Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 03 May 2016 at 7.00pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors A Melen R Lewis D Atkins L Tams A Threlfall A Thomas Y James K Taylor

Apologies N Woodrow M Spooner P Vine D Lewis

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor A Thomas be appointed Chairperson for 2016/17.

(Councillor A Thomas in the Chair)

3 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

4 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted.

5 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor A Thomas be appointed Vice-Chairperson for 2016/17.

6 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Vice-Chairperson, Councillors A Threlfall, A Melen, N O'Sullivan, D Lewis and K Taylor be appointed to the Finance and Development Committee for 2016/17.

7 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council, and that Council's policy be reaffirmed as per Minute 9 of Council on 04 May 2010.

8 OPEN FORUMS

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and March.

9 AREA COMMITTEE OF ONE VOICE WALES

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

10 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS

RESOLVED that Councillors A Threlfall and Y James represent Council.

11 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership of the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

12 FINANCIAL STATEMENT

The Clerk presented the Council's Financial Statement for the year ending 31 March 2016. RESOLVED that the statement be approved subject to audit.

13 ANNUAL INVESTMENT STRATEGY 2016/17

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

14 RISK ASSESSMENT

The Clerk tabled the Risk Assessment as amended and adopted by Council (Minute 37.1, Council 07 June 2011 refers) for Members' consideration. RESOLVED adopted without further amendment.

15 CHAIRPERSON'S ALLOWANCE

RESOLVED that the Chairperson's Allowance for 2016/17 be £400.00.

16 FINANCIAL MANAGEMENT ARRANGEMENTS

RESOLVED that –

- current arrangements be endorsed, and that three signatories from Councillor A Threlfall, E Harris, P Vine, D Atkins, N O'Sullivan, L Tams and/or the Clerk be authorised to sign cheques and financial transfers
- the Clerk and Councillors A Threlfall and D Atkins be designated to authorise online banking transactions
- non domestic rates and utility accounts be paid be direct debit
- Mr L Llewellyn be appointed as the Council's Internal Auditor for 2016/17 and that a report on internal audit arrangements be submitted following completion of the 2015/16 audit.

The meeting ended at 7.18 pm.

Signed Dated 07 June 2016

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 May 2016 at 7.20 pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors R Lewis A Melen Y James N O'Sullivan A Threlfall D Atkins L Tams K Taylor

Apologies Councillor D Lewis P Vine N Woodward M Spooner

17 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

18 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 12 April 2016 be confirmed as a correct record.

19 MATTERS ARISING

1. Further to Minute 195 relating to financial transactions, the Clerk reported an amendment of the direct debit for Voucher 11D from £145.00 to £25.00. RESOLVED noted.
2. Further to Minute 200 – Applications for Financial Assistance, RESOLVED that given the reasons which had delayed the application and the need for expediency for safety reasons, a donation of £300.00 be made to the Alltwen Primary School.
3. Further to Minute 202 relating to a Defibrillator, the past Chairperson and Clerk provided an update. RESOLVED noted.

(Councillors N O'Sullivan and A Melen declared an interest in item 2 above and took no part in the discussion or voting thereon)

20 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

22B,37B-40B)	Staff	Wages, Expenses)	
23B)	City & County of Swansea	Pension Contributions)	2670.86
24B)	Prudential	Pension Contributions)	
25B	HMRC	Income Tax and NI	0.00
26D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	292.00
27D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
28C	Wales Air Ambulance	Donation	150.00

29C	NPT Shopmobility	Donation	100.00
30C	Bobath Cymru	Donation	150.00
31C	Rhos Primary School	Donation	300.00
32D	British Gas	Electricity Alltwen CC	80.62
33D	EDF Energy	Electricity Rhos CC May	25.00
34C	Vidahost	Domain Renewal	8.99
35B	Cariad	Defibrillator Cabinet	400.00
36D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	138.59

RESOLVED that the following receipts be noted –

1	Alltwen CC	April Income	235.00
2	Rhos CC	April Income	196.00

RESOLVED that the sum of £5,000.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

21 PLANNING APPLICATIONS

RESOLVED no objection to the following applications –

16/0319	Work to TPO Trees	Penybanc Church Road Cilybebyll
16/0335	Extension and Granny Annexe	10 Maes Rhosyn Rhos

22 MAINTENANCE

RESOLVED that the Clerk consider whether improvements to the gate pillar at Rhos Park were possible.

23 COMMUNITY CENTRE MANAGEMENT

The Clerk indicated that the electricity contract period at Rhos Community Centre was due to end, and following a review of competitive charges, an improved contract with British Gas had been agreed. RESOLVED noted.

24 PACT MEETINGS

RESOLVED noted that there were no substantive reports for the Police nor any arising from the PACT Meeting.

25 CAPITAL SCHEMES UPDATE

1. The Clerk reported that the landscape contractor had been to site and work on the Rhos Park Car Park had been completed. RESOLVED noted.
2. The Clerk indicated that the Council had been successful in its WREN funding bid for the Rhos Park Playground. He had spoken briefly with the Council's contractors, Sutcliffe Play, with regard to programme, and invited Members to express a preference for a starting date. RESOLVED that the Clerk negotiate a contract period to end before the school summer holidays if practicable.

26 REVISED CODE OF CONDUCT

The Clerk referred to the Welsh Government's Revised Code of Conduct., previously circulated to all Members. RESOLVED that the Revised Code of Conduct be adopted.

27 CORRESPONDENCE

RESOLVED that the following item of correspondence be actioned as indicated –

1 One Voice Wales/SLCC Invitation to Event
Councillor L Tams represent Council, proper expenses be paid, deputies may be appointed.

RESOLVED that the following items of correspondence be noted -

2	CPRW	Journal
3	NPT CVS	Journal

28 ANY OTHER YRGENT BUSINESS

RESOLVED that the Clerk refer the condition of Footpaths 26, 27 and 28 to Neath Port Talbot CBC Countryside Team.

The meeting ended at 8.52 pm.

Signed Dated 07 June 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 June 2016 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor A Thomas

Present Councillors A Melen R Lewis M Spooner Y James N Woodrow P Vine

Apologies N O'Sullivan D Atkins L Tams D Lewis A Threlfall E Harris K Taylor

29 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 7 – Planning Application 16/0471 at the start of the meeting.

30 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 03 May correctly record the election of Councillor D Atkins as Vice-Chairperson.

31 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 May 2016 be confirmed as a correct record.

32 MATTERS ARISING

1. Further to Minute 19.3 regarding the Defibrillator, Members were advised that insurance cover was in place and training arrangements were in hand. RESOLVED noted.
2. Further to Minute 20 regarding Financial Transactions, RESOLVED that changes in Voucher numbers be noted.
3. Further to Minute 25.1 relating to the Rhos Park Playground, RESOLVED that the programme leading up to the completion of Phase 1 be noted.

33 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

41B-45B)	Staff	Wages, Expenses)	
46B)	City & County of Swansea	Pension Contributions)	2339.31
47B)	Prudential	Pension Contributions)	
48B	HMRC	Income Tax and NI	468.49
49D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	292.00
50D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
51C	Alltwen Primary School	Donation	300.00

52D	Currys PC World	Cloud Storage	30.00
53B	FCC Recycling (UK) Ltd	WREN Third Party Contribution	5375.00
54D	Dwr Cymru Welsh Water	Water Charges Rhos CC	68.82
55B	Lliw Building Supplies	Building Materials	39.01
56B	P&M Electrical Contractors	Defibrillator Connection	195.74
57B	Corona Energy	Gas Alltwen CC	214.16
58B	Wayne Duggan FTM	Grounds Maintenance 1	669.00
59B	R Lanchbury	Reimburse Quarterly Admin Exps	121.31
60B	Chairperson's Account	Chairperson's Allowance	400.00
61B	SLCC	Conference Fee	106.80
62B	V L Llewellyn	Internal Audit Fee	330.00
63B	Ecosolve	Grounds Maintenance	6818.78

RESOLVED that the following receipts be noted –

1	Alltwen CC	May Income	200.00
2	Rhos CC	May Income	230.00
3	Rhos AFC	March Income	125.00
4	Rhos AFC	April Income	396.00
5	HMRC	VAT Refund	13923.67
6	Rhos AFC	May Income	180.00

RESOLVED that the sums of £5,000.00, £6,500.00 and £7,000.00 be transferred from the Council's Business Banking Account to its Current Account.

