Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 01 May 2018 at 7.00pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors A Melen R Lewis Y James C Jones S Williams H David I Jones D Jones A Thomas S Atkins

Apologies A Threlfall M Spooner E Hastings L Rees

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor Y James be appointed Chairperson for 2018/19, and Councillor James duly signed the Declaration of Acceptance of the Office of Chairperson.

(Councillor Y James in the Chair)

The Chair expressed the Council's appreciation to the immediate past Chairperson, Councillor D Atkins, for the professional and efficient manner in which he had presided during his year of office.

3 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

4 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted.

5 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor H David be appointed Vice-Chairperson for 2018/19, and Councillor David duly signed the Declaration of Acceptance of the Office of Vice Chairperson.

6 MEMBERS CODE OF CONDUCT

RESOLVED that the Members Code of Conduct previously circulated be adopted by Council.

7 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Vice-Chairperson, Councillors A Threlfall, A Melen, C Jones, M Spooner, I Jones and D Atkins be appointed to the Finance and Development Committee for 2018/19, subject to the Clerk confirming that Councillors Threlfall and Spooner were prepared to accept.

8 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council, and that Council's policy be reaffirmed as per Minute 9 of Council on 04 May 2010.

9 OPEN FORUMS

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and March.

10 AREA COMMITTEE OF ONE VOICE WALES

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

11 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS

RESOLVED that the Chairperson and Councillor A Threlfall represent Council, and that the Clerk confirm Councillor Threlfall's acceptance. In the event of his declining, the Vice Chairperson be nominated to attend.

12 SCHOOL GOVERNING BODIES

RESOLVED that Councillors A Melen and M Spooner continue during their term of office as Governors at Alltwen Primary School and Rhos Primary School respectively.

13 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership *o*f the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

14 FINANCIAL STATEMENT 2017/18

The Clerk presented the Council's Financial Statement for the year ending 31 March 2018. RESOLVED that the statement be approved subject to audit.

15 ANNUAL INVESTMENT STRATEGY 2018/19

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

16 RISK ASSESSMENT

The Clerk tabled the Risk Assessment as amended and previously adopted by Council (Minute 37.1, Council 07 June 2011 refers) for Members' consideration. RESOLVED adopted, subject to an increased risk with regard to loss of key staff being recorded to reflect the need to appoint a new Clerk.

17 MEMBER REMUNERATION

The Clerk tabled a report for Members to consider, following publication of the Report of the Independent Remuneration Panel for Wales. RESOLVED that –

- The Clerk prepare an "opt out" form regarding Member Payments and liaise with all Members on their personal decisions accordingly
- No specific responsibility payments be made
- Travelling expenses and subsistence payments be paid to Members for relevant duties as per current practice, on receipt of a claim form by the Clerk
- No financial loss payment be made
- The Clerk prepare a claim form for Members to claim reimbursement of care costs in appropriate circumstances, should they wish to make a claim
- A Chairperson's allowance in the sum of £400.00 be paid in 2018/19 in accordance with current practice
- No Vice-Chairperson's allowance be paid in 2018/19
- Requirements with regard to publication be adhered to and relevant payments be made as soon as practicable in the financial year.

18 FINANCIAL MANAGEMENT ARRANGEMENTS

RESOLVED that –

- current arrangements be endorsed, and that three signatories from Councillor A Threlfall, D Atkins, M Spooner and/or the Clerk be authorised to sign cheques
- the Clerk and Councillors A Threlfall, M Spooner and D Atkins be designated to authorise online banking transactions
- non domestic rates and utility accounts be paid by direct debit
- Mr L Llewellyn be appointed as the Council's Internal Auditor for 2018/19.

The meeting ended at 7.47 pm.

Signed _____ Dated 12 June 2018

Minutes of the Monthly Meeting of Council held on Tuesday 01 May 2018 at 7.48pm in the Rhos Community Centre

Presiding Councillor Y James

Present Councillors A Melen R Lewis C Jones S Williams H David I Jones D Jones A Thomas S Atkins D Atkins

Apologies A Threlfall M Spooner E Hastings L Rees

19 DECLARATIONS OF INTEREST

Councillors C Jones and A Thomas declared an interest at the start of the meeting in respect of Item 6 - Planning Applications.

20 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 April 2018 be confirmed as a correct record.

21 MATTERS ARISING

There were no matters arising.

22 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

11B-15B)	Staff	Wages, Expenses)	
16B)	City & County of Swansea	Pension Contributions)	3120.24
17B)	Prudential	Pension Contributions)	
18B	HMRC	Income Tax and NI	441.24
19D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	329.00
20D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
21B	Corona Energy	Gas Alltwen CC	260.23
22D	British Gas	Electricity Rhos CC	270.14
23B	Eric Collier & Son	Heating Repairs & Service Rhos CC	1606.80
24B	Neath Port Talbot CBC	Trade Waste Charges Alltwen CC	316.55
25B	Neath Port Talbot CBC	Trade Waste Charges Rhos CC	316.55
26D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	182.44
27D	Dwr Cymru Welsh Water	Water Charges Rhos CC	150.89
28B	Lliw Building Supplies	Building Materials	130.94
29C	Knowhow	Cloud Storage Fee	40.00
30C	Vidahost	Domain Renewal	11.99
31C	Alltwen Heels WI Craft Club	S137 Donation	50.00
32C	Alltwen Bowls Club	S137 Donation	400.00
33C	Cylch Cwmtawe Urdd Gobaith Cymru	S137 Donation	100.00
34C	Wales Air Ambulance	S137 Donation	300.00
35C	Argos	Fridge Rhos CC	94.99

36B	Digitrol	IT Support	72.00
37C	Sinclair & Rush	Chair Leg Inserts Alltwen CC	90.54
38C	McAfee	Software Renewal	64.99

RESOLVED that the following receipts be noted –

1	Alltwen CC	April Income	280.00
2	Rhos CC	April Income	764.00
3	Rhos FC	March Income PF	108.00
4	Rhos FC	April Income PF	268.00

RESOLVED that the sum of £9,000.00 be transferred from the Council's Business Banking Account to its Current Account.

23 PLANNING APPLICATIONS

(Councillors C Jones and A Thomas declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications –

18/0092	Amended plans – Dwelling & Access	Land r/o 27 Derwen Road Alltwen
18/0237	Extension	17 Primrose Lane Rhos
18/0246	Reserved Matters	Alltwen Industrial Estate Alltwen

24 MAINTENANCE

The Clerk advised Members that a refuse store had been constructed at Rhos Community Centre to avoid storage within the building. RESOLVED noted.

25 COMMUNITY CENTRE MANAGEMENT

The Clerk advised Members that the defibrillator at Rhos Community Centre had been deployed, and that following protracted attempts to restore it for use through Welsh Ambulance Service Trust, arrangements were finally in hand. RESOLVED noted.

26 POLICE AND PACT MATTERS

Councillor C Jones reported his attendance at the last PACT meeting, and the Clerk reported notification of a new Neighbourhood Sergeant who would be responsible for the Cilybebyll area. RESOLVED noted.

27 GENERAL DATA PROTECTION REGULATIONS

The Clerk advised Members of the circumstances relating to the implementation of the General Data Protection Regulations and of his discussions with clerks to a number of neighbouring councils. Given the confused situation within the sector the councils had agreed in principle to "cluster" to seek advice, with an ultimate objective of jointly engaging a Data Protection Officer should this be necessary. With the past Chairperson's agreement, the Clerk had indicated the Council's willingness to participate in such a cluster. A joint grant application for funding had been submitted to Welsh Government. Advice from One Voice Wales was

summarised, particularly with regard to the compliance date and possible changes to legislation, and Members were asked to note that Council was progressing towards a deliverable solution that inevitably involved a significant amount of work. RESOLVED that the Clerk's actions to date be endorsed and that he be given authority to sign any relevant clustering agreement and agree next steps with partner councils.

28 COMMUNITY CEMETERIES

The Clerk reported on Council's previous practice to support the maintenance of community cemeteries and memorial sites, based on the size of the site, and reminded Members of the budgetary commitment made by Council thereto. RESOLVED that Council make the following contributions towards the maintenance of community cemeteries –

Alltwen Chapel	£350
St John's Cilybebyll	£200
Ebeneser Rhos	£200
St John's Alltwen	£100

29 LON TANYRALLT PLAYGROUNDS

The Clerk advised that an order for the playground had been placed and that a contract start date was awaited. He also outlined intentions for publicity that would involve local schoolchildren. RESOLVED noted.

30 WELSH GOVERNMENT CONSULTATION – STRENGTHENING LOCAL GOVERNMENT: DELIVERING FOR PEOPLE

The Chairperson introduced the consultation paper which had been circulated to Members. Councillor A Thomas drew attention to the future role of community councils in the new arrangements and the lack of total coverage across Wales. RESOLVED that Councillor Thomas formulate a response to be circulated to Members before submission to Welsh Government.

31 APPOINTMENT OF CLERK TO THE COUNCIL

The Clerk summarised a draft programme for the appointment of a new Clerk who would take office as of the 01 November 2018. He highlighted discussions that were necessary and decisions that Members need to take at this time. RESOLVED that –

- an ad-hoc Personnel Committee be set up to oversee the process leading to interview of shortlisted candidates
- the Committee comprise the Chairperson, Councillors A Threlfall, I Jones, D Jones and S Williams, with Councillors A Thomas and H David as deputies if nominated Members were unable to accept
- shortlisted candidates be interviewed by Council in view of the significance of the role
- the Clerk's retirement be effective from 31 October 2018 but that the new Clerk be engaged as from 01 October 2018 so that a transition period occurs to maintain business continuity.

32 DEMENTIA FRIENDLY COMMUNITY

Councillor A Melen referred to the Council's decision to become a dementia friendly community and indicated that she had attended the Pontardawe Steering Group on Council's behalf. She referred to the forthcoming launch event and the Clerk confirmed that all Members were invited to attend. He also indicated that the community coordinator had requested that she attend a future meeting of Council to formalise the Council's affiliation and brief Members on the actions that Council would be asked to undertake. RESOLVED that the Coordinator be invited to attend the July meeting of Council.

33 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Powys County Council	Notice of Adoption of LDP
2	Rhos FC	Notification of Intentions regarding access to adjacent land from Rhos Park as agreed
3	Persimmon Homes	Neighbour Information re programme for Bryn Brych Development Site, Rhos

34 DATE OF NEXT MEETING

RESOLVED that the next meeting of Council be held on 12 June 2018.

The meeting ended at 9.15 pm

Signed Dated 12 June 2018

Minutes of the Personnel Committee of Council held on Tuesday 17 May 2018 at 6.00pm in the Alltwen Community Centre

Presiding Councillor --

Present Councillors Y James S Williams I Jones D Jones A Thomas

Apologies None

(The Clerk requested permission to oversee the first item minutes below)

35 APPOINTMENT OF CHAIRPERSON

The Clerk invited nominations for the position of Chairperson. RESOLVED that Councillor Y James be appointed Chairperson.

(Councillor Y James in the Chair)

36 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor S Williams be appointed Vice-Chairperson.

37 DECLARATIONS OF INTEREST

There were no declarations of interest.

38 ADVERTISEMENT STAGE – APPOINTMENT OF CLERK TO THE COUNCIL

The Clerk summarised the four stages that would lead to the appointment of a new Clerk to the Council – advertisement, shortlisting, interview and appointment – and indicated that Member endorsement would be sought at each stage of the overall process. Documents relating to the Advertisement Stage were tabled for discussion – Advert, Job Description/Person Specification, Application Form and Equalities Monitoring Form. Members offered comments and amendments where appropriate. RESOLVED that the revised Advert, Job Description/Person Specification and Application Form be approved, but that Council maintain its position on equality and diversity but dispense with the Equalities Monitoring Form as this would not be appropriate given the size of the Council.

