Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held at Alltwen Community Centre and online via Zoom on 11 July 2023 at 7:00 pm

Presiding Councillor D Jones

Present Councillors N Jenkins, D Atkins, R Lewis, B Williams, A Richards, A Melen, D Baker, S Atkins (online)

Apologies Councillors M Hutchings, L Rees, M Spooner, S Hart

53 DECLARATIONS OF INTEREST

Cllr B Williams declared an interest in the 'Unders' as a Member of the Pottery Group. Chair declared and interest in 'Partition Wall' due to him knowing one of the builders. RESOLVED.

54 MINUTES OF THE PREVIOUS MONTHLY MEETING OF COUNCIL

An amendment to be made to June Minutes, Minute 40 Declarations of Interest – it was Cllr B. Williams who declared an interest and not Cllr J Pugh. Clerk reported that the title of minute 50 should read, Christmas 2023. RESOLVED that the remainder of the minutes be confirmed as a correct record thereof.

55 MATTERS ARISING

Further to Minute 42 Matters Arising – Clerk reported that Cllr S Hart agreed via email to become council's representative on the board of Governors for Rhos Primary School. RESOLVED noted.

Further to Minute 46 Maintenance – Clerk reported that she is awaiting quotes for resurfacing of some of the playground areas as per ROSPA recommendations. RESOLVED noted.

Further to Minute 50 Christmas 2023 – Clerk reported that she has completed all of the forms for NPTCBC Special Events. They are happy with all plans but are awaiting first aider information. Chair and Cllr N Jenkins agreed to attend first aid training and become designated first aiders. RESOLVED noted.

Further to Minute 52 Any Other Urgent Business – Cllr B Williams reported that Handyperson has placed the water butt at 'The Ashes'. The downpipe now needs connecting. RESOLVED noted.

Further to Minute 52 Any Other Urgent Business – Clerk reported that BT can install a full-fibre connection into Alltwen Community Centre. This would be £39.95 + VAT per month and £29.95 connection charge. RESOLVED that Clerk look into more options.

56 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts approved for payment –

63B-67B)	Staff	Wages, Expenses)	3,203.13
68B	City & County of Swansea	Pension Contributions	927.76
69B	HMRC	Income Tax and NI	427.03
70D	NPTCBC	Alltwen CC: Non-dom Rates	326.00
71D	NPTCBC	Rhos CC: Non-dom Rates	348.00
72B	Total Gas	Alltwen CC: Gas	328.79
73B	British Gas	Rhos CC: Gas	726.00
74B	DWP DEP	Staff repay	4.20
75B	K. Warwick	Rhos CC: Party bond refund	20.00
76B	Lliw Building Supplies	Guttering, padlock, spray paint batten	120.44

Income:

Alltwen CC	June Hire	£ 906.50
Rhos CC	June Hire	£ 1,181.00

Transfer: Authority to transfer the sum of £ 7,000.00 from the Council's Business Banking Account to its Current Account was approved.

57 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications:

P2023/0464	Certificate of lawfulness for a proposed single story rear extension.	127 Delffordd, Rhos SA8 3EN
P2023/0469	Works to 2x Oak Trees (identified as T1 & T2) protected by tree preservation order T200/A9: -T1 (Oak) - Crown Lift removing 3 limbs (lower) on 9 Penyralltwen Park side of the boundary (approx. 3m). -T2 (Oak) - Crown Lift removing 5 lower limbs (approx.)	9 Penyralltwen Park, Rhos SA8 3EZ

RESOLVED that Clerk forward all decisions to NPTCBC.

58 MAINTENANCE AND HEALTH & SAFETY

Clerk reported that the ROSPA inspections have been received. Handyperson will go through report and compile list of necessary works. RESOLVED.

Clerk reported that the spring had broken again on the see-saw in Lon Tanyrallt Park. Members agreed that a new spring be purchased. RESOLVED noted.

