Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online via Zoom on Tuesday 4th March 2025 at 7.00 pm.

Presiding Councillor D Atkins

Present Councillors R Lewis, B Williams, R Phillips, D Baker, N Jenkins, B Woolford, A Melen (online), D Jones (online), S Atkins (online)

N Parr-Williams (Clerk to Community Council)

128 Apologies: Councillor S Hart, M Richards

129 DECLARATIONS OF INTEREST
There were no declarations of interest.

130 MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 4th FEBRUARY 2025
RESOLVED that the minutes of the Monthly Meeting of Council held on Tuesday 4th February 2025 were confirmed as a correct record thereof.

131 MATTERS ARISING

Further to minute 121 Matters Arising – Clerk asked if Cllrs D Baker and R Phillips have completed the training. Cllr R Phillips confirmed he has booked onto the course. Cllr D Baker to do this as soon as possible. Cllr A Melen asked if Members who had been on Council for many years needed to re-do the Code of Conduct training. Clerk will check this with C Griffiths, NPTCBC. RESOLVED noted. Clerk to forward OVW training programme to Members. RESOLVED noted.

Further to minute 121 Matters Arising – Cllr D Baker reported that he has found better CCTV cameras that record at 4k. Chair reported that he had two 4k cameras that he would be happy to donate. Only one or possibly two, would then need to be purchased. RESOLVED noted.

Further to minute 121 Matters Arising – Clerk reported that The Arb Team will be completing the tree survey during the next few weeks. They apologised for the delay. RESOLVED noted.

Further to minute 124 – Maintenance and H&S, it was reported that the Monkey Puzzle trees are still in Gwynfryn Park. RESOLVED that Clerk check with Handyperson if these are new trees or not. Cllr D Jones offered to take them away if this had not already been done. RESOLVED noted.

Further to minute 124 – Maintenance and H&S, Clerk showed example gate gap cover, £108 + VAT + delivery. Members agreed to order as soon as possible and Handyperson to install on any park gates that need them. RESOLVED

Further to minute 126 – Correspondence, Clerk reported that she forwarded information to A Jenkins regarding possible funding options for the community garden. The group were grateful for the information and for the go-ahead to start the project. RESOLVED noted.

Further to minute 127 – Any Other Urgent Business, there was no feedback with regards to the meeting regarding the closure of Lloyds Bank in Pontardawe. Cllr N Jenkins reported that S Williams MS is working on this at the moment. RESOLVED noted.

Further to minute 127 – Any Other Urgent Business, Cllr D Baker reported that the Fun Day and official MUGA opening would ideally be held after the end of May. Rhos FC will discuss options as soon as possible. RESOLVED noted.

132 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

267B-271B)	Staff	Wages, Expenses)	3,308.49
272B	City & County of Swansea	Pension Contributions	766.08
273B	HMRC	Income Tax and NI	0.00*
274D	NPTCBC	Alltwen CC: Non dom Rates	0.00*
275D	NPTCBC	Rhos CC: Non dom Rates	0.00*
276B	Total Gas	Alltwen CC: Gas	689.17
277B	British Gas	Rhos CC: Gas	737.93
278B	BT Broadband	Alltwen CC: Broadband	87.54
279B	SLCC	Clerk Training - CPD	36.00
280D	EE	Rhos CC: Broadband	46.61
281D	3 Mobile	Staff mobiles	27.58
282B	Glantawe Landscapes Ltd	Roof repairs, Christmas float x2, Small trees x8, Large trees x2, rooted tree, tree floor level stand supply & installation, removal of see-saw	4,248.00
283B	Cotton & Sons	Alltwen CC: Cleaning Supplies	101.01
284B	One Voice Wales	Consultancy	350.00
285B	Centregreat Ltd	Alltwen Christmas event & tree lighting	1,365.12
286B	L Reynolds	Tea & Chat Reimbursement (Dec, Jan & Feb)	103.56
287B	NPTCBC	Lease: Lon Tanyrallt Park	150.00
288B	One Voice Wales	Annual Membership 2025-26	1,001.00

*no payments due.

