Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Rhos Community Centre and online via Zoom on Tuesday 3rd June 2025 at 7.00 pm.

Presiding Councillor B Williams

Present Councillors N Jenkins (attended start but had to leave), R Lewis, D Baker, R Phillips, Ioan Humphreys, Meinir Hutchings, D Jones (online), A Melen (online),

N Parr-Williams (Clerk to Community Council)

39 APOLOGIES: Councillors D Atkins, S Atkins, B Woolford, S Hart

40 DECLARATIONS OF INTEREST
No declarations of interest. RESOLVED.

41 MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 6th MAY 2025
Cllr D Jones noticed some typing errors which Clerk will correct. RESOLVED that the minutes of the Monthly Meeting of Council held on Tuesday 6th May 2025 were confirmed as a correct record thereof.

42 MATTERS ARISING
Further to minute 31 Matters Arising – Clerk reported that she has received quotes for a replacement swing at Brynmorgrug Park. Cheapest quotes as follows: Extra Large 1.45m basket swing £1,180 + VAT and Large 1.2m basket swing £675 + VAT. RESOLVED that the 1.2m basket swing be ordered.

Further to minute 31 Matters Arising – Cllrs I Humphreys and R Phillips will need to carry out the new Councillor training. RESOLVED that Clerk will send dates to Councillors for training.

Further to minute 31 Matters Arising – Cllr D Baker reported that FAW had previously offered grants for broadband, but they are not currently doing this. There are no further grants available. They are hoping to fund it themselves and get it installed in the pavilion before the start of the new football season in August. RESOLVED noted.

Further to minute 31 Matters Arising - Clerk reported that quotes for tree works are on the way. Our Tree Company have been out to quote. Glantawe Landscapes will also quote. RESOLVED noted.

Further to minute 31 Matters Arising, Clerk reported that she has sorted the possible parking issues for the Fun Day – Handyperson will cordon off some parking spaces for the party that is booked into the hall. Cllr D Baker stated that the Police and Fire Engine will be present, and they will need to get onto the field. It was suggested that the spaces closest to the centre be cordoned off. RESOLVED noted. Cllr D Baker agreed to say a few words during the opening of the MUGA if Chair would not be able to attend. RESOLVED noted.

Further to minute 31 Matters Arising, EE asked if the sim card was still in the router. Cllr D Baker checked, there is no sim card slot in the router. Clerk to take photo of equipment to send to EE so that an engineer can come out to take a look at it. RESOLVED noted.

Further to minute 31 Matters Arising, Clerk reported that she has passed on Cllr S Hart's email address to D Garnell, NPTCBC so that they can arrange a suitable date for a visit to the Tea & Chat morning. RESOLVED noted.

Further to minute 31 Matters Arising, Clerk reported that she has checked with the caretakers of each centre and the Defibrillator training could be carried out on a Tuesday or Friday evening in Alltwen CC and a Thursday evening in Rhos CC. Cllr A Melen suggested that the training be advertised. It was suggested that Clerk check to see if there is a maximum number of attendees allowed for each training session. RESOLVED that Clerk liaise with D Thomas.

Further to minute 31 Matters Arising, Clerk awaiting response from D Chadwick MP. RESOLVED noted.

Further to minute 31 Matters Arising, Clerk reported that the critical bleed kits are now installed in the defibrillator cabinets. RESOLVED noted.

Further to minute 31 Matters Arising, Clerk reported that she met with Sovereign Play yesterday and they will put together a list of options for the site. Council can then choose which equipment they would like. RESOLVED noted.

Further to minute 31 Matters Arising – Caretaker informed Clerk that the Woodturners hire their room only (no additional room) from 6-9pm on Mondays. They pay £10 per week (£5 first hour, then £2.50 each hour for the additional hours). It was suggested that Chair and Clerk meet with the group to discuss options moving forward and that an electric meter be placed in the room. RESOLVED noted.

Further to minute 31 Matters Arising - Clerk had received a quote for plastic matting - £4,500 + VAT for the matting (375m2). Cost of gravel would be additional to this. It was suggested that a contribution from Rhos FC could be sought. Members felt that overall, this work was not worth the cost at this time and decided to shelve any plans for the time being. RESOLVED noted.

Further to minute 38 AOUB – Cllr D Baker to give bank details to Clerk for transefer of £400 towards the Fun Day. RESOLVED noted.