34 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in Planning Application 16/0471, left the Chamber and took no part in the discussion or voting thereon, but returned to the Chair for the remaining applications and the remainder of the meeting).

RESOLVED that Councillor M Spooner take the Chair for Application 16/0471.

RESOLVED that no objection be made to the following applications –

16/0477	Extension	Ty'n yr Heol Cilybebyll
16/0479	Extension to Dormers	12 Maeslan Rhos

RESOLVED that observations be offered on the following application –

16/0471 Retention of Outbuilding 47 Neath Road Rhos

Council notes that this is a retrospective application and the applicant's indication that the outbuilding is "ancillary to the use of the dwelling". It requests that the LPA reassures itself that this is the case, and takes an informed view on the scale of the building in the context of adjoining residential properties.

35 MAINTENANCE

There were no substantive reports on Maintenance.

36 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

37 PACT MEETINGS

There were no substantive reports for the Police nor any arising from the PACT Meeting.

38 INTERNAL AUDITOR'S REPORT ON 2015/16 ACCOUNTS

The Clerk summarised the Internal Auditor's Report on the Council's 2015/16 Accounts indicating that there were no matters to draw to the Council's attention. RESOLVED that the Chairperson be authorised to sign the Annual Return for scrutiny by the external auditors.

39 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

40 2016-18 NATIONAL SALARY AWARD

The Clerk presented a factual report on the joint recommendations of the National Association of Local Councils and the Society of Local Council Clerks, and confirmed the position of One Voice Wales, with regard to the nationally negotiated 2 year pay award effective from 01 April 2016. He outlined the basis of the recommendations and the implications for wages and salaries of the Council's employees, and for the Council's budget and its policy in respect of the Living Wage. On request, the Clerk also clarified current arrangements for payment and reimbursement of expenses.

(The Clerk withdrew from the Chamber after offering his factual report, and took no further part in the discussions or decisions in respect of this item)

Following discussion, RESOLVED that –

- the recommendations received in respect of the nationally negotiated pay award for 2016-18 be accepted and implemented immediately
- expenses paid to the Clerk for use of his home as an office be increased at a percentage in line with the salary award, and the principle be adopted in respect of future salary awards.

41 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

2	NPT CBC Planning	Notification of Appeal, Hendre Las Farm Rhos
3	One Voice Wales	Notice of NPT Area Committee Meeting
4	NPT CBC	Notice re Corporate Improvement Plan

RESOLVED that the following items of correspondence be actioned as indicated –

1 Friends of MacMillan Letter of thanks
Invite feedback when planning next year's event.

5 NPT CBC Community Councils Liaison Committee etc.
Place item on agenda for next meeting.

6 Arborum Ltd Tree Survey Reports
Place item on agenda for next meeting.

7 SSW and AR Gellinudd Letter re Hafal at Gellinudd Hospital
Undertake enquiries directly with Hafal.

42 ANY OTHER URGENT BUSINESS

For information only, the Clerk reported on a meeting he and been requested to attend in relation to the new fence to be erected by Redrow at Brynmorgrug. He indicated that a revised proposal would be forthcoming for Council's consideration, and that there would also be a further planning application in respect of the changes proposed and the unauthorised sales cabin situated next to the playground. RESOLVED noted pending a further report.

The meeting ended at 8.40 pm

Signed Dated 05 July 2016

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 July 2016 at 7.00 pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Threlfall K Taylor P Vine N Woodrow M Spooner P Jacobs

Apologies Councillor D Lewis A Thomas Y James N O'Sullivan L Tams

43 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

44 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 June 2016 be confirmed as a correct record.

45 MATTERS ARISING

There were no Matters Arising.

46 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

64B-68B)	Staff	Wages, Expenses)	
69B)	City & County of Swansea	Pension Contributions)	2675.64
70B)	Prudential	Pension Contributions)	
71B	HMRC	Income Tax and NI	402.69
72D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	292.00
73D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
74D	SSE	Gas Rhos CC	692.82
75B	Corona Energy	Gas Alltwen CC	125.16
76B	Cotton & Sons	Cleaning Supplies	92.05
77B	STRI Ltd	Site Visit Travel Expenses	27.00
78B	Lliw Building Supplies	Building Materials	26.18
79D	EDF Energy	Electricity Rhos CC June	25.00

RESOLVED that the following receipts are noted –

1	Alltwen CC	June Income	303.00
2	Rhos CC	June Income	221.00
3	SLCC	Conference Fee Refund	24.00
4	EDF Energy	Electricity Refund Rhos CC	736.06

RESOLVED that the sum of £5,000.00 be transferred from the Council's Business Banking Account to its Current Account.

47 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following application, although Council's concern about drainage and access proposals, and in particular road safety, given the configuration of the A474 and the proximity of the school, be expressed –

14/0393	Residential Development	Land North of Neath Road Rhos

48 MAINTENANCE

RESOLVED that the Clerk report back when NPT CBC had commented on Footpaths 31 and 33.

49 COMMUNITY CENTRE MANAGEMENT

1. The Clerk reported on a new user at Rhos CC and the request that a reduced charge be agreed during establishment of the activity. RESOLVED that a reduced charge be agreed and reviewed within three months.
2. RESOLVED that the repair of the Rhos CC Hot Water Boiler be agreed at the price indicated to Council.
3. The Clerk reported that following community centre upgrades undertaken, an inventory of further improvements at both community centres had been discussed. RESOLVED that prices be prepared for consideration at the next meeting of Council, and that replacement tables and stripping of floors at Rhos CC be included in the exercise.

50 PACT MEETINGS

There were no reports for the Police nor any arising from the PACT Meeting.

51 TREE SURVEYS

The Clerk summarised the outcome of surveys undertaken by the Council's Consultant arboriculturalist at all of the Council's land and premises. The reports identified priority work and other issues that the Council may need to address in future. RESOLVED that the consultant prepare prices for all works required and that a further report be submitted to Council so that a programme of work can be instigated.

52 RHOS PARK PLAYGROUND

The Clerk provided a progress report on the contract for refurbishment of the Rhos Park Playground. RESOLVED that the report be noted.

53 RHOS PARK PLAYING FIELD

A report on the Rhos Park Playing Field completed by the STRI Ltd was outlined to Council, and highlighted good progress with work on the playing field whilst emphasising the need to commission improvement works in the summer of 2017. RESOLVED that the report be noted subject to the Council's previous commitment to seek prices for the improvement works.

54 NEATH PORT TALBOT CBC COMMUNITY COUNCILS LIAISON COMMITTEE

The Clerk referred to the previously circulated copy of the new Terms of Reference for the Neath Port Talbot CBC Community Councils Liaison Committee. He also summarised the views expressed by the Council's representatives on the Committee. RESOLVED that the views expressed be condensed and forwarded to the Neath Port Talbot CBC as the Council's formal observations on the Terms of Reference.

55 BRYNMORGRUG PLAYGROUND

The Clerk updated Members on discussions with Redrow regarding the contiguous boundary between their development and the Brynmorgrug Playground, and confirmed that the developer proposed to construct a screen wall instead of a post and rail fence, subject to agreement by the Local Planning Authority. RESOLVED that Council agree to the change in principle, subject to confirmation of arrangements for ownership and maintenance.

56 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

57 FORMER DANYGRAIG PARK

The Clerk advised Members of the quotation received to undertake work on trees in the Former Danygraig Park. Members considered the work in the context of other possible tree work on Council land. RESOLVED that a decision be deferred pending receipt of quotations for work on all Council owned trees.