39 CLERK'S TERMS AND CONDITIONS OF EMPLOYMENT

The Clerk summarised the contractual terms and conditions of employment and any amendments that had occurred since his original appointment. RESOLVED that the Terms and Conditions be generally accepted, that the Clerk update them to reflect current circumstances and that they be referred to One Voice Wales for guidance on relevance and compliance with current legislation.

40 ASSETS FOR THE OFFICE OF CLERK

The Clerk summarised the Council's assets that were at his disposal to facilitate his role. RESOLVED that the report be noted and that any changes be considered on appointment of the new Clerk.

The meeting ended at 7.10 pm

Signed Dated 12 June 2018

Minutes of the Monthly Meeting of Council held on Tuesday 12 June 2018 at 7.00pm in the Alltwen Community Centre

Presiding Councillor

Present Councillors A Melen C Jones S Williams D Jones S Atkins A Threlfall M Spooner E Hastings

Apologies Y James H David I Jones L Rees D Atkins A Thomas

41 CHAIRPERSON FOR THE MEETING

In the absence of the Chairperson and Vice-Chairperson, RESOLVED that Councillor M Spooner be elected Chairperson for the duration of the meeting.

42 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest at the start of the meeting in respect of Item 7 - Planning Applications and Item 15 – Alltwen RFC.

43 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 01 May 2018 be confirmed as a correct record.

44 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 1 May 2018 be confirmed as a correct record.

45 MATTERS ARISING

1. Further to Minute 7 relating to Finance and Development Committee, RESOLVED noted that Councillors A Threlfall and M Spooner both accepted their nominations.
2. Further to Minute 11 relating to the Neath Port Talbot CBC Liaison Committee, RESOLVED noted that Councillor A Threlfall accepted his nomination.
3. Further to Minute 22, receipt 3, RESOLVED noted that the correct amount was £132.00.
4. Further to Minute 29 regarding the Lon Tanyrallt Playground, the Clerk reported that work was due to start on 25 June 2018. He also advised that the contractor had suggested a minor design amendment to replace small areas of grass with safety surfacing at a further cost of £1,560.00 plus VAT. RESOLVED that the design change and additional cost be agreed.
5. Further to Minute 31 regarding the ad-hoc Personnel Committee, the Clerk advised that Councillor A Threlfall had declined the nomination, and that as a result the first deputy, Councillor A Thomas, had been duly appointed.

46 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

39B-43B)	Staff	Wages, Expenses)	
44B)	City & County of Swansea	Pension Contributions)	3183.69
45B)	Prudential	Pension Contributions)	
46B	HMRC	Income Tax and NI	514.84
47D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	329.00
48D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
49B	Corona Energy	Gas Alltwen CC	260.23
50B	Lliw Building Supplies	Building Materials	225.68
51B	Platinum Gas	Boiler Service Alltwen CC	78.00
52B	NALC	Local Council Review Subs	17.00
53B	Cotton & Sons	Cleaning Materials	186.43
54C	Capel yr Alltwen	Comm Cemetery Maint Contn	350.00
55C	St John's Cilybebyll	Comm Cemetery Maint Contn	200.00
56C	Ebeneser Rhos	Comm Cemetery Maint Contn	200.00
57C	St John's Alltwen	Comm Cemetery Maint Contn	100.00
58B	Lyn Llewellyn Int Audit	Internal Audit 2017/18	360.00
59D	SSE	Electricity Alltwen CC	574.88
60B	Digitrol Ltd	Laptop Repair	86.40
61B	Wayne Duggan FTM	Grounds Maintenance 1	702.00
62B	Lliw Building Supplies	Building Materials	86.07
63B	R Lanchbury	Quarterly Admin Expenses	145.86
64D	SSE	Gas Rhos CC	218.32

RESOLVED that the following receipts be noted –

1	Alltwen CC	May Income	280.00
2	Rhos CC	May Income	773.00
3	Rhos FC	May Income PF	64.00

RESOLVED that the sums of £7,500.00 and £1,000.00 be transferred from the Council's Business Banking Account to its Current Account.

47 PLANNING APPLICATIONS

(Councillor C Jones declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications –

18/0333	Extension & front Elevation Change	12 Primrose Lane Rhos
18/0372	Details to Discharge Conditions	Land n/o Neath Road Rhos

48 MAINTENANCE

There were no reports on Maintenance.

49 COMMUNITY CENTRE MANAGEMENT

There were no reports on Community Centre Management.

50 POLICE AND PACT MATTERS

There were no reports on Police or PACT matters.

51 MINUTES OF THE PERSONNEL COMMITTEE MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 17 May 2018 be adopted.

52 CAPITAL SCHEMES

The Clerk provided an update for Members on the following capital schemes –

- Sand Banding Rhos Park Playing Field – Completed
- Lon Tanyrallt Playground – Start on site on 25 June 2018
- Internal Roller Shutters – Contractor to review
- Alltwen Community Centre Unders – Planning permission not required
- Rhos Community Centre Car Park Elevation - Planning permission not required

RESOLVED that the update be noted and that the Clerk be authorised to instruct the Council's consultant architect to draw up a specification for tender in respect of the Unders and the Car Park Elevation schemes.

53 INTERNAL AUDITOR'S REPORT AND ANNUAL RETURN FOR 2017/18

The Clerk advised Members of the report received from the Internal Auditor on the 2017/18 Accounts which indicated that there were no matters that needed to be drawn to the Council's attention. He indicated that the Annual Return had been duly completed and summarised its content for Council. RESOLVED that the report be noted and that the Chairperson and Clerk be authorised to sign the Annual Return for submission to the external auditor.

54 2018-20 NATIONAL SALARY AWARD

The Clerk presented a factual report on the joint recommendations of the National Association of Local Councils and the Society of Local Council Clerks, and confirmed the position of One Voice Wales, with regard to the nationally negotiated 2 year pay award effective from 01 April 2018. He outlined the basis of the recommendations and the implications for wages and salaries of the Council's employees, and for the Council's budget, explaining that information for 2019-20 had not been published for the time being. The Clerk also clarified current arrangements for payment and reimbursement of expenses.

(The Clerk withdrew from the Chamber after offering his factual report, and took no further part in the discussions or decisions in respect of this item)

Following discussion, RESOLVED that –

- the recommendations received in respect of the nationally negotiated pay award for 2018-19 be accepted and implemented immediately
- expenses paid to the Clerk for use of his home as an office be increased at a percentage in line with the salary award
- a further report be submitted on the 2019-20 details in due course.

55 ALLTWEN RFC

(Councillor C Jones declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

The Clerk summarised a request from Alltwen RFC towards a capital project that they were delivering and in respect of which a shortfall of funding had occurred following the award of a WRU grant. Documents indicating the financial commitment of the club and the WRU along with the technical assessment and specification of the work had been made available and were referred to Council. Council noted the contribution made by the Club to the wider community in Cilybebyll and the importance of the facilities which were being improved. RESOLVED that Council make a capital contribution of £1,875.00 to the improvements on receipt of the appropriate copy invoices.

56 CHRISTMAS EVENT ALLTWEN TRIANGLE

The Clerk referred to the recent review of the 2017 Christmas Event at Alltwen Triangle and the actions arising therefrom. He indicated that discussions regarding traffic management with NPT CBC Highways had not resulted in support for any options other than the current arrangements. He also reported on discussions with four companies regarding the purchase of new lights. RESOLVED that –

- the discussions on traffic management be noted but that the Clerk seek advice from the Police
- the quotation for new lights from Festive Lighting be accepted in principle in the sum of £893.90 plus VAT, subject to the Clerk confirming details with the company and with the Council's lighting contractor.

57 NPT CBC CONSULTATION ON WELSH LANGUAGE PROMOTION STRATEGY

The Clerk referred to the previously circulated document and Members briefly discussed elements of the strategy. RESOLVED that Council –

- generally welcome the strategy as moving in the right direction although the absence of details on timescales is not helpful
- note the relative absence of comments on Planning Policy and the overall emphasis on Education
- note that the impact of the Council's 21st century schools programme hd not been considered in the Strategy, particularly the implications of emerging plans for a "superschool" in Pontardawe with its likely impact on local primary and secondary schools which make a significant contribution to the promotion of the Welsh language.

58 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	GT Writing Services	Offer of Services
2	One Voice Wales	Notice of Area Committee

RESOLVED that the Clerk action the following item as indicated –

3	ABMU	Consultation on Changes to Services

Circulate the link for Members to respond if they wish.

The meeting ended at 9.12 pm

Signed Dated 03 July 2018

Minutes of the Monthly Meeting of Council held on Tuesday 03 July 2018 at 7.00pm in the Rhos Community Centre

Presiding Councillor Y James

Present Councillors A Melen C Jones S Williams D Jones S Atkins A Threlfall E Hastings I Jones L Rees D Atkins A Thomas R Lewis

Apologies H David M Spooner

59 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

60 DEMENTIA FRIENDLY COMMUNITY

The Chairperson welcomed Ms M Vale, Dementia Friendly Communities Coordinator for Alzheimer's Society Cymru. Ms Vale was attending following Council's resolution to become a dementia friendly community, and provided Council with an overview of what was required in this role. She highlighted the significance of dementia in society, the various manifestations of dementia, and an indication as to how Council might respond in meeting the needs of people living with dementia. Following questions, Ms Vale concluded with a summary of three pledges that Council can make in becoming a dementia friendly community. RESOLVED that Council note the address and the pledges and that the Clerk engage with Ms Vale to address its buildings and facilities.

61 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 12 June 2018 be confirmed as a correct record.

62 MATTERS ARISING

1. Further to Minute 52 regarding the Lon Tanyrallt Playground, the Clerk reported that work had started on site and that he had ordered a new sign consistent with the Council's corporate design. RESOLVED noted.
2. Further to Minute 55 relating to Alltwen RFC, the Clerk reported that copy invoices had been received to facilitate payment of a capital contribution. RESOLVED noted.
3. Further to Minute 56 regarding the Christmas Event at Alltwen Triangle, the Clerk indicated that a draft legal agreement had been received from NPT CBC. RESOLVED that the agreement be completed.

63 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

65B-69B)	Staff	Wages, Expenses)	
70B)	City & County of Swansea	Pension Contributions)	3488.65
71B)	Prudential	Pension Contributions)	
72B	HMRC	Income Tax and NI	556.88
73D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	329.00

74D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
75B	Corona Energy	Gas Alltwen CC	142.21
76B	Alltwen RFC	Capital Project Contribution	1875.00
77B	Ecosolve Ltd	Grounds Maintenance 2	7406.96
78B	Community Mag	Advert	85.00
79B	Lliw Building Supplies	Building Materials	100.44

RESOLVED that the following receipts be noted –

1	Alltwen CC	June Income	244.00
2	Rhos CC	June Income	691.00
3	HMRC	VAT Refund	9250.37

RESOLVED that the sum of £14,000.00 be transferred from the Council's Business Banking Account to its Current Account.

64 PLANNING APPLICATIONS

There were no Planning Applications to consider.

65 MAINTENANCE

There were no reports on Maintenance.

66 COMMUNITY CENTRE MANAGEMENT

RESOLVED that a new fridge be purchased for Alltwen Community Centre.

67 POLICE AND PACT MATTERS

RESOLVED that the incident at Rhos Park be noted and that Members also note the likely appointment of a new PCSO.

68 GENERAL DATA PROTECTION REGULATIONS 2018

Following the previous report to Council, the Clerk indicated that the Welsh Government had now agreed to fund a cluster appointment to allow local community and town councils to jointly progress a facilitating role in relation to the General Data Protection Regulations 2018. He confirmed that all local councils in Neath Port Talbot had been approached and that a brief for an appropriate appointment had been drafted. RESOLVED noted.

