Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online via Zoom on Tuesday 2nd June 2026 at 7.00 pm.

Presiding Councillor B Woolford

Present Councillors: Councillors R Lewis, G Williams, N Jenkins, M Watts, I Humphreys, S Hart

N Parr-Williams (Clerk to Council)

38 APOLOGIES: Councillors, S Atkins, D Atkins, D Jones, D Baker, A Melen, M Hutchings. RESOLVED.

39 DECLARATIONS OF INTEREST
There were no declarations of interest. RESOLVED.

40 MINUTES OF THE AGM AND MONTHLY MEETING HELD ON TUESDAY 5th MAY 2026
RESOLVED that the minutes of the AGM and Monthly Meeting of Council held on Tuesday 5th May 2026 were confirmed as correct records thereof.

41 MATTERS ARISING
Further to minute 31 Matters Arising – Clerk gave copy of draft lease to Chair for review. Block plan needed. Clerk will ask Cllr D Baker for a block plan of what is to be leased to accompany the lease document. RESOLVED noted.

Further to minute 31 Matters Arising – Clerk reported that quotes for Brynmorgrug Play Area will be received shortly. Cllr N Jenkins stated that funding of £75,000 could be available. Clerk to update the contractors so that additional items can be included in the quotes. RESOLVED noted.

Further to minute 31 Matters Arising – Chair reported that he hopes to secure £75,000 funding for the Rhos car park and pavilion café project. The additional £20,000 will come from council's capital budget for 2026-27. RESOLVED. With regards the car park and lane, speed bumps will be removed, edging base stone and lining with a pedestrian area added. Chair read out specification for the Pavilion Coffee Shop. He hopes there will be a grant for renewables to enable solar panels to be placed on the roof. Work will go out to tender. Cllr R Lewis asked if there was a costings plan. A quantity surveyor has been out to cost the work. Cllr S Hart asked if furniture would be included in the costs. Chair stated that he hopes that costs will come down if a local builder carries out the works which will enable furniture purchase. RESOLVED noted.

Further to minute 31 Matters Arising – Chair reported that the site for the blue plaque had been decided. Contents of plaque to include, date of birth, date of death, Ironmaster. Cllr R Lewis suggested adding his place of birth – Ty Llwyd Farm, Alltwen. Plaque will be bilingual. Cllr R Lewis suggested inviting the family to the unveiling event. It was suggested that the event could also be live streamed. RESOLVED noted.

Further to minute 31 Matters Arising – Clerk reported that she has backed up the website and will move it to new hosting in due course. RESOLVED noted. Clerk reported that the annual reports will need to be put onto the website as well. Members agreed to have some printed to disperse throughout the area (i.e. post offices, schools etc.).

Further to minute 31 Matters Arising – Clerk reported that One Voice Wales guidance states that money can be granted to particular projects within the schools but justification needs to be provided for this. RESOLVED noted.

Further to minute 31 Matters Arising – Cllr R Lewis gave thanks to Chair for his work on the planters at the junction of Neath Road and Plas Road. Members also thanked the Brownies for planting the flowers. It was stated that the planters look lovely. RESOLVED that Clerk send thank you letter to Brownies.

Further to minute 36 Correspondence – Clerk reported that she had received 4 quotes for broadband for Alltwen CC:
Daisy XLN: £34.50 + VAT 115 mb/s
Sky: £36.95 + VAT 150 mb/s
Daisy (via Virgin): £31.95 + VAT 220 mb/s
Vodafone: £30.00 + VAT 200 mb/s
RESOLVED that Clerk order Vodafone.

Further to minute 36 Correspondence – Clerk reported that she emailed regarding the lease review. Cllr N Jenkins stated Council already receive the maximum grant. RESOLVED.

Further to minute 37 AOUB – Clerk reported that she had tried ordering the MacBook but signatories were not available. She will re-order. Clerk reported that Cllr I Humphreys has now been added to the signatories and Cllr S Hart removed. RESOLVED.

Further to minute 37 AOUB – Chair reported that the footpath next to the service station in Gellinudd will have a complete site improvement. Rights of Way will carry out maintenance. The car wash does not have planning permission; this is being looked into. RESOLVED.

Further to minute 37 AOUB – Chair reported that the placemaking planning session had gone well. There are plans in place to develop the canal as an attraction. Also plans to pedestrianise Herbert Street. RESOLVED noted.

Further to minute 37 AOUB – Chair reported no news on the flooding at March Hywel. The plan is currently being reviewed. RESOLVED.

Further to minute 37 AOUB – Members wished Cllr N Jenkins well for her charity sky dive. RESOLVED.

Further to minute 37 AOUB – Clerk reported that Sutcliffe are looking to see if some of the safety surfacing is still under warranty. Cllr R Lewis reported that the ice pops it during the winter. RESOLVED noted.

42 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

44B-48B)	Staff	Wages, Expenses)	3,261.43
49B	City & County of Swansea	Pension Contributions	605.38
50B	HMRC	Income Tax and NI	870.45
51D	NPTCBC	Alltwen CC: Non-dom Rates	371.00
52D	NPTCBC	Rhos CC: Non-dom Rates	380.00
53B	Total Gas	Alltwen CC: Gas	416.58
54B	British Gas	Rhos CC: Gas	306.72
55D		Alltwen CC: Broadband	*
56D	EE	Rhos CC: Broadband	53.20
57D	3 Mobile	Staff mobiles	30.10
58D	Lloyds Bank	Service Charges	4.25
59B	Currys Business	Laptop	569.97
60B	Amazon Business	Charger, case, bag	63.97
61B	Sovereign Play	Lon Tanyrallt Sensory Bridge final payment	3,888.26
62B	NPTCBC	Trade Waste	577.01
63B	Alltwen Primary PTA	Year 6 leaver event sponsorship	300.00
64B	Rhos Primary PTA	Year 6 leaver event sponsorship	300.00
65B	M Phillips	Party bond refund	20.00

*awaiting new contract.

