Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Draft Minutes of the Cilybebyll Community Council Monthly Meeting held at Alltwen Community Centre and online via Zoom on Tuesday 9th April, 2024 at 6.30 pm.

The Chair opened the **Monthly Meeting** at 6.40 pm

Presiding Councillor D Jones (Chair)

Present Councillors D Baker, N Jenkins, R Lewis, L Rees, B Williams, A Richards, and S Hart. On Line Councillors D Atkins, S Atkins, and A Melen.

Council Employees Present: Linda Evans Temporary Clerk to the Council

Members of the Public Present: P Hinder

178 APOLOGIES

Councillor M Hutchings had sent their apologies.

179 DECLARATIONS OF INTEREST

Cllr D Baker declared an interest in item 189 Rhos Playing Fields being a member of the Rhos Football Club.

Cllr B Williams declared an interest in item 187 Financial Assistance Applications due to his wife being a member of the WI Heels Group.

180 MINUTES OF THE MONTHLY MEETING HELD ON 05/03/2024

The minutes of the meeting held on 05/03/2024 were proposed and seconded as a true record thereof. **RESOLVED**

181 Agenda Item 12 SECTION 106 OPEN SPACES was moved by the Chair P Hinder NPTCBC gave an overview of the funding available on an initial Section 106 payment, contribution by Developer for "Play" at Rhos Park. P Hinder gave an overview of how the funding was to be used and amount available - £16,977 left over from stage 1 funding and £54,289 stage 2 funding. To ensure the funding is used P Hinder will develop/project manage the play enhancement improvement. Councillors discussed ideas that have been proposed in the past, such as improvements to the BMX track and a MUGA (Multi-Use Games Area). It was decided that the funding should go to something new for the park, exploring the possibility of a multi-use play end wall x 2, with any excess funding going towards (pending qualification for section 106 funding) 2 x senior goal posts for the playing field. Ideally this project should be completed by Summer 2024. **RESOLVED** all Councillors accepted P Hinders offer to develop/project manage the development. Cllr D Jones and Cllr D Baker were to meet with P Hinder to identify a site for the project. Clerk to investigate number of quotes needed for the project.

182 MATTERS ARISING FROM THE MONTHLY MEETING HELD ON 05/03/2024

Further to Minute 156 – Planting of Christmas Tree – Rhos CC it was **RESOLVED** that the Clerk to purchase the desired tree and that arrangements for the planting are made.

183 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts approved for payment –

1B-7B)	Staff	Wages, Expenses)	4,127.80
8B	City & County of Swansea	Pension Contributions	722.62
9B	HMRC	Income Tax and NI (nothing owed due to SAP refund. -£37.05 balance)	0.00
10D	NPTCBC	Alltwen CC: Non dom Rates	341.20
11D	NPTCBC	Rhos CC: Non dom Rates	368.00
12B	Total Gas	Alltwen CC: Gas	964.83
13B	British Gas	Rhos CC: Gas	1,000.06
14B	Cotton & Sons	Alltwen CC: Cleaning supplies	304.36
15B	Amazon Business	Inks	40.10
16B	SSE	Rhos CC: Electric	949.45
17D	SSE	Alltwen CC: Electric	782.53
18D	EE	Rhos CC: Broadband	43.20
19D	3 Mobile	Staff mobiles	26.40
20B	Lliw Building Supplies	Marker paint, masks, batten, bolts	266.84
21B	FPS	Alltwen CC: Fire extinguisher tests & replacements	410.56
22B	FPS	Rhos CC: Fire extinguisher tests & replacements	223.26
23B	Propest	Rhos CC: Pest control	560.00
24B	One Voice Wales	Membership	954.00
25B	John Richards Training Services	Staff H&S training	490.00
26B	K Griffiths	Rhos CC: Party bond refund	20.00
27B	R Humphries	Rhos CC: Party bond refund	20.00
28B	Amazon Business	Paper	8.99

Income Received:
Rhos CC March Hire £ 1,313.00
Alltwen CC March Hire £ 567.00
NPTCBC Footpaths Grant £ 2,700.00

23B – The amount paid for pest control – twice yearly charge was raised. Is there still a need for the monthly visits, is there still a pest problem at Rhos CC. **RESOLVED** Clerk to check with the Caretaker to see if there was still an issue and report back to the Council.

