Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Finance and Development Committee Meeting held online via *Zoom*, on Thursday 27 November 2025 at 6:30 pm

Presiding Councillor B Woolford

Present Councillors S Atkins, D Atkins
Clerk N. Parr-Williams

Apologies Councillors B Williams, N Jenkins

101 DECLARATIONS OF INTEREST

Cllr D Atkins, Capital Projects as a director of Westward Ltd. RESOLVED.

102 2025-26 BUDGET MONITORING REPORT

Clerk presented a budget monitoring spreadsheet indicating income and expenditure to 30 September 2025 and estimated outturn to the end of the financial year. Clerk explained that spending had remained on or under budget for the most part, projections show a total underspend of approx. £35,000. RESOLVED noted.

It was decided that the administration costs could be set £1,000 lower for 2026-27 as 2025-26 came in under budget. RESOLVED.

Footpaths Officer duties were discussed, it may be that an additional employee may be needed to help with this. RESOLVED that a review of roles be carried out and that wages budget be increased slightly to cover this possibility.

It was suggested that £1,000 be transferred from Alltwen CC equipment budget and moved to property maintenance as the building may need more work as it gets older. RESOLVED noted.

It was suggested as there are a few Capital Projects in consideration, that the Capital Budget be increased to £20,000. RESOLVED.

RESOLVED that the 2025-26 Budget Monitoring report be accepted.

103 CAPITAL PROJECT IDEAS 2026-27

Members discussed the following potential projects and approx. costs were discussed:

Energy Eco Upgrades Rhos CC: £10,000.00
Solar panels etc. This project may be 75% funded

Interpretation Board Alltwen Triangle: £3,000.00
This project could be 75% funded by the next Mynydd y Betws Grant

Hybrid meeting equipment: **£3,000.00**
Screens/projectors/cameras/speakers

Overflow car park at Rhos CC: **£20,000.00**
This project may be part funded – advice from P Hinder

Cllr D Atkins suggested that a heat pump could be installed at Rhos CC for heating the hot water. There is a £7,500 grant available towards this, therefore £10,000 put in from Council might cover the heat pump and solar panels. RESOLVED noted.

Cllr B Woolford suggested that the overflow car park and roadway be looked at. P Hinder may have access to access to community facilities grants whoch may be able to part-cover the costs. RESOLVED noted.

104 CHARGES AT COUNCIL FACILITIES 2026-27

Members reviewed current hire charges. Clerk highlighted that Rhos CC is used a lot more than Alltwen CC. Members agreed that it was important not to put people off using the facilities and recommended no change to the hire charges for 2026-27 but that party bonds be set at £30. RESOLVED that full council be recommended to set charges as follows:

Alltwen Community Centre

	Community	Commercial
Main Hall	£10 per hour + £5 per hour thereafter	£17.50 per hour (20% discount for regular hirers)
Committee Room	£5 per hour + £2.50 per hour thereafter	£11.25 per hour (20% discount for regular hirers)
New Meeting Room	£5 per hour + £2.50 per hour thereafter	£11.25 per hour (20% discount for regular hirers)
Children's Parties	£40 + £30 refundable deposit	
Evening Parties	£60 + £30 refundable deposit	

Rhos Community Centre

	Community	Commercial
Main Hall	£10 per hour + £5 per hour thereafter	£17.50 per hour (20% discount for regular hirers)
Bronwen's Room	£5 per hour + £2.50 per hour thereafter	£11.25 per hour (20% discount for regular hirers)
Children's Parties	£40 + £30 refundable deposit	
Evening Parties	£60 + £30 refundable deposit	

105 BUDGET ESTIMATES AND PRECEPT FOR 2026-27

The Clerk reported on the 2026-27 budget estimates, based on the anticipated expenditure and income in 2025-26. Expenditure was considered.

RESOLVED that budget for Financial Assistance Grants remain at £3,000.

Clerk reported that Council reserves, based on projection for 2025-26 (i.e. approx. £59,315.50 expenditure in second half of year) would be approx. £74,611.64. If precept for 2026-27 remained at £130,000.00 and budget is £143,375.00, then council reserves on 30th March 2027 would be approx. £61,236.64.

Clerk explained that it is recommended that council reserves cover 3 – 6 months council running costs. This means that the least council should ideally have in reserves is £35,843.75 (based on £143,375.00 budget). Clerk presented Precept options sheet and explained the Council Tax Base for 2025-26 as 2026-27 figures had not yet been received. Expenditure options, precept options, council reserves and the implications for Council Tax were considered.

Clerk/RFO recommended that precept for 2026-27 be set at £130,000.00 as this would leave approx. £61,236.64 in reserves which would come in approx. £10,000 under the recommended 6 month council running costs. Cllr D Atkins suggested that the precept could be lowered slightly and set at £125,000. Cllr S Atkins stated that if another member of staff will need to be taken on, on hours increased, then it would be better to stay at £130,000. Cllr B Woolford agreed and will suggest to Council that precept remains at £130,000.

RESOLVED that Council be recommended to:
1. Agree the Clerk's report on estimates for 2026-27.
2. Levy a Precept in the sum of £130,000.00 for the financial year 2026-27.

The meeting ended at 7:50pm.

Signed Dated 02 December 2025