69 CLERK TO THE COUNCIL APPOINTMENT

The Clerk indicated the number of enquiries and applications received, that One Voice Wales were advising on the terms and conditions of engagement, and that Personnel Committee would meet to shortlist candidates once the closing date had passed. He also advised that Council would be advised of progress and future arrangements during the recess. RESOLVED noted.

70 CORRESPONDENCE

(Councillor C Jones declared an interest in Item 6 below and took no part in the discussions or voting thereon)

RESOLVED that the following items of correspondence be noted –

3	Welsh Government	Consultation Info re “Our Valleys, Our Future”
5	One Voice Wales	Invitation to Conference
6	NPT CBC Planning	Notification of Appeal

RESOLVED that the Clerk action the following items as indicated –

1	Ms GJ Alltwen	Correspondence re Footpaths, Penyralltwen

Clerk to enquire as to further details from the relevant bodies

2	Cilybebyll Community Growers	Request for assistance with water supply

Council to assist by filling two containers, subject to water pressure, and CCG to approach Dwr Cymru Welsh Water

4	Local Democracy and Boundary Commission for Wales	Info re Review of Electoral Arrangements in Neath Port Talbot

Link to be forwarded to Members for information.

71 ANY OTHER URGENT BUSINESS

RESOLVED that the Clerk follow up his enquiry regarding a damaged PROW footbridge and investigate issues with a tree overhanging a property on Plas Road.

The meeting ended at 8.55 pm

Signed Dated 04 September 2018

Minutes of the Personnel Committee of Council held on Thursday 19 July 2018 at 5.15pm in the Alltwen Chapel Vestry

Presiding Councillor Y James

Present Councillors S Williams I Jones D Jones A Thomas

Apologies None

72 DECLARATIONS OF INTEREST

There were no declarations of interest.

73 SHORTLIST STAGE – APPOINTMENT OF CLERK TO THE COUNCIL

The Clerk referred to the previously circulated shortlisting criteria prepared in draft and based on the person specification for the post of Clerk to the Council. Members considered the draft and RESOLVED that it be agreed as the basis for considering applications received.

74 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

75 SHORTLISTING OF APPLICATIONS RECEIVED

The Clerk indicated that over 60 individuals enquired about the post and received application forms and job descriptions. A total of 19 applications were received and these were tabled for scrutiny by the Committee. Each of the 19 applications were discussed and scored in accordance with the shortlisting criteria. RESOLVED that 5 individuals selected by the Committee be invited for interview.

76 STATEMENT OF PARTICULARS OF EMPLOYMENT - CLERK TO THE COUNCIL

The Clerk confirmed that One Voice Wales had offered comments on the draft Statement of Particulars of Employment for the Clerk to the Council. These were summarised for Members along with the draft amendments to the Statement that would follow. RESOLVED that the amended Statement of Particulars of Employment be endorsed.

77 INTERVIEW DATE AND FORMAT

Members received a brief report from the Clerk regarding options for the interview process, given Council's previous agreement that all Members be invited to attend, and in view of potential holiday arrangements for both Members and candidates during August. Members considered date and venue, timing and logistics, a semi-structured format, the role of members, subject areas for

questions and a possible practical exercise. They agreed a way forward in respect of each. RESOLVED that the Clerk formulate a briefing for Council at the next meeting in September, based on the decisions of the Committee, and that an interview date of 11 September 2018 be provisionally agreed.

The meeting ended at 7.50 pm

Signed Dated 04 September 2018

Minutes of the Monthly Meeting of Council held on Tuesday 04 September 2018 at 7.00pm in the Alltwen Community Centre

Presiding Councillor H David

Present Councillors A Melen C Jones S Williams D Jones S Atkins A Threlfall E Hastings D Atkins A Thomas R Lewis M Spooner

Apologies Y James I Jones L Rees

78 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest at the start of the meeting in Item 7 – Planning Applications.

79 MICHELLE PATTERSON

The Chairperson welcomed Michelle Patterson who addressed Council on her aspiration to set up a Friends of Harry's Park Group. She indicated that she appreciated the work that Council and volunteers undertook, but felt that the time was right to increase community activity through such a group and would welcome the Council's permission and support. Discussions on maintenance, insurance, and volunteer participation followed, and reference was made to support available through the Neath Port Talbot CVS. Michelle thanked the Council for the advice and indicated that she would update the Council at some stage as the idea progressed. The Chairperson thanked Michelle for addressing the Council, at which point she withdrew from the meeting.

80 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 July 2018 be confirmed as a correct record.

81 MATTERS ARISING

Further to Minute 60 regarding the Council becoming a Dementia Friendly Community, the Clerk reported that he would be meeting with Marcia Vale at some stage in October. RESOLVED noted.

82 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

80B-84B)	Staff	Wages, Expenses)	
85B)	City & County of Swansea	Pension Contributions)	3242.76
86B)	Prudential	Pension Contributions)	
87B	HMRC	Income Tax and NI	515.06
88D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	329.00
89D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
90B	Corona Energy	Gas Alltwen CC	114.11
91D	British Gas	Electricity Rhos CC	212.25
92D	British Gas	Electricity Rhos CC	57.84
93B	mjs designs (cymru) ltd	Architectural Services Rhos CC	750.00

94B	Wayne Duggan FTM	Grounds Maintenance 3	396.00
95B	Cotton & Sons	Cleaning Materials	27.60
96B-100B)	Staff	Wages, Expenses)	
101B)	City & County of Swansea	Pension Contributions)	3382.86
102B)	Prudential	Pension Contributions)	
103B	HMRC	Income Tax and NI	545.66
104D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	329.00
105D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
106B	Corona Energy	Gas Alltwen CC	106.43
107D	SSE	Electricity Alltwen CC	105.44
108B	Lliw Building Supplies	Building Materials	86.25
109B	mjs designs (cymru) ltd	Architectural Services Alltwen CC	750.00
110B	Wayne Duggan FTM	Grounds Maintenance 4	388.00
111B	Zurich Municipal	Insurance Premium 2018/19	2201.38
112B	Charterbrook Signs	Lon Tanyrallt Playground Signs	457.20
113C-114C	Members (2)	Remuneration Payments 18/19	300.00
115B	STRI Ltd	Subscription/Site Visit Travel Exps	825.47
116B	R Lanchbury	Reimburse Quarterly Exps	117.18
117B	ROSPA PlaySafety	Playground Inspections	281.40
118B	John Glen Garage Doors	Roller Shutters Alltwen/Rhos CCs	1602.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	917.00
2	Rhos CC	July Income	355.00
3	Alltwen CC	August Income	132.00
4	Rhos CC	August Income	766.00
5	Rhos FC	August Income PF	196.00
6	Cilybebyll Comm Growers	Annual Rent 2018	50.00

RESOLVED that the sums of £6,500.00 and £11,000.00 be transferred from the Council's Business Banking Account to its Current Account.

83 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

18/0529	Retention of parking area, walls, completion of shed	23 Lon y Wern Alltwen
18/0569	C/U to community garden/ allotment	Land adj Alltwen RFC Alltwen Hill Alltwen
18/0577	Garage Conversion & Extension	41 Lon y Wern Alltwen
18/0683	Demolition of Garage, Extension	5 Derwen Road Alltwen

84 MAINTENANCE

There were no reports on Maintenance.

85 COMMUNITY CENTRE MANAGEMENT

1. The Clerk reported on the installation of the roller shutters at both community centres. RESOLVED noted.
2. The Clerk advised Members that electrical installation and emergency lighting inspections had been due at the two community centres and that he had instructed the Council's electrical contractors to proceed. They had indicated that new work had been identified at both centres, and the

Clerk confirmed that he had instructed them to complete the work. RESOLVED that the Clerk's actions be endorsed.

86 POLICE AND PACT MATTERS

Members reported that a number of Alltwen residents had attended the PACT meeting to express concerns about parking and speeding on Gwyn Street, and that the Police had attended with parking enforcement officers. It was further reported that cars parked at the Lon Tanyrallt/Derwen Road junction were causing difficulties for the service bus. RESOLVED that both matters be noted.

87 PERSONNEL COMMITTEE

RESOLVED that the Minutes of the Personnel Committee of the Council held on 19 July 2018 be adopted.

88 CLERK TO THE COUNCIL APPOINTMENT

The Clerk advised Members of the arrangements necessary for the interview of candidates for the position of Clerk to the Council / Responsible Financial Officer. He outlined the correct protocols and procedures to be adhered to as agreed by the Personnel Committee. RESOLVED noted.

89 LON TANYRALLT PLAYGROUND

The Clerk confirmed that the improvement scheme was complete and that the playground was open. He indicated that payments and claims were due imminently and that arrangements were in hand to hold an opening event. He also outlined a request received for a handrail along the footpath leading from Lon Tanyrallt, for which he had sought two quotations from local companies.

RESOLVED that –

- The Clerk be authorised to process payments and claims expeditiously with the agreement of the Chairperson and account signatories
- Arrangements for the opening event be noted
- The handrail be procured and the quotation from DJ Hitchman & Son, in the sum made known to Members, be accepted.

90 CAPITAL PROGRAMME SCHEMES

Members were advised of progress with existing and potential capital programme schemes as follows –

- Rhos Park Playing Field Sand Banding – instruction issued to contractor, awaiting implementation
- Lon Tanyrallt Playground – completed
- Internal Roller Shutters, Alltwen and Rhos CCs – completed
- Alltwen CC Unders – scheme designed, no planning permission required, awaiting tender invitation and funding
- Rhos CC Car Park Elevation - scheme designed, no planning permission required, awaiting tender invitation and funding
- Rhos Park Playground Phase 2 – awaiting funding and review of proposals with Sutcliffe Play.

RESOLVED that the report be noted and that schemes be progressed in due course.

91 GENERAL DATA PROTECTION REGULATIONS 2018

Following the previous report to Council, the Clerk indicated that submissions to provide guidance and advice for the cluster had been sought, and that a constructive meeting had been held with Neath Port Talbot CBC. RESOLVED that progress be reported in due course.

92 POLICY DOCUMENTS

The Clerk reported on consequential actions and amendments needed to existing policy documents and new policies to reflect changes in data protection legislation and the General Data Protection Regulations. He tabled drafts of the revisions proposed.

RESOLVED that –

- Council pay the appropriate data protection fees to the Information Commissioner's Office
- Amended Standing Orders be adopted and reported to the next Annual Meeting
- The revised Publication Scheme be adopted
- The Records Management Policy be adopted
- The Data Protection Policy/Privacy Notice be adopted.

93 RHOS PARK BMX TRACK

Councillor A Thomas reported on approaches made with regard to the reinstatement of the former BMX Track at Rhos Park. Following discussions which noted the existence of an earth mound and retaining blockwork, RESOLVED that the Clerk seek advice regarding the mound, and that when this was to hand, a scheme for remodelling the site be considered further.

94 RHOS PARK PLAYING FIELD

The Clerk reported on the inspection of Rhos Park Playing Field by the STRI Ltd. RESOLVED that the positive report be noted.

95 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	National Assembly for Wales	Written Statement re "Creating a Parliament for Wales" Consultation
2	Wales Audit Office	Letter re Internal Audit Survey
3	Independent Review Panel on Community and Town Councils in Wales	Outline Findings and Recommendations
4	National Assembly for Wales	Consultation on "Supporting and Promoting the Welsh Language"
5	NPT CBC	Consultation on Draft Homelessness Strategy
6	One Voice Wales	NPT Area Committee Notification

96 ANY OTHER URGENT BUSINESS

There were no matters of urgent business previously notified to the Chairperson.

