Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Rhos Community Centre and online via Zoom on Tuesday 4th February 2025 at 7.00 pm.

Presiding Councillor B Williams

Present Councillors R Lewis, D Jones , R Phillips, D Baker, N Jenkins, A Melen (online)

N Parr-Williams (Clerk to Community Council)

118 Apologies: Councillor S Atkins, D Atkins, B Woolford, S Hart, M Richards

119 DECLARATIONS OF INTEREST

Cllr D Baker declared an interest in Matters Arising - CCTV at Rhos Park due to his involvement with Rhos FC.

120 MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 7th JANUARY 2025

RESOLVED that the minutes of the Monthly Meeting of Council held on Tuesday 7th January 2025 were confirmed as a correct record thereof.

121 MATTERS ARISING

Further to minute 108 Code of Conduct – Clerk asked who had not carried out the training. Cllrs D Baker and R Phillips confirmed this. RESOLVED that Clerk book them onto the course.

Further to minute 111 Matters Arising - Clerk explained that she had received regulation documents on the presence of pests. RESOLVED that Propest need to continue checking for rodents every 6 weeks in Rhos Community Centre as per guidance for the time being. Cllr D Jones stated that the building needs sealing to stop rodents from entering. RESOLVED noted.

Further to minute 111 Matters Arising – Clerk reported that the bolts in the MUGA were replaced by Sutcliffe Ltd. RESOLVED noted.

Further to minute 111 Matters Arising – Cllr D Baker reported that he has found suitable CCTV cameras. Cost would be £183 for 3 cameras (one for pavilion, one for MUGA and one for car park). RESOLVED that Council to pay half of this cost – Cllr D Baker to purchase and Council to reimburse half. The monthly charge for online subscription is £7.99 per month. Members agreed that a lump sum be paid to Rhos FC annually to cover half of this cost. RESOLVED noted. Cllr D Jones stated that if more light is needed to be able to have a better image in the night, then cheap cameras can be purchased which will light up the areas via Infra-Red – these can be solar powered. RESOLVED that this be looked at if necessary.

Further to minute 111 Matters Arising – Clerk reported that quotes for the Tree Survey at Rhos Park received as follows:

- RTAC: £667.00
- The Arb Team: £384.00

RESOLVED that The Arb Team be awarded the work.

Further to minute 116 – Correspondence, Clerk reported that she had completed and returned the nomination form for the High Sherriff Awards. RESOLVED.

Further to minute 116 – Correspondence, Cllr D Jones asked if a card of thanks could be sent to Cllr L Rees for all of his work over the years as a Community Councillor. RESOLVED that Clerk send card.

Further to minute 117 – Any Other Urgent Business, Clerk reported that Dramatic Performance Academy finish at Alltwen Community Centre at 6:45pm. RESOLVED noted.

122 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

250B-254B)	Staff	Wages, Expenses)	3,206.66
255B	City & County of Swansea	Pension Contributions	738.45
256B	HMRC	Income Tax and NI	444.21
257D	NPTCBC	Alltwen CC: Non dom Rates	343.00
258D	NPTCBC	Rhos CC: Non dom Rates	365.00
259B	Total Gas	Alltwen CC: Gas	561.39
260B	British Gas	Rhos CC: Gas	507.70
261B	BT Broadband	Alltwen CC: Broadband	87.54
262B	Westward Ltd	Rhos CC: Leaking radiator	194.40
263D	EE	Rhos CC: Broadband	46.61
264D	3 Mobile	Staff mobiles	27.58
265B	NPTCBC	Annual Grounds Maintenance	4,608.74
266B	NPTCBC	Alltwen CC: Trade Waste	389.94

Income:	Rhos CC	January Hire	£ 1,138.00

Transfer: Authority to transfer the sum of £11,500.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved, RESOLVED.

Cllr R Phillips asked why Alltwen CC Income is often in arrears. Clerk explained that this was because cash is still used by some groups using the centre and so must be collected by Caretaker and passed on to Clerk, whereas 99% of Rhos CC users pay via BACS (the other 1% by cheque). She is encouraging groups at Alltwen CC to switch to BACS but some are reluctant. RESOLVED noted.

123 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2024/0704	Proposed rear dormer extension, single storey front extension, fenestration alteration and additional parking provision (amended description).	23 Gelligeiros, Gellinudd SA8 3DZ
P2024/0561	Works to trees (identified as T936, T939, T948, T950 and T960) covered by Tree	13 Cwm Nant Llwyd Road, Gellinudd SA8 3DT

	Preservation Orders T198 and T249: -T936 (Goat Willow)-Coppice to 2m stumps. -T939 (Goat Willow)-Coppice to 1.5m stumps. -T948 (Alder)- Coppice to 1.5m stumps. -T950 (Alder)-Coppice to 1.5m stumps. (Amended description).	
P2025/0050	Details to be agreed in association with conditions 3 and 4 - ground investigation report, condition 5 - landscaping scheme, condition 6- construction method statement and condition 7- footpath scheme of planning application P2024/0196 granted on 8.11.24.	Gellinudd Hospital, Lon Catwg, Gellinudd SA8 3DX

124 MAINTENANCE AND HEALTH AND SAFETY

Rhos Park -
Clerk reported that she will instruct The Arb Team to carry out the tree survey in Rhos Park ASAP. RESOLVED noted.