58 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Welsh Government	Green Growth Wales – Call for Projects
2	Wales Audit Office	Annual Report 2015-16

59 ANY OTHER URGENT BUSINESS

RESOLVED that the Clerk write to Mr TB, owner of land at Cilybebyll regarding the Council seat.

The meeting ended at 8.40 pm

Signed Dated 6 September 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 September 2016 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor A Thomas

Present Councillors A Melen R Lewis M Spooner Y James N Woodrow D Atkins D Lewis A Threlfall K Taylor

Apologies N O'Sullivan P Vine P Jacobs

60 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

61 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 July 2016 be confirmed as a correct record.

62 MATTERS ARISING

1. Further to Minute 48 regarding Public Rights of Way maintenance the Clerk advised Members of the views expressed by NPT CBC officers regarding Footpaths 31 and 33. RESOLVED noted, but that the County Borough Councillor discuss Footpath 27 with the NPT CBC officers.
2. Further to Minute 49.3 relating to internal improvements at community centres, the Clerk provided an estimate of costs. RESOLVED that Council proceed with the purchase of baby changing tables, tables and entrance mats, remove a redundant water heater and seek quotations for sanitary bins.
3. Further to Minute 52 relating to the Rhos Park Playground, RESOLVED that the Clerk's report on completion of the work be noted and that Phase 2 be discussed during the budget setting process.
4. Further to Minute 55 relating to the Brynmorgrug Playground and proposals by Redrow to amend the Phase 2 boundary treatment, the Clerk confirmed that a planning decision was imminent. RESOLVED noted. Members also discussed the Phase 2 planning agreement and expressed concern that benefits would not accrue to the Alltwen or Cilybebyll community. RESOLVED that the Clerk write to NPT CBC to ascertain whether the agreement had been fulfilled or whether there was scope to make amendments in favour of Alltwen and Cilybebyll.

63 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

80C	Sutcliffe Play Ltd	Rhos Park Playground Interim Payment	44244.80
81B-85B)	Staff	Wages, Expenses)	
86B)	City & County of Swansea	Pension Contributions)	2640.13
87B)	Prudential	Pension Contributions)	
88B	HMRC	Income Tax and NI	425.04
89D	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	292.00
90D	Neath Port Talbot CBC	Non Dom Rates Rhos CC	365.00
91C	Arborum Ltd	Tree Surgery Rhos Park	900.00
92B	Corona Energy	Gas Alltwen CC	97.30
93D	EDF Energy	Electricity Rhos CC	94.19
94B	Playsafety Ltd	Playground Inspections	176.40
95B	Second Life Products	Seat Plaque	54.00
96B-100B)	Staff	Wages, Expenses)	
101B)	City & County of Swansea	Pension Contributions)	2953.42
102B)	Prudential	Pension Contributions)	
103B	HMRC	Income Tax and NI	437.67
104D	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	292.00
105D	Neath Port Talbot CBC	Non Dom Rates Rhos CC	365.00
106B	AMROC Heating	Boiler Repairs Rhos CC	966.60
107B	Lliw Building Supplies	Building Materials	62.55
108B	Wayne Duggan FTM	Grounds Maintenance 2	370.00
109B	Corona Energy	Gas Alltwen CC	98.49
110B	R Lanchbury	Reimburse Quarterly Admin Exps	135.83
111C	Sutcliffe Play Ltd	Rhos Park Playground Final Payment	45526.97

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	308.00
2	Rhos CC	July Income	261.00
3	Alltwen CC	August Income	240.00
4	Rhos CC	August Income	394.00
5	NPT CBC Returning Officer	Hire of Community Centre	170.00
6	SLCC	Refund of Conference Fee	24.00
7	FCC Waste Recycling Env	Rhos Playground Grant	50000.00

RESOLVED that the sums of £45,000.00, £5,000.00 and £51,500.00 be transferred from the Council's Business Banking Account to its Current Account.

64 PLANNING APPLICATIONS

(Councillor A Melen declared an interest in Planning Application 16/0614 and took no part in the discussion or voting thereon, and the Clerk left the Chamber during discussion of the application).

RESOLVED that no objection be made to the following applications –

16/0553	Extensions	Aelfryn 4 Graig Gellinudd Gellinudd
16/0674	Extension	Tirbach Farm Tirbach Drive Rhos
16/0687	Dormer Extension	337 Delffordd Rhos
16/0721	Extensions	48 Plas Road Rhos
16/0733	Dormer Extension	339 Delffordd Rhos
16/0743	Extension	81 Neath Road Rhos

RESOLVED that the Chairperson convey the Council's previously expressed concerns regarding the following application consistent with a previously submitted application on the site, and in particular its view that the application does not overcome overdevelopment and traffic issues -

16/0614	Detached Bungalow	Land Rear of 1 Rockchwyth Road Alltwen

65 MAINTENANCE

RESOLVED that redundant posts in Rhos Park and the curtains at Alltwen Community Centre be addressed.

66 COMMUNITY CENTRE MANAGEMENT

1. RESOLVED that renewal of the gas contract at Rhos Community Centre on competitive terms be noted.
2. RESOLVED that Mr CR be granted free use of Rhos Community Centre to publicise his forthcoming book on the mining history of the Cilybebyll area.

67 PACT MEETINGS

RESOLVED that the e-mail from Mr MO of Rhos regarding attendance at the PACT Meeting be noted.

68 EXTERNAL AUDITOR'S REPORT ON 2015/16 ACCOUNTS

The Clerk reported that verbal confirmation had been received from the External Auditor indicating that there were no matters to draw to the Council's attention, and no amendments required to the 2015/16 Accounts. RESOLVED that the Clerk be authorised to serve the Notice of Completion of Audit.

69 RESIGNATION OF MEMBERS

The Chairperson reported that he had received letters of resignation from Councillor E Harris and Councillor L Tams, both of which he had accepted with regret. Members expressed their appreciation for the work undertaken by both Members during their term of office, and the Clerk confirmed that he had written to both individuals thanking them for their service. The Clerk outlined the manner in which the Casual Vacancies in the Alltwen and Rhos Wards would now be progressed. RESOLVED that the situation be noted and that the Clerk report back to Members in due course.

70 ROSPA PLAYGROUND INSPECTIONS

The Clerk reported that inspections at Harry's Park and the Brynmorgrug Playground had been completed and that reports had been received. There were few repairs to undertake and the Council's Maintenance Officer had been instructed to complete the necessary work. RESOLVED noted.

71 CILYBEBYLL COMMUNITY GROWERS

The Clerk reported that an issue had been identified at the Rhos allotment site during the recess by the Cilybebyll Community Growers, and that following consultation with the Chairperson, ESP Environmental had been appointed to undertake investigations at the price reported to Council. RESOLVED that the action of the Chairperson and Clerk be endorsed and that a further report be submitted to Council as necessary.

72 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items, by virtue of the nature of the business to be transacted.

73 INSURANCE POLICY

The Clerk reported that the Council's Insurance Policy fell due for renewal on the 01 October 2016, and that he had sought quotations for renewal on a comparable basis from the Council's existing provider and from three other companies. RESOLVED that the Council accept the quotation submitted by Zurich Insurance and enter into a three year long term agreement.

74 TREE MANAGEMENT

Further to previous resolutions of Council, the Clerk outlined the cost estimates provided by Arborum Ltd following tree surveys which they had undertaken at all of the Council's properties. RESOLVED that –

- Urgent work be undertaken as specified in Rhos Park
- Urgent work be undertaken at Gwynfryn Park with less urgent work being deferred for the present time
- Urgent work be undertaken in the grounds of Alltwen Community Centre
- The Clerk discuss work in the former Danygraig Park and agree any work which is considered essential in the context of adjoining properties
- Council accepts the cost estimates submitted subject to the Clerk's discussions on priority work.

