Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Rhos Community Centre and online via Zoom on Tuesday 2nd July 2024 at 7.00 pm.

Presiding Councillor D Atkins

Present Councillors S Atkins, D Baker, N Jenkins, B Woolford, A Mellen, A Richards, S Hart and M Hutchings

Linda Evans (Temporary Clerk to the Community Council)

Member of the Public – P Hinder

39 **Apologies:** Councillors B Williams, L Rees, D Jones and R Lewis had sent their apologies.

40 DECLARATIONS OF INTEREST

Councillor D Baker declared an interest in Agenda Item 43 Options for the MUGA at Rhos Park being a member of the Rhos Football Club.
Councillor N Jenkins declared and interest in Agenda Item 47 Community Centre Management being part of the Interview Board for Alltwen Primary School.

41 MINUTES OF THE MINUTES FROM THE MONTHLY MEETING HELD ON TUESDAY 4th JUNE 2024

RESOLVED the minutes of the Monthly Meeting held on Tuesday 4th June were confirmed as a correct record thereof.

42 MATTERS ARISING

Further to minute 21(2) Community Centre Management – Farmers Market. Clerk has not been able to confidently answer the Council's position on whether a planning application for the fortnightly Farmers Market at Rhos Community Centre was needed. The cost of an application to the Council will be £230.00. Councillors discussed the implications a change of use for the Centre as advised by the Planning Department. It was proposed that Councillors N Jenkins and B Woolford would intervene to gain clarity on this issue and arrange a meeting to discuss the issue with the Planning Department. If the information from The Planning Department indicated that Planning is needed for the continuation of the Market then the Clerk was given permission to make the application. RESOLVED Clerk will forward correspondence received from the Licencing Department and Planning Department to Councillors N Jenkins, B Woolford and the Chair Councillor D Atkins so that an understanding of where the current position is. Councillor N Jenkins will arrange a meeting with the Planning Department to discuss the issue and inform the Council of the next steps.

Further to Minute 37 Correspondence (6) – Mynydd y Betws Wind Farm Community Benefit Fund – Cllr N Jenkins put forward the project for a Space Shelter/Hangout and a Community Council Public Notice Board. RESOLVED Clerk will contact the fund organiser to ascertain suitability for the fund.

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Further to Minute 38 Any Other Business (2) Footpaths – Clerk had brought along the footpath maps as promised. Councillor B Woolford reported to the Meeting feedback from an organised walk arranged along the Cilybebyll Footpaths. Due to overgrowth, they had lost the path at one point and took longer than anticipated to regain the path back to the main road. RESOLVED investigation and review of footpaths and responsibilities is required.
Cllr B Woolford also raised a concern from a local farm where a short footpath crosses their field, they had approached the Council's Handyperson asking them not to cut the path due to their horses being in the field. Handyperson had raised this with the Clerk, as they had been cutting the path for the past 7 years. The reason that they did not want the path cut was because they believe the uncut grass will cause colic. RESOLVED if the resident does not allow the Council to cut the path then they will need to maintain the path themselves as this is a right of access.

Further to Minute 38 Any Other Business (6) Clerk has contacted the NPTCBC Regional Armed Forces Covenant Liaison Officer and they will be attending the Open Forum Meeting in October. Invitation and acceptance received. RESOLVED

