# Cyngor Cymuned Cilybebyll
# Cilybebyll Community Council

Minutes of the Annual Meeting of Council held held Remotely via *Zoom* on Tuesday 01 September 2020 at 7.00pm

Presiding Councillor S Williams

Present Councillors M Spooner, D Atkins, S Atkins, A Threlfall, D Jones, L Rees, A Melen, Y James, I Jones

Apologies R Stephens, E Hastings, R Lewis

## 42 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 43 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

## 44 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted.

## 45 MEMBERS CODE OF CONDUCT

RESOLVED that the Members Code of Conduct be adopted by Council without amendment.

## 46 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council.

## 47 OPEN FORUMS

RESOLVED that Council to convene two Open Forum meetings during the year, in October and April.

## 48 AREA COMMITTEE REPRESENTATIVES

a) **Neath Port Talbot Area Committee of One Voice Wales**: RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.
b) **Neath Port Talbot County Borough Council / Community Councils Liaison Committee**: RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.
c) **School Governing Bodies at Alltwen and Rhos Primary Schools**:
    i) Alltwen Primary: A Melen, Y James
    ii) Rhos Primary: R. Stephens (M Spooner (LA Rep))

## 49 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership *o*f the Neath Port Talbot Council for Voluntary Services and Campaign for the Protection of Rural Wales be renewed.

## 50 FINANCIAL STATEMENT 2019-20

The Clerk presented the Council's Financial Statement for the year ending 31 March 2020.

Cllr D Atkins asked for clarification as to why VAT refunds were zero, Clerk explained that she is putting together a VAT reclaim at the moment due to the large sums of VAT reclaimable due to the Lon Tanyrallt Goal End and Rhos Playground Phase 2, therefore a large VAT refund can now be claimed and will be noted within the accounts for 2020-21.

RESOLVED that the financial statement 2019-20 be approved.

## 51 RISK ASSESSMENT

RESOLVED that Covid-19 implications be added to the council risk assessment.

## 52 MEMBER REMUNERATION

RESOLVED that –

- The Clerk prepare 'opt out' forms regarding Member Payments of £150 and liaise with all Members on their personal decisions accordingly.
- A Chairperson's allowance in the sum of £400.00 be paid in 2020-21 in accordance with current practice.
- Requirements with regard to publication be adhered to and relevant payments be made as soon as practicable in the financial year.

The meeting ended at 7.20 pm.

Signed Dated 06 October 2020