Caretaker at Rhos CC has been approached by the Bowls Club with concerns that a considerable number of cheques written over the last 18 months for the Council had not been presented at their bank for payment. Caretaker had forwarded the total and cheque details to the Clerk for investigation. Temporary Clerk has spoken to the Clerk who is currently on leave, but remains RFO and has passed on the concerns – a significant number of cheques need returning to the Bowls Club as they are written incorrectly or not signed. Clerk/RFO will action

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this when next in work. It would be beneficial if the payments are made by BAC's transfer in future. **RESOLVED** Chair will speak to Clerk/RFO to discuss this issue. Cllr L Rees who is a member of the Bowls Club will take back to the club the request to pay by BAC's payment.

Clerk has approached NPTCBC for a quote for the grass cutting at Gwynfryn Park and Lon Tanyrallt Playground – 174 Finance and Development Meeting held on 3rd March 2024. Once the quote has been received it will be shared with all Councillors for approval. **RESOLVED**

184 PLANNING APPLICATIONS

RESOLVED no objection be made to the following applications:
Application Number: P2024/0132. Applicants Name/Address: Mr David Jenkins 5 Manchester St., Westminster, London. W1U 3AE. Site Location: land between 77 and 79 Pen yr Alltwen, Alltwen Pontardawe. SA8 3EA. Proposed Development: Felling of 2 no oak trees (T1 and T2) an 1 no. goat willow tree (G1) and removal of group of boundary trees (G2) consisting of 2 no oak and 1 no. sycamore (protected by Tree Preservation Order No. T206)
Application Number: P2024/0058. Applicants Name/Address: Mr Grenville. 3 Heol Alfred Wallace, Rhos, Pontardawe. SA8 3FA. Agents Name/Address: Mrs Elwira Baranowicz, Anglian Home Improvements, 59 Hurricane Way, Norwich. NR6 6JB. Proposal single storey rear extension. Location 3 Heol Alfred Wallace, Rhos, Pontardawe. SA8 3FA.

185 MAINTENANCE AND HEALTH AND SAFETY

1. Rhos CC – Handyperson had reported that the Strimmer pull handle had been repaired but was advised that the repair was a short term fix. With grass cutting about to commence the Council **RESOLVED** that a new strimmer (heavy duty) should be purchased. Clerk had sourced Sthill Fs450 approx £400

Fire door – Clerk has asked the carpenter who is commencing work at Alltwen CC to repair the fire door surround. **RESOLVED**

2. Alltwen CC – Harry's Park – the moss in the play area needs to be cleaned. **RESOLVED** Clerk to arrange for the urgent jet washing of the area. Approval to buy a new jet washer was given. Once the area is cleaned it will be easier for the Handyperson to maintain and keep clean.
Partition Wall is ready for commencement. All materials have been delivered. **RESOLVED**.
Roof/Guttering – No report has been received.

Health and Safety – Fire extinguishers at Rhos CC and Alltwen CC have been inspected and serviced on the 15/03/2024. **RESOLVED** and noted

Clerk has received a briefing from J Richards Training. Clerk to write a report and recommendations for the next meeting. **RESOLVED**

186 COMMUNITY CENTRE MANAGEMENT

Rhos CC – Clerk had informed the Councillors of the proposed fortnightly market being organised by S Mitchell (S&A Honey/ S&A Grill). The proposed

times are: every other Thursday from the 16th May 2024, between 11.30 am to 4.00 pm. **RESOLVED** All Councillors thought this was a good idea. S Mitchell has applied for a licence to hold 2 x outdoor food stalls in the Centres Car Park.

187 FINANCIAL ASSISTANCE APPLICATIONS

1) WI Heels – application received for assistance towards a new storage box to replace the broken box at Alltwen CC and for planned outings. Section 137 - Councillors approved the sum of £300.00 and will replace the broken storage box. RESOLVED Clerk/RFO to inform the group of the outcome.

2) Alltwen Bowls Club – application received for assistance towards maintenance fees for the green. Section 137 – Councillors approved the sum of £500.00. RESOLVED Clerk/RFO to inform the club of the outcome.

