Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online via Zoom on Tuesday 6th May 2025 at 7.00 pm.

Presiding Councillor B Williams

Present Councillors D Atkins, R Lewis, D Baker, S Atkins, B Woolford, S Hart, D Jones (online), A Melen (online),

N Parr-Williams (Clerk to Community Council)

28 Apologies: Councillors Meinir Hutchings, R Phillips, N Jenkins

29 DECLARATIONS OF INTEREST

No declarations of interest. RESOLVED.

30 MINUTES OF THE OPEN FORUM & MONTHLY MEETING HELD ON TUESDAY 4th APRIL 2025

RESOLVED that the minutes of the Open Forum and Monthly Meeting of Council held on Tuesday 1st April 2025 were confirmed as correct records thereof.

31 MATTERS ARISING

Further to minute 2 Members of Public – Clerk reported that she has emailed the Police and they will provide reports periodically. RESOLVED noted.

Further to minute 2 Members of Public – Clerk reported that the swing in Brynmorgrug Park has now been taken down. RESOLVED noted.

Further to minute 6 Matters Arising – Cllr A Melen reported that the Code of Conduct training had gone well and that there were Councillors from all over Wales in attendance. She reported that she was surprised that the training is not a statutory requirement. Cllr S Atkins will complete training shortly. RESOLVED noted.

Further to minute 6 Matters Arising – Cllr D Baker reported that they are awating broadband to be installed in the Pavilion before installing the CCTV cameras. RESOLVED noted.

Further to minute 6 Matters Arising - Clerk reported that she has read through the tree survey for Rhos Park. She has highlighted urgent works needed: 4 high risk trees need cutting as soon as possible (2 Ash trees and 2 Goat Willows). Members agreed to have the works completed as soon as possible. RESOLVED. Other trees on the medium risk list to be worked on after nesting season. RESOLVED noted.

Further to minute 6 Matters Arising, Clerk reported that gate gap cover has been delivered. Handyperson will fit as soon as possible before ROSPA inspection. RESOLVED noted.

Further to minute 6 Matters Arising, Cllr D Baker reported that the Fun Day and official MUGA opening will now be held on 7th June 2025. RESOLVED noted.

Further to minute 6 Matters Arising, Clerk now has details of the EE broadband account and will change name on account so that it can be administered by her. RESOLVED noted. It was stated that the wall needs repair around the broadband router. RESOLVED that Clerk ask James Bayliss to do this. RESOLVED noted.

Further to minute 6 Matters Arising, Clerk reported that the Warm Spaces grant has been received. RESOLVED.

Further to minute 6 Matters Arising, Cllrs S Hart and A Melen reported that D Garnell had not yet been to a Tea & Chat event. RESOLVED that Clerk contact him to arrange a date for September.

Further to minute 6 Matters Arising, Clerk reported that D Thomas is putting together dates for the Defibrillator training. RESOLVED noted.

Further to minute 6 Matters Arising, Clerk and Cllr D Atkins reported that D Chadwick MP had been in touch to enquire about a defibrillator for Brynmorgrug. Cllr D Atkins suggested it might be better to have one on the Swansea Valley Cycle track as that would serve the people of Brynmorgrug and the cycle track users. Members thought this was a good idea. It was suggested that this be put to D Chadwick MP to see if her can get one put there. RESOLVED noted.

Further to minute 6 Matters Arising, Clerk reported that the critical bleed kits are on order. RESOLVED noted.

Further to minute 6 Matters Arising, Clerk reported that Sovereign Play did not turn up for the site meeting at Lon Tanyrallt Park. The rep had broken her ankle. Clerk will rearrange the visit with them as soon as possible. RESOLVED noted.

Further to minute 6 Matters Arising, Cllr B Woolford reported that he has the dog fouling posters. RESOLVED noted. It was suggested that another dog bin be requested for Gwynfryn Park. RESOLVED noted. It was also suggested that an additional CCTV camera be placed near the park gates at Rhos Park in order to deter people who do not pick up after dogs. This matter to be revisited in a future Council meeting. RESOLVED noted.

Further to minute 7 Finance – it was suggested that Clerk laisie with Caretaker to find out how much the Woodturners pay for the rooms they use and how often they use them. RESOLVED noted.

Further to minute 9 Maintenance - Clerk and Cllr B Woolford reported that there was no budget in MUGA project to upgrade the road/path to the allotments in Rhos Park. Cllr D Baker suggested getting plastic matting so that chippings could be placed in the. This may also help with drainage. RESOLVED that Clerk cost matting.

Further to minute 9 Maintenance – Clerk reported that the new keysafe for Rhos Community Centre is on order and Handyperson will fit once it arrives. RESOLVED noted.

32 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

29B-33B)	Staff	Wages, Expenses)	3,664.17
34B	City & County of Swansea	Pension Contributions	855.99
35B	HMRC	Income Tax and NI (acc. In credit. Nothing owed -462.08)	0
36D	NPTCBC	Alltwen CC: Non dom Rates	346.00
37D	NPTCBC	Rhos CC: Non dom Rates	369.00
38B	Total Gas	Alltwen CC: Gas	555.16
39B	British Gas	Rhos CC: Gas	756.99
40B	BT Broadband	Alltwen CC: Broadband	87.54
41D	EE	Rhos CC: Broadband	46.61
42D	3 Mobile	Staff mobiles	27.58
43D	Dramatic Performance	Financial Assistance Grant	300.00
44B	Rhos Community Garden	Financial Assistance Grant	250.00
45B	Rhos Short Mat Bowls Club	Financial Assistance Grant	400.00
46B	Marie Curie	Financial Assistance Grant	25.00
47B	Alltwen Bowls Club	Financial Assistance Grant	400.00
48B	NPTCBC Trade Waste	Rhos CC	542.88
49B	Audit Wales	Full Audit Fee 2022-23 Audit	955.00
50B	Sutcliffe Play Ltd	Rhos MUGA – Reinstatement payment	3,600.00
51B	Sutcliffe Play Ltd	Rhos MUGA – Line Markings	2,400.00
52B	NPTCBC Trade Waste	Alltwen CC	408.46
53B	Lliw Building Supplies	Timber, batons, compost	44.69
54B	CRO Harris	Rhos Party bond refund	20.00
55B	Amazon Business	Keysafe, stapler, files	65.41
56B	Currys	Cloud Storage Backup	60.00
57B	Lloyds Bank	Bank Charges	4.25
58B	Urdd Gobaith Cymru	Financial Assistance Grant	500.00