Gwynfryn Park -
Handyperson had reported to Clerk that 2 Monkey Puzzle trees had been planted in Gwynfryn Park. Members did not know anything about this. Handyperson suggested that they would need to be moved as they are too close to each other. He also explained that they are at risk of being cut when NPTCBC cut the grass. Members suggested that the trees be removed ASAP as they can grow very high and are not suitable for the park, particularly in their current positions. RESOLVED noted.

It was reported that there is bramble and holly that needs cutting back at the park. RESOLVED that Clerk liaise with Handyperson regarding this.

General H&S -
Handyperson has compiled safety report on parks, referring to last Summer's ROSPA report. He has completed much of the works highlighted in the report. Members were pleased with this and thanked him for his work, especially for filling the gaps in the safety surfacing. Gate at Rhos Park still has a pinch point. Cllr N Jenkins suggested that a cover be purchased for the gate. RESOLVED noted.

125 COMMUNITY CENTRE MANAGEMENT

Alltwen CC -
Clerk reported that Cllr A Melen had seen cupboards for the memorial mug on Facebook for £20. Clerk went to Cwmllynfell to get the cupboards, and the lady let her have 3 small display cupboards for £10. Members were very pleased with this. Clerk reported that Handyperson has fitted one in the foyer of the centre so that the mug can be displayed. Members were very pleased with this news. The other cupboards could be used in future. RESOLVED noted.

Clerk presented some options for chair rack systems for the foyer area. It was agreed that further options be considered, especially racks with table holders included. RESOLVED that this be looked at further in the next meeting of council.

Rhos CC -
Clerk reported that caretaker reported that there is a new group starting at the centre – a foot clinic. Members were pleased with this news. RESOLVED noted.

Clerk reported that she is awaiting 2 further quotes for the guttering, from Glantawe Landscapes and James Bayliss. James Bayliss also looked at the fire doors and will also provide a quote for repair of these. Both companies have been out to look at the centre. Quotes should be with Clerk shortly. RESOLVED.

Cllr D Baker reported that a Welvan for sale sign and a very tall step ladder had been left in the changing rooms. Members did not know anything about this. RESOLVED that Clerk liaise with Handyperson about this.

126 CORRESPONDENCE

1. High Sheriff of WG – acceptance of nomination. RESOLVED noted.
2. Propest – pest control regulations. RESOLVED noted.
3. CISS – donation request. RESOLVED that this be considered in the April meeting of Council.
4. Sovereign Play – offer of site visits. RESOLVED that Clerk contact to look at area where see saw had been in Lon Tanyrallt Park.
5. Invitation to High Sheriff Awards. Resolved that Chair should attend if possible.
6. A Jenkins – Community Garden proposal. Members discussed the detailed proposal document. Cllr D Jones asked if there was any other use for the land. It was stated that there was nothing that could be done with that parcel of land due to the small, concreted area. Cllr R Lewis stated that the only thing that could be done with it is to create more parking spaces, but costs would be prohibitive. Cllr B Williams stated that the suggestion of placing the memorial Christmas tree there may not be suitable and that a better position for that be found. Cllr R Lewis suggested that a path access to the concrete area would be needed – this could be chippings and stone dust. After much discussion, Members agreed that the project should go ahead as long as it is professionally carried out and doesn't look untidy. Council wished all concerned the best in its delivery. RESOLVED. Cllr N Jenkins suggested that funding for the project could be sought via the Keep Wales Tidy Community Garden Fund. RESOLVED that Clerk pass on this

information to A Jenkins. Cllr R Lewis suggested that the group could ask for Community Council Funding in April. RESOLVED that Clerk pass on the information.

127 ANY OTHER URGENT BUSINESS

1. Cllr A Melen reported that there is a meeting being held in Pontardawe Library on Thursday at 6 or 6:30pm to discuss the closure of Lloyds Bank. She asked if a Member of Council would be able to attend the meeting. Cllr N Jenkins stated that she will be attending and can do so as a representative of Cilybebyll Community Council and NPTCBC. RESOLVED.
2. Cllr R Lewis reported that since the field behind Rhos Park was cleared and trees cut, that there is flooding coming into Rhos Park. Cllr N Jenkins asked how he knew the water was coming from the field behind, to which he answered that he had seen it with his own eyes. Cllr N Jenkins stated that if the water is coming from the field that this should be reported to NPTCBC as they own the land. Cllr R Lewis suggested that the gutter has been blocked. His concern is that if the water stands on the rubber safety surfacing in the playground area, this could freeze which would in turn cause it to crack. Cllr N Jenkins reported that there was currently work being carried out on the collapsed culvert. Cllr D Baker reported that since the trees have been cut down, there is more water on the playing field. Cllr N Jenkins stated that it needs to be established if this is ground saturation. Cllr D Jones suggested that Council send photos of the flooding to NPTCBC to ask what is being done, or what is planned, in order to stop this happening again. If water is coming onto Cilybebyll Community Council property, then it is NPTCBC's responsibility to stop this from happening from their field. It was suggested that a video would be needed to prove that it was flowing water. RESOLVED that Clerk inform NPTCBC of the situation and ask them for an update on works etc.
3. Cllr D Baker reported that Rhos FC are keen to have the Family Fun Day on the same day as the official opening of the MUGA. They are looking at the end of May as a date, but this is dependent on L Dykes. RESOLVED that B Woolford ask L Dykes of her availability.

Chair thanked all for attending. The meeting finished at 8.10 pm.

Signed Dated Tuesday 4th March 2025