The meeting ended at 9.15 pm

Signed Dated 02 October 2018

Minutes of a Special Meeting of Council held on Tuesday 11 September 2018 at 5.30pm in the Alltwen Community Centre

Presiding Councillor Y James

Present Councillors I Jones A Melen S Williams A Threlfall E Hastings A Thomas M Spooner

Apologies L Rees C Jones D Jones S Atkins D Atkins R Lewis H David

97 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

98 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

99 INTERVIEW OF CANDIDATES FOR THE POST OF CLERK TO THE COUNCIL / RESPONSIBLE FINANCIAL OFFICER

The Clerk advised Members that one of the shortlisted candidates had, for professional reasons, withdrawn at a late stage from the interview process. Council proceeded to interview four candidates, and at the end of the interviews, the Clerk provided a synopsis of the written exercise undertaken and the references received. Members then discussed the respective applicants' responses and undertook a scoring exercise**.**

RESOLVED that the post of Clerk to the Council / Responsible Financial Officer be offered to Ms N Parr-Williams, and in the event that the offer of employment was accepted, the Clerk be instructed to complete the necessary contractual formalities.

The meeting ended at 8.45 pm

Signed Dated 02 October 2018

Minutes of an Open Forum Meeting of Council held on Tuesday 02 October 2018 at 6.45pm in the Rhos Community Centre

Presiding Councillor Y James

Present Councillors A Melen, M Spooner, A Threlfall, D Jones, C Jones, E Hastings, I Jones, H David, A Thomas, D Atkins

There were 0 members of the public in attendance
PS Derwyn Thomas, PCSO Zak Bird

Apologies Councillors L Rees, S Williams, R Lewis, S Atkins

100 DECLARATIONS OF INTEREST

There were no declarations of interest.

101 ISSUES FOR DISCUSSION

The Chairperson invited PS D Thomas and PCSO Z Bird to present to council.

PS Thomas outlined his role as Neighbourhood Policing Sergeant, highlighted his area of responsibility and the local Police coverage of the locality. Pontardawe Festival was his first large event, where there were only 3 arrests. PS Thomas stated that he felt the Cilybebyll area has a good community spirit. Crime levels are low in Alltwen and Rhos with traffic issues being the main concerns. 3 PC's and 8 PCSO's cover the area with a 24-hour response service (2 PC's) from Pontardawe Police Station. The 101 service has experienced teething problems but is now being improved with further call-centre staff training. 3 PCSO's have been allocated for the Alltwen Christmas event.

PCSO Bird outlined his role in engaging with the community, part of which is attending PACT meetings. Speeding is a concern and 'Go Safe' van will attend Gwyn Street, Alltwen and New Road, Rhos during the coming week.

Chairperson asked Police officers whether Neath's drug problem has spread to the surrounding area. PS Thomas stated that drugs do affect the area, but a task force is in place to combat this by targeting trafficking individuals. No need for public concern with regards to this matter.

The Chairperson thanked the Police for attending the meeting.

The meeting ended at 7.00 pm

Signed Dated

Minutes of the Monthly Meeting of Council held on Tuesday 02 October 2018 at 7.00pm in the Rhos Community Centre

Presiding Councillor Y James

Present Councillors A Melen, M Spooner, A Threlfall, D Jones, C Jones, E Hastings, I Jones, H David, A Thomas, D Atkins

Apologies L Rees, S Williams, R Lewis, S Atkins

102 DECLARATIONS OF INTEREST

Councillors C Jones and A Thomas declared an interest at the start of the meeting in Item 7 – Planning Applications.

103 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 September 2018 be confirmed as a correct record.

104 MINUTES OF A SPECIAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Special Meeting of Council held on 11 September 2018 be confirmed as a correct record.

105 MATTERS ARISING

Further to Minute 92 regarding Data Protection fees, the Clerk reported that the cost of this would be £40.00. RESOLVED that this should be paid via Direct Debit.

Further to Minute 93 Rhos Park BMX Track, Clerk reported that he is awaiting response from consultant. Cllr A Thomas stated that he will investigate funding sources. RESOLVED noted.

Further to Minute 95.6 regarding One Voice Wales NPT Area Committee Notification, the Chairperson reported that there were no additional questions. RESOLVED noted.

106 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

119B	FC Bookbinders	Binding Minutes	210.00
120B	Argos	Fridge Alltwen CC	122.94
121B	Wicksteed Leisure	Lon Tanyrallt Inv 1	31625.27
112B	Wicksteed Leisure	Lon Tanyrallt Inv 2	59988.73
123B-127B)	Staff	Wages & Expenses)	
128B)	City & County of Swansea	Pension Contributions)	3324.22
129B)	Prudential	Pension Contributions)	
130B	HMRC	Income Tax & NI	533.86
131D	Neath Port Talbot CBC	Non Domestic Rates	319.00
132D	Neath Port Talbot CBC	Non Domestic Rates	354.00
133B	Corona Energy	Gas Alltwen CC	104.86

134D	SSE	Gas Rhos CC	407.24
135C	SSE	Electricity Rhos CC	125.01
136B	Lliw Building Supplies	Building Materials	64.95
137B	P&M Electrical Ltd	Elec. Inspect. / repairs Rhos CC	430.92
138B	P&M Electrical Ltd	Elec. Inspect. / rep. Alltwen CC	1384.94
139B	Cotton & Sons	Cleaning Materials	52.68
140B	Festive Lighting	Christmas Lights	1072.68

RESOLVED that the following receipts be noted –

1	Alltwen CC	September Income	262.00
2	Rhos CC	September Income	821.00
3	Rhos FC	September Income PF	366.00
4	NPT CBC	Minor Projects Grant	9000.00

RESOLVED that the sums of £42,000.00 and £8,000.00 be transferred from the Council's Business Banking Account to its Current Account.

107 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

18/0757	Tack Room Building	39 Neath Road, Fforest Goch
18/0771	Extension	34 Derwen Road, Alltwen
18/0774	C/U to Garden & Garage Extension	32 Heol y Nant, Rhos
18/0777	Discharge of Conditions	Alltwen Ind. Estate, Lon Hir, Alltwen

108 MAINTENANCE

There were no reports on Maintenance.

109 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that a request had been received from the Baby Sensory group requesting placement of a banner on the railings outside Rhos Community Centre. It was suggested that a policy be put in place, similar to that of NPT CBC, where banners are displayed for a limited time. RESOLVED that further discussion and policy creation necessary.

110 POLICE AND PACT MATTERS

PACT and Policing discussed in Open Forum (please see Open Forum Minute 101).

111 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk provided a brief summary of applications received, and although noted that 2 applicants were not local, it was decided that they should be supported. RESOLVED that Financial Assistance be awarded to all 5 applicants.

1. Alltwen Senior Citizens £200
2. Llyfrau Llafar Cymru £100
3. NPT Shopmobility £200
4. BOBATH £50
5. Eagles After School Club £350

112 ROSPA PLAYGROUND INSPECTIONS REPORT

4 Playgrounds were inspected. Recommendations for action received. RESOLVED that Maintenance Officer will carry out basic repairs, and if necessary, specialist repairs to be carried out by Sutcliff or Wicksteed.

113 REPORTS ON ELECTRICAL INSTALLATIONS

Members were advised that a condition report was not required at Rhos Community Centre, but that a report at Alltwen Community Centre had been submitted and identified some work to be undertaken.

RESOLVED that Maintenance Officer carries out work and that the Council's contractor be engaged if necessary.

114 EXTERNAL AUDIT OF COUNCIL'S ACCOUNTS

The Clerk reported that there were no outstanding External Auditor points, additions or amendments necessary for the Council's 2017/18 accounts.

RESOLVED noted.

115 PERSIMMON DEVELOPMENT AT RHOS

Members were advised that contact from affected residents at Rhos had been made. Problems highlighted included:

- Works start time – 7am as opposed to the agreed 7:30 am start
- Site vehicles using farm track access
- Flooding and water main interruption
- Traffic light issues
- Works vehicle washing facilities unavailable

Cllr A Thomas stated that he had met with the Head of South West, Senior Manager at Persimmon to raise issues. Senior Manager spoke to the Site Manager and many of the issues have been resolved.

Members were informed that the temporary traffic lights should be removed in three weeks' time, once calibration of the main traffic lights has been completed.

RESOVED that a letter from the Community Council be sent to Persimmon acknowledging resolution of issues but noting complaints from the community.

116 GENERAL DATA PROTECTION REGULATIONS 2018

Following the previous report to Council, the Clerk stated that a meeting had been held with Neath Port Talbot CBC and a proposal suggested. NPT CBC will offer a half day workshop for the 9 Community Council's involved. This will include templates and recommendations. An information asset questionnaire will need to be completed which will be reviewed by the officers during the workshop and advice will be given as to what needs to be done. RESOLVED that progress be reported after the workshop has taken place**.**

117 CORRESPONDENCE

RESOLVED that the following item of correspondence be noted –

Welsh Local Government Association: Survey of Unadopted Roads

RESOLVED that local members prepare a list of unadopted roads (roads that are not maintained at public expense) in conjunction with the local Highway Authority.

118 ANY OTHER URGENT BUSINESS

There were no matters of urgent business previously notified to the Chairperson.

The meeting ended at 8:45 pm

Signed Dated 06 November 2018

Minutes of the Monthly Meeting of Council held on Tuesday 06 November 2018 at 7.00pm in the Alltwen Community Centre

Presiding Councillor Y James

Present Councillors A Melen, M Spooner, A Threlfall, D Jones, C Jones, E Hastings, I Jones, S Williams, A Thomas, S Atkins, L Rees

Apologies H David, D Atkins, R Lewis

119 DECLARATIONS OF INTEREST

Councillors C Jones and A Thomas declared an interest in Item 7 – Planning Applications.

120 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 02 October 2018 be confirmed as a correct record.

121 MATTERS ARISING

Further to Minute 106 Financial Transactions, the Clerk reported that there were amendments to vouchers 131D and 132D, actual payments made were £329.00 and £365.00 respectively. RESOLVED noted.

Further to Minute 115 Persimmon development at Rhos, Cllr A Thomas stated that the situation is much improved and permanent traffic lights are working. Site Manager has invited the council to a tour of the site. Tour will be arranged in the New Year. RESOLVED noted.

122 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

141B-145B)	Staff	Wages & Expenses)	
146B)	City & County of Swansea	Pension Contributions)	4179.79
147B	HMRC	Income Tax & NI	756.72
148D	Neath Port Talbot CBC	Non Domestic Rates	329.00
149D	Neath Port Talbot CBC	Non Domestic Rates	365.00
150B	Corona Energy	Gas Alltwen CC	119.19
151B	SSE	Electricity Unmetered Supply	5.38
152B	Cotton & Sons	Cleaning Supplies - Rhos CC	179.78
153B	Lliw Building Supplies	Building Materials	37.62
154B	Complete Business Solutions	First Aid Kit	66.30
155D	Dwr Cymru	Water – Rhos CC	166.05
156D	Dwr Cymru	Water – Alltwen CC	120.23
157B	NPT CBC	Trade Waste – Rhos CC	316.55
158B	NPT CBC	Trade Waste – Alltwen CC	316.55
159C	ICO	Data Protection Fee	40.00

160B	Wayne Duggan	Grounds Maintenance – Rhos PF	388.00
161B	Ecosolve Ltd	Grounds Maintenance – Rhos PF	1197.60
162B	Ecosolve Ltd	Sand Banding – Rhos PF	15138.00
163D	SSE	Gas – Rhos CC	90.07
164C	Alltwen Senior Citizens	Financial Assistance (Grant)	200.00
165C	Eagles After School Club	Financial Assistance (Grant)	350.00
166C	Royal British Legion	Remembrance Wreaths	40.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	October Income	271.00
2	Rhos CC	October Income	935.00
3	Rhos FC	October Income PF	102.00
4	HMRC	VAT Refund	17733.08

RESOLVED that the sum of £25000.00 be transferred from the Council's Business Banking Account to its Current Account.

