Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Rhos Community Centre and online via Zoom on 07th May 2024 following the AGM.

Presiding Councillor D Atkins

Present Councillors A Melen, R Lewis, D Baker, B Williams, B Woolford, S Hart, M Hutchings and S Atkins Via Zoom Councillors A Melen, N Jenkins

Members of the Public Present J Richards (John Richards Training Services)

Apologies Councillors A Richards, R Malpass, L Rees, D Jones

15 DECLARATIONS OF INTEREST

Cllr D Baker declared and interest in 21(6) Rhos Playing Fields being a member of the Rhos Football Club.

16 MINUTES OF THE PREVIOUS MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Finance and Development Meeting held on 03/04/2024 and the Open Forum held at Alltwen Community Centre on 09/04/2024 be confirmed as a correct record thereof.
Cllr R Lewis raised the following correction to the Monthly Minutes 09/04/2024 192 Any Other Business – the hedge on the **East** side of the Park (Rhos) needs cutting, with this correction the Minutes of the Monthly Meeting held on 09/04/2024 be confirmed as a correct record thereof. RESOLVED

17 MATTERS ARISING

Further to Minute 181 – Agenda Item 12 – 106 Open Spaces – The Clerk has investigated the Council Financial Regulations and confirms that 4 quotes are required for spends over £10,000.00. Clerk has forwarded this information to P Hinder. RESOLVED
Cllr D Baker had communicated to the Councillors the football field layout via email before the meeting, and the initial area proposed for a MUGA would infringe on these playing areas. Clerk also relayed a message from P Hinder regarding his knowledge of possible drainage around the Community Centre, that would also cause an issue if the MUGA was positioned to the side of the Community Centre. It was proposed that Cllr D Baker, Cllr D Atkins and Cllr B Woolford arrange a meeting with P Hinder to discuss the positioning of a MUGA. RESOLVED Cllr D Baker will contact P Hinder to arrange the meeting and communicate date and time with Cllr D Atkins and Cllr B Woolford.

Further to Minute 183 Financial Transactions – Bowls Club unpresented cheques – Chair asked if there was any update, and if the issue had been resolved. ACTION the Clerk will investigate.

Further to Minute 187 – Financial Assistance Applications – Clerk had missed an application that had been received in advance of the last meeting, and requested that the Council consider the application at this meeting. Due to the Clerks explanation the request made by P Evans

on behalf of the Towns Women Guild for assistance towards day trips was approved - £300.00 RESOLVED Clerk to inform P Evans of the award, and instruct the RFO to make the necessary payment.

Further to Minute 189 Rhos Playing Fields – Cllr R Lewis commented on the bad condition of the playing fields at Rhos. Past issues with previous contractor were discussed along with the plan to move forward. Chair requested that the STRI Inspection and Advisory Report 2022 and 2023, for the sport pitches be circulated to all Councillors for their information. RESOLVED Clerk will email the reports as requested.

Further to Minute 190 – Bus Bend – Cllr B Woolford will investigate the issues raised by Cllr R Lewis. Cllr B Woolford has also followed up on the Culvert issue at Rhos Park, and has met with the NPTCBC Drainage Team to try and eliminate/prevent further flooding on the field. Once he has further information it will be disseminated to the Council. RESOLVED

18 FINANCIAL TRANSACTIONS

29B-35B)	Staff	Wages, Expenses)	4,037.01
36B	City & County of Swansea	Pension Contributions	642.43
37B	HMRC	Income Tax and NI (nothing owed due to SAP refund. -£251.38 balance)	0.00
38D	NPTCBC	Alltwen CC: Non dom Rates	326.00
39D	NPTCBC	Rhos CC: Non dom Rates	348.00
40B	Total Gas	Alltwen CC: Gas	1,015.66
41B	British Gas	Rhos CC: Gas	384.57
42B	NPTCBC	Alltwen CC: Trade Waste	389.94
43D	Dwr Cymru	Alltwen CC: Water	162.20
44D	Dwr Cymru	Alltwen CC: Water	182.42
45B	NPTCBC	Rhos CC: Trade Waste	502.80
46D	EE	Rhos CC: Broadband	43.20
47D	3 Mobile	Staff mobiles	26.40
48B	L O'Sullivan Joinery	Alltwen CC: Partition Wall	2,892.00
49B	Cotton & Sons	Rhos CC: Cleaning Supplies	98.04
50B	Amazon Business	Paper	1.02