75 COMMUNITY COUNCILS PATH MAINTENANCE SCHEME

The Clerk advised Members that he was in discussion with officers at NPT CBC regarding their draft proposals for the maintenance of Public Rights of Way in 2017. The draft proposals sought to define the grant awarded to Council in accordance with the length of paths that actually required work, and would result in a proportionate grant being made available to Council in 2017-18. RESOLVED that the draft proposals incorporating a revised schedule of paths and grant award be accepted, and the Clerk engage with the Council's Footpaths Officer to discuss his ongoing employment on revised terms and conditions accordingly.

76 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

2	BT	Consultation re Payphone Removal
3	Hafal	Response to Letter re Development
4	One Voice Wales	Notice of Conference
5	Wales Audit Office	Consultation on Fee Rates 2017-18
6	Mr MB Alltwen	Email re Swansea Valley Hill Walk 2016

RESOLVED that the following items of correspondence be actioned as indicated –

1 NPT CBC Streetcare — Christmas Lighting Arrangements 2016
Quotation received from NPT CBC Streetcare be accepted.

7 Alltwen Heels WI — Email re Tree Planting
Council agree to the planting of the oak sapling and to the placement of a plaque subject to discussions on location in Gwynfryn Park.

8 Mr GD Alltwen — Letter re Lon Tanyrallt
A letter of support of Mr GD's representations be sent to NPT Homes in relation to reinstatement of grass verges.

9 Councillor D Lewis — e-mail re Lon Tanyrallt Playground
An item be placed on the agenda of the next meeting of Council.

77 ANY OTHER URGENT BUSINESS

The Clerk was requested to inspect the boundary fence between Rhos Park and the adjoining cemetery.

The meeting ended at 9.15 pm

Signed Dated 04 October 2016

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 October 2016 at 7.00 pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors R Lewis A Threlfall K Taylor P Vine N Woodrow M Spooner P Jacobs D Atkins D Lewis Y James N O'Sullivan A Melen

Apologies None

78 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Planning Application 14/0393 at the start of the meeting.

79 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 September 2016 be confirmed as a correct record.

80 MATTERS ARISING

1. Further to Minute 62.4 relating to Brynmorgrug Playground, the Clerk advised Members that Redrow had completed construction of the boundary wall, and would be instructing their legal officers to revise the title deed in the Council's favour. RESOLVED noted. The Clerk further reported on the enquiries relating to Section 106 funding. RESOLVED that the Clerk write again to NPT CBC regarding their response and that the protocols and procedures relating to such agreements be referred to the NPT CBC Community Councils Liaison Forum.
2. Further to Minute 68 relating to the External Auditor's report, the Clerk reported that a full written offer for Internal Audit services had now been received from the Council's Internal Auditor. RESOLVED that the offer be accepted.
3. Further to Minute 71 regarding the Cilybebyll Community Growers plot in Rhos Park, Members were advised on discussions held with the Chairperson and Vice Chairperson, and informed that a further report had been commissioned. RESOLVED that the summary report and new commission be endorsed and that a further opinion be sought via the Federation of City Farms and Community Gardens.
4. Further to Minute 74 regarding Tree Management, RESOLVED that an item on Tree Planting be placed on the agenda of a future meeting.

81 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

112B-116B)		Staff	Wages, Expenses)	
117B	)	City & County of Swansea	Pension Contributions)	2736.08
118B	)	Prudential	Pension Contributions)	
119B		HMRC	Income Tax and NI	412.87
120D		Neath Port Talbot CBC	Non Domestic Rates	291.00
121D		Neath Port Talbot CBC	Non Domestic Rates	357.00
122C		NBB Floor Matting	Floor Mats Rhos CC	114.78
123B		ESP Environmental	Site Investigation Rhos Park	714.00
124B		Corona Energy	Gas Alltwen CC	95.99
125C		Office Furniture Online	Tables Rhos CC	655.20
126C		Hygiene Supplies Direct	Baby Changing Tables	340.00

RESOLVED that the following receipts are noted –

1	Alltwen CC	September Income	115.00
2	Rhos CC	September Income	375.00

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Banking Account to its Current Account.

82 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in Palling Application 14/0393 and took no part in the discussions or voting thereon)

RESOLVED that no objection be made to the following application, although Council noted the off-site drainage arrangements, and further RESOLVED that Council write directly to Dwr Cymru Welsh Water to seek assurances –

14/0393	Residential Development	Land North of Neath Road Rhos

RESOLVED that no objection be made to the following application –

16/0768	Roof Alterations	93 Delffordd Rhos

83 MAINTENANCE

RESOLVED that the Clerk investigate the condition of the access track across Rhos Park.

84 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports.

85 PACT MEETINGS

There were no reports for the Police nor any arising from the PACT Meeting.

86 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's budget situation with regard to this item and offered a brief summary of each of the applications.

RESOLVED that the following application be supported in the sums indicated –

1 Alltwen Heels WI £50.00

RESOLVED that the following application be deferred in view of current levels of support being afforded –

2 Cilybebyll Community Growers

RESOLVED that the following applications be not supported

3 Action for Children
4 Shelter Cymru

87 CASUAL VACANCIES

The Clerk indicated that Neath Port Talbot CBC had confirmed that there was no request for an election in respect of the Casual Vacancies in both Alltwen and Rhos Wards, and that Council was, therefore, free to co-opt individuals on to the Council. RESOLVED that notices be served and that expressions of interest be invited.

88 RHOS PRIMARY SCHOOL GOVERNING BODY

The Clerk advised Members that the term of office of Councillor M Spooner as a governor on the Governing Body of Rhos Primary School had ended. RESOLVED that Councillor Spooner be re-elected as the Council's representative on the Governing Body.

89 LON TANYRALLT PLAYGROUND ALLTWEN

The Clerk referred to the request from Councillor D Lewis to place this item on the agenda, and briefly advised Members of the condition of the playground. He further advised Council of his informal discussions with NPT CBC officers regarding that Council's policy on playground improvements. Members expressed concern that such inadequate provision existed without prospect of improvement. RESOLVED that the Clerk approach NPT CBC to enquire as to whether the Council could take responsibility for the playground with a view to undertaking improvements in due course, and that a further report be submitted following due diligence investigations.

90 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Boundary Commission for Wales	Consultation on Initial Proposals for Review of Parliamentary Constituencies
3	Jeremy Miles AM	Letter re Meetings and Surgeries
4	GT Writing Services	Email re Pantomime Performances
5	Welsh Ambulance Service NHS Trust	Annual Quality Statement 2015/16

RESOLVED that the following item of correspondence be actioned as indicated -

2	NPT CVS	Invitation to AGM

Councilor M Spooner to represent Council.

91 ANY OTHER URGENT BUSINESS

There was no urgent business for information.

The meeting ended at 9.02 pm

Signed Dated 01 November 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 01 November 2016 at 6.45pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors P Vine R Lewis A Melen M Spooner Y James D Lewis A Threlfall K Taylor
PCSO S Brookman - South Wales Police

There were two members of the public in attendance

Apologies Councillor A Thomas N Woodrow P Jacobs N O'Sullivan

92 DECLARATIONS OF INTEREST

There were no declarations of interest.

93 ISSUES FOR DISCUSSION

The Chairperson invited representations from members of the public present. Concern was expressed that traffic was travelling at speed along Dyffryn Road Alltwen, that there was an area of highway that needed resurfacing near the junction with Graig Road, and that there were trees overhanging the highway near the footpath link to Banwen.

As these were highway matters, Councillor D Lewis undertook to raise them with officers at Neath Port Talbot CBC in his capacity as County Borough Councillor.

PCSO Brookman briefed the Council on crime figures in the area, and indicated that the situations relating to a "rough sleeper" in Alltwen and car parking in Gwyn Street Alltwen were being monitored.

The Chairperson thanked the officers and members of the public for attending the meeting.

The meeting ended at 7.01 pm

Signed Dated 06 December 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 November 2016 at 7.02 pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors P Vine R Lewis A Melen M Spooner Y James D Lewis A Threlfall K Taylor

Apologies Councillor A Thomas N Woodrow P Jacobs N O'Sullivan

94 DECLARATIONS OF INTEREST

Councillor Y James declared an interest in Agenda Item 10 – Casual Vacancy Alltwen Ward at the start of the meeting.