Chair presented Health & Safety information. It was suggested that One Voice Wales or NPTCBC may have a person with responsibility for this that council could use. Clerk will liaise with Craig Griffiths, NPTCBC and OVW. RESOLVED noted.

It was suggested that larger jobs be carried out by contractors. Chair stated that the accident books should be checked on a weekly basis. Clerk will ask Caretakers to check the books every week and report any incidents to Clerk. RESOLVED noted.

It was suggested that a Health & Safety Committee be set up. RESOLVED that a committee be set up during the next meeting of council.

59 COMMUNITY CENTRE MANAGEMENT

Rhos Community Centre: Clerk reported that Keith, KDY Electrics will change the light fittings on 18th July 2023. Members were pleased with this news. RESOLVED.

Alltwen Community Centre: Clerk reported that she had received 1 quote thus far for the partition wall:

- Russell Mercer – Removing old wall, new timber and plasterboard, new skirting, new door with fire hinge, plastering: £2,950.00

Members agreed that two additional quotes be obtained before a decision is made. RESOLVED that Clerk obtain further quotes.

Clerk had emailed Members with Feasibility Report on Alltwen 'Unders' before the meeting. She gave overview of the report. Cost of developing the 'Unders' into useable rooms likely to be approx. £200,000. Members agreed that this matter should be further discussed in a future meeting of council. RESOLVED noted.

60 BMX PUMP TRACK QUOTATION – WEST WALES TRAILS

Clerk read out quote to council. Quote includes clearance works, drainage, new BMX pump track and training/skills tarmac area.

Cllr R. Lewis stated that it would be important to have a Clerk of Works for this project. He also stated that drainage should be considered, and a drainage plan set out before moving forward. Cllr R. Lewis reported that a former colleague of his from the NCB who is a civil engineer had visited the site and stated that drainage would be a problem at the site.

Chair stated that he would be happy to project manage the works. RESOLVED.

Total cost for works quoted: £82,394.09 + VAT. This would mean that there would be a shortfall of £11,128.09 which could be funded via capital projects from council reserves. VAT would be payable at a cost of £16,478.82 on the project but this would be recovered from HMRC once the project is completed.

A vote was held, via show of hands, and the majority of Members (8-1) agreed to proceed with the project and employ West Wales Trails to carry out the works. RESOLVED.

RESOLVED that Clerk contact P Hinder, NPTCBC to ascertain whether or not the Section 106 funds can be released for the project and if so, then the project should go ahead as soon as possible.

61 LON TANYRALLT PARK VANDALISM & ANTI-SOCIAL BEHAVIOUR

Clerk reported that the see-saw spring has broken again. Sovereign Play have been out to look at playground surfacing – they will offer a suggestion for a replacement item of equipment. In the meantime, Members agreed to replace the spring. RESOLVED.

Cllr N Jenkins reported that there have been numerous complaints from residents that there are people drinking in the park, emptying bins, burning safety surfacing and being abusive. There were 21 nappies dumped as well as household waste. Cllr D Baker reported that his mother has been verbally abused by the youths. Handyperson had previously reported that he had found needles and syringes at the park. It was suggested that this matter be reported to the Police. RESOLVED that Clerk contact Police.

It was reported that the bins are not being fully emptied – there is compost at the bottom of the bins. RESOLVED that Clerk check with Handyperson what is done with the rubbish and to contact NPTCBC to find out legal situation with regards to moving waste from parks to be placed in trade waste bins at Community Centres. Further RESOLVED that this matter be looked into by the Management Committee.

The possibility of CCTV was mentioned. It was suggested that the mobile CCTV camera van be placed at the site. It was agreed in the first instance to place a post on Facebook stating that council will close the park if this behaviour continues. RESOLVED noted.

62 RHOS FAMILY FUN DAY WITH RHOS FC

Cllr D Baker reported that the Temporary Event Notice had been approved. This covers alcohol and entertainment. Chair asked if Members were happy for alcohol to be served on council property. A show of hands was taken, the majority voted in favour of the sale of lager and cider at the event (6-2 in favour). RESOLVED noted.

Cllr D Baker reported that there will be bouncy castles, slides, football dartboard, BBQ, Hog Roast. He explained that there is a problem with having stalls as a street trader's licence is needed by each stall holder. Chair and Cllr B Williams suggested charging an entrance fee, the event would then be a private event and not a free event. Chair suggested 10p entrance fee. RESOLVED noted.

Cllr D Baker asked if the hall could be used for the football presentations and the toilets used for the event. Members agreed. RESOLVED.

Cllr D Baker explained that rubbish will be cleared from the park and NPTCBC will collect the bags. RESOLVED.

63 SOCIAL MEDIA

Chair asked who should answer queries on Facebook. Clerk reported that she answers some queries and Cllr N Jenkins answers other queries. RESOLVED noted.

It was reported that Cllr A Nicholson, Pontardawe Town Council, had sadly passed away on Sunday. It was suggested that a message of sympathy be placed on Facebook. RESOLVED that Cllr N Jenkins place post on Facebook.

Chair reported that there had been a post on Facebook stating that the minutes had not been updated on Council website. Clerk explained that there had been a problem with storage on the website which has now been resolved. RESOLVED noted.

Cllr N Jenkins reported that South Wales Transport are ceasing operations as Welsh Government have removed emergency funding for buses. This means that service 256 will no longer be running. There is nothing that council or NPTCBC can do about this. Safe walking routes are being looked at. Cllr A Melen suggested placing a post on Facebook to explain that this is out of council's hands. RESOLVED noted.

64 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	OVW	Audit Process (full audit)
2	B Crosby, MICNPT	Rhos Family Fun Day
3	J Robinson, NPTCBC	Armed Forces Day
4	Cllr J Pugh	Resignation
5	A Jenkins	Project request
6	Cllr D Jones	Alltwen CC Car parking issues
7	Cllr A Melen	Bus Service

1 Instructions of tasks for full audit received. Clerk to submit files. RESOLVED noted.

2 MICNPT happy to provide Welsh Language band for the event. RESOLVED noted.

3 No-one was available to attend. Apologies sent. RESOLVED noted.

4 Email of resignation received from Cllr J Pugh. Members were disappointed at the resignation after a short period on council but accepted the resignation. RESOLVED that vacancy be advertised.

5 Handyperson requested to use council as a case study for his course in Employment Law at university. Members believed this would be a conflict of interest as he works for council. Request denied. RESOLVED.

6 Chair reported that residents of Dyffryn Road are using many of the car parking spaces at Alltwen Community Centre. He suggested a locked gate. Members thought that there should be some spaces left for playground users and Cllr D Atkins stated that there should always be access for emergency vehicles. Cllr N Jenkins suggested placing a gate at the entrance to the bottom car park. Members agreed to monitor the situation. RESOLVED that this matter be revisited in a future meeting of council.

7 Bus service will be ceasing.

65 ANY OTHER URGENT BUSINESS

Clerk reported that she has spoken to One Voice Wales and they can put out an advert to find someone to cover her whilst she is off on adoption leave. Members thought this was a good idea. RESOLVED noted.

Chair reported that he will be holding a free event at Rhos Community Centre on Saturday 2nd September 2023 using his Chair's Allowance. A Temporary Event Licence (TEN) may be needed. Members agreed to cover any additional costs in relation to the TEN.

Cllr R Lewis reported that the following footpaths need work including cutting overhanging branches and overgrowth: 16, 22-26, and at emergency exit of Rhos Park. RESOLVED that Clerk liaise with Handyperson.

Cllr R Lewis reported that there had also been dirty nappies dumped in Rhos Park. RESOLVED noted.

Cllr R Lewis reported that heavy rain is causing a pond to develop on the side of the football field. Cllr N Jenkins suggested planting wetland plants in the area. RESOLVED that Clerk with NPTCBC biodiversity team.

Chair thanked all for attending. The meeting finished at 9:15pm.

Signed Dated 05 September 2023