123 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

18/0840	TPO	24 Maes y Cornel, Rhos
18/0863	Two-storey Extension	Trem Y Wawr, Pen Trem Y Wawr, Pen Yr Alltwen, Alltwen
18/0547	Two-story Extension	29 Cae Rhedyn, Rhos
18/0897	Discharge of Conditions	Alltwen Ind. Estate, Lon Hir, Alltwen
18/0898	Discharge of Conditions	Alltwen Ind. Estate, Lon Hir, Alltwen
18/0907	Retention of Parking Area	23 Lon Y Wern, Alltwen
18/0913	Two-storey Extension	128 Neath Road, Rhos

124 MAINTENANCE

The Clerk reported that the memorial stone for Harry Patterson at Alltwen Triangle was damaged. It was suggested that a new memorial be commissioned and moved to a more suitable site on Alltwen Triangle in order to avoid damage. Chairperson to contact Chair of Harry's fund, or Michelle Patterson to discuss further. RESOLVED noted.

125 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that she will change the timer on the heater at Alltwen Community Centre to ensure the heating comes on at suitable times. It was stated that the falling leaves outside the centre during the autumn could be slippery. Clerk to speak to Caretaker about clearing the leaves. RESOLVED noted.

126 POLICE AND PACT MATTERS

It was reported that the next PACT meeting will take place on the 5th December 2018. It was reported that burglaries had been carried out in Alltwen and Rhos but nothing was stolen due to the thieves being disturbed. A white BMW was stolen in Rhos. Police advice to vehicle owners - keep valuables out of sight.

Police advise getting in touch with PCSO Zak Bird, or 101 line when issues arise. RESOLVED noted.

127 GENERAL DATA PROTECTION REGULATIONS 2018

The Clerk reported that she will attend the Cluster Group meeting on 7th November 2018 with Joan Lockett from Welsh Government. The half day workshop for the 9 Community Council's involved will take place on 27th November 2018. The Clerk will attend the workshop on behalf of the council. RESOLVED that progress be reported after the workshop has taken place.

128 RHOS PAVILION AND RHOS FC LEASE AGREEMENT

The Clerk reported that Rhos FC currently has an agreement with the council to use and maintain the pavilion at Rhos Park. Rhos FC wish to add a decking area to the pavilion. Councillors requested to see plans for this proposed project before further discussion can take place. Clerk to liaise with Rhos FC Chair regarding plans. Clerk to check with NPT CBC if planning permission would be necessary for the decking and to check insurance implications. RESOLVED noted.

The Clerk reported that the Pavilion agreement with Rhos FC was due for renewal. It was stated that the club would like to serve tea and coffee from the pavilion during games. This was not included in the original agreement. It was agreed that the current agreement be rolled over for an extra month and that the Chair, Cllr A Thomas and Clerk meet with the Chair of Rhos FC, to discuss further. RESOLVED noted.

129 DRAFT WELSH LANGUAGE POLICY

The council drafted a Welsh Language Policy in 2009, copies of which were given to council. Clerk reported that she and the Chair had met to discuss the policy and that amendments would be needed. There is currently no legal requirement to put in place a Welsh language policy for Community Councils but the Clerk

advised that this could become legislation in the near future. All agreed that a policy should be put in place in preparation. Clerk reported that she had contacted the Welsh Language Commissioner's office for advice on this matter and had been sent a new template. Clerk to assess new template and forward to Councillors. RESOLVED that this matter be re-visited in the December council meeting.

130 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Sue Smith (Cilybebyll Community Growers)	Invitation to Christmas Craft Fair at Rhos Community Centre
2	Derwyn Thomas (Seargeant SWP)	Graig Road Alltwen future traffic enforcement plans.
3	Nicola Headon	CBC Community Councils Liaison Forum
4	Neath Port Talbot CVS	Invitation to AGM
5	A Parliament for Wales	AM's Vote, Parliament & Elections Bill

6	Planning Enforcement Officer – NPT CBC	Response re: Gwynfryn Park, Alltwen
7	One Voice Wales	Conference Dates for 2019
8	Renew Wales	Sustainable, Resilient & Healthy Communities
9	NPT CBC Licencing Manager	Draft Gambling Policy 2019 – Consultation
10	NPT CBC Rural Communities Officer	Future Park Accelerator

131 ANY OTHER URGENT BUSINESS

Alltwen Traingle Event: The Clerk reported that the Alltwen Christmas Tree lights event was arranged for 3rd December 2018. Clerk to create poster for Pontardawe Mag and advertise event on website and Facebook. RESOLVED noted.

Publicity: Publicity of Council Matters was discussed. It was agreed that councillors should be mindful when reporting the Community Council's involvement in projects to the media. RESOLVED noted.

The meeting ended at 8:40 pm

Signed Dated 04 December 2018

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 27 November 2018 at 7.15 pm in the Rhos Community Centre.

Presiding Councillor Y James

Present Councillors A Threlfall, C Jones, I Jones, D Atkins

Apologies Councillors A Melen, M Spooner

132 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

133 BUDGET MONITORING 2018-19

The Clerk presented a budget monitoring spreadsheet indicating income and expenditure to 30 September 2018 and expectations to the end of the year. Members noted that core budget expenditure demonstrated an increase during the half year. The Clerk explained that this was attributable to unforeseen but authorised expenditure on IT support, minute-binding and Lon Tan Yr Allt Park. It was also noted that expenditure is usually increased during the first half of the year, whereas the second half is usually decreased due to insurance premiums and subscriptions being paid during the first half of the year. RESOLVED that the report be accepted.

134 CAPITAL PROJECTS 2017-18

Five potential projects were discussed including Rhos Park Phase 2, Rhos BMX Track, Rhos Community Centre improvements (windows), Alltwen Unders and Alltwen Memorial Lighting. The Clerk referred to the possibility of Section 106 payments in relation to projects in Rhos. Members decided to defer projects based in Rhos pending the Section 106 funding. Members discussed the possibility of installing a light at the top of the Memorial at Alltwen triangle but it was decided that this should be deferred as the monument was Grade 2 listed and no permanent electricity supply existed. Members decided that Alltwen Unders should be a priority as this could increase income from the hire of Alltwen Community Centre. It was suggested that external funding could be sought for the project. It was noted that Rhos Playing Fields maintenance was expensive (sand-banding). Members suggested that funds should be put aside on a yearly basis to undertake future works. RESOLVED that Council be recommended to wait for Section 106 funding before committing to further capital projects at this time.

135 CHARGES AT COUNCIL FACILITIES

Members were advised of the current charges for use of the Council's two Community Centres and the Rhos Park Playing Fields, as reviewed by Council on 28 November 2017. The Clerk reported that charges had not been increased in 2017 and remained the same as in 2016. The Clerk reported that charges were low when compared to the hire charges of similar facilities in the area. Members considered the charges and discussed affordability and value for money to the

public, as well as increased utility costs at the centres. RESOLVED to recommend to Council that hire charges be increased in 2019-20 and that a schedule of new charges as drafted by the Committee be recommended to Council for implementation as of 01 April 2019.

136 BUDGET ESTIMATES AND PRECEPT FOR 2019-20

The Clerk reported on the 2019-20 budget estimates, based on the anticipated expenditure and income in 2018-19. Expenditure was considered and Members discussed the Council Tax Base. The Clerk reported that the council's reserves were low and that the recommended reserves should be at least 3 months council running costs. Expenditure options, precept options, council reserves and the implications for Council Tax were considered.

RESOLVED that Council be recommended to –

1. Agree the Clerk's report on estimates for 2019-20.
2. Levy a Precept in the sum of £99,000.00 for the financial year 2019-20.

The meeting ended at 8.30 pm.

Signed Dated 04 December 2018

Minutes of the Monthly Meeting of Council held on Tuesday 04 December 2018 at 7.00pm in the Rhos Community Centre

Presiding Councillor Y James

Present Councillors D Jones, C Jones, E Hastings, I Jones, S Williams, D Atkins, S Atkins, H David, R Lewis

Apologies Councillors A Melen, M Spooner, A Threlfall, L Rees, A Thomas

137 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest in Item 6 – Planning Applications.

138 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 November 2018 be confirmed as a correct record.

139 MATTERS ARISING

Further to Minute 124 Maintenance, the Clerk reported that Michelle Patterson (Harry's Fund) stated that she would like to build a small raised block and place a new plaque on top. This could avoid future damage to the new plaque. New plaque to be ordered and paid for by Harry's Fund. RESOLVED noted.

Further to Minute 131 Alltwen Triangle Christmas Event, it was reported that the event had been a success. Feedback from attendees was positive. RESOLVED noted.

140 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

167B-171B)	Staff	Wages & Expenses)	
172B)	City & County of Swansea	Pension Contributions)	2895.82
173B	HMRC	Income Tax & NI	478.23
174D	Neath Port Talbot CBC	Non Domestic Rates	329.00
175D	Neath Port Talbot CBC	Non Domestic Rates	365.00
176B	Corona Energy	Gas Alltwen CC	220.87
177D	SSE	Electricity Alltwen CC	161.67
178B	SSE	Electricity Rhos CC	0.00
179B	NPT Shopmobility	Financial Assistance	200.00
180C	Llyfrau Llafar Cymru	Financial Assistance	100.00
181C	Bobath Cymru	Financial Assistance	50.00
182B	Lliw Building Supplies	Building Materials	75.25
183B	Wales Audit Office	External Audit	264.75

RESOLVED that the following receipts be noted –

1	Alltwen CC	November Income	312.00
2	Rhos CC	November Income	855.00
3	Rhos FC	November Income PF	262.00

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Banking Account to its Current Account.

141 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

18/0793	Non material amendment to 0393	Land North of Neath Road, Rhos
18/0949	Variation of Conditions	Land North of Neath Road, Rhos

RESOLVED that further information needed regarding access to rear of house to the following application –

18/0825	Two-storey Extension	63 Pen Yr Alltwen, Alltwen

RESOLVED that Clerk will forward further information to Councillors once it is received from NPT CBC.

142 MAINTENANCE

The Clerk reported that the handyman had to repair the roller shutters at the entrance to Rhos CC. Members agreed that the shutters are in need of servicing. It was suggested that the Clerk contact John Glenn for servicing quote. RESOLVED noted.

143 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that the Caretaker of Rhos CC had a fall in the changing rooms. It was reported that the football club had left hooks used to hold the nets in position in front of the access door. This caused the Caretaker to fall when entering the room. Clerk to send letter to Rhos CC to ensure that nothing is left in the room that could block the doors or cause an accident in future. Caretaker to report to on any further issues. RESOLVED noted.

144 POLICE AND PACT MATTERS

It was reported that the next PACT meeting will take place on 12 December 2018. Members reported that an elderly lady had been beaten-up by four teenagers on Graig Road but it was unclear if this was Graig Road, Alltwen or Graig Road, Godre'r Graig. RESOLVED noted.

145 FINANCE AND DEVELOPMENT COMMITTEE MEETING

RESOLVED that the Minutes of the Finance and Development Committee meeting held on 27 November 2018 be adopted.

RESOLVED that Community Centre Hire charges be increased. The schedule of new charges as drafted by the Committee to be implemented as of 01 April 2019.

Further RESOLVED that the Council's precept for the financial year 2019/20 be endorsed as £99,000.00 (Minute 136 refers).