41B Councillors highlighted the reduction in the Gas bill for Rhos, significant savings have been made since the water heater was turned off. 50B the odd amount for paper was questioned. Clerk to check with RFO if this is correct. RESOLVED

RESOLVED that the following accounts approved for payment –

Income:		
Rhos CC	April Hire	£ 1,089.50
Alltwen CC	March Hire	£ 904.50

Transfer: Authority to transfer the sum of £12,000.00 from the Council's Business Banking Account to its Current Account was approved. RESOLVED.

19 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

Application Number: P2024/0118	Applicants Name /Address: Miss Bethan Lewis, 42 Graig Road Alltwen, SA8 3DA Site Location: 42 Graig Road, Alltwen Pontardawe. SA8 3DA	Proposed Development: Proposed two-storey rear and side extension, and addition of new driveway to the rear of the property. https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2024/0118
Application No. P2024/0196	Applicant's Name & Address Fraser Roberts C/O Agent 19 Starling Walk, Starling Walk, Ystrad Mynach. CF82 6BH Site Location: Gellinudd Hospital, Lon Catwg, Gellinudd. Pontardawe SA8 3DX	Proposed Development – construction of 4 no residential care units (use class C2), relocation of the car park and associated works https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2024/0196
Application Number: P2024/0244	Applicants Name/Address Mr Andy Horwood, Kestrel Way, Welwyn Garden City. AL7 1GB Site Location: Tesco Supermarket, A4067 From Glais to Pontardawe, Alltwen. SA8 3AZ	Proposed Development: Retrospective installation of 1xmedia charger with screen and 1x fast charger. https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2024/0244
Application Number: P2024/0243	Applicants Name/Address: Mr Andy Horwood, Kestrel Way, Welwyn Garden City, AL7 1GB Site Location: Tesco Supermarket, A4067 From Glais to Pontardawe, Alltwen. SA8 3AZ	Proposed Development: Retrospective installation of 1x 42" LCD media screen size-860(W)x2160(H)mm Screen size 540(W)x930(H)mm 2nos x 1250mm x700mm Flag pole signs, overall 3350mm in height. https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2024/0243

RESOLVED to reiterate previous objections with the following reasons: The Welsh Governments Healthy Eating Policy – with the development so close to the local school this would be detrimental to health.

Application Number: P2023/0101	Applicants Name/Address McDonalds Restaurants Ltd., 11-59 High Road, East Finchley, London. N2 8AW Site Location: Tesco Car Park, Gwyn's Pl, Alltwen. SA8 3AZ	Proposed Development: Erection of a freestanding drive-thru/restaurant, car park, landscaping and associated works, including Customer Order Displays (COD) and play frame (AMENDED HIGHWAY AND ACTIVE TRAVEL LAYOUT PLANS AND TECHNCAL NOTES) https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2023/0101

RESOLVED that Clerk forward all decisions to NPTCBC.

20 MAINTENANCE AND HEALTH AND SAFETY

There are several maintenance items to complete:

1. The cleaning of the floor and equipment – Harry's Park. Cllr B Woolford also noted that fencing and the wooden sculptures were rotten and in need of attention. RESOLVED the

Clerk to contact the administrator of Harry's Park to find out what funds are available to make the improvements.

2. Fire Door Rhos CC – Waiting for quote for repairs
3. Partition Wall Alltwen CC – The carpentry work has been completed. RESOLVED Clerk to arrange for the room to be decorated with an outside contractor.
4. Roof/Guttering Alltwen CC – Clerk to chase up the report from the roofer.
5. Gwynfryn Park – Resident who lives near to the Park had reported that a tree that was overhanging their property was unsafe. Cllr D Jones and Handyperson investigated the report and both were unsure if the tree was in the boundary of the Park. Clerk emailed NPTCBC to investigate further RESOLVED
   A Cherry Tree was removed after it began to fall, a further 2 trees (1x Larch, 1x Ash) were identified as needing removal. RESOLVED Clerk to liaise with the contractor for the work to be completed.