Further to minute 38 AOUB – Clerk reported that James Bayliss is happy to carry out pitch maintenance after 8th June. Rhos FC agreed to cut the grass. RESOLVED noted.

Further to minute 38 AOUB – It was decided that one skip be ordered for the time being for the allotments at a cost of £240. Cllr R Lewis suggested asking the allotment group if they would clear Council's land as well. Chair suggested asking the probation service if they could help with the land clearance. RESOLVED noted.

43 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

59B-63B)	Staff	Wages, Expenses)	3,817.08
64B	City & County of Swansea	Pension Contributions	869.68
65B	HMRC	Income Tax and NI (acc. In credit. Nothing owed -10.07)	0
66D	NPTCBC	Alltwen CC: Non dom Rates	346.00
67D	NPTCBC	Rhos CC: Non dom Rates	369.00
68B	Total Gas	Alltwen CC: Gas	259.90
69B	British Gas	Rhos CC: Gas	218.82
70B	BT Broadband	Alltwen CC: Broadband	87.54
71D	EE	Rhos CC: Broadband	49.58
72D	3 Mobile	Staff mobiles	28.80
73B	Heartbeat Trust UK	Critical Bleed Kits	190.00
74B	Lliw Building Supplies	Posts, postcrete, battens, link, grease, timber, tap connector, hardboard	423.07
75D	Dwr Cymru	Alltwen CC: Water	132.13
76D	Dwr Cymru	Rhos CC: Water	235.96
77B	Fire Protection Services	Alltwen CC: Fire extinguisher servicing & replacement blanket	54.59
78B	Fire Protection Services	Rhos CC: Fire extinguishers servicing & replacements	258.64
79D	Lloyds Bank	Service charges	4.25
80B	Cotton & Sons	Rhos CC: Cleaning Supplies	154.07
81B	Fergusons & Peters	Internal Audit	780.00

Income:	Rhos CC	May Hire	£ 1,013.50
	Alltwen CC	April Hire	£ 238.00

Transfer: Authority to transfer the sum of £6,500.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved, RESOLVED.

44 FINANCIAL STATEMENT & ANNUAL RETURN 2024-25

Clerk reported that Ferguson Peters had completed the internal audit. No issues raised. Clerk presented financial statement, annual return and explanation of variances to council.

Annual Return 2024-25 approved by full council and signed by RFO (Clerk) and Chair. RESOLVED.

45 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2025/0366	Work to x8 trees (identified as T0159, T0160, T0161, T0162,	20 Heol Cynfeli Rhos SA8 3FD

	T0263, T0164, T0165, T0166) protected under tree preservation orders: T326/T22, T326/T23, T326/T25, T326/T26, T326/T27, T236/T34 and T326/T35: T0159- Sycamore- fell tree and leave high stump for deadwood. T0163- Sessile Oak- fell tree and leave high stump for deadwood. T0160- Sessile Oak- crown reduction of 30%. T0162- Sessile Oak- crown reduction of 30%. T0164- Sessile Oak- crown reduction of 30% T0161- Sessile Oak- remove Ivy from entire stem and canopy and reduce height by 1.5m. T0165- Sessile Oak- height of crown reduced by 2m and spread of crown west and east reduced by 2m. T0166- Sessile Oak- remove all Ivy to a height of approximately 6m.	
P2025/0246	Removal of existing rear conservatory for the construction of a single storey rear extension, rear pergola and fenestration alterations to the existing dwelling (amended proposed site plan received 19/05/2025).	102 Graig Road Gellinudd SA8 3DS
P2025/0208	Proposed replacement dwelling and associated external works and ancillary plant room.	Keepers Lodge, Lane From Church Road To Keepers Lodge, Cilybebyll SA8 3JS
P2025/0307	Proposed single storey side extension.	21 Lon Catwg Gellinudd SA8 3DU
P2025/0194	Change of use of the land in order to accommodate a new barn to be used in association with number 1 Neath Road (only) to house private grazing animals, ponies and associated equipment for managing the adjacent land.	Land Adjacent To 1 Neath Road Fforest Goch SA8 3JB
P2025/0324	Works to 1x Oak Tree covered by Tree Preservation Order T204/A1:	58 Waun Daniel Rhos Pontardawe SA8 3HS

	- Crown thin by maximum of 10%, material to be removed not to exceed 40mm in diameter and limited to adventitious/epicormic growth only.	