95 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 October 2016 be confirmed as a correct record.

96 MATTERS ARISING

1. Further to Minute 80.1 relating to Brynmorgrug Playground, the Clerk provided an update on progress at the Playground and summarised the correspondence with Neath Port Talbot CBC regarding the Phase 2 development by Redrow. RESOLVED that the report and the decision not to submit an item to the Neath Port Talbot CBC Community Councils Liaison Committee be noted.
2. Further to Minute 80.3 relating to the Cilybebyll Community Growers, the Clerk provided an update on the site investigation and on discussions with the Federation of City Farms and Community Growers. RESOLVED noted.
3. Further to Minute 82 and Planning Application 14/0393, the Clerk summarised a response to the Councils' comments received from Dwr Cymru Welsh Water. RESOLVED noted.

97 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

127B	SSE	Electricity Alltwen CC	219.05
128B-132B)	Staff	Wages, Expenses)	
133B)	City & County of Swansea	Pension Contributions)	2560.95
134B)	Prudential	Pension Contributions)	
135B	HMRC	Income Tax and NI	445.87

136D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	292.00
137D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
138B	Neath Port Talbot CBC	Trade Waste Alltwen CC	275.60
139B	Neath Port Talbot CBC	Trade Waste Rhos CC	275.60
140B	Zurich Municipal	Insurance Premium	2041.33
141D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	237.44
142B	Corona Energy	Gas Alltwen CC	98.23
143D	British Gas	Electricity Rhos CC	166.12
144B	ESP Environmental	Site Investigation 2 Rhos Park	660.00
145B	Lliw Building Supplies	Building Materials	7.21
146C	SETON	Park Dog Signs	67.08
147B	PRS for Music	Royalties Rhos CC	105.31
148B	Cotton & Sons	Cleaning Materials	90.76
149B	Alltwen Heels WI	Donation	50.00
150B	Ecosolve Ltd	Grounds Maintenance	550.80

RESOLVED that the following receipts be noted –

1	Alltwen CC	October Income	354.00
2	Rhos CC	October Income	338.00
3	Rhos AFC	September/October Income PF	422.00

RESOLVED that the sum of £8,000.00 be transferred from the Council's Business Banking Account to its Current Account.

98 PLANNING APPLICATIONS

(Councillor A Melen declared an interest in Application 16/0614 and took no part in the discussion or voting thereon, whilst the Clerk left the Chamber when discussion of the application took place. Councillor D Lewis declared an interest in Application 16/0872, left the Chamber and took no part in the discussion or voting thereon).

RESOLVED No Objection to the following application -

16/0872 Extension 20 Brynmorgrug Alltwen

RESOLVED no objection to the principle of residential development for the following application, but that Council express its concern that the proposed design and the massing of the south elevation will have an adverse impact on the landscape, and on overlooking properties on Alltwen Hill, as has been the case with similar properties in this vicinity, and ask the LPA to discuss the design further with the applicant –

16/0834 Residential Dwelling Plot 1-2 Penygraig Road Alltwen

RESOLVED that the Vice Chairperson convey the Council's previously expressed concerns regarding the following application consistent with a previously submitted response, and in particular its view that the amendment does not overcome overdevelopment and traffic issues -

16/0614	Amendment - Detached Bungalow	Land Rear of 1 Rockchwyth Road Alltwen

99 MAINTENANCE

RESOLVED that the Clerk investigate the redundant goalposts in Rhos Park.

100 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to Community Centre Management.

101 PACT AND POLICE MATTERS

There were no substantive reports relating to PACT and Police matters.

102 CASUAL VACANCIES

The Clerk reminded Members that Expressions of Interest had been invited in respect of the two Casual Vacancies in the Alltwen and Rhos Wards, and advised that two had been received for Alltwen, with three received for Rhos.

(Councillor Y James declared an interest in the co-option to the Alltwen Ward, left the Chamber and took no part in the discussion or voting thereon).

The Clerk summarised the information received from the candidates and Members undertook a secret ballot for each vacancy in turn. RESOLVED that Sioned Williams of Alltwen be co-opted to fill the vacancy in the Alltwen Ward. Following an initial ballot which eliminated one candidate, RESOLVED that Helen David of Cilybebyll be co-opted to fill the vacancy in the Rhos Ward.

103 CHRISTMAS AT THE TRIANGLE

THE Clerk outlined arrangements for the annual Christmas at the Triangle event to be held on Monday 05 December 2016. RESOLVED noted.

104 NEATH PORT TALBOT CBC COMMUNITY COUNCILS LIAISON COMMITTEE

Councillors A Threlfall and Y James summarised discussions at the recent meeting of the Neath Port Talbot CBC Community Councils Liaison Committee in respect of budget, Digital by Inclusion and Wellbeing. The Clerk provided additional information. RESOLVED that an item be placed on the agenda regarding Digital Inclusion and the Wellbeing initiative be reviewed for future consideration.

105 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	One Voice Wales/NPT CBC	Welsh Government Update on Local Government Reform
2	NPT CBC	Result of Consultation re Payphone Removal
3	Sustrans	Active Travel Act – Guide for T & C Councils
4	One Voice Wales	Annual Report 2015-16
5	NPT CBC	Annual Report 2015-16
6	Powys CC	Letter re LDP Deposit Draft

RESOLVED that the following items of correspondence be actioned as indicated -

7	NPT CBC Electoral Services	Email re 2017 Elections and Draft Costs

The potential costs be included in the Council's 2017/18 budget.

The meeting ended at 9.00 pm

Signed Dated 06 December 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Thursday 24 November 2016 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor A Thomas

Present Councillors A Threlfall A Melen N O'Sullivan D Atkins

Apologies Councillor D Lewis K Taylor

106 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

107 BUDGET MONITORING 2016-17

The Clerk presented a budget monitoring report indicating income and expenditure to 30 September 2016. Members noted that core budget income and expenditure was largely as expected for the half year, although significant income and expenditure on a capital project had occurred as expected. The Clerk outlined expectations to the end of the year. RESOLVED that the report be accepted and that Council be recommended to note the outcome of the review.

108 CAPITAL PROJECTS 2016-17

The Clerk referred to the Council's allocation of its capital funding in 2016-17 for the Rhos Park Playground. He indicated that the total scheme cost was £81k with a grant being secured for £50k. Members were reminded of their agreement to fund any residual funding from balances, and the Clerk confirmed that, as per Council's intentions, some £15k had been used for this purpose. It was also confirmed that there was no further budget allocated for capital work in 2016-17. RESOLVED that Council be recommended to note the report.

109 CAPITAL PROJECTS 2017-18

Members were advised that a number of potential projects had been discussed or suggested for implementation over a period of years commencing 2017-18. The Committee considered each in turn –

1. Rhos Park Playground Phase 2
2. Rhos Park Playing Field Sand Banding
3. Lon Tanyrallt Playground, subject to agreement with NPT CBC
4. Gwynfryn Park Footpaths
5. Rhos Community Centre Windows
6. Rhos Park Allotments.

The estimated budget required for all projects, subject to further investigation would be in the order of £145k, and external funding options were discussed. Members were advised of the commitments made, the timescale implications for respective projects, and the critical decisions which might influence an implementation programme. The Chairperson briefed the Committee on the specific circumstances relating to the Allotments.

RESOLVED that Council be recommended to –

- confirm a commitment in principle to deliver the programme of work outlined
- defer prioritisation of projects 1 to 5 until February 2017 to allow the resolution of funding and land ownership discussions to inform decisions
- make an in principle offer of £8k from the Council's balances to assist with delivery of the Rhos Park Allotments early in the new year, subject to an action plan, specification and funding being agreed with the Cilybebyll Community Growers
- confirm prices for Rhos Park Playground Phase 2
- invite tenders without obligation for the Rhos Park Playing Field Sand Banding Scheme
- explore feasibility and outline costs for Rhos CC Windows and Gwynfryn Park footpaths
- progress discussions with Neath Port Talbot CBC regarding the Lon Tanyrallt Playground.

