Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 07 May 2019 at 7.00pm in the Alltwen Community Centre

Presiding Councillor Y James

Present Councillors A Threlfall, C Jones, D Jones, L Rees, A Melen, S Williams, I Jones, A Thomas

Apologies M Spooner, E Hastings, S Atkins, D Atkins, R Lewis, H David

17 DECLARATIONS OF INTEREST

There were no declarations of interest.

18 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor Y James be appointed Interim Chairperson for 2019-20 due to the fact that H David has taken a leave-of-absence for 6 months. Councillor James duly signed the Declaration of Acceptance of the Office of Chairperson. H David will take on the role in October 2019.

19 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

20 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted.

21 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor S Williams be appointed Vice-Chairperson for 2019-20. Councillor S Williams duly signed the Declaration of Acceptance of the Office of Vice Chairperson.

22 MEMBERS CODE OF CONDUCT

RESOLVED that the Members Code of Conduct be adopted by Council without amendment.

23 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Councillors A Threlfall, A Melen, C Jones, M Spooner, I Jones and D Atkins be appointed to the Finance and Development Committee for 2019-20, subject to the Clerk confirming that Councillors D Atkins and M Spooner were prepared to accept.

24 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council.

25 OPEN FORUMS

RESOLVED that Council to convene two Open Forum meetings during the year, in October and April.

26 AREA COMMITTEE REPRESENTATIVES

a) **Neath Port Talbot Area Committee of One Voice Wales**: RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.
b) **Neath Port Talbot County Borough Council / Community Councils Liaison Committee**: RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.
c) **School Governing Bodies at Alltwen and Rhos Primary Schools**:
    i) Alltwen Primary: A Melen
    ii) Rhos Primary: M Spooner (continuing role)

27 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership *o*f the Neath Port Talbot Council for Voluntary Services and Campaign for the Protection of Rural Wales be renewed.

28 FINANCIAL STATEMENT 2018-19

The Clerk presented the Council's Financial Statement for the year ending 31 March 2019.

Members noted that Rhos Community Centre is used significantly more than Alltwen Community Centre and income reflects this. It was suggested that quarterly meetings be held involving Alltwen Councillors, Clerk and Caretaker in order to improve use of the centre. RESOLVED noted.

RESOLVED that the financial statement 2018-19 be approved subject to audit.

29 RISK ASSESSMENT

RESOLVED that council risk assessment adopted, subject to a decreased risk with regard to loss of key staff being recorded.

30 MEMBER REMUNERATION

RESOLVED that –

- The Clerk prepare 'opt out' forms regarding Member Payments of £150 and liaise with all Members on their personal decisions accordingly.

- A Chairperson's allowance in the sum of £400.00 be paid in 2019-20 in accordance with current practice.
- Requirements with regard to publication be adhered to and relevant payments be made as soon as practicable in the financial year.

The meeting ended at 7.35 pm.

Signed Dated 11 June 2019