Income:	Rhos CC	February Hire	£ 1029.50
	Alltwen CC	January Hire	£ 811.00

Transfer: Authority to transfer the sum of £14,000.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved, RESOLVED.

Members asked what has happened to the rooted Christmas tree, as it has been paid for, but not yet planted. Clerk reported that Glantawe Landscapes have it ready for planting. Cllr B Woolford reported that the Persimmon site at Rhos will soon be adopted by NPTCBC and then permission can be sought to plant the tree. Members were pleased with this news. RESOLVED noted.

133 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2025/0056	Discharge of conditions 3 (CEMP) and 4 (Traffic Management Plan) of planning permission P2023/0101 granted on 16.08.2024 (for the erection of a freestanding drive-thru/restaurant, car parking, landscaping and associated works)	Tesco Supermarket, Alltwen SA8 3AZ
P2025/0093	Proposed single-storey flat roof side extension.	158 Delffordd, Rhos SA8 3ER
P2025/0035	Proposed single storey rear extension.	74 Gwyn Street, Alltwen SA8 3AN
P2025/0087	Alterations to the roof of the main dwelling house, to include; raising the ridgeline by 1.2m, the installation of a dormer extension and 3 no. flush fitting rooflights within the east-facing roof slope, and the installation of 1 no. flush fitting rooflight within the west-facing roof slope, to allow accommodation in the roof space.	29 Primrose Lane, Rhos SA8 3ES
P2025/0031	Regularisation of unauthorised works to repair and restore existing farmhouse including new natural slate roof coverings, replacement of pvc fascias, barges and verge details with traditional timber details and cast iron rainwater goods, traditional windows and doors, repairs to oak and stone flooring (part retrospective) and a proposed new extension to provide additional family living accommodation	Cefn Celfi Farmhouse, Cefn Celfi Farm Lane, From Neath Road To Cefn Celfi Farm, Rhos SA8 3EY

RESOLVED that the same information as before to be submitted with regards to the following application:

P2024/0673	Change of use from public house with flat above (Class A3) to single dwelling (Class C3) together with associated works including demolition of outbuilding, demolition of rear/side single storey extension and formation of raised paved patio using demolished extension floor slab, reduction of existing car park to form amended parking and turning area, new means of enclosure, landscaping, together with external alterations including the formation of new door / window openings on the side and rear elevations (Additional supporting information and amended drawing received 31.01.25, 13.02.25 & 08.01.25 and additional bat information made public 26.02.25)	The Butchers Arms, Alltwen Hill, Alltwen SA8 3BP

It was agreed that the Planning Appeal (P2024/0070) received by Council was out of Council's hands and should be left to NPTCBC to make a decision. RESOLVED.

134 MAINTENANCE AND HEALTH AND SAFETY

Rhos Park -
Clerk reported that The Arb Team will carry out the tree survey in Rhos Park ASAP. RESOLVED noted.

135 COMMUNITY CENTRE MANAGEMENT

Alltwen CC -
Clerk presented further options for chair rack systems for the foyer area. Members selected suitable chairs and rack systems. RESOLVED that 2 rack systems be ordered as well as chairs.
Rack systems (VEVOR): £186.99 each – it was agreed that 2 be purchased.
Chairs (COSTWAY): Set of 6 £139.95 – it was agreed that 14 packs be purchased (total of 84 chairs).
RESOLVED

Rhos CC -
Clerk reported that caretaker reported that the new foot clinic at the centre is going well. Members were pleased with this news. RESOLVED noted.

Clerk reported that she received advice from James Bayliss regarding the guttering. They recommended that there would be little point in changing the guttering at this time if a new roof is planned for the future. They recommended clearing out of the current guttering and monitoring the situation. Cost for clearance would be £140. Members agreed to go ahead with this plan and monitor the situation. RESOLVED.