146 GENERAL DATA PROTECTION REGULATIONS 2018

The Clerk reported that she attended a very useful half day workshop for the 9 Community Council's involved on 27 November 2018. Advisors from the GDPR team at NPT CBC will visit the Council during January/February 2019 to review information currently held and advise on what needs to be done to ensure adherence to GDPR. The Clerk advised that much of the information currently held may need to be erased or deleted and paperwork will need to be completed in order to adhere to GDPR requirements. RESOLVED that progress be reported after the team visit has been completed.

147 RHOS PAVILION AND RHOS FC LICENCE AGREEMENT

The Clerk, Chair and Councillors A Thomas and I Jones met with the Chair of Rhos FC, Gareth Davies and Sean Cotton to discuss plans for a decking area and tuck shop at Rhos Pavilion. Meeting notes were given to Members for perusal. It was suggested that due to the fact that a kitchen has been installed in the pavilion, payment of a separate Council Tax may be required. Options were discussed including the possibility of opening up the Pavilion for use by future BMX track users and the Community Growers. An alternative to this could be that Rhos FC could lease the building from the Council and use it in whichever way they see fit. RESOLVED that Councillor A Thomas arrange a meeting with Rhos FC and NPT CBC to further discuss options and plans.

It was suggested that the storage container next to the Pavilion be painted green. RESOLVED that Clerk contact Rhos FC regarding this matter.

The Clerk reported that the Pavilion agreement with Rhos FC had been renewed. RESOLVED noted.

148 DRAFT WELSH LANGUAGE POLICY

The Clerk reported that she had received a draft Welsh Language Policy template from the Welsh language Commissioners office. Members reviewed the draft and agreed amendments. RESOLVED that Clerk to produce final draft for discussion and if appropriate, adoption, in the January meeting of Council.

149 DRAFT COMPLAINTS POLICY

The Clerk reported that she had received advice from One Voice Wales regarding Council policies. She distributed the template/model complaints policy for perusal by Members. RESOLVED that Council will consider the draft policy during the January meeting.

150 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	M Bubb	Lighting – The Incline, Alltwen
2	M Bubb	Lighting – Bridge to Tesco from Alltwen

Councillor C Jones reported that he had spoken to the Street Care Team at NPT CBC about the lighting issues at The Incline but they had stated responsibility lay with Tai Tarian. RESOLVED that Councillor C Jones contact Tai Tarian for further information.

RESOLVED that Clerk contact NPT CBC and Tesco to ascertain responsibility for the bridge.

151 ANY OTHER URGENT BUSINESS

Footpath 31: Councillor R Lewis reported that there had been no progress in the maintenance of Footpath number 31 for over 20 years. He stated that two kissing gates had been installed but that the path was in a poor state. RESOLVED that this issue be revisited in the January meeting of Council.

The meeting ended at 8:55 pm.

Signed Dated 08 January 2019

Minutes of the Monthly Meeting of Council held on Tuesday 08 January 2019 at 7.00pm in the Alltwen Community Centre

Presiding Councillor Y James

Present Councillors A Thomas, L Rees, A Melen, M Spooner, I Jones, D Atkins, S Atkins, H David, R Lewis, S Williams

Apologies Councillors D Jones, C Jones, E Hastings, A Threlfall

152 DECLARATIONS OF INTEREST

Councillors A Thomas, D Atkins and S Atkins declared an interest in Item 6 – Planning Applications.

153 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 December 2018 be confirmed as a correct record.

154 MATTERS ARISING

Further to Minute 143 Community Centre Management, the Clerk reported that she had received a reply from Rhos FC regarding the equipment left in the Rhos Community Centre changing rooms. Rhos FC apologised and stated that no equipment would be left in the changing rooms in future. RESOLVED noted.

Further to Minute 150 Correspondence, the Clerk reported that she had received a response from NPT CBC that the footbridge linking Alltwen to Tesco, Pontardawe is in their ownership. NPT CBC are looking into repairing the lighting on the bridge as soon as possible. RESOLVED noted.

Further to Minute 151 Councillor A Thomas reported that Footpath no.31 is on the list for maintenance with NPT CBC. The bridge on the footpath is to be repaired. RESOLVED noted.

155 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

184B-187B)	Staff	Wages & Expenses)	
188B)	City & County of Swansea	Pension Contributions)	2810.12
189B	HMRC	Income Tax & NI	471.43
190D	Neath Port Talbot CBC	Non Domestic Rates	329.00
191D	Neath Port Talbot CBC	Non Domestic Rates	365.00
192B	Corona Energy	Gas Alltwen CC	294.72
193D	SSE	Electricity Alltwen CC	161.67
194C	DJ Hitchman & Son Ltd	Handrail Lon Tan Yr Allt Park	1560.00
195B	PPL PRS	Music Licence Royalties	177.08
196B	Wayne Duggan	Fertiliser Treatment – Rhos PF	429.00
197B	Centregreat	Christmas Tree Lights - Alltwen	1352.40
198B	Lliw Building Supplies	Guttering – Rhos CC	9.18
199B	Lliw Building Supplies	Rocksalt	24.97
200B	N Parr-Williams	Quarterly Expenses	150.90

RESOLVED that the following receipts be noted –

1	Rhos CC	December Income	624.00

RESOLVED that the sum of £8,250.00 be transferred from the Council's Business Banking Account to its Current Account.

156 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following application –

18/1020	First Floor Rear Extension with Granny Annex	Tyn-Y-Dderwen, Neath Road, Fforest Goch

RESOLVED that objection be made to the following application due to number of dwellings proposed, road traffic issues and public feedback on proposed project -

18/1032	6 Split Level, 3 Storey Dwellings	Land East of Min yr Awel, Rhos

RESOLVED that Clerk will forward objections to NPT CBC.

157 MAINTENANCE

i) Rhos Park Playground: Councillor D Atkins reported that he had visited Rhos Park Playground and that there were issues with the swings and climbing rings. Rubber had perished on climbing rings and the anchorage for the swing wasn't sound. RESOLVED that Clerk contact original contractors to see if the issues are covered under a warranty and to order new parts for the equipment.

ii) Rhos Park Drainage issues: It was reported that there is regular flooding at Rhos Park with a slight dip forming within the playground. It was reported that the handyman had cleared the culvert in order to assist drainage. The Clerk reported that she and Councillor A Thomas will meet with Bretton King (Ecosolve) and Wayne Duggan on Wednesday 09 January 2019 at 10am to discuss drainage issues and a pitch maintenance plan for 2019-20. It was suggested that representatives of Rhos FC also be invited to the meeting. RESOLVED that Clerk invite Rhos FC to meeting and report details of maintenance plan to council at the February meeting.

iii) Gwynfryn Park: It was reported that the Footpath no.7 at Gwynfryn Park, between Ynysymond and Derwen Road, is blocked by overgrowth and brambles. RESOLVED that Clerk report issue to NPT CBC.

158 COMMUNITY CENTRE MANAGEMENT

The Clerk stated that there was nothing to report on Community Centre Management. RESOLVED noted.

159 POLICE AND PACT MATTERS

It was reported that a PACT meeting took place on 12 December 2018. Members reported that a flashing light had been seen at the allotments in Rhos Park –

possible intruder/s. PCSO's are aware and monitoring the area. RESOLVED noted.

Members reported that there had been burglaries at Lon Hir and Lon Tan Yr Allt, Alltwen and 2 attempted burglaries in Rhos. It was reported that there had been a fast response to the incidents by the Police. Members reported that a suspicious van had been seen in Bryn Morgrug. Members also reported that speeding on Plas Road Cilybebyll was a problem. Road being used by 'boy-racers'. RESOLVED that Clerk contact Police to raise concerns regarding these issues.

The next PACT meeting will be held on 06 February 2019 in Rhos Community Centre. RESOLVED that Clerk advertise PACT meetings on website and Facebook.

160 FOOTPATHS MAINTENANCE

Councillor R Lewis reported that many footpaths in the area had been neglected. It was suggested that paths need checking. It was reported that water from the nearby farm has flooded an area of footpath no.26. Councillor R Lewis volunteered to walk the path to check if this is an ongoing issue. Some other members offered to walk a selection of the footpaths to check accessibility and need for maintenance. It was reported that maintenance of the greenery only is the responsibility of the Community Council. It was suggested that the Footpaths Officer be given a 3 year plan in order to improve the entire Cilybebyll footpath network. It was suggested that a map of the footpaths be sent to Ramblers/Walkers magazines so that footpath users could report back to the council any issues with the footpaths. It was suggested that a 'challenge' could be arranged in order to walk the footpaths of the area. RESOLVED that a sub-group of the council meet at a later date to discuss options and progress ideas.

161 ENVIRONMENTAL POLICY

Councillor R Lewis suggested that considering an Environmental Policy for the area could be useful particularly with regards to planning. Councillor A Thomas suggested looking into 'Local Plans' which was recently tried in Llandrindod. This would mean that there would be a plan, in addition to the current LDP which would state which areas the community would like protected as well as areas where building/development would be permitted. RESOLVED that Councillor A Thomas forward Llandrindod report to Clerk and this matter be revisited at a later date.

162 RE-NAMING OF LON TAN YR ALLT PARK, ALLTWEN

Councillor R Lewis suggested that the park at Lon Tan Yr Allt could be re-named. Members decided that this idea was not practicable and suggested re-naming the footpaths after influential/renowned local residents instead. RESOLVED noted.

163 RHOS BUS TIMETABLES

The Clerk reported that she had not yet had a response from First Cymru regarding bus timetabling at Rhos (particularly bus route 56). It was reported that

buses are running late and there were some reports of buses not turning up at all.

It was reported that buses at Alltwen have also been affected. The route through Alltwen (256) had been changed temporarily due to works being carried out on the road causing the bus to go straight up Alltwen hill. It was stated that the bus is stopping half way up Alltwen hill but the community are unaware of a bus stop at this location and are therefore occasionally missing the bus.

Councillors A Thomas and C Jones informed council that they would be meeting with transport officers at NPT CBC on Thursday 10th January 2019 to discuss these matters. Councillors A Thomas or C Jones to email Clerk with further details when they become available. RESOLVED noted.

164 DRAFT WELSH LANGUAGE POLICY

The Clerk reported that she had made the requested amendments to the draft Welsh Language Policy. Members reviewed the final draft and agreed amendments made. RESOLVED that the final draft Welsh Language Policy be adopted. Clerk to forward to Welsh Language Commissioners Office for their approval. RESOLVED noted.

165 DRAFT COMPLAINTS POLICY

Members reviewed the draft Complaints Policy and suggested that one policy could be created with two sections, the first section relating to complaints by members of the public and the second section relating to internal complaints. It was also suggested that the internal section of the policy could sit within the council Code of Conduct. RESOLVED that Clerk to look into the most appropriate option and advise council at a later date.

166 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	NPT CBC	Trade Waste Agreement – Alltwen CC
2	NPT CBC	Trade Waste Agreement – Rhos CC
3	Persimmon	Development at Rhos
4	Jeremy Miles AM	Christmas Greetings Card
5	H Jones	Complaint to Persimmon (cc'd to council)
6	Nicola Pearse NPT CBC	LDP – Consultation
7	Chief Fire Officer	Changes to operation of Pontardawe Fire Station

Persimmon development at Rhos - Councillor R Lewis suggested that NPT CBC should salt the road during periods of adverse weather at the site due to the long incline. RESOLVED that Clerk contact NPT CBC and Persimmon regarding this.

Councillor L Rees explained the changes to operation of Pontardawe Fire Station. Fire crew will be on 24 hour call but no-one will be at station. It was stated that this could result in a longer response time. RESOLVED noted.

