Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 September 2019 at 7.00 pm in the Rhos Community Centre

Presiding Councillor H David

Present Councillors D Atkins, R Lewis, D Jones, E Hastings, M Spooner, A Melen, C Jones, A Thomas, Y James, I Jones, S Williams, L Rees

Apologies A Threlfall, S Atkins

72 Minute's Silence

The Chair held a minute's silence in memory of ex-councillor for Alltwen, Mr Ceri Evans who passed away on 20th August 2019.

Cllr A Melen suggested that a donation to Ty Olwen or the Community Gardens at Alltwen be made. Councillors will re-visit this in the next meeting of council. RESOLVED noted.

73 RHOS FC

D Evans, Rhos FC was unfortunately unable to attend the council meeting.

The Clerk reported that she had received a response from NPTCBC Planning department with regards to the proposed works at the pavilion (decking) and dugouts. NPTCBC stated that as long as the Community Council would be carrying out the works, then this should come under permitted development. The planning officer suggested that a patio area may be better than decking due to possible slippages on damp wood etc. Decking could be more of a risk to users. Councillors agreed that a patio area would be better for the area in question if possible. RESOLVED noted.

It was suggested that Rhos FC should also make an informal enquiry with NPTCBC Planning department as to this matter, as they would be the ones carrying out the work. Due diligence would need to be carried out on any work done. RESOLVED noted.

The Clerk read out a text from D Evans that explained that the portable goals would cost in the region of £3,200 for the pair. D Evans noted that Rhos FC are looking into possible funding for this. RESOLVED noted.

It was suggested that Rhos FC be invited to the next meeting of council to present plans for the suggested works. RESOLVED noted.

74 DECLARATIONS OF INTEREST

Councillors A Thomas and C Jones declared an interest in Item 7 – Planning Applications.

75 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that an amendment be made to the Minutes of the Monthly Meeting of Council held on 02 July 2019. S Williams declared an interest in Minute 61 Planning Applications. RESOLVED that the remainder of the minutes be confirmed as a correct record.

76 MATTERS ARISING

Further to Minute 59 Matters Arising, Clerk reported that she and the Chair had drafted a letter to the residents of Dyffryn Road, Alltwen with regards to the parking issues at Alltwen Community Centre. Letters will be distributed over the coming week. RESOLVED noted.

Further to Minute 63 Community Centre Management, Clerk reported that she has received a list of events for Rhos Community Centre but is awaiting a list of events at Alltwen Community Centre. Once Clerk has received both lists, she will place on Facebook. RESOLVED noted.

Further to Minute 66 Public Seating and Picnic Tables at Rhos Park, the Clerk reported that the picnic tables arrived this morning and are being stored in the main hall until the handyman returns from his holiday next week. She also reported that the handyman had collected the bench seats from Abernant and will cement in all benches over the coming weeks. RESOLVED that picnic tables be fitted near playground and benches be placed at the further end of the playing field.

Further to minute 70 Correspondence, Clerk reported that she had reported the fallen tree to NPTCBC and the footpaths officer. Tree has been removed. RESOLVED noted.

Further to minute 71 Any Other Urgent Business, the Clerk reported that she has made a start on the new council website and will show drafts of work during the October meeting of council. She also reported that the council logo has now been updated and will be used on website and correspondence. RESOLVED noted.

77 FINANCIAL TRANSACTIONS

Due to there being no council meeting during the month of August it was RESOLVED via email that the following accounts be approved for payment in August -

62B	N Parr-Williams	Clerk's Quarterly Expenses (Apr-Jun)	121.60
63B-67B)	Staff	Wages, Expenses)	2474.59
68B)	City & County of Swansea	Pension Contributions)	1011.14
69B	HMRC	Income Tax and NI	576.40
70D	NPT CBC	Non Domestic Rates: Alltwen CC	337.00
71D	NPT CBC	Non Domestic Rates: Rhos CC	373.00
72B	Corona Energy	Gas: Alltwen CC	121.80
73B	Glantawe Landscapes	Partial bund removal Rhos Park	250.00
74B	Cotton & Sons	Cleaning Supplies: Rhos CC	69.00
75B	Wayne Duggan	Bowser & Fertiliser Rhos PF	535.00