110 CHARGES AT COUNCIL FACILITIES

The Clerk reminded Members that Council has a duty to review charges on an annual basis. Members were advised of the current charges for use of the Council's two Community Centres and the Rhos Park Playing Field, as reviewed and set by Council on 01 December 2015 (Minute 137 refers). RESOLVED to recommend to Council that hire charges remain unchanged in 2017-18 but that the schedule of charges be simplified to remove unnecessary categories of use.

111 BUDGET ESTIMATES AND PRECEPT FOR 2017-18

The Clerk submitted his report on the 2017-18 budget estimates, based on anticipated expenditure and income in 2016-17. Respective heads of expenditure were considered and Members discussed the Council Tax Base. Expenditure options, precept options, and the implications for Council Tax were considered.

RESOLVED that Council be recommended to –

1. Agree the Clerk's report on estimates for 2017-18;
2. Levy a Precept in the sum of £90,000.00 for the financial year 2017-18.

The meeting ended at 9.02 pm.

Signed Dated 06 December 2016

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 December 2016 at 7.00 pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors A Threlfall P Vine N Woodrow P Jacobs D Atkins Y James N O'Sullivan A Melen H David

Apologies Councillors R Lewis M Spooner D Lewis S Williams

112 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

113 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 01 November 2016 be confirmed as a correct record.

114 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 01 November 2016 be confirmed as a correct record.

115 MATTERS ARISING

There were no matters arising.

116 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

151B-154B)	Staff	Wages, Expenses)	
155B)	City & County of Swansea	Pension Contributions)	2869.00
156B)	Prudential	Pension Contributions)	
157B	HMRC	Income Tax and NI	434.47
158D	Neath Port Talbot CBC	Non Domestic Rates	291.00
159D	Neath Port Talbot CBC	Non Domestic Rates	357.00
160B	Society of Local Council Clerks	Membership Fee 2017	139.00
161C	NPT CVS	Membership Fee 2017	10.00
162B	Corona Energy	Gas Alltwen CC	179.30
163B	Lliw Building Supplies	Building Materials	114.19
164B	Wayne Duggan FTM	Grounds Maintenance 4	544.00
165D	Dwr Cymru Welsh Water	Water Charges Rhos CC	87.35
166B	Centregreat Ltd	Lighting Column Repairs Rhos CC	173.10
167B	Cotton & Sons	Cleaning Materials	70.61
168C	Clive Reed	Book Purchase	60.00
169C	Pontardawe Ch of Trade	Christmas Event 2016	100.00

170C	Cwmtawe & District B Band	Christmas Event 2016	100.00
171C	St John's Church Alltwen	Christmas Event 2016	25.00
172B	R Lanchbury	Quarterly Admin Expenses	140.74
173C	FC Bookbinders	Minutes for Archives	95.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	November Income	229.00
2	Rhos CC	November Income	409.00
3	Rhos AFC	November Income PF	178.00

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Banking Account to its Current Account.

117 PLANNING APPLICATIONS

RESOLVED no objection to the following applications subject to the views of the Neath Port Talbot CBC arboricultural officer -

16/0982	Work to TPO Trees	Ty Cae Derwen 77 Pen yr Alltwen Alltwen
16/1049	Work to TPO Trees	57 Waun Daniel Rhos

118 MAINTENANCE

There were no substantive reports relating to Maintenance.

119 COMMUNITY CENTRE MANAGEMENT

The Clerk advised Members of the use of Rhos CC by Rhos AFC on Saturday mornings, and of the notification of revised valuations for the Council's community centres. RESOLVED noted.

120 POLICE AND PACT MATTERS

There were no substantive reports but the Chairperson notified Members of a request for attendance. RESOLVED noted.

121 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 24 November 2016 be adopted, subject to amendment of Minute 110 to allow the Chairperson and Clerk to exercise discretionary powers to vary charges and provide a retrospective report to Council. Further RESOLVED that the Council's precept for the financial year 2017/18 be endorsed as £90,000.00 (Minute 111 refers).

122 MAINTENANCE OF COMMUNITY CEMETERIES

The Clerk reported on Council's previous practice to support the maintenance of community cemeteries and memorial sites, based on the size of the site, and reminded Members of the budgetary commitment made by Council thereto.

RESOLVED that Council make the following contributions towards the maintenance of Community cemeteries –

Alltwen Chapel	£350
St John's Cilybebyll	£200
Ebeneser Rhos	£200
St John's Alltwen	£100

123 APPLICATION FOR FINANCIAL ASSISTANCE

The Clerk indicated that a request to place an item on the agenda in respect of an urgent application for financial assistance had been made. Members discussed the request and RESOLVED that a donation of £100 be made to the Alltwen Senior Citizens and that the possibility of an annual Christmas grant be considered at the Annual Meeting of Council.

124 PUBLIC RIGHT OF WAY 15, GELLINUDD

The Clerk advised Members of a request that the bench which Council had sited on Footpath 15 in Gellinudd be replaced as it was now dilapidated and unusable. RESOLVED that a replacement bench be purchased.

125 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Welsh Government	Invitation to comment on Welsh Language Strategy to Inquiry
3	One Voice Wales	Notice of Neath Port Talbot Area Committee
4	CPRW	Journal
5	Welsh Government	Consultation on Draft Account and Audit Regulations 2016
7	Boundary Commission	Notice of Timetable and Process for Electoral Review
8	Welsh Government	Information on Landfill Disposals Tax
9	Future Generations Commissioner	Request re Networking Opportunities

RESOLVED that the following items of correspondence be actioned as indicated –

2 Hafal Notification of Launch of Gellinudd Recovery Centre
Clerk to enquire whether a second Member may attend.

6 Welsh Government Consultation on School Governance
Clerk to write to the Governors Unit at NPT CBC to enquire as to a summary document, and place the matter on an agenda for consideration by Council.

The meeting ended at 8.55 pm

Signed Dated 03 January 2017

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 January 2017 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor A Thomas

Present Councillors P Vine R Lewis A Melen M Spooner Y James D Lewis A Threlfall N Woodrow P Jacobs S Williams H David

Apologies Councillor N O'Sullivan D Atkins

126 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

127 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 December 2016 be confirmed as a correct record.

128 MATTERS ARISING

There were no matters arising

129 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

174B-177B)	Staff	Wages, Expenses)	
178B)	City & County of Swansea	Pension Contributions)	2398.49
179B)	Prudential	Pension Contributions)	
180B	HMRC	Income Tax and NI	450.67
181D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	292.00
182D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	365.00
183B	Sports Turf Research Inst Ltd	Subscription	660.00
184B	Digitrol Ltd	IT Repair	32.40
185B	Corona Energy	Gas Alltwen CC	243.72
186D	SSE	Gas Rhos CC	425.65
187B	SSE	Electricity Alltwen CC	219.05
188C	Alltwen Senior Citizens	Donation	100.00
189C	Capel yr Alltwen	Community Cemetery Maintenance Contribution	350.00
190C	St John's Cilybebyll	Community Cemetery Maintenance Contribution	200.00

191C	Ebeneser Rhos	Community Cemetery Maintenance Contribution	200.00
192C	St John's Alltwen	Community Cemetery Maintenance Contribution	100.00

RESOLVED that the following receipts be noted –

1	Rhos CC	December Income	282.00
2	HMRC	VAT Refund to 30 November 2016	18172.12

RESOLVED that the sum of £7,000.00 be transferred from the Council's Business Banking Account to its Current Account.

130 PLANNING APPLICATIONS

RESOLVED No Objection to the following application -

16/1064	Amendment to consent granted	96 New Road Gellinudd
16/1080	Extensions	Graigfryn 1 Graig Gellinudd Gellinudd

131 MAINTENANCE

There were no substantive reports relating to Maintenance.

132 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to Community Centre Management.

133 PACT AND POLICE MATTERS

There were no substantive reports relating to PACT and Police matters.