43 AGENDA ITEM 12 OPTIONS FOR THE MUGA AT RHOS PARK

This agenda item was brought forward by the Chair to hear the presentation from P Hinder. P Hinder had prepared a document, Options Appraisal – Rhos Park MUGA Proposal (Pre-project feasibility) this had been circulated to all Councillors before the Meeting for their attention. The document was presented by P Hinder who explained in detail the options available to the Council including Needs, Outcomes, Benefits and Objectives. P Hinder presented the meeting with arial and floor plans for each option along with costings. Councillors asked questions, discussed and debated all the options. Option 4 – to develop a Multi-Use Games Area on the BMX Track or Rhos "Pump Track" site was proposed, seconded, and unanimously approved. RESOLVED a small fenced MUGA to be placed where the current BMX track is situated, with access path that will be suitable for wheelchairs.
The decision will depend on the following criteria, that voluntary help from a suitable constructor, to level the current BMX site, is found. Cllr B Woolford is negotiating with a local constructor to carry out this voluntary work. It was discussed that the road towards the Allotments was in a poor condition and potholed. It was suggested that any materials that were not needed/surplus while levelling the current BMX track, may be put to good use to make temporary repairs. RESOLVED
P Hinder revisited the funding available for the project. Persimmon Section 106 funding consisting of £71,266, NPTCBC minor grant funding £9,000, Community Council Capital Spend £11,000. Giving £91,000 funding for the project. RESOLVED and noted, P Hinder will contact the Clerk in due course regarding funding applications.
Councillor A Melen thanked P Hinder for the work done so far, this was echoed by the rest of the meeting.

44 FINANCIAL TRANSACTIONS

RESOLVED the following transactions were presented for scrutiny and approved for payment.

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77B-83B)	Staff	Wages, Expenses)	4,176.29
84B	City & County of Swansea	Pension Contributions	705.04
85B	HMRC	Income Tax and NI (nothing owed due to SAP refund. -£244.18 balance)	0.00
86D	NPTCBC	Alltwen CC: Non dom Rates	343.00
87D	NPTCBC	Rhos CC: Non dom Rates	365.00
88B	Total Gas	Alltwen CC: Gas	178.76
89B	British Gas	Rhos CC: Gas	227.48
90B	Cotton & Sons	Rhos CC: Cleaning Supplies	120.22
91B	Fergusons & Peters	Internal Audit	780.00
92B	R Hills Garden Machinery	Strimmer FS461c	1040.00
93D	EE	Rhos CC: Broadband	46.61
94D	3 Mobile	Staff mobiles	27.58
95B	L Reynolds	Tea & Chat Supplies	46.75
96B	WR & R Lloyd Timber	Gwynfryn Park: Tree Works	1440.00
97B	Amazon Business	Traffic cones, signage, inks	107.49
98B	E Hopkins	Rhos Party Bond Refund	20.00
99B	K Rafique	Rhos Party Bond Refund	20.00
100B	RS Stoneman	Rhos Party bond Refund	20.00
101B	JM Davies	Rhos Party Bond Refund	20.00

Income:

Rhos CC	June Hire	£ 1,221.00
Alltwen CC	June Hire	£ 604.00

Transfer: Authority to transfer the sum of £ 10,000.00 from the Council's Business Banking Account to its Current Account is requested.

45 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

Application Number	Applicants Name and Address and Site Location	Proposed Development and planning link
P2024/0118	Miss Bethan Lewis, 42 Graig Road, Alltwen, SA8 3DA Site Location: same as above	Proposed two-storey rear and side extension, and additional driveway to the rear of the property. https://appsportal2.npt.gov.uk/ords/idocs12/f?p=Planning:2:0::NO::P2_REFERENCE:P2024/0118

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46 MAINTENANCE AND HEALTH AND SAFETY

1. Rhos CC

- Flooding caused by a leak in the disabled toilet was repaired by Westward. RESOLVED
- Further flooding occurred caused by either the roof or vents leaking. There are several roof panels that are damaged. RESOLVED a survey of the roof is needed for the Councillors to consider next steps. Handyperson has cleared drains and gutters that can be easily reached.
- Clerk is waiting for the quote for the repair of the firedoor and will share for approval to all Councillors when received.

2. Rhos Park

- Councillors discussed the injury received by a child form a park sign. Councillors were concerned over the repair and the sign was removed and replaced by Councillor B Woolford. Clerk had been informed by the Handyperson that this was a temporary fix and they were upset to hear that an injury had occurred. RESOLVED
- Metal Goal Posts – Cllr D Baker on behalf of the Rhos Football Club, requested permission for the Football Club to replace the senior metal goals at Rhos Park with new ones. This would include replacing the existing sockets. The Football Club are seeking permission before they are purchased. RESOLVED The Council gave their permission.
- Parking – Caretaker had passed on concerns that a running club was meeting at the Centre and filling the carpark. This has led to a complaint by those hiring the centre. RESOLVED Caretaker will open the overflow carpark to ensure enough parking is available.