RESOLVED that the following accounts be approved for payment in September –

76B-80B)	Staff	Wages, Expenses)	2,448.07
81B)	City & County of Swansea	Pension Contributions)	976.15
82B	HMRC	Income Tax and NI	553.20
83D	NPT CBC	Non Domestic Rates: Alltwen CC	337.00
84D	NPT CBC	Non Domestic Rates: Rhos CC	373.00
85B	Corona Energy	Gas: Alltwen CC	112.12
86B	SSE	Electric: Alltwen CC	184.39
87B	SSE	Electric: Rhos CC	94.27
88B	SLPW	Park Benches: Rhos Plark	813.60
89B	British Recycled Plastic	Picnic Benches: Rhos Park	1,046.40
90B	Dragon Play & Sports Ltd	BMX Pump Track: Rhos Park	11,988.00
91B	Amazon Business	Adapter, Cover & Avery Address Labels	42.87
92B	STRI	Membership Subscription: Rhos PF	720.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	494.00
2	Rhos CC	July Income	885.00
3	Rhos FC	July Income PF	0.00
4	Alltwen CC	August Income	209.00
5	Rhos CC	August Income	570.00
6	Rhos FC	August Income PF	91.00
7	NPTCBC	Members Community Fund	9,990.00

RESOLVED that the sum of £20,000.00 be transferred from the Council's Business Banking Account to its Current Account.

78 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

19/0285	2 storey rear extension & pitched roof	27 Derwen Road, Alltwen
19/5271	Single storey side extension	45 Waun Daniel, Rhos
19/5240	Partial discharge of condition 8	Plots 2-9, Alltwen Ind. Est. Alltwen
19/5188 & 0269	Discharge of condition 2 – turning head retaining wall & foul drainage	Land North of Neath Road, Rhos
19/5146	Retrospective – garage conversion	52 Bryn Morgrug, Alltwen
19/5363	TPO	St John's Church, Cilybebyll
19/5365 & 5366	TPO	76 Waun Daniel, Rhos

Members decided that they would like to raise concerns regarding planning ref:

19/5111	Detached Dwelling	Land adj. 31 Dyffryn Road, Alltwen

Members had concerns with regards to extra traffic and vehicle access on Dyffryn Road as well as machinery access for the build.

RESOLVED that Clerk forward decisions to NPT CBC.

79 MAINTENANCE

Bund at Rhos Park: Clerk reported that two sections of the bund have now been removed and extra parking spaces created. RESOLVED noted.

Footpath 31: Cllr R Lewis reported that between first and second kissing-gates needs clearing. RESOLVED that Clerk contact Footpaths Officer to carry out this work asap.

Ditch near Cwmnantllwyd Farm: Cllr R Lewis reported that he had spoken to the owner of the farm and he will work on opening up the storm drain. It is hoped that this work will stop the ditch filling with water. RESOLVED noted.

Hedge at 46 Plas Road: Cllr R Lewis reported that the hedge needs cutting. Cllr A Thomas suggested that he report this to the NPTCBC Clean-up team so that they can add this to their list of required works. RESOLVED noted.

80 COMMUNITY CENTRE MANAGEMENT

Clerk reported that the signs for the Rhos and Alltwen Community Centre car parks are in the process of being produced. Chair showed proofs of the signage to councillors. Members pleased with the design. RESOLVED noted.

Chair reported that she managed to secure a 10% discount from Cotton & Sons for cleaning materials for both Community Centres. RESOLVED noted.

It was suggested that a meeting of a Task & Finish group for Alltwen Community Centre be arranged as soon as possible. RESOLVED that Clerk arrange this with members.

It was suggested that photos of each Community Centre be placed on Facebook to advertise the facilities at the venues. This to be discussed further during the Task & Finish group meeting. RESOLVED noted.

81 POLICE AND PACT MATTERS

Cllr C Jones reported that the dates for the upcoming PACT meetings should be announced soon. RESOLVED noted.

82 COUNCIL MISSION STATEMENT ON CLIMATE BREAKDOWN EMERGENCY

Cllr I Jones explained the emergency and suggested ways the council could impact upon this by creating a mission statement. He explained that the mission statement could highlight ways in which the council would consider options such as renewable energy when repairing/maintaining/updating buildings (e.g. solar panels on roof of Alltwen Community Centre etc). Other ideas included adding plants to Gwynfryn Park to encourage wildlife and insects. Cllr I Jones explained that there is lots going on locally and nationally with regards to this emergency. It was suggested that the community be involved in future plans as well as the Ecologists currently working for NPTCBC. It was reported that a 'sustainable space-ship' is being created in Pontardawe that will project images from the International Space Station. RESOLVED that the Mission Statement be agreed in principle and the item to be revisited during the next meeting of council.

