Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 October 2019 at 7.15 pm in the Alltwen Community Centre

Presiding Councillor H David

Present Councillors C Jones, D Jones, I Jones, R Lewis, A Melen, E Hastings, A Thomas, S Williams

Apologies Councillors L Rees, M Spooner, A Threlfall, S Atkins, D Atkins, Y James

89 RHOS FC

D Evans, Rhos FC attended the council meeting.

D Evans explained that Rhos FC had decided not to use decking in front of the pavilion building due to Health and Safety concerns raised by the council in the last meeting. Rhos FC decided that a surface made of chippings would be more suitable. Council agreed. RESOLVED that Rhos FC be permitted to put a chippings/gravel area in front of the entrance to the pavilion.

D Evans stated that green paint has been purchased in order to paint the container and that the pavilion building will be acid washed to enhance the look of the brickwork. He also stated that the roof is watertight but suggested that the roof be cladded to improve the overall look of the building. Council were pleased with these proposals. RESOLVED noted. Cllr A Thomas gave thanks to D Evans and Rhos FC for all of the work they are doing in order to improve the pavilion and surrounding area.

D Evans presented plans for fencing around the pavilion to council with a rough estimate of approx. £5,000.00 for the fencing and installation. The fencing would be needed to keep roll-on goals secure when not in use. This would lessen the need for pitch maintenance as the goals could be moved and thus avoid damage to goal-mouths. A rent break for the football club was suggested in order that the club be able to re-allocate their funds to pay for the fence themselves. Councillors agreed that as this was a large expense for either the council or the football club, that this matter to be looked at further at a later date by the Finance and Development Committee. RESOLVED noted.

D Evans reported that dog mess bags were being dumped outside the pavilion. It was suggested that solar security lights be purchased to be installed on the building. All agreed that this was a good idea. RESOLVED that Clerk instruct handyman to purchase and install lights.

Cllr R Lewis asked D Evans how the club felt about the possibility of a second pitch in the neighbouring field. It was stated that this project would cost in the region of £100,000.00 for a grass pitch. D Evans stated that biodiversity surveys

had been completed on the field. Section 106 funding could be considered for this. RESOLVED noted.

The Chair thanked D Evans for attending the meeting and giving an update on all matters.

90 DECLARATIONS OF INTEREST

Councillors A Thomas and C Jones declared an interest in Item 7 – Planning Applications. Cllrs C Jones and S Williams declared an interest in Item 11 – Applications for financial support.

91 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 September 2019 be confirmed as a correct record.

92 MATTERS ARISING

Further to Minute 76 Matters Arising, Clerk reported that she had printed the letters for the residents of Dyffryn Road, Alltwen and that she will distribute the letters over the coming week. RESOLVED noted.

Further to Minute 80 Community Centre Management, Clerk reported that she will arrange a meeting of the Task & Finish group for Alltwen Community Centre during October. RESOLVED noted.

Further to Minute 85 Correspondence, the Clerk reported that Baby Sensory are happy with the £5.00 monthly charge for banner advertising on the railings at Rhos Community Centre. Clerk also reported that she had spoken with Slimming World and they are also happy with the £5.00 charge. RESOLVED noted.

Further to minute 86 Any Other Urgent Business, Cllr C Jones reported that after speaking with Paul Hinder, NPTCBC, he had decided to put all of his NPTCBC Members Fund allocation into a goal and basketball wall with surfacing at Lon Tan yr Allt Park. He reported that Sutcliffe had visited the site today in order to give a quote on the works. Wicksteed will visit the site on Thursday in order to provide a quote. Quotes will be sent to Paul Hinder and the most cost effective option will be decided upon. Members were very pleased with the progress on this matter. RESOLVED noted.

Further to minute 86 Any Other Urgent Business, the Clerk reported that she has completed the NPTCBC Special Event forms for the Alltwen Triangle Christmas event. It was suggested that the Clerk contact First Cymru in order to let them know of the road closure which may affect the X6 bus route. RESOLVED noted.

93 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

93B-97B)	Staff	Wages, Expenses)	2404.27
98B)	City & County of Swansea	Pension Contributions)	1017.24
99B	HMRC	Income Tax and NI	570.18
100D	NPT CBC	Non Domestic Rates: Alltwen CC	337.00
101D	NPT CBC	Non Domestic Rates: Rhos CC	373.00
102B	Corona Energy	Gas: Alltwen CC	110.43
103B	ICO	Data Protection Fee	35.00
104D	Npower	Gas: Rhos CC	317.97
105B	Came & Company	Council Insurance	3481.29
106B	N. Parr-Williams	Clerk's Expenses (Jul-Sept 2019)	138.88
107B	Kilo Delta Design	Signage & logo re-design: Rhos & Alltwen Car Parks	452.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	August Income	208.00
2	Rhos CC	August Income	865.00
3	Rhos FC	August Income PF	237.00

RESOLVED that the sum of £9,000.00 be transferred from the Council's Business Banking Account to its Current Account.