Clerk reported that Propest are visiting every 6 weeks as per guidance. Clerk suggested asking James Bayliss to seal entry points to the centre. Members thought this was a good idea. RESOLVED that Clerk liaise with James Bayliss regarding this matter.

136 CORRESPONDENCE

1. S Owen, NPTCBC – field behind Rhos Park. Clerk read response to Members. Cllr R Lewis reported that there was a problem with the culvert. Cllr B Woolford reported that improvements have been carried out including replacement of pipe and stones built back up. He went on to report that the other pipe is around 100 years old, and he is pushing NPTCBC to have it replaced. It needs to be a larger pipe to avoid blockages. Cllr B Woolford stated that the gully needs to be deeper as well. Cllr R Lewis stated that the park has been flooded numerous times over the years and it if hadn't been for the sandbags then it may have flooded again. D Hutchings, NPTCBC had supplied the sandbags – Members were grateful for this. Cllr B Woolford reported that the land will be replanted in Spring for pastureland. Cllr N Jenkins also reported that Welsh Government have given funds for flood defences. Members were satisfied with this report. RESOLVED that Clerk send dates of flooding to NPTCBC.
2. M Griffiths, NPTCBC – Warm Spaces Grant. Clerk reported that she and Cllr S Hart had rushed in a Warm Spaces grant request. Request was approved and funding of £2,285 is imminent. Members were pleased with this news. RESOLVED noted. Chair asked whether a Warm Space Coffee Morning could be held at Alltwen CC as well, on a Monday or Tuesday. Clerk will check availability with Caretaker in the first instance. If to go ahead, then volunteers would be needed. RESOLVED noted.
3. L Lewis – Women's Guild. Letter of thanks for the donation. RESOLVED.
4. Cllr A Melen – Ageing Well Engagement Officer. Cllr A Melen reported that she had spoken to D Garnell and he was keen to speak about ageing well. Members thought it would be a good idea to invite him to the Tea and Chat at Rhos in order to engage with the local residents. RESOLVED that Clerk contact D Garnell to invite him. Cllr B Woolford also suggested that Trading Standards could do a talk in the Tea and Chat mornings. Cllr N Jenkins stated that the new Baby Bank in Pontardawe may be interested in attending as well. Talks could be organised monthly. RESOLVED that this be discussed with Cllr S Hart and L Reynolds.
5. Cllr D Jones – Defibrillator Training and Book Swap. Cllr D Jones reported that he understood that a book swap is now taking place at Rhos CC. Members were pleased with this. Cllr N Jenkins stated that she has 2 bookcases that she would be happy to donate for the book swap. One for each Community Centre. Members thanked her for these. RESOLVED noted. Cllr D Jones also asked with regards to defibrillator training

for the community. Members agreed that another training session be offered as a few years have passed since the previous session. RESOLVED that Clerk liaise with D Thomas regarding this.

6. D Chadwick MP – Defibrillator for Brynmorgrug. Area is already covered but Council agreed to supply a defibrillator. Solar options to be considered. RESOLVED that Clerk liaise with D Thomas regarding this. It was suggested that critical bleed kits be ordered as well. The High Sheriff may be able to supply these free of charge. RESOLVED that Clerk contact to find out more information.

137 ANY OTHER URGENT BUSINESS

1. Cllr N Jenkins suggested that Council could apply for a Mynydd Y Betws grant for sensory or wheelchair accessible equipment in Lon Tanyrallt Park. RESOLVED that Clerk liaise with equipment providers.
2. Cllr B Woolford reported that dog fouling posters are available from NPTCBC. RESOLVED that Clerk contact NPTCBC regarding this.
3. Cllr B Woolford reported that he is currently applying for grant money to upgrade the corner of Plas Road and Neath Road. He is looking to get the Brownies to take it on as a project so that funding could be secured. Cllr N Jenkins stated that she would like to do the same in Alltwen. RESOLVED that Cllrs B Woolford and N Jenkins look into this.

Chair thanked all for attending. The meeting finished at 8.07 pm.

Signed Dated Tuesday 1st April 2025