167 ANY OTHER URGENT BUSINESS

Councillor R Lewis reported that there was a large amount of litter underneath the footbridge from Alltwen to Tesco Pontardawe. RESOLVED that Clerk report this issue to NPT CBC.

The meeting ended at 9:10 pm.

Signed Dated 05 February 2019

Minutes of the Monthly Meeting of Council held on Tuesday 05 February 2019 at 7.00pm in the Rhos Community Centre

Presiding Councillor Y James

Present Councillors A Thomas, D Jones, C Jones, E Hastings, M Spooner, I Jones, D Atkins, S Atkins, H David, R Lewis, S Williams

Apologies Councillors L Rees, A Melen, A Threlfall

168 DECLARATIONS OF INTEREST

Councillors A Thomas, C Jones and H David declared an interest in Item 6 – Planning Applications.

169 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 08 January 2019 be confirmed as a correct record.

170 MATTERS ARISING

Further to Minute 154 Matters Arising, the Clerk reported that she had received communication from M Bubb informing council that all of the lights on the footbridge from Alltwen to Pontardawe Tesco are now working. RESOLVED noted.

Further to Minute 163 Rhos Bus Timetables, the Clerk reported that she had liaised with the Clerk of Pontardawe Town Council regarding this matter. As this matter affected residents from both areas, the Clerk of Pontardawe TC has sent a letter on behalf of both councils to NPT CBC and the bus company. RESOLVED noted.

Further to Minute 160 Footpaths Maintenance, Councillor A Thomas reported that he had attended a meeting with NPT CBC and was told which of the footpaths council are responsible for maintaining. Councillor A Thomas handed out maps to members to show on which paths the council are contractually obliged to cut hedges, grass etc. He stated that legal responsibility for the footpaths lies with NPT CBC Highways but the Community Council has agreed to maintain some of the footpaths highlighted. NPT CBC will maintain the other footpaths (or parts thereof) on a reactive basis i.e. only if a walker/resident/councillor reports overgrowth etc. Councillor A Thomas also reported that bridges will be repaired this year. He suggested that there could be a possibility in future to look at creating a ‘March Hywel Walk’ but this would need to be done via a working partnership with surrounding Community Councils (Blaenhonddan and Crynant). Members stated that this could be a long-term project and agreed that they would prefer to concentrate on maintenance and improvement of their own footpaths first and re-visit this matter in the future. RESOLVED noted.

171 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

201B-204B)	Staff	Wages & Expenses)	
205B)	City & County of Swansea	Pension Contributions)	2779.51
206B	HMRC	Income Tax & NI	473.03
207B	Corona Energy	Gas Alltwen CC	353.34
208B	NPower	Gas Rhos CC	1560.00
209-212B	Cotton & Sons	Supplies: Alltwen CC & Rhos CC	261.65
213B	Designz	Fire Exit Signage	90.00
214B	SLCC	Membership	235.00

The Clerk reported that the bill from NPower (208B) had the incorrect supply address listed. Clerk phoned NPower to explain the error and the matter is now RESOLVED.

RESOLVED that the following receipts be noted –

1	Alltwen CC	December & January Income	652.00
2	Rhos CC	January Income	762.00
3	Rhos PF	January Income	180.00

RESOLVED that the sum of £5,800.00 be transferred from the Council's Business Banking Account to its Current Account.

172 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

19/0053	Single storey side & rear extension	Alltwen Hill, Alltwen
19/0050	Discharge of conditions	Land between Alltwen RFC & Alltwen Hill, Alltwen
19/0047	Discharge of conditions	Land at junction of Delffordd, Rhos
19/0101	Discharge of conditions	Plas Farm Lane, Rhos

RESOLVED that objection be made to the following applications due to the council concurring that this was not a permissible development and that neighbouring residents have shown concern as to its location -

18/0895 & 18/1005	Resiting/retention of log cabin	Blaenant Farm Access Road, Cilybebyll

RESOLVED that observations be highlighted with regards to the following application due to the bat colony. Members concurred that as long as the applicants comply with the legalities of this matter, then they are satisfied -

19/0044	Non-material ammendment	Neath Road, Rhos

RESOLVED that Clerk will forward objections and observations to NPT CBC.

173 MAINTENANCE

i) Rhos Park Playground: Clerk reported that she had asked suppliers for quotes for replacement of items of equipment. Clerk is awaiting quotes. RESOLVED noted.

ii) Alltwen CC: Clerk reported that approx. 4 roof tiles need replacing and that the guttering on the building needs to be cleared. Members agreed that work should be carried out. Clerk to contact roofers. RESOLVED noted.

174 COMMUNITY CENTRE MANAGEMENT

The Clerk stated that she will make signs to put on the notice boards at Alltwen CC and Rhos CC to inform users of the change of pricing for hall hire as of April 2019. RESOLVED noted.

The Clerk reported that she had spoken to the caretaker of Rhos CC regarding the changing rooms. The caretaker explained that when the changing rooms are used on the weekends, most of her cleaning time is spent cleaning the changing rooms, meaning that she doesn't have time to complete other cleaning duties. Council agreed that caretaker could have up to 2 hours overtime payment each game-day to cover this extra work. Caretaker will inform Clerk of how many extra hours she has worked each month and this will be added to her monthly wages. Members also suggested that Rhos FC could help with the cleaning to reduce the caretaker's cleaning time. Clerk to liaise with Rhos FC regarding this. RESOLVED noted.

175 POLICE AND PACT MATTERS

It was reported that a PACT meeting will take place on 06 February 2019 at Rhos CC. Members will report matters to council next month. RESOLVED noted.

176 RHOS PARK GROUNDS MAINTENANCE

The Clerk reported that she, Councillor A Thomas, Gareth Davies and Dean from Rhos FC had met with Ecosolve Ltd and Wayne Duggan on 09 January 2019. She explained that the meeting had been beneficial in understanding the work that needed to be done to the pitch during the year.

The Clerk reported that the agreed budget for grounds maintenance for 2019-20 was £17,280.00.
The Clerk reported that she had received a quote from NPT CBC for the grass-cutting and pitch marking for 2019-20 of £5,172.24. Members agreed that this price was fair (2% increase from last year) and wouldn't need to go out to tender as it went out for tender last year. RESOLVED that NPT CBC be used for 2019-20.

The Clerk reported that she had received a quote from Ecosolve Ltd and Wayne Duggan for the pitch maintenance and drainage work for 2019-20 of £10,555.20. The Clerk explained that sand-banding wouldn't need to be done this year, therefore the quote was approx. £5,000.00 cheaper than last year's. Members agreed that this price was fair and wouldn't need to go out to tender as this was

specialist work and it also went out for tender last year. RESOLVED that Ecosolve Ltd and Wayne Duggan be used for 2019-20.

177 LEADER FUNDING OPPORTUNITY

An email had been received by the Chair and Clerk mentioning that LEADER funding could possibly be applied for in order to fund the connection of a water supply to the allotments at Rhos Park. Members stated that there is a water supply currently at the pavilion (which is in close proximity to the allotments) but that it is currently switched off. Members are unsure as to whether or not there is a water meter at Rhos. Clerk to enquire. RESOLVED that the Clerk to find out the cost of re-connecting this and the purchase/installation of an outside tap in order for a hose to be run to the allotments and look into LEADER funding to find out its suitability for funding this.

Councillor Y James reported that a water supply had also been requested for Harry's Park in Alltwen in order to water the plants. RESOLVED that the Clerk liaise with the handyman with regards to the purchase/installation of an outside tap in order for a hose to be run to the park.

178 AED AT GELLINUDD / RHOS MEADOW

The Clerk reported that she had received an email offering an AED for the Gellinudd area. The AED would be given free of charge by the Leon Heart Foundation but the council would need to pay for the connection to electricity mains for the storage cupboard. All agreed that this was an excellent opportunity. Members suggested if Rhos Meadow wouldn't be interested in hosting the AED then the old phone box could be used at the entrance to Gellinudd, or alternatively the old hospital could be a good location. RESOLVED that Clerk contact Rhos Meadow service station in the first instance to enquire as to whether or not they would be interested in hosting the AED.

179 PERSIMMON VISIT

Councillor A Thomas reported that the first new residents are due to be moving in to the new homes this week. He stated that the council had received an invite to visit the site. All agreed that this was a good idea. RESOLVED that Councillor A Thomas liaise with Persimmon regarding a suitable date and time.

180 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Marcia Vale	Dementia Friendly
2	Marie Curie	Financial Assistance request
3	M Bubb	Update on Incline
4	ESP Environmental Ltd	Soil at Rhos Park
5	L Roberts	Bridge at Graig Gellinudd
6	M Bubb	General information/enquiries
7	C Sim NPT CBC	Polling Station in Alltwen
8	G Davies (Rhos FC)	Container
9	Age Cymru	Financial Assistance request
10	Powys	LDP

(1)RESOLVED that Clerk invite Marcia Vale (1) to speak about Dementia Friendly issues at the Open Forum in April.

(3) Councillor C Jones reported that he had spoken to NPT CBC regarding the Incline and they stated that it is the responsibility of the landowners to cut the trees overhanging the path. RESOLVED that Clerk contact M Bubb to inform him of this.

(4) ESP Environmental state that the soil at Rhos Park is safe as long as vegetables for eating are not grown in the soil. RESOLVED noted.

RESOLVED that Clerk send financial assistance application forms to Marie Curie (2), Age Cymru (9) & M Bubb (6).

(5) Councillor A Thomas reported that a new plastic/polymer bridge is on order for Graig Gellinudd and will be fitted as soon as it arrives. RESOLVED that Clerk contact L Roberts to inform him of this.

(6) M Bubb suggested interactive notice boards be placed around the area in order to advertise local events. Members suggested that a new Facebook group be created in order to advertise local events as interactive notice boards would be too expensive. RESOLVED that Clerk create Facebook group.

(7) C Sim (NPT CBC) contacted council to request that polling booths be placed in Alltwen CC at the next election instead of Alltwen Chapel. Members did not think this was a good idea due to Dyffryn Road not being suitable for the amount of traffic generated. It was also stated that the Chapel is in the centre of the village and more suitable for the polling booths. RESOLVED that Clerk forward response to C Sim.

(8) RESOLVED that Clerk responds to G Davies (Rhos FC) to suggest that when the container is next painted that it should be a ‘grass-green’ colour so that it blends in with the surroundings.

181 ANY OTHER URGENT BUSINESS

i) Councillor C Jones reported that partial funding from NPT CBC Community Fund could be available for use on the Alltwen Unders project. Funding is available until April 2020. RESOLVED that Clerk to get quotes for works over the coming months.

ii) Councillor S Williams reported that she had received complaints regarding motorbikes being used on Gwynfryn Park and that the turf was being ruined. It was suggested that this matter be raised at the next PACT meeting. RESOLVED that Clerk to purchase a padlock for the gates and to order a sign to be put on the gates to explain why the gates are locked.

iii) Councillor A Thomas reported that funding from the NPT CBC Community Fund could be used for the BMX track at Rhos Park. It was suggested that local users could be invited to give ideas on what design they would like. Councillor A Thomas to find out which designers were used for other local BMX tracks and

liaise with Clerk. RESOLVED that this matter be re-visited in the next meeting of council.

iv) The Chair reported that an issue had been raised regarding hall hire for use by fundraisers/charities. There had been comments on Facebook stating that the council had been awkward with regards to the costing of the hall hire for a particular event. The Chair had responded to explain that for fundraising/charity hire, hall hire fees can be waived. RESOLVED that Clerk contact hirer to explain this.

v) It was suggested that a solar light be placed on Alltwen Triangle Monument to restore its original state. It was stated that the monument is Grade II listed. Insurance of monument was raised. Clerk to check if it is insured under the council's insurance. RESOLVED that Clerk contact CADW to see if this restoration could be possible.