134 RHOS PARK ALLOTMENTS

The Clerk provided an update on discussions with the Cilybebyll Community Growers. He confirmed that Council's decision to provide financial support in meeting its obligations as landowner had been welcomed, and that a decision to engage a specialist consultant to assist with the action plan had been taken. RESOLVED that the decision to appoint the consultant be endorsed and that a further report be submitted to Council in due course.

135 LON TANYRALLT PLAYGROUND ALLTWEN

The Clerk provided a written report with plans and photographs and summarised the due diligence discussions held to date with officers at Neath Port Talbot CBC. Members considered the area being offered, drainage issues identified and the policy of Neath Port Talbot CBC to charge a rental based on market value. Following consideration of options, it was RESOLVED to progress with the option to pursue ownership of the playground –

- on the basis of the extended area beyond the playground footprint

- following receipt of the outcome of the drainage study requested, and
- requesting consideration of a peppercorn rent in view of the site's condition.

136 WELSH GOVERNMENT CONSULTATION ON SCHOOL GOVERNANCE

Members received a briefing note on the proposals to change school governance arrangements. The move towards increasing the skills base and its consequences were noted, and Members expressed concern that the essential role of "willing volunteers" might be diminished as a result. It was also noted that governing bodies do generally work well in the area, benefitted from the close link with communities through community councillors and others, and that a move towards a "federation" approach would not be helpful. RESOLVED that Council object to the withdrawal of the minor authority representative role and convey the concerns expressed.

137 DIGITAL INCLUSION

The Clerk referred to the briefing note prepared for the Community Councils Liaison Committee as circulated to Members. Members considered the practicality and relevance in terms of the Council's operation whilst acknowledging the benefits that accrue. RESOLVED that Council offer support to NPT CBC in promoting the initiative, but discuss the practicalities with officers and reinforce the need to ensure that services are offered bilingually.

138 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Electoral Services	Community Boundary Review – Legal Notices
2	NPT CBC Electoral Services	LG Elections Update
4	Welsh Government	Consultation on National Development Framework

RESOLVED that the following items of correspondence be actioned as indicated -

3	Welsh Government	2017 Elections – Awareness Raising Information

Publicity be undertaken as requested.

5	Welsh Government	Consultation on Change of Name of the National Assembly

Place on agenda of next Council.

The meeting ended at 8.58 pm

Signed Dated 07 February 2017

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 February 2017 at 7.00 pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors P Vine R Lewis A Melen M Spooner Y James D Lewis A Threlfall S Williams H David N O'Sullivan K Taylor

Apologies Councillor D Atkins N Woodrow

139 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

140 SWANSEA VALLEY HILL WALK 2017

The Chairperson welcomed three representatives of the organisers of the Swansea Valley Hill Walk. The background to the walk and its ongoing connection with MacMillan Cancer Care was outlined, and a summary of the event in 2016 was provided. This included reference to income and expenditure and an acknowledgement of the Council's support. The representatives went on to outline plans in future years, the offer of a well-resourced base at Pontardawe Leisure Centre, and support from various sponsors. Following a series of questions and an assurance that an application for grant by MacMillan would be considered, Members congratulated the organisers on the success of the 2016 event and wished them well for 2017 and future years.

The representatives thereupon withdrew from the meeting.

141 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 January 2017 be confirmed as a correct record.

142 MATTERS ARISING

1. Further to Minute 129, Financial Transactions, Voucher 187B, RESOLVED noted that the actual amount was £456.86p
2. Further to Minute 137 relating to Digital Inclusion, the Clerk summarised the outcome of an event organised by NPT CBC, and confirmed that he would convey the Council's views as per the Minute to NPT CBC.

143 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

193B-196B	)	Staff	Wages, Expenses	)
197B	)	City & County of Swansea	Pension Contributions	) 2742.34
198B	)	Prudential	Pension Contributions	)
199B		HMRC	Income Tax and NI	406.87
200B		Corona Energy	Gas Alltwen CC	257.20
201B		Cotton & Sons	Cleaning Materials	95.50
202B		Arborum Ltd	Tree Surgery	1080.00
203B		Fire Protection Services	Extinguisher Maintenance	159.00
204B		One Voice Wales	Membership Fee 2017/18	624.00
205B		NPT CBC Streetcare	Christmas Lights 2016	1251.78
206B		Lliw Building Supplies	Building Materials	16.31
207B		One Voice Wales	Training Course	35.00
208B		Wales Audit Office	Audit Fee 2015/16	204.30

RESOLVED that the following receipts be noted –

1	Rhos AFC	December Income PF	104.00
2	Alltwen CC	December/January Income	397.00
3	Rhos CC	January Income	338.00
4	Rhos AFC	January Income PF	130.00

RESOLVED that the sum of £7,000.00 be transferred from the Council's Business Banking Account to its Current Account.

144 PLANNING APPLICATIONS

RESOLVED no objection to the following applications -

17/0019	Extension	79 Alltwen Hill Alltwen
17/0053	Retention of Dwelling, Car Parking and Engineering Work	Land between Danygraig Chapel and Edward Street Alltwen

145 MAINTENANCE

The Clerk referred to the Council's Grounds Maintenance contracts and reminded Members of the basis on which contractor appointments had been made for 2016/17. Members considered the need for continuity in maintenance work on the Rhos Park Playing Field and were mindful of the tendering process which occurred in February 2016. RESOLVED that the Clerk negotiate with the Council's current contractors with regard to both of the Specialist Playing Field Maintenance and Routine Maintenance contracts, and report back to Council at the next meeting.

146 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to Community Centre Management.

147 PACT AND POLICE MATTERS

There were no substantive reports relating to PACT and Police matters.

148 RHOS PARK ALLOTMENTS

The Clerk provided an update on investigations commissioned at the Rhos Park Allotments and indicated that a report was expected in due course. He also outlined the outcome of advice sought from the Council's legal advisors. RESOLVED noted.

149 LON TANYRALLT PLAYGROUND ALLTWEN

The Clerk confirmed that Council's views had been conveyed to NPT CBC (Minute 135 Council, 03 January 2017 refers). A response confirmed that NPT CBC would persist in charging a market rent which would also be eligible for grant support. A drainage investigation had been discussed but the outcome was as yet not known. Members reiterated their concerns that a dilapidated playground with minimal maintenance and no improvement plan could be transferred from NPT CBC to the Council, and that as the Council was taking an initiative that removed the burden from NPT CBC, some consideration should be given, as a principle, to relaxing the policy of applying the market rent. RESOLVED that Council write to NPT CBC requesting that the market rent policy be reconsidered, and that the Clerk also explore the possibility of this matter being raised with other community councils through the Neath Port Talbot Area Committee of One Voice Wales.

150 CONSULTATION ON THE NAME OF THE NATIONAL ASSEMBLY FOR WALES

Members received a copy of the consultation proposals issued by the National Assembly for Wales and considered options for a change to its name. RESOLVED that Council respond by indicating that, in the interests of distinctiveness and simplicity, and to reflect the cultural background of Wales, a preference for the term "Senedd" be conveyed to the National Assembly for Wales.

151 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

152 PUBLIC RIGHTS OF WAY

The Clerk referred to the changes which were being initiated by NPT CBC in respect of the Community Council Path Maintenance Scheme. He further advised Members that the member of staff who undertook the duties in 2016 was not in a position to continue and had tendered his resignation. RESOLVED that the Clerk advertise the post, interview and appoint a suitable candidate by the 03 April 2017, in accordance with the Job Description outlined to Members.

153 NPT CBC COMMUNITY COUNCILS LIAISON COMMITTEE

Councillors A Threlfall and Y James summarised the substance of the recent meeting of the NPT CBC Community Councils Liaison Committee, highlighting the reports on Planning and Budget in particular. RESOLVED noted.