Income:	Rhos CC	April Hire	£ 1,053.00
	Alltwen CC	March Hire	£ 404.00

Transfer: Authority to transfer the sum of £16,500.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved, RESOLVED.

Clerk reported that she has taken the Internal Audit papers and accounts to Ferguson & Peters this morning. Annual return will need to be approved in the June meeting of Council. RESOLVED.

Clerk reported that as a full External Audit will be carried out every 3 years, that Council budget needs to reflect this in future years, as the full audit fee 2022-23 was £955. Council have no choice but to pay for this as it is a statutory requirement. RESOLVED noted.

Clerk reported that her work mobile contract is now up for renewal. She suggested that as Council now have a 3 Mobile Business account for staff, that her new work mobile be added to the contract (instead of paying herself and then claiming back every month). Members thought this was a good idea. RESOLVED noted.

33 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2025/0246	Removal of existing rear conservatory for the construction of a single storey rear extension, rear pergola and fenestration alterations to the existing dwelling (amended block plan received 28/04/2025).	102 Graig Road, Gellinudd SA8 3DS
P2025/0259	Proposed installation of an air source heat pump on side elevation of dwelling.	165 Bryn Morgrug, Alltwen SA8 3DP
P2025/0232	Details to be agreed in association with condition 9 (written scheme of investigation for archaeological monitoring and recording) of application DNS/3279676 (NPT ref P2023/0790) for a solar farm with associated equipment, infrastructure, grid connection and ancillary works granted permission on 06/12/24.	Land at Graig Y Pal, Glais, Swansea
P2025/0194	Change of use of the land in order to accommodate a new barn to be used in association with number 1 Neath road (only) to house private grazing animals, ponies and associated equipment for managing the adjacent land.	Land Adjacent To 1 Neath Road, Fforest Goch SA8 3JB

34 MAINTENANCE AND HEALTH AND SAFETY

Gwynfryn Park -

Clerk reported that she had a phone call from a local resident stating that the bins in Gwynfryn Park need attention. The bins are overflowing as people are dumping household waste in them. It was reported that the tops are skimmed but that the much underneath is still there and could cause a health hazard. Cllr R Lewis reported that there is a similar issue in Rhos Park. Clerk has spoken to Handyperson and he stated that people are also dumping dog muck in the bins in Gwynfryn Park. He stated that he will clean each bin in turn and wash them out. RESOLVED noted.

A local resident reported overhanging branches at the park which obstruct the path. Cllr A Melen suggested that it might be worth getting a contractor in to cut back the overgrowth and branches as it might be too much work on Handyman to complete all of this. RESOLVED that Clerk get quotes for the works.

Rhos Park -
Cllr R Lewis reported that the Map Board at Rhos Park is deteriorating. Some of the paths on the map are not numbered and the sign now looks tatty. RESOLVED that this matter be revisited as a potential project for 2025-26.

Harry's Park -
Clerk reported that the Handyman had reported that some of the wood around the edge of the park was rotten and needs replacing. The fence itself is also unsteady and needs work. RESOLVED that quotes be sought for these works.

35 COMMUNITY CENTRE MANAGEMENT
Alltwen CC -
Clerk reported that racks have been delivered. The chairs have also now been delivered and need unboxing. RESOLVED noted.

Rhos CC -
Clerk reported that James Bayliss will liaise with Caretaker regarding suitable days to come in to paint. RESOLVED.

36 REVIEW APPLICATIONS FOR NEW COUNCIL MEMBERS
Clerk read out applications. RESOLVED that Ioan Humphreys be co-opted to Council as Member for Rhos.

RESOLVED that Gellinudd and Alltwen vacancies be re-advertised.

37 CORRESPONDENCE
1. R Carter, NPTCBC – Biodiversity pilot group. Correspondence noted. RESOLVED.
2. R Lanchbury – Gwynfryn Park overgrowth. RESOLVED.

38 ANY OTHER URGENT BUSINESS
1. Cllr B Woolford reported that the opening of the MUGA will now happen on 7th June and he will put a poster up in the shop to advertise. The event will also be advertised on Facebook. Cllr D Baker asked if there were any Council funds available towards the event. Cllr D Atkins reported that he would be happy to allocate his £400.00 Chair's allowance from 2024-25 to the event as he had not spent it on anything else. RESOLVED. Cllr B Woolford stated that he would be happy to donate his Councillor Remuneration towards the event. RESOLVED that Clerk transfer £400 to Rhos FC.
2. Cllr D Baker suggested that James Bayliss start maintenance on Rhos Park pitches on 8th June – after the MUGA opening event. It was also suggested that he be asked to cut the verges. RESOLVED noted.
3. Cllr S Hart asked with regards to possible allotments funding. Clerk read out request. It was suggested that instead of providing funding directly to them, that Council provide a

skip for the allotments to clear out their waste. This would mean that any Council waste could also be added to it. RESOLVED that Clerk cost skip hire.

Chair thanked all for attending. The meeting finished at 8.25 pm.

Signed Dated Tuesday 3rd June 2025