RESOLVED that with regards to the following application, it be highlighted to NPTCBC that there is a Public Footpath running through the land.

P2025/0273	Change of use of existing domestic outbuilding to allow a mixed use comprising uses ancillary to the residential occupation of the host dwelling and a holistic therapy centre and associated works including widening of part of existing access track, landscaping and parking spaces	Llety'r Gof Farm Cwm Nant Llwyd Road Gellinudd SA8 3JE https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2025/0273

46 MAINTENANCE AND HEALTH AND SAFETY

Gwynfryn Park -

Clerk reported that she had a quote for tree works at the park £720 + VAT. RESOLVED that works be carried out by Our Tree Company. Cllr A Melen stated that the footpath surrounding the park needs repair. It was suggested that Clerk liaise with James Bayliss regarding this matter. RESOLVED noted.

There are 3 areas of knotweed in the park. RESOLVED that Clerk contact NPTCBC knotweed team to add to their list of treatment areas.

Bins -

Handyperson had provided a report on the bins in Gwynfryn and Rhos parks. It was suggested that the bins be emptied and the bags placed in the large bins at Alltwen CC and Rhos CC as they are – there is no requirement to recycle contents of park bins. Legislation only covers internal bins. RESOLVED that Clerk liaise with Handyperson.

Handyperson needs business insurance on his vehicle to move the bags. He can also claim milage for the travel expenses. RESOLVED that Clerk liaise with Handyperson regarding this.

It was suggested that Clerk liaise with NPTCBC to find out if Handyperson is allowed to move waste without a licence. RESOLVED noted.

It was suggested that the Hall Hire agreement be checked to make sure it highlights that rubbish from parties must be taken home by the hirers and not dumped in the centre bins. It was suggested that a sign be placed in each centre to remind hirers of this. RESOLVED noted.

47 COMMUNITY CENTRE MANAGEMENT

Alltwen CC -

Clerk reported that racks and chairs are now all set up at the centre. Racks are great and chairs and tables stack on them nicely. Members were pleased with this. RESOLVED noted.

Cllr N Jenkins had asked Clerk to ask Council as to whether or not Cariad Baby Bank would be allowed to store some items in Alltwen CC. It was suggested that there may be some room in the 'unders' for storage. RESOLVED noted.

Rhos CC -

Clerk reported that Caretaker had reported an issue with storage at the centre. Rhos Bowls Club do not want to share storage with the Dog Club. It was stated that as no groups pay for storage facilities, that groups have to share storage space however that looks. Storage space must be shared. RESOLVED noted.

Cllr D Baker suggested getting new chairs and racks for Rhos CC the same as Alltwen CC. This would save storage space and items would be easier and lighter to handle for hall users. RESOLVED that this matter be discussed in the next meeting of Council.

48 ADDITIONAL CCTV CAMERAS FOR RHOS PARK TO DETUR DOG OWNERS FROM LEAVING DOG MESS

Cllr D Baker suggested using a 'power over ethernet' system for cameras as the position of the router in the hall may be too far to reach a camera on the other side of the building. Members agreed to purchase 2 cameras to be placed on the building facing the park. RESOLVED that Cllr D Baker cost suitable cameras.

49 CORRESPONDENCE

1. Dr C Jones, One Voice Wales – Wellbeing consultation. Correspondence noted and forwarded to Members. RESOLVED.
2. E Stanton, NPTCBC – Mynydd Y Bewts fund now open for applications. RESOLVED that Clerk apply for the new equipment at Lon Tanyrallt Park as soon as prices are known.
3. David Chadwick MP – Tree works on land behind Tyn Y Cae. RESOLVED that works be carried out as soon as possible.

50 ANY OTHER URGENT BUSINESS

1. Cllr R Lewis stated that there should be a grid-cover over the culvert. RESOLVED that Cllr B Woolford liaise with NPTCBC regarding this.
2. Cllr R Lewis reported that bolts are coming off the MUGA fencing. RESOLVED that Clerk contact Sutcliffe Play regarding this.

Chair thanked all for attending. The meeting finished at 8.25 pm.

Signed Dated Tuesday 1st July 2025