Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Annual Meeting of Council held held Remotely via *Zoom* on Tuesday 04 May 2020 at 6:30pm

Presiding Councillor S Williams and Councillor M Spooner

Present Councillors D Atkins, S Atkins, A Threlfall, L Rees, A Melen, Y James, I Jones, R Lewis,

Apologies R Stephens, E Hastings, D Jones, A Thomas

18 DECLARATIONS OF INTEREST

There were no declarations of interest.

19 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor M Spooner be appointed Chairperson for 2021-22. Councillor M Spooner will sign and return the Declaration of Acceptance of the Office of Chairperson to the Clerk as soon as possible.

20 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor L Rees be appointed Vice-chairperson for 2021-22. Councillor L Rees will sign and return the Declaration of Acceptance of the Office of Vice-chairperson to the Clerk as soon as possible.

21 APPOINTMENT OF FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chair, Vice-chair and Councillors I Jones, A Melen, D Atkins, A Threlfall, C Jones be appointed to the Finance and Development Committee for 2021-22.

22 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

23 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted.

24 MEMBERS CODE OF CONDUCT

RESOLVED that the Members Code of Conduct be adopted by Council without amendment.

25 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council.

26 OPEN FORUMS

RESOLVED that Council to convene two Open Forum meetings during the year, in October and April.

27 AREA COMMITTEE REPRESENTATIVES

a) **Neath Port Talbot Area Committee of One Voice Wales**: RESOLVED that Council be represented by the Chairperson.
b) **Neath Port Talbot County Borough Council / Community Councils Liaison Committee**: RESOLVED that Council be represented by the Chairperson.
c) **School Governing Bodies at Alltwen and Rhos Primary Schools**:
    i) Alltwen Primary: A Melen, Y James
    ii) Rhos Primary: Not applicable at this time.

28 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership *o*f the Neath Port Talbot Council for Voluntary Services and Campaign for the Protection of Rural Wales be renewed.

29 FINANCIAL REPORT 2020-21

The Clerk presented the Council's Financial Statement for the year ending 31 March 2021.

The Clerk explained that Council's reserves had increased to £75,515.06. £60,000.00 of this should be allocated to reserves i.e., 6 months running costs and the remainder should be put towards the next major works to the playing fields at Rhos Park. Members were pleased with this and agreed. RESOLVED noted.

RESOLVED that the financial statement 2020-21 be approved.

30 RISK ASSESSMENT

RESOLVED that the council risk assessment be adopted and that Covid-19 implications be added.

31 MEMBER REMUNERATION

RESOLVED that –

- The Clerk prepare 'opt out' forms regarding Member Payments of £150 and liaise with all Members on their personal decisions accordingly.
- A Chairperson's allowance in the sum of £400.00 be paid in 2021-22 in accordance with current practice.
- Requirements with regard to publication be adhered to and relevant payments be made as soon as practicable in the financial year.

The meeting ended at 7.00 pm.

Signed Dated 01 June 2021