Health and Safety – Clerk had prepared for the Councillors a basic report on the items of PPE needed during recent training for the Handy Person. Part of the training included a visual "walk around" of the Community Centres at Rhos and Alltwen, observations were noted and added to the report. John Richards who provided the training attended the meeting for Councillors to ask questions regarding the training or observations made. RESOLVED A meeting of the H&S Committee will be arranged for the report to be discussed and decisions on actions needed made.

21 COMMUNITY CENTRE MANAGEMENT

1. The Wi-Fi at Alltwen CC has been installed
2. Rhos CC – the Centre will be hired on a Thursday (fortnightly) for a Market. Plans are going ahead. Clerk has been copied into an email from the Licencing Department where Planning have raised the need for planning permission for a Market. Clerk has responded with questions and will inform the Council further on this issue. Councillors discussed previous events that have not needed planning or licencing permission. RESOLVED Clerk will inform all Councillors of any developments.
3. Rhos CC will be closed for 3 days for the installation of the new heating system. Caretaker has informed the groups who will be affected due to the closure. RESOLVED
4. Cllr D Jones and Cllr R Lewis have highlighted issues that need addressing in Rhos CC and Park, Clerk will need to collate and prepare a report for the Handyperson to address.
5. A meeting of the Management Committee is needed to look at job requirements and hours worked to ensure enough time is given to carry out tasks. RESOLVED
6. Rhos Pitch Maintenance – Cllr D Baker on behalf of the Council and in his capacity as a Member of Rhos Football Club has been tasked with gaining quotes for the field maintenance for 2024/25. Cllr D Baker has successfully gained 3 quotes and waiting for a further quote. Once all quotes are received, they will be sent to the Clerk to disseminate to all Councillors for a decision, this is needed urgently for work to commence. All Councillors agreed with this decision. RESOLVED Clerk will report at the next meeting the quotes received and the Council's decision.
   Cllr R Lewis requested that the drains and trenches around the field are inspected for free flowing water. RESOLVED Clerk will add these checks to the Rhos CC and Park – see item 21(4)

DRAFT

22 FACEBOOK POST

Cllr A Melen has brought to the attention of the Council a post (24/03/2024) regarding a dog walker that had attempted to leave the Rhos Play Area via the back gate. This was locked and the person needed to go back through the play area to leave. RESOLVED Clerk to investigate why certain gates in the Park are locked and by whom.
Councillors discussed the issue of dogs being in the play area, this was previously not allowed and it was discovered that the "No Dogs Allowed" sign was no longer in place. RESOLVED Clerk to purchase a new sign to put onto the relevant gates.

23 RHOS BAND NIGHT

Cllr D Jones was unable to attend this meeting but had sent through details of the Band Night to be held on Friday 2nd August 2024 at 8.00 pm. Council has previously agreed to fund the cost of the band – Sunshine Cab Company – is a confirmed booking for the event. Clerk has informed the Caretaker that the event will be going ahead, and to inform any groups booked at the Centre at this time. RESOLVED to discuss further arrangements at the next meeting when Cllr D Jones is in attendance.

24 CORRESPONDENCE

There were no items of correspondence at this meeting

25 ANY OTHER URGENT BUSINESS

Cllr R Lewis has offered to help the Handyperson with the painting of the gates into the overflow car park. And will pass on any receipts for paint for reimbursement. RESOLVED

Cllr B Woolford, as an interim solution, proposed cutting the grass on the playing field at Rhos due to its length. Along with a colleague, they have volunteered to cut the field. This was approved and the Councillors thanked Cllr B Woolford. It was suggested that the Handyman strim the surrounding bund/banking areas as this cannot be done with a mower. In previous years this work was completed by NPTCBC. RESOLVED

Chair thanked all for attending. The meeting finished at 9.00 pm.

Signed Dated 4th June 2024

DRAFT