The meeting ended at 9:05 pm.

Signed Dated 05 March 2019

Minutes of the Monthly Meeting of Council held on Tuesday 05 March 2019 at 7.00pm in the Alltwen Community Centre

Presiding Councillor Y James

Present Councillors A Thomas, D Jones, E Hastings, M Spooner, I Jones, A Melen, S Williams, L Rees

Apologies Councillors D Atkins, S Atkins, C Jones, A Threlfall

182 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 7 – Planning Applications.

183 RHOS FC PROPOSAL FOR SECOND PITCH

K Watkins and G Davies attended the meeting on behalf of Rhos FC. They explained that the land next to the current football pitch was once used as a second pitch. The land in question is owned by NPT CBC and currently not used for any purpose. The football club would like to reinstate this land as a second football pitch and NPT CBC are supportive of this idea.

The club representatives suggested that installing a 3G pitch with floodlights on the land would be an excellent idea as it could be used for matches on Saturday's and evenings and could be used for training sessions throughout the week. At other times, the facility could be hired out to local clubs in the surrounding area. A full sized pitch would cost approx. £600,000.00 with a small (half sized) pitch costing approx. £150,000.00. The club representatives explained that the Welsh Government currently has a funding pot of £5 million earmarked for the funding of Sports Facilities for which they would like to apply.

K Watkins and G Davies explained that Rhos FC is continually growing and needs more facilities with regards to pitches and training. They explained that they currently have 3 Adult Male teams, 1 Adult Female team, Under 6's, 7's, 8's, 10's,12's,14's and 15's teams. Approx. 170 children are registered with the club. They went on to state that they currently hire facilities at Pontardawe Leisure Centre for 4 hours per week at a cost of £800.00 per month. The representatives suggested that a 3G pitch therefore could become an income stream for either Rhos FC or the Community Council. They explained that local demand for these facilities is high.

The club representatives stated that they were keen to work with the Community Council on this proposed project as they felt that the council could have access to further funding sources. Members stressed that funding was difficult to obtain but supported the idea in principle. It was suggested that the Community Council could request an asset transfer from NPT CBC for the land and pay a lease. This would mean that Rhos Park could encompass this new area of land. Cllr A Thomas suggested that Section 106 funding could be used towards the new pitch. Members also queried pitch maintenance i.e. who would be responsible for maintaining the new pitch. Rhos FC representatives stated that they would be keen to have a similar deal with regards to maintenance to the one they have for the current pitch. Members suggested that having a second 'real' grass pitch may

be a cheaper option but it was pointed out that major drainage works could be required in order to do this.

RESOLVED that an informal meeting be held with NPT CBC Planning department in order to ascertain the possibility of obtaining planning permission for such a project in the first instance. RESOLVED that the Clerk contact Paul Hinder at NPT CBC for further possible funding advice.

Rhos FC representatives also commented on the fact that footballs sometimes go into the allotments during games. They have no way of accessing the allotments and therefore suggested that netting be purchased for the top of the allotments so that balls would not damage plants, sheds etc. Members agreed that this was a good idea and suggested that for the moment, the club could be given a key to the allotments in order to retrieve their footballs until a net is purchased. RESOLVED Clerk to research cost of netting and arrange a key for the time being.

184 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 February 2019 be confirmed as a correct record.

185 MATTERS ARISING

Further to Minute 170 Rhos Bus Timetables, Cllr A Thomas reported that the bus company, SWT, wanted to make changes to routes. One change has already been resolved in Rhos. He stated that the bus company had handed back the subsidy for Alltwen and this meant that the service on Gwyn Street was no longer available. The bus will now travel straight up Alltwen Hill. It was suggested that Cllr C Jones to send updates to councillors when available. RESOLVED noted.

Further to Minute 173 Maintenance, Clerk reported that the roofer will look at the roof of Alltwen Community Centre to ascertain what works need to be carried out. He will send quotes to Clerk in due course. RESOLVED noted.

Further to Minute 177 LEADER Funding, Clerk reported that Dŵr Cymru would need to visit Rhos Pavilion to ascertain whether or not a separate Water Meter could be installed at the Pavilion. It was suggested that a locking tap could be installed at the site to ensure that only Rhos FC and the Community Growers would have access to the water. Clerk reported that the handyman had installed an outside tap at Alltwen Community Centre. RESOLVED noted.

Further to Minute 178 AED for Rhos Meadow, Clerk reported that all had been agreed by the LEON Heart Foundation and the owner of Rhos Meadow Garage to install an AED on the outside wall of the garage. Members agreed that Clerk should contact electrician to fit electrics for the AED Cabinet. RESOLVED noted.

Further to Minute 179 Persimmon Visit, Cllr A Thomas reported that the site currently has drainage problems. Members agreed that site visit should be postponed until this issue is rectified. RESOLVED.

Further to Minute 180 Correspondence, Clerk reported that M. Bubb would prefer not to be involved with a new Facebook page as he didn't feel confident with using

it but suggested that some local residents may be interested in becoming administrators. RESOLVED noted.

Further to Minute 181 Any Other Urgent Business, Clerk reported that she had ordered a sign for Gwynfryn Park to explain why the gate is locked. The handyman will put a padlock on the gate. RESOLVED.

Further to Minute 181 Any Other Urgent Business, Clerk reported that she had received a response from CADW explaining that the possibility of restoring the monument at Alltwen Triangle could be permissible. They advised speaking to NPT CBC Planning regarding listed building consent. RESOLVED that Clerk to contact NPT CBC regarding this matter.

186 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

215B-218B)	Staff	Wages & Expenses)	
219B)	City & County of Swansea	Pension Contributions)	2865.39
220B	HMRC	Income Tax & NI	464.43
221B	Corona Energy	Gas Alltwen CC	368.59
222B	SSE	Electric Rhos CC (2 Quarters)	478.67
223B	SSE	Electric Alltwen CC	191.18
224B-227B	Lliw Building Supplies	Washers, Screws, Rocksalt, Fixant, MDF	96.16
228B	FPS	Fire Extinguisher Servicing: Alltwen CC & Rhos CC	271.44
229B	NPT CBC	Annual Grounds Maintenance	5712.00
230B	NPT CBC	Estate Rental – Lon Tan yr Allt Park	150.00
231B	Cotton & Sons	Cleaning Supplies – Rhos CC	55.20

RESOLVED that the following receipts be noted –

1	Alltwen CC	February Income	190.00
2	Rhos CC	February Income	803.00
3	Rhos PF	February Income	148.00

RESOLVED that the sum of £11,500.00 be transferred from the Council's Business Banking Account to its Current Account.

187 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

19/0109	Rear extension, dormer & detached garage	79 Neath Road, Rhos
19/0127	1st floor rear & side extension	67 Gwyn Street, Alltwen
19/0170	Garage conversion, replacement parking & outbuilding	126 Bryn Morgrug, Alltwen
19/0174	Part 2 storey, part single storey rear extension	8 Heol Phillip, Alltwen

RESOLVED that Clerk forward decisions to NPT CBC.

188 MAINTENANCE

i) Lôn Tan Yr Allt Playground: Clerk reported that she had received an email from a local resident explaining that the zip-wire cables had been tangled and that it was unusable. Clerk liaised with handyman. Handyman and Footpaths Officer managed to untangle the wire. RESOLVED noted.

ii) Alltwen CC & Rhos CC: Clerk reported that FPS had visited sites and serviced the fire extinguishers. New fire certificates issued. RESOLVED noted.

189 COMMUNITY CENTRE MANAGEMENT

The Clerk stated that there was nothing new to report. RESOLVED noted.

190 POLICE AND PACT MATTERS

It was reported that attendance was very good at the last PACT meeting. Burglaries in the area were discussed. Police explained that these had been carried out by relatives of the Traveller Camp in Llansamlet who had visited from Leicester. They had cased houses by pretending to sell items door-to-door and then burgled them at a different date. It was reported that the burglaries had been committed in under 3 minutes each. All culprits have been caught and arrested and are awaiting prosecution. RESOLVED noted.

It was reported that requests had been made for PACT meetings to be held in Alltwen. Members agreed that this was a good idea. RESOLVED noted.

It was reported that an individual had been arrested in Alltwen due to leafleting and cold-calling. Members agreed that more 'No Cold Callers' signs needed in the area. Cllr A Thomas to find out more about this incident. RESLOVED noted.

191 FOOTPATHS FOR MAINTENANCE

Members discussed priorities with regards to footpaths maintenance. RESOLVED that the top end of Cilybebyll be cut before the summer. It was suggested that Cllr H David may be prepared to do a preliminary search of the path to ascertain maintenance needs.

Members agreed that path numbers 31, 33 and 28 should be cleared first with the remainder of the schedule to be maintained as per last year's schedule. RESOLVED noted.

Cllr A Thomas reported that he had found a website that enables walkers to find listed buildings and monuments in the area. RESOLVED that Clerk put link to lle.gov.wales/map website on council website as this information could be useful for local walkers/ramblers.

192 BMX TRACK AT RHOS PARK

The Clerk reported that she had contacted various companies with regards to the redesign of the old BMX track at Rhos Park. She reported that West Wales Trails are very interested in the project and would like to visit the site. RESOLVED that Clerk to arrange site visit.

Cllr A Thomas reported that he had spoken to the Clerk of Seven Sisters Community Council and they will give details of the company that designed their track. RESOLVED that Cllr A Thomas to liaise with Clerk regarding this.

Cllr S Williams reported that Brynbach Park in Tredegar has a BMX track. RESOLVED that Clerk to contact Blaenau Gwent Council to find out who designed and installed this.

Cllr D Jones reported that David Lewis had tried to get a BMX track built in Pontardawe. RESOLVED that Clerk contact David Lewis for more information.

193 ARBOURIST QUOTES – TREES AT RHOS PARK

The Clerk reported that she had received two quotes for cutting the trees at Rhos Park thus far. It was suggested that a tree survey be undertaken before works are carried out. RESOLVED that Clerk commission a tree survey.

194 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	J Robinson	Mayor's Charity Dinner Invitation
2	I Hayward	Mess at Rhos Park
3	L Jones	Independent Remuneration Panel
4	B Blackmore	Archaeological Dig
5	A Sion Urdd 2019	Funding request
6	S Smith	Netting for allotments
7	One Voice Wales	Membership Renewal
8	M Nash Llangollen Eisteddfod	Funding request
9	J Lockett	Funding for Partnership Working
10	M Bubb	Incline
11	Wales Air Ambulance	Funding request
12	Noah's Ark	Funding request
13	M Bubb	Chairs

(2) RESOLVED that Clerk contact Rhos FC to ensure that litter is picked up after matches. It was suggested that more bins may be needed in Rhos Park, Clerk to liaise with caretaker regarding this matter. RESOLVED noted.

(3) RESOLVED that Clerk send link to Councillors.

(4) It was suggested that the Archaeological Dig details be forwarded to Councillors. RESOLVED that Clerk advertise details on Facebook and website.

RESOLVED that Clerk send financial assistance application forms to Urdd 2019 (5), Llangollen Eisteddfod (8), Wales Air Ambulance (11) & Noah's Ark (12).

(6) RESOLVED that Clerk cost netting for allotments. Clerk to contact Rhos FC in order to move mound near allotment site. RESOLVED noted.

(7) RESOLVED that membership of One Voice Wales be renewed at a cost of £704.00.

(13) RESOLVED that Clerk inform M Bubb that there are no folding chairs in the Alltwen Community Centre.

195 ANY OTHER URGENT BUSINESS

There was no urgent business to discuss.

The meeting ended at 8:30 pm.

Signed Dated 02 April 2019