Income:

Rhos CC	May Hire	£ 1,057.00

Transfer: Authority to transfer the sum of £12,000.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved. RESOLVED.

Members asked why the gas bill was high in Alltwen CC. Clerk will check with Caretaker if gas is still switched on at the centre. RESOLVED noted.

Clerk reported that Fergusons and Peters have completed the internal audit. Clerk read out internal audit report and presented annual return for approval. RESOLVED that annual return 2025-26 be accepted and approved.

Clerk reported that she has completed the 2024-25 annual report and is working on the 2025-26 annual report at the moment. RESOLVED noted.

43 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2026/0192	Demolition of existing garage and erection of replacement garage, together with the construction of dormer extensions on the front and rear elevations.	333 Delffordd, Rhos SA8 3HG
P2026/0301	Section 73 application to vary conditions 3 (car parking), 4 (access track), 5 (ecological enhancements) and 7 (replanting) of planning permission P2025/0273 (change of use of existing domestic outbuilding to a mixed use comprising activities ancillary to the residential occupation of the host dwelling and a holistic therapy centre, together with associated works including partial widening of the existing access track, landscaping, parking provision, and mitigation/replanting for felled trees), granted on 11 February 2026, to extend the compliance period for these conditions from 3 months to 7 months.	Llety'r Gof Farm, Cwm Nant Llwyd Road, Gellinudd SA8 3JE
P2026/0341	3 freestanding non-illuminated signs to roundabout for sponsorship advertising	Roundabout At Graig Road Near Alltwen Primary School, Alltwen SA8 3AB

44 MAINTENANCE AND HEALTH AND SAFETY

Work Study -
Clerk and chair will meet with staff to discuss working hours, contracts and job descriptions during the coming weeks. RESOLVED.

Chair reported that one-off grass cutting had been completed. Grass is currently growing very quickly. It was suggested that all grass-cutting be contracted to NPTCBC. This to be further discussed. Cllr N Jenkins suggested that the monthly written checks could be carried out by NPTCBC at the same time. RESOLVED noted.

45 COMMUNITY CENTRE MANAGEMENT

Alltwen CC -
Clerk will sort out new broadband for the centre. RESOLVED noted.

46 HARRY'S PARK

It was suggested that the paperwork for the terms of use / maintenance of Harry's Park be checked to ascertain who is responsible for what. RESOLVED noted.

It was reported that Harry's Park is a high-profile park. It was decided that due to the poor condition of parts of the park, that the site be secured. The perimeter fence needs replacing as soon as possible. Members stated that wood is not practical for the site. Chair suggested composite fencing. He has received a quote for £7,000 for supply and install. Members agreed that due to the urgent nature of this and the need to secure the site, that the quote be accepted and works carried out as soon as possible. RESOLVED that contractor be appointed and works carried out ASAP.

Chair reported that volunteers have offered to clean the park, but they will need access to the community centre. Members agreed that this be arranged. RESOLVED noted.

47 INCIDENT AT RHOS PARK

It was reported that the posts next to the MUGA had been lifted and laid out as an inappropriate and hate related symbol on the grass. Chair moved the posts into the allotments and has reported the crime as a hate crime and criminal damage. PCSO M Williams is keeping an eye on the area. RESOLVED noted. Further RESOLVED that the CCTV cameras be installed as soon as possible in order to capture any criminal activity and to ward off potential perpetrators.

Cllr R Lewis reported that the lock on the half gate had been smashed off. Handyperson to install a new lock. RESOLVED noted.

48 CORRESPONDENCE

1. B Walker – solar panels for Rhos CC. Clerk will liaise for a site meeting and quote. RESOLVED.
2. Lloyds Bank – confirmation of signatory changes. RESOLVED.
3. S Williams – update request on land purchase. Clerk to liaise. RESOLVED noted.
4. NPTCBC – invitation to flag raising ceremony. Chair will attend. RESOLVED noted.

49 ANY OTHER URGENT BUSINESS

Cllr N Jenkins reported that Harry's Tree needs reshaping. She spoke to a company who specialise in Christmas trees – Our Tree Company. RESOLVED that Clerk liaise.

Cllr N Jenkins reported that the memorial under Harry's Tree is overgrown. Her husband has volunteered to build a stone mount with stone from the Gwrhyd. Work will be done free of charge. Members thanked him for this kind gesture. RESOLVED noted.

Chair reported that the old Christmas tree in Rhos has been removed and chipped. RESOLVED.

Chair will arrange 2 skips for the allotments to get rid of wood items. A skip will also be needed in Rhos Park to get rid of rubbish. RESOLVED noted.

Cllr I Humphreys stated that the Christmas tree at the school also needs removing. RESOLVED noted.

Chair thanked all for attending. The meeting finished at 8:55 pm.

Signed Dated Tuesday 7th July 2026