The Clerk reported that the External Audit had been approved by BDO and that the Annual Return can now be published. A notice of completion of audit will be placed on the notice boards of both Alltwen and Rhos Community Centres as well as on the council website. RESOLVED noted.

The Clerk reported that she had arranged new insurance for the council. She noted that there were lots of gaps in coverage within the old insurance (Zurich). She explained that she is putting together a mini-audit of council assets and equipment (including park equipment, contents of Community Centres etc). Clerk explained that she had received up-to-date valuations for council buildings and assets. New valuations as follows:

Alltwen Community Centre: £1,465,000.00
Rhos Community Centre: £400,000.00
Rhos Pavilion: £110,000.00
Alltwen Grade II listed Monument: £50,000.00
Chain of Office: £3,000.00

The Clerk reported that she had received 3 quotes as follows:

Zurich: £2,973.59 (basic cover only)
AXA Inspire: £3,611.88 (comprehensive cover including park equipment etc).
Hiscox: £3,325.50 (lacking in cash held and clerk sickness cover and high excess payments)

The Clerk explained that she had researched each policy and that the AXA Inspire policy had the most comprehensive cover. In conjunction with the Chair and Vice-chair of the council, they had decided to opt for the AXA policy due to its benefits. The AXA

policy comes with a 3 year fixed deal rate of £3,481.29. RESOLVED that the 3 year fixed rate policy be actioned. Members thanked the Clerk for her detailed research and work on this matter.

The Clerk reported that she has now been in her role for 1 year. Out of courtesy to council she requested that the council approve her incremental rise from SCP point 19 to point 20. Members were happy to approve this. RESOLVED noted.

94 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

19/5435	Replacement of flat roof with pitched roof	28 New Road, Gellinudd
19/5254	Conversion of existing outbuilding into additional living accommodation to existing dwelling	Pentwyn, Rhos
19/5397	Discharge of condition 8 (plots 10 to 13 only)	Alltwen Ind. Estate Development, Alltwen
19/5407	2 Storey rear extension & detached garage	3 Plas Road, Rhos

Members decided that they would like to uphold their previous objections regarding planning ref:

19/5111	Detached Dwelling	Land adj. 31 Dyffryn Road, Alltwen

Members had concerns with regards to extra traffic and vehicle access on Dyffryn Road as well as machinery access for the build.

RESOLVED that Clerk forward decisions to NPT CBC.

95 MAINTENANCE

Footpaths Officer: Clerk reported that the footpaths officer still has some more work to do. RESOLVED that the footpaths officer be kept on for additional weeks in order to complete his work.

Footpath 31: Clerk reported that the footpaths officer had said that footpath 31 is not on his list. RESOLVED that Clerk contact Footpaths Officer to carry out the additional work on footpath 31 asap.

96 COMMUNITY CENTRE MANAGEMENT

Chair reported that the signs for the Rhos and Alltwen Community Centre car parks have been produced and delivered. Chair showed some of the signage examples to councillors. Members were very pleased with the quality and size of the signs. RESOLVED that Clerk instruct Maintenance Officer to install signs.

Clerk reported that due to insurance, the front door lock of Alltwen Community Centre needs to be changed to a 5 lever lock. RESOLVED that a lock be purchased and Maintenance Officer to fit.

It was suggested that a Solar Security Light be bought for the rear Alltwen Car Park. RESOLVED that a light be purchased and fitted.

It was suggested that the rear car park at Alltwen Community Centre be line-marked. RESOLVED that Clerk cost this.

Clerk noted that she had asked 2 builders to look at Alltwen unders. She is awaiting quotes but one builder suggested a sum in the region of £50,000.00 for the work. Clerk stated that Big Lottery Fund would need to be accessed in order to pay for this. She explained that the council would need to show the lottery fund that this project was a necessity – this would be difficult at the moment due to the low use of Alltwen Community Centre. RESOLVED that this be looked at further in the Task & Finish group meeting.

It was suggested that events such as Craft Fairs, Antiques evenings and Jumble Sales be put on in Alltwen Community Centre to raise awareness of the facilities available. RESOLVED that this be looked at further in the Task & Finish group meeting.