3. Alltwen CC

- Painting of the Conference Room – Clerk is looking for quotes to complete the decorating. RESOLVED

Health and Safety – There were no H&S Items at this meeting.

47 COMMUNITY CENTRE MANAGEMENT

Cllr A Melen enquired on behalf of Alltwen Primary School that for the purpose of holding interviews on July 8th, Alltwen Community Centre be made available free of charge to the school. RESOLVED the Council agreed to the request, the Clerk will inform the Caretaker of the Council's decision.

48 RHOS COMMUNITY HUB AND FUNDING

Cllr S Hart had provided a report on the attendance and growth of the Community Warm Hub. The report was disseminated to all Councillors before the meeting for their information. A questionnaire was conducted by Cllr S Hart amongst those who attend the Hub and the findings and feedback were included in the report. The responses were overwhelmingly positive. The report included a conclusion that recommended that the Warm Hub continues as it has become an important group to many who attend, and a benefit to the community. Gratitude's were given to L Reynolds, S Jenkins and all other volunteers. Cllr S Hart proposed that an application to NPTCBC Warm Hub Funding be made to ensure the continuation of the Warm Hub. All Councillors agreed to this proposal. RESOLVED Cllr S Hart will make initial enquiries to assist the Clerk in apply for funding.

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49 COUNCIL SOCIAL MEDIA POLICY AND CODE OF CONDUCT

Clerk had circulated a copy of the Councils adopted social media Policy and a link to the Code of Conduct to all Councillors before the meeting. The Chair asked all Councillors to familiarise and adhere to their content. Councillors discussed the use of social media and the differences between personal posts and those on behalf of the council. Cllr A Melen wanted to bring a facebook post to the attention of the meeting. The post was regarding the donation of the Chairpersons Allowance the previous year. Councillors discussed the expected and desired usage of the Chairpersons allowance past and future. RESOLVED

50 STANDING ORDERS 2023

Councillors adopted the amended Standing Orders 2023 RESOLVED

51 CORRESPONDENCE

- Clerk has received a thank you from the Alltwen Heels for the donation received. RESOLVED
- Clerk has received a complaint from a stall holder through the person who organises the Farmers Market. The complaint regarded a Member of the Community Council entering their van without permission. RESOLVED the Councillor was at the meeting and recalls the incident. Clerk will contact the person who had passed on the complaint with the Councillors recollection which was different to the complaint.

52 ANY OTHER BUSINESS

1. Rhos Allotment have proposed a Community Garden at Rhos Park. The Clerk has received the proposal for the Council to consider. The proposal included who will benefit from the garden, the proposed site of the garden, who will maintain and pay for the garden. The Allotment Members were hoping the garden could be constructed during the Autumn and ready for usage in Spring 2025. Councillors discussed the proposal and where the garden would be situated. Councillors thought this was a good idea but the timing would coincide with the proposed MUGA development. RESOLVED Clerk to write to the Allotment Group to explain a decision will need to be delayed until the MUGA development had been concluded.
2. County Councillor R Phillips will be supervising pupils during the Ysgol Gymraeg Pontardawe's Glais Mine Disaster Walk, Tuesday 9th July 2024. They have requested the use of the Rhos Community Centre toilets on the day. The caretaker has declined the offer as the centre is in use. Cllr D Baker will be available and open the football changing rooms for their usage. RESOLVED
3. Cllr A Melen commented on the mess left after the grass is cut at Alltwen Triangle, and that the area needs tidying and areas replanted. RESOLVED Cllr N Jenkins responded that she did not believe any funding was available for such work. It was suggested that either funding for the work be sourced or contacting Alltwen Community Garden to carry out improvements may be an option.

Chair thanked all for attending. The meeting finished at 9.20 pm.

Signed Dated Tuesday 2nd July 2024

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