188 CO-OPTION APPOINTMENT – RHOS WARD VACANCY

The Clerk had received 2 applications for the vacancy, and the written applications had been forwarded to all Councillors for their consideration before the meeting. Applications received from Mr R Phillips and Cllr B Woolford. Councillors voted with a show of hands with the successful candidate being Cllr B Woolford. **RESOLVED** Clerk to inform Cllr B Woolford of his successful application, and to contact Mr R Phillips thanking him for his application and that unfortunately he was unsuccessful.

189 RHOS PLAYING FIELDS

Cllr D Atkins started the debate with an overview of what was discussed at the Finance and Development Committee Meeting – 3rd April 2024. The meeting considered quotes received for the maintenance of the Rhos Playing Fields, examination of expenditure for the field maintenance over the last 10 years, and the proposal from Rhos Football Club to secure a lease from the Community Council for usage of the playing field enabling the Club to apply for funding to take over the cost of maintaining the playing field to the standards set by FAW (Football Association of Wales). It was noted that if a Lease was agreed then the field will need to be handed over in a good condition and this would be for the Community Council to fund.

Councillors debated the implications of granting a lease to the Football Club, and the need to allow the full access to all residents to continue. Cllr D Baker (who had assisted in preparing the document and proposal) assured the meeting that this would be stipulated in the lease.

Cllr R Lewis commented on the current state of the field, and why was it not being used. It was confirmed that the company given the tender the previous year had not met their obligations and the pitch was not deemed in a suitable condition to be played on.

Several Councillors thanked Cllr D Baker and Cllr D Altkins on the work they had done preparing the reports and documents for the meeting.

Cllr R Lewis proposed that a meeting be arranged to discuss the proposal of granting a Lease to Rhos Football Club, this was not seconded but it was agreed that any decision should be made by Full Council. It was **RESOLVED** that the Football Club proceed with providing the Council with Lease “Heads of Terms” for the Council to consider. That the Council will cover the first years

maintenance costs. The Football Club need to provide a comprehensive "Scope of Works" and at least 3 quotes from tenders for the Council to consider. All further discussions will be held in Full Council.

190 BUS (BEND)

Cllr R Lewis informed the meeting that the large service buses are having difficulties turning at Plas Road due to the dangerous parking on the grass verge and corner of the entrance to the road. Cllr R Lewis has received concerns from residents. Cllr R Lewis proposed that bollards should be placed on the grass verge to stop parking. Councillors discussed who would be responsible for these concerns and it was **RESOLVED** the Clerk is to contact the NPTCBC Borough Councillor for Rhos with the concerns for investigation.

191 CORRESPONDENCE

1. DNS/3279676 – Craig y Perchych (CYP) Solar – Further communication received and forwarded to all Councillors. **RESOLVED** and noted
2. New consultation: Sennedd Cymru (Electoral Candidate Lists)Bill – email forwarded to all Councillors for their information and the invite to respond if wishing to. **RESOLVED** and noted
3. Pontardawe Dementia Friendly Community – Cllr D Jones shared a post concerning the closing of the group, the closing of the bank account and distribution of funds to community groups in Pontardawe. **RESOLVED** and noted.
4. W J Holmes – NPT Waste Department – Clerk has received an email regarding the general waste bins at Rhos Community Centre. The number of bins is more than what is being charged. The Centre has 2x360L and 1x 240L. Cllr B Williams proposed that to maximise capacity and reduce cost the current bins are replaced with a 660L, this was seconded and approved. **RESOLVED** Clerk to complete a new agreement with NPTCBC with the Council's decision.

192 ANY OTHER BUSINESS

Cllr R Lewis reported that sheep had got onto the field at Rhos Park, and that the fence needs to be repaired. **RESOLVED** Clerk will ask the Handyperson to investigate.

Cllr R Lewis has noticed that the hedge on the west side of the park (Rhos) needs cutting. **RESOLVED** Clerk will ask the Handyperson if this can be done.

Cllr B Williams informed the meeting that he had attended the funeral of Mr Denzil Edwards who was the first Mayor of Pontardawe. Cllr B Williams was pleased to have known him. Councillors at the meeting were sorry to hear the sad news and passed on their condolences.

Meeting Ended at 8:53 pm

Signed Dated: Tuesday 7th May 2024

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