to have a look at the software if it would make inspection reports more efficient to complete and review. RESOLOVED noted.
6. Cllr D Baker – Alltwen Primary School. Request for contribution to year 6 leavers event. Members agreed to contribute £300 to the school leavers event. They also agreed to contribute £300 to Rhos Primary School's year 6 leavers event as well. RESOLVED.
7. M Watts – application to become Member of Cilybebyll Community Council. Application approved. RESOLVED that M Watts be invited to join Council.

37 ANY OTHER URGENT BUSINESS

Clerk reported that the operating system on the Council's MacBook is no longer supported, and she is unable to run HMRC Basic Tools payroll software. She had to install it on her personal laptop in order to complete this month's payroll. This is not ideal and needs to be rectified as soon as possible. New MacBook is £499 + VAT. Members agreed that Clerk order new MacBook as soon as possible. RESOLVED noted.

Cllr S Hart reported that there had been comments on Facebook regarding the footpath next to the garage in Gellinudd. Chair reported that the NPTCBC rights of way officer is currently looking into this matter. RESOLVED noted.

Cllr S Hart asked if litter bins could be placed in the layby in Cilybebyll. Cllr N Jenkins reported that NPTCBC will not provide litter bins as there is no-one available to collect the rubbish. Chair stated that he will ask D Hutchings to see if letter can be picked up more often. RESOLVED noted.

Cllr N Jenkins reported that she had received a request for defibrillator training being offered. Members decided that as one session had been offered recently, then another on would not be necessary at this time. RESOLVED noted.

Cllr N Jenkins stated that the Pontardawe Placemaking plan would be held on 2nd June 2026. She will forward information to Clerk so that it can be sent on to all Members. RESOLVED noted.

Cllr N Jenkins reported that Environmental Health are currently looking at a property at Edward Street, Alltwen due to overgrowth and vermin. RESOLVED noted.

Cllr N Jenkins stated that she is doing a sky dive in aid of Prostate Cancer UK on 6th June 2026. Members wished her all the best for the sky dive. RESOLVED noted.

Cllr R Lewis asked for an update regarding the flooding at March Hywel. Chair reported that the drains had been checked with cameras and cleared. A log was removed from the drain. NPTCBC are looking at what has happened with the ditches in the field and how this might affect everything. Chair will ask for update on this. RESOLVED noted.

Cllr I Humphreys raised concerns as to the upkeep of Rhos cemetery. He suggested a Facebook post asking for volunteers to help keep it tidy. Cllr N Jenkins reported that there is a covenant stating that grass must be kept cut. Next of kin are responsible for upkeep of the graves. RESOLVED noted.

Cllr I Humphreys reported that some of the surfacing at Rhos Park play area is lifting. Clerk will ask Sutcliffe Play to look at this. RESOLVED noted.

Chair thanked all for attending. The meeting finished at 8:10 pm.

Signed Dated Tuesday 5th May 2026