154 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Planning	Notice of Planning Appeal, Land at 1 Rockchwyth Alltwen
2	One Voice Wales	Be a Local Councillor 2017
3	One Voice Wales	Training Opportunities Letter
4	NPT CBC Countryside	Email re Rights of Way Improvement Plan
5	NPT CBC Planning	Email re Active Travel Integrated Network Map

The meeting ended at 9.12 pm

Signed Dated 07 March 2017

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 March 2017 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor A Thomas

Present Councillors P Vine R Lewis A Melen M Spooner Y James D Lewis A Threlfall S Williams D Atkins K Taylor

Apologies Councillor N O'Sullivan N Woodrow H David

155 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

156 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 February 2017 be confirmed as a correct record.

157 MATTERS ARISING

There were no matters arising

158 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

209B-212B)	Staff	Wages, Expenses)	
213B)	City & County of Swansea	Pension Contributions)	2614.82
214B)	Prudential	Pension Contributions)	
215B	HMRC	Income Tax and NI	470.27
216D	British Gas Business	Gas Rhos CC	199.71
217B	Corona Energy	Gas Alltwen CC	115.74
218B	One Voice Wales	Course Fee	35.00
219B	NPT CBC	Grounds Maintenance 2016/17	5753.33

RESOLVED that the following receipts be noted –

1	Alltwen CC	February Income	282.00
2	Rhos CC	February Income	402.00
3	Rhos AFC	February Income PF	134.00

RESOLVED that the sum of £9,000.00 be transferred from the Council's Business Banking Account to its Current Account.

159 PLANNING APPLICATIONS

RESOLVED no objection to the following application -

16/1026 Garage Conversion and Extension 41 Lon y Wern Alltwen

160 MAINTENANCE

There were no substantive reports relating to Maintenance.

161 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to Community Centre Management.

162 PACT AND POLICE MATTERS

The Chairman drew attention to discussions at the PACT meeting and with officers at NPT CBC relating to the Pelican Crossing at Rhos Post Office. RESOLVED noted.

163 RHOS PARK ALLOTMENTS

The Clerk provided an update on the investigations being undertaken on site and outlined the conclusions of the report received. He also outlined the legal advice received in respect of the Council's obligations as landowners. Options for future action were considered along with the need to progress discussions with the Cilybebyll Community Growers. RESOLVED that –

- Council engage with the Cilybebyll Community Growers and with individual allotment holders to fulfil its obligations as landowners
- Council's commitment to the project be re-affirmed, noting that a longer period of implementation is required
- Details of a phased approach be agreed with the Cilybebyll Community Growers
- Council continue working with its specialist consultants and in view of their specific expertise and the need for continuity, the contractor team associated with the consultants be engaged to progress the phased programme of work
- The Chairman and Clerk be authorised to request a quotation and instruct contractors to proceed on the basis of the budget previously agreed.

164 LON TANYRALLT PLAYGROUND ALLTWEN

The Clerk summarised his discussions with officers of NPT CBC regarding drainage issues at the Lon Tanyrallt Playground and indicated that a desk study yielding information to facilitate a scheme was the best that could be secured at this stage. He also outlined the current situation with regard to market rent, the offset grant available and concerns regarding non-domestic rates. RESOLVED that further progress await information in respect of these matters.

165 WELSH GOVERNMENT CONSULTATION ON REFORMING LOCAL GOVERNMENT

Members received an extract from the Welsh Government consultation on the proposals to reform local government. Issues relating to community councils were highlighted and Members noted that there was no reference to differential coverage by town and community councils across Wales. RESOLVED that the Council's observations on the lack of town and community councils in certain areas be conveyed accordingly.

166 FLY TIPPING AND DOG FOULING

Councillor Y James advised Members of her concern that issues relating to fly tipping and dog fouling across the Neath Port Talbot area were not being considered and addressed in a strategic manner. She indicated that a coordinated approach to the problem might result in better enforcement. RESOLVED that the Council's representatives at the Community Councils Liaison Committee ask for consideration of a strategic approach to environmental improvement and enforcement, based on targeted areas where multi agency and departmental proactive intervention could occur.

167 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following eight items, by virtue of the nature of the business to be transacted.

168 GROUNDS MAINTENANCE CONTRACTS 2017/18

Further to Council's previous consideration of Grounds Maintenance Contracts in 2017/18 (Minute 145, Council, 07 February 2017 refers), the Clerk reported on his negotiations with the Council's current contractors and indicated the quotations received as a result. RESOLVED that Council re-appoint Wayne Duggan Ecosolve and NPT Streetcare to undertake Specialist and Routine Maintenance respectively at the Council's parks and playing fields in 2017/18.

169 WAGES AND SALARIES 2017/18

The Clerk reminded Members of their agreement of the joint recommendations of the National Association of Local Councils and the Society of Local Council Clerks with regard to the two year pay deal commencing 01 April 2016 (Minute 40, Council, 07 June 2016 refers). He advised Members, for information therefore, that a further change in wages and salaries would occur on 01 April 2017, and advised Members of the implications for the overall pay bill. RESOLVED noted.

170 SAND BANDING AT RHOS PARK PLAYING FIELD

The Clerk reported that, in conjunction with the Chairperson and Vice-Chairperson, he had opened tenders received for Sand Banding at Rhos Park Playing Field. It was noted that three out of five tenders requested had been returned and that all were submitted in similar financial terms. RESOLVED that the Clerk evaluate the tenders with the Council's advisors and report back to Council as to whether it is financially feasible to undertake the work n the 2017 closed season.

171 RHOS PARK PLAYGROUND PHASE 2

Members were reminded that when the Council had committed to the improvement of the Rhos Park Playground with financial assistance from WREN, a decision had been taken to undertake the work in two phases, with Phase 2 to be delivered in 2017/18. The Clerk had sought clarification from the Council's playground suppliers in terms of the prices quoted in December 2015, and received confirmation that the cost had not increased. RESOLVED that implementation of the Rhos Park Playground Phase 2 be referred to the Finance and Development Committee so that it could be considered in conjunction with other capital projects and prioritized accordingly.

172 RHOS COMMUNITY CENTRE WINDOWS

The Clerk advised Members that the possibility of reinstating windows in the Car Park Elevation of the Rhos Community Centre had been raised, and that he had scoped the work and found that additional issues relating to central heating, electrical plant, insulation, the steel frame and the fire exit might also need to be addressed. On this basis, a proper assessment of the feasibility of this work and potential outcomes would be of benefit, but would need to be undertaken by a properly qualified individual. The Clerk had identified an architectural consultant who could undertake this work on Council's behalf and received a fee proposal for consideration by Members, given that any future decision on whether to proceed would have to be informed and agreed by Council as part of a capital programme prioritization exercise. RESOLVED that Council appoint mjs designs (Cymru) ltd to undertake a feasibility study of improvements to the car park elevation at Rhos Community Centre, at the fee disclosed to Council, and that a further report be submitted to Council in due course.

173 ASBESTOS SURVEYS AND RISK ASSESSMENTS

The Clerk outlined the current status of asbestos surveys and risk assessments in relation to the Council's buildings for Members' information. RESOLVED that the risk assessments be updated internally, and that the out of date asbestos survey – at Rhos Community Centre – be updated in advance of any future work that may be required at the Centre.

174 GWYNFRYN PARK FENCE

Council were advised that in 2012 it had agreed to replacement of a boundary fence at Gwynfryn Park at the request of its neighbours (Minute 36, Finance and Development Committee, 29 March 2012, confirmed by Council in April 2012 refers). A contractor was appointed and a price agreed, but the work was never completed. The neighbour has now drawn attention to the deterioration of the existing fence and requested, once again, that it be attended to. RESOLVED that the Clerk meet with the original contractor to agree the scope of works and a price and refer back to Council in due course.

175 PART TIME FOOTPATHS OFFICER

For information, the Clerk reported that four applicants were to be interviewed for the vacant post of Footpaths Officer and that he would advise Council of the outcome at the next meeting. RESOLVED noted.

176 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Transport	Bus Service Revisions
3	Neath Port Talbot Area Committee of OVW	Notice of Meeting

RESOLVED that the following item of correspondence be actioned as indicated –

2 Independent Remuneration Panel for Wales Annual Report 2017/18

Council retains its existing practice of not offering remuneