Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held Remotely via *Zoom*, on Tuesday 02 February 2021 at 7:00 pm

Presiding Councillor S Williams

Present Councillors A Melen, S Atkins, L Rees, Y James, I Jones, C Jones, E Hastings

Apologies Councillors M Spooner, R Lewis, D Atkins, A Threlfall, R Stephens, D Jones

128 DECLARATIONS OF INTEREST

Cllr C Jones declared an interest in item 6 Planning Applications. RESOLVED.

129 MINUTES OF THE MONTHLY MEETING OF COUNCIL & SPECIAL MEETING OF COUNCIL

Two spelling amendments were highlighted in the Minutes of meeting: 115 title should read 'Alltwen Room Swap & Renovations' and 125 should read 'to be placed at Alltwen Triangle'. RESOLVED that the remainder of the Minutes of the Monthly Meeting of Council held online on 04 January 2021 be confirmed as a correct record.

RESOLVED that the Minutes of the Special Meeting of Council held online on 26 January 2021 be confirmed as a correct record.

130 MATTERS ARISING

Further to Minute 123 Review Clerk's Salary & Payscale – Clerk reported that she had contacted SLCC for information and they confirmed that the payscales are correct. She stated that the pay increase does not need to be back dated. Members agreed that Clerk should be paid SCP 25 from January 2021 and this be reviewed annually each January from here on. RESOLVED noted.

Further to Minute 125 Any Other Urgent Business – Cllr C Jones reported that the Book Swap Cabinet was being made and that it will be placed in the Alltwen Community Garden within two weeks. It was suggested that once it is in place, a photo be taken and placed on Facebook to advertise the scheme. It was also suggested that a photo be sent to the Evening Post to advertise the scheme. RESOLVED noted.

Further to Minute 127 (Special Meeting of Council) Brynmorgrug Park Quotations – Clerk reported that the order has been placed with Sovereign Play. Sovereign Play have agreed to complete the works by 26th March 2021 barring any 'acts of God'. A 50% deposit is required. RESOLVED that deposit payment be made as soon as possible so that works can be scheduled.

Clerk stated that she had received advice from ROSPA regarding grass-matting safety surfacing. This would only be needed on grass if the maximum fall height was more than 1.5m. The maximum fall height on the equipment from Sovereign Play is less than 1m so no grass-matting is needed to meet safety standards. ROSPA advised that if the surfacing around the equipment gets muddy then grass-matting should be used. It was suggested that grass-matting could be purchased bit-by-bit from Lliw Building Supplies and the Handyperson could lay it. Cllr C Jones will cost the grass-matting panels when he next visits Lliw Building Supplies. RESOLVED noted.

Clerk stated that a post-installation inspection can be provided by Sovereign Play, but Members would prefer to have an independent inspection by ROSPA. This will cost £395 + VAT. RESOLVED noted.

131 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

170B	Amazon Business	Line Marking Machine & Spray Paints	242.62
171B-174B)	Staff	Wages, Expenses)	2,242.66
175B	City & County of Swansea	Pension Contributions	786.62
176B	HMRC	Income Tax and NI	374.56
177B	Corona Energy	Gas: Alltwen CC	378.85
178D	Non-dom Rates	Alltwen CC	342.00
179D	Non-dom Rates	Rhos CC	380.00
180B	Avanti	Gas: Rhos CC	
181B	Wayne Duggan	Rhos PF: Pitch Fertiliser Treatment	450.00
182B	Cotton & Sons	Alltwen CC: Cleaning Supplies	33.48
183B-185B	Councillor Remuneration	Remuneration Payments	450.00
186B	NPTCBC	Lease Lon Tanyrallt Park	150.00
187B	N. Parr-Williams	Clerk's quarterly expenses (Oct-Dec)	128.97
188B	Sovereign Play Ltd	50% deposit for Brynmorgrug Playground works.	6,826.08
189B	Lliw Building Supplies	Materials for Book Swap Cabinet	294.40

Transfer: Authority to transfer the sum of £ 14,000.00 from the Council's Business Banking Account to its Current Account was requested. RESOLVED.

132 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

P2020/1135	Proposed Single-storey Garage to include a workshop and associated retaining works	9 Graig Gellinudd, Gellinudd SA8 3HP
P2020/1150	First floor rear extension	87 Alltwen Hill, Alltwen SA8 3BP

P2021/0080	Single storey side extension (conservatory)	153 Delffordd, Rhos SA8 3EN

RESOLVED that Clerk forward decisions to NPT CBC.

133 MAINTENANCE

Alltwen Community Centre Car Park: Clerk reported that the line marking machine has arrived. She will take it to Alltwen Community Centre where the Handyperson can complete the line marking of the car park. Clerk reported that Aled had stated that notices may be needed for the cars parked in the car park to state that line marking would be taking place to ensure that the owners remove the cars whilst the work is being undertaken. RESOLVED that Clerk produce notices.

General Outdoor Works: Handyperson reported to the Clerk that the Multi-tool will needs replacing as the motor is not working correctly. He stated that Lee had taken it for a service last year where he was told that it was nearing the end of its life and would need replacing. The cost of a new machine is approx. £395.00. RESOLVED that new machine be purchased.

Alltwen Community Centre: The handyperson reported to the Clerk that vent covers are needed on one area of the building. He will carry out this work as soon as possible. RESOLVED noted.

Footpaths: The handyperson reported to the Clerk that he will walk the footpaths over the coming month in order to create a schedule of works for the Spring. Members were pleased with this and thanked Aled for his work. RESOLVED noted.

134 COMMUNITY CENTRE MANAGEMENT

Clerk reported that the Community Centres are still currently closed due to the Covid-19 lockdown Welsh Government legislation. Clerk to monitor Guidelines as and when they are amended. RESOLVED noted.

Rhos Community Centre: Clerk reported that the Caretaker for Rhos is taking annual leave at the moment as she cannot carry out any work at the centre whilst it is closed. RESOLVED noted.

Alltwen Community Centre: Clerk reported that the person who had been interested in the pool tables no longer requires them. It was suggested that the tables be advertised on Facebook as free of charge to Community Groups and Charities. RESOLVED noted.

135 TENDERS FOR TREE WORKS AT RHOS PARK

Clerk reported that she had been through the Tree Survey and highlighted the urgent works needed to 14 trees. She put this out to Tender and received 3 quotes as follows:

The Arb Team:	£2,200.00 + VAT
Glantawe Landscapes and Tree Services:	£2,500.00
Tenderleaf:	£3,600.00 + VAT

RESOLVED that the quote from The Arb Team be accepted and actioned with works to take place as soon as possible.

136 WORKS TO TREES BEHIND EDWARD STREET, ALLTWEN

Clerk invited Nick Thomas, NPTCBC to look at the trees behind Edward Street, Alltwen. He confirmed that the trees did not have a TPO. Clerk checked the plans for the area and confirmed that the trees were on Community Council land. Clerk instructed Andrew, Glantawe Landscapes to take a look at the trees and quote for works. 3 trees need attention: 2 oak trees need reduction of 30%-40% and one dead oak tree needs cutting to ground level. The quote received for the works was £900.00. RESOLVED that Clerk obtain further quote for comparison before a decision is made.

137 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Swansea Samaritans	Mental Health First Aid Course
2	Planning Aid Wales	Networking Event
3	Glynn Hughes – ROSPA	Response regarding grass-matting
4	Cathryn Evans – Heritage Lottery	Advice on Funding
5	Rowland Lanchbury	Plaque in Gwynfryn Park
6	Cllr R Lewis	Phone call

1 Clerk will pass on details to Members. Members agreed that as this course could be of importance to council, then council should pay for the training. RESOLVED noted.

2 Clerk to forward details to Members. RESOLVED noted.

4 C Evans stated that there will be new guidance as to funding on 08 February. She suggested that council wait to review the new criteria before applying for funding for the information board at Alltwen Triangle. RESOLVED noted.

5 R Lanchbury emailed the Clerk to inform her that the plaque near the sub-station in Gwynfryn Park is not visible due to overgrowth of trees. RESOLVED that Handyperson cut back the trees and overgrowth.

6 Cllr R Lewis spoke to Clerk over the phone. He pointed out that if the plan for a second pitch at Rhos Park was to go ahead sometime in the future, then ploughing of the field would be needed to remove the bullrushes. He stated that if this was done,

the field could be suitable for a training pitch but not a football pitch for matches. RESOLVED noted.

Cllr R Lewis also stated that he had reported the issues with the storm drain next to Rhos Park for the last 25 years. NPTCBC had visited the site on numerous occasions but the problem still exists. Handyperson has again reported the problem to NPTCBC. RESOLVED noted.

Cllr R Lewis stated that the footbridges in Pontardawe leading from Alltwen to Tesco and the one near the Tesco store itself are in need of maintenance. Members suggested that the Clerk write to Tesco to ask for details of their maintenance plan. RESOLVED noted.

Cllr R Lewis also stated that the works by Dwr Cymru on the roundabout in Pontardawe are causing issues with busses, emergency vehicles and traffic. Members stated that they had also experienced traffic problems due to the works. Members hope that the works will be completed as soon as possible. RESOLVED noted.

138 ANY OTHER URGENT BUSINESS

There was no urgent business to report.

The meeting ended at 7:55pm.

Signed Dated 02 March 2021