97 POLICE AND PACT MATTERS

Cllrs C Jones and A Thomas reported that the next PACT meeting will be held at 6:30pm on 9th October 2019 at Rhos Community Centre. RESOLVED noted.

98 APPLICATIONS FOR FINANCIAL SUPPORT

Clerk reported that 4 applications had been received. £1,300.00 of budget available for allocation in addition to usual £850.00 towards cemeteries. Members agreed the following contributions:

1. **Papur Bro Llais**: £300.00 (towards additional website costs)
2. **Alltwen Community Garden Club**: £700.00 (towards 2 picnic benches)
3. **Alltwen RFC**: No contribution at this time
4. **Menter Iaith CNPT**: £200.00 (towards community events)

RESOLVED.

RESOLVED that the cemeteries be supported financially at the same rate as previous years as follows:

1. **Capel Alltwen**: £350.00
2. **St Johns Cilybebyll**: £200.00
3. **Ebeneser Rhos**: £200.00
4. **Cilybebyl PCC:** £100.00

RESOLVED that in memory of ex-councillor Ceri Evans that a £50.00 donation be sent to Ty Olwen on behalf of the council.

RESOLVED that in thanks for the free valuation and cleaning of the Chain of Office by Spencer Morgan Jewellers, then a £50.00 donation be sent to Ty Olwen on behalf of the Community Council with thanks to Spencer Morgan Jewellers.

99 COUNCIL MISSION STATEMENT ON CLIMATE BREAKDOWN EMERGENCY

Cllr I Jones suggested that this issue be revisited in the next meeting of council due to absences and time constraints. RESOLVED noted.

100 SECTION 106 FUNDING – RHOS PARK

Cllr A Thomas suggested that this issue be revisited in the next meeting of council due to absences and time constraints. RESOLVED noted.

101 WATER SUPPLY FOR COMMUNITY GARDENS AND PAVILION

Clerk reported that she had met with Dwr Cymru and D Evans (Rhos FC). There is still a live water supply at the pavilion building. RESOLVED that a plumber be contracted to link up the supply and supply a tap for the Community Gardens.

102 TREES AT RHOS PARK

Clerk reported that she had received quotes from tree surgeons:

1. **Glantawe Landscapes**: £2,000.00
2. **The Arb Team**: £2,200.00
3. **Our Tree Company**: £3,290.00
4. **Tenderleaf**: £3,780.00
5. **Arborum**: £2,340.00 OR £1,440.00 (revised plan)

RESOLVED that the offer of a tree survey by Arborum be accepted before decision is made on works to trees.

103 COMMEMORATIVE TRAM

Cllr R Lewis suggested that this issue be revisited in the next meeting of council due to absences and time constraints. RESOLVED noted.

104 MEMBERS EXPENSES

Clerk reported that member expenses would be the same this year as last, £150.00 per member. Clerk handed out opt-out forms to all councillors but stated that accepting the money was not frowned upon as it is for use of their home printers, inks, paper and other expenses relating to council responsibilities. It is up to each member whether they wish to decline the money. RESOLVED noted.

105 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Spencer Morgan Jewellers	Valuation of Chain of Office
2	CLC Chartered Surveyors	Valuation of Buildings
3	PRS	Renewal of music licence
4	DJ Greenwood	Valuation of Alltwen monument & quote for re-guilting

5	D Brooks	BMX track complaint
6	Tai Tarian	Community Challenge

4 RESOLVED that quote from DJ Greenwood be revisited during next meeting of council.

6 RESOLVED that Clerk forward Community Challenge email to Councillors.

106 ANY OTHER URGENT BUSINESS

Bund at Rhos Park: Cllr R Lewis stated that the bund on the right hand side needs removing. RESOLVED that Clerk speak to Glantawe Landscapes regarding this matter.

Drain Blocked: Cllr R Lewis reported that the drain at the North End of Plas Road is blocked. RESOLVED that Clerk contact NPTCBC regarding this matter.

Path 26: Cllr R Lewis reported that the path is flooded. RESOLVED that Clerk contact NPTCBC regarding this matter.

Cllr A Thomas: Cllr A Thomas reported that he has resigned as Community Councillor for Rhos due to new career commitments. He expressed his wish to remain as a Community Councillor for the time being. Cllr R Lewis gave thanks to Cllr A Thomas for all of his hard work within the Rhos wards over the previous years. Members concurred. A bi-election will take place in the near future to fill the county council vacancy. RESOLVED noted.

The meeting ended at 9:30pm.

Signed Dated 05 November 2019