83 BMX PUMP TRACK PROJECT REVIEW & POSSIBLE USE OF SECTION 106 FUNDING – RHOS PARK

Cllr A Thomas reported that the BMX pump track project had been a success to the majority of users but a disappointment to a minority of the local residents. He reported that he had received comments from users stating that the track is perfect for 6-10 year olds but not quite challenging enough for older users. It was reported that some comments had been made by locals who do not use the track saying that the sides did not look sculpted enough, but it was stated that grass will be planted around the track in the Spring to make it more aesthetically pleasing. It was stated that the developers had completed all of the works included in their contract. Some reports from locals regarding pieces of glass found near the track were noted and RESOLVED that Clerk ask handyman to look into this. It was also reported that quad-bikes had been using the track. RESOLVED that this should not be allowed and signs made to emphasise this.

Cllr A Thomas reported that section 106 funding should become available within the next 6 months. There will be approx. £108,000.00 available to be used in Rhos park and the Community Council will be able to apply for these funds. Some ideas for use of these funds were discussed including:

- **Field next to current playing field:** this could be available for rent from NPTCBC. A larger BMX pump-track with skatepark could be developed

on this land. It was stated that the nearest equivalent facility is in Gorseinon. Rhos Park could become the go-to place for this type of facility in the area.

Another option to consider would be to develop this field into a second playing-field for Rhos FC. It was stated that the on-going maintenance cost of a project like this could be very expensive with regards to drainage and pitch maintenance. This project would likely use all of the money available from the section 106 funding.

A third option could be to develop Basket Ball / Tennis Courts / MUGA facility on this land. This would be likely to cost in the region of £150,000.00 so additional funding would be required.

A golf driving range was also suggested as this would discourage people from practicing their golf on the football pitch.

A walking area with ponds, wildflowers and wildlife was also suggested.

Cllr R Lewis stated that if this field was to be developed then a hardcore road access would be needed in order to get machinery onto the site.

- **Land down to Smiths Arms:** this could be used for wildflowers and to encourage biodiversity.

- **Car Park:** It was suggested that the overflow car park in Rhos Park could be re-surfaced.

- **Zip-wire:** During the public consultation, the zip-wire project received much support. This could be done in conjunction with more play equipment.

It was noted that the suggestions for development should include activities for girls as well as boys. It was stated that much of the facilities currently in the park are aimed at boys. Council agreed that whatever is developed should be as inclusive as possible.

RESOLVED that this matter be looked at in further detail during the next meeting of council.

84 Council Social Media Policy

Clerk presented the draft Social Media Policy to council. Some changes and additions were suggested and added. All agreed that the Social Media Policy should be adopted by council. RESOLVED.

Clerk asked for volunteers to become Social Media representatives. RESOLVED that the Chair and Cllrs S Williams, A Melen and I Jones become Social Media Representatives.

85 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Sian (Baby Sensory)	Banner on railings
2	C Davies (NPTCBC Planning)	Advice re: planning Rhos Park
3	J Clark (NPTCBC)	Japanese Knotweed Service
4	E Peterson (Pensions)	GDPR Data Retention Policy
5	A Jenkins (Community Growers)	Tap/water supply
6	B Blackmore	Neath Abbey Iron Works Open Days

1 Members agreed that banner was acceptable and could be placed on the railings for a period of 6 months in the first instance. RESOLVED that a charge of £5 per month be made for this service.

5 Members agreed that a water supply would be discussed in the next meeting of council. Clerk stated that she will get back in touch with Dwr Cymru regarding this. RESOLVED noted.

6 Clerk to put advert on council Facebook page. RESOLVED noted.

86 ANY OTHER URGENT BUSINESS

NPTCBC Members Fund: Cllr C Jones stated that he has approx. £3,000.00 left to spend of his NPTCBC Members Fund. He suggested placing a goal with basket ball net at Lon Tan Yr Allt Park. This could be done either via one unit (with goal and basket ball net) or via a wall with painted goal-posts and a basket ball net on top. RESOLVED that Clerk cost suitable options.

Signage: It was reported that the signage next to the kiosk needs cleaning (as well as the kiosk itself).

Trees at Rhos Park: The trees now need cutting. RESOLVED that Clerk follow up with tree surgeons.

Alltwen Christmas Tree Lights Event: It was agreed that the annual Santa and tree lighting event be held on 2nd December 2019. RESOLVED.

The meeting ended at 9:30pm.

Signed Dated 01 October 2019