# Cyngor Cymuned Cilybebyll
# Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online via Zoom on Tuesday 7th April 2026 at 7.00 pm.

**Presiding** Councillor B Woolford

**Present** Councillors: Councillors M Hutchings, G Williams, I Humphreys, D Baker, A Melen

N Parr-Williams (Clerk to Community Council)

**3 APOLOGIES:** Councillors S Atkins, D Atkins, N Jenkins, B Woolford, D Jones, A Melen. RESOLVED.

**4 DECLARATIONS OF INTEREST**
Cllr G Williams declared an interest in item 6 Planning. RESOLVED.

**5 MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 3rd MARCH 2026**
Amendment to Page 4 - 3rd paragraph is a duplicate. RESOLVED that the remainder of the minutes of the Monthly Meeting of Council held on Tuesday 3rd March 2026 were confirmed as a correct record thereof.

**6 MATTERS ARISING**
Further to minute 140 Matters Arising – Clerk has created a new draft lease that includes the pavilion. She will forward to Vice-chair, Cllr D Baker and S Cotton in due course. RESOLVED noted.

Further to minute 140 Matters Arising – C Ritchie is unable to find plans of the land. It was suggested that Clerk contact Land Registry. RESOLVED noted.

Further to minute 140 Matters Arising – Clerk reported that she met with D Williams, Kompan at Brynmorgrug Play Area. They spent 90 minutes reviewing and discussing options for surfacing and a new item of equipment. He explained that it should be possible to provide the surfacing, plus a (no spring) see-saw, plus surfacing under the timber trail for approx. £25,000. Chair mentioned that drainage may be an issue. RESOLVED that Clerk discuss further with Cllr N Jenkins.

Further to minute 140 Matters Arising – Handyperson and Glantawe Landscapes will trim Alltwen Christmas tree at the end of the Spring period. RESOLVED noted.

Further to minute 140 Matters Arising – Cllr B Woolford reported that there may be additional funding available for the surfacing and pavilion projects at Rhos Park. PIP and NIP funds available from Welsh Government – £1 million has been put aside and can be dipped into. The car park and lane resurfacing would include £20,000 of Vice-chair's Members Fund Money and the further £20,000 would come from Cilybebyll Community Council Capital Projects budget. £5,000 of Vice-chair's Members Fund Money would then go towards the pavilion Coffee Shop project, which means that £50,000 could then be accessed via the PIP and NIP schemes. Council will have 1 year to complete the project. Vice-chair has asked a quantity surveyor to work out costings for the project. Members were pleased with this. RESOLVED noted.

Further to minute 140 Matters Arising – Members agreed to fund the remaining cost of the Blue Plaque. RESOLVED. It was suggested that there be an opening ceremony for the plaque reveal with dignitaries, Mayor, members of Pontardawe Heritage Centre etc. Members thought this was an excellent idea. RESOLVED noted.

Further to minute 140 Matters Arising – Clerk reported that she is awaiting outcome for funding application for video conferencing equipment for Rhos CC. RESOLVED noted.

Further to minute 140 Matters Arising – ICO have confirmed they have updated their records. RESOLVED noted.

Further to minute 146 Any Other Urgent Business – Clerk reported that IONOS looks like a good option for website hosting. Email addresses are quite expensive though (£12 per month for 10 addresses), so she will look into further options for emails. RESOLVED noted.

## 7 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

| | | | |
|---|---|---|---|
| 1B-5B) | Staff | Wages, Expenses ) | 3,282.15 |
| 6B | City & County of Swansea | Pension Contributions | 751.33 |
| 7B | HMRC | Income Tax and NI | 581.85 |
| 8D | NPTCBC | Alltwen CC: Non-dom Rates | 375.80 |
| 9D | NPTCBC | Rhos CC: Non-dom Rates | 378.92 |
| 10B | Total Gas | Alltwen CC: Gas | 492.16 |
| 11B | British Gas | Rhos CC: Gas | 446.29 |
| 12B | BT Broadband | Alltwen CC: Broadband | 92.53 |
| 13D | EE | Rhos CC: Broadband | 49.58 |
| 14D | 3 Mobile | Staff mobiles | 28.80 |
| 15D | Lloyds Bank | Service Charges | 4.25 |
| 16B | Cllr B Woolford | Reimbursement: Planter materials | 353.75 |
| 17B | One Voice Wales | Annual Membership | 1,047.00 |
| 18B | Currys | Cloud backup annual membership | 75.00 |

Income:

| | | |
|---|---|---|
| Rhos CC | March Hire | £ 1,596.50 |
| Alltwen CC | February Hire | £ 360.00 |

Transfer: Authority to transfer the sum of £8,000.00 from the Council's Business Banking Account to its Current Account was requested. Payments and Transfer approved. RESOLVED.

Clerk reported that Council have a Full Audit this year. She is currently working on the documents and accounts required for internal audit in the first instance before completing tasks required for External Full Audit. RESOLVED noted.

## 8 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

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|---|---|---|
| P2026/0060 | Proposed two storey rear extension, alterations to fenestration including the installation of obscurely glazed window at first floor level (north side elevation), and the installation of a new access door and two first floor windows (south side elevation). Proposed wall and balustrade to the rear of property and access steps. | 83 Neath Road, Rhos SA8 3EH |
| P2026/0138 | Proposed two storey rear extension, front porch extension and fenestration alterations to the host dwelling. | 58 Edward Street, Alltwen SA8 3DD |
| P2026/0123 | Demolition of existing dwelling and construction of replacement dwelling, solar panels on existing stables, associated external works comprising of boundary treatment, planting, permeable surfacing, and ancillary plant room. | Keepers Lodge, Lane From Church Road To Keepers Lodge, Cilybebyll SA8 3JS |
| P2026/0155 | Proposed single storey rear and side extension. | 14 Brondeg Lane, Alltwen SA8 3AE |
| P2026/0153 | Demolish existing attached car port and the construction of a single storey side extension, with associated external alterations to the existing bungalow, including fenestration alterations and addition of external composite cladding. | 106 Delffordd, Rhos SA8 3EW |
| P2025/0851 | Non-material amendment to application P2023/0632 granted on 24/07/2024 | 9 Primrose Lane, Rhos SA8 3ES |

## 9 MAINTENANCE AND HEALTH AND SAFETY

**Work Study -**
Clerk reported that she has received draft contracts from One Voice Wales and will start putting them together shortly. RESOLVED noted. One Voice Wales advised that it is up to Council whether or not to pay untaken holiday pay. Members agreed that untaken holidays should be presented on a spreadsheet and paid. RESOLVED.

Cllr D Baker stated that there are no bin liners in the bins and dog mess is thrown into the normal litter bins. Vice-chair stated he will ask NPTCBC to see if there are any liners available and will ask for some dog bin signage as well. The bins were full in Rhos Park. Clerk explained that Handyperson had been off on holiday. It was suggested that alternative cover be sought when these circumstances arise. Vice-chair offered to cover if no one is available. RESOLVED that Clerk carry out request.

**10 COMMUNITY CENTRE MANAGEMENT**

**Alltwen CC -**
It was suggested that the future of the centre be tabled for a future meeting of Council. Cllr I Humphreys suggested that lower rental rates be considered. Vice-chair suggested meeting with Caretaker to discuss. Cllr G Williams recommended that a public consultation still take place on the future of the centre. It was suggested that Rhos Caretaker be asked if she would be willing to assist with Social Media for Alltwen CC as well as Rhos CC. Additional hours would be considered for this if she agreed to assist. RESOLVED that this be considered in more depth in a future Council meeting.

**Rhos CC -**
Handyperson will paint the kitchen and Bronwen's room in due course. RESOLVED noted.

The centre is doing very well. Members were pleased with this and thanked the Caretaker for her work. RESOLVED noted.

**Rhos Park CCTV -**
Cllr D Baker reported that the CCTV has been ordered. There is a slight delay on delivery as the order is coming from France. There was a deal available for a better option which was £20 more (£1,565). Members agreed that the updated system was worth the extra £20. RESOLVED.

**11 FINANCIAL ASSISTANCE APPLICATIONS**
The following applications were assessed and RESOLVED that they be awarded as follows:

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| Alltwen Bowls Club: | £400 |
| Cilybebyll Community Growers: | £200 |
| Kids Cancer Charity: | £100 |

Cwmtawe School Drama Dept.: Members wanted to check if funding microphones and sound equipment for a Drama Dept. would be allowed before agreeing to award a sum. Clerk will check this with One Voice Wales. RESOLVED noted.

**12 CORRESPONDENCE**

1. L Philips,National Grid – pole change on Council land. All agreed that the pole change be approved. RESOLVED.
2. ICO – notice of amendment of details. RESOLVED noted.
3. D Evans – notice of Full External Audit. RESOLVED noted.

**13 ANY OTHER URGENT BUSINESS**

Cllr A Melen reported that a gentleman was 100 years old in Alltwen today. Vice-chair had visited the gentleman on behalf of Council. Cllr A Melen thanked Vice-chair for visiting the gentleman. Vice-chair stated that it had been interesting to meet him and enjoyed the visit. Members wished the gentleman a very happy birthday. RESOLVED noted.

Cllr B Woolford stated that the planters are now in position. There is £170.70 remaining of the budget. He asked if Members would be happy for him to purchase bedding plants and compost for the Brownies to plant. Members thought this was an excellent idea. RESOLVED noted. It was suggested that the allotment holders be asked to grow plants for the planters in future. RESOLVED noted.

Chair thanked all for attending. The meeting finished at 8:10 pm.

Signed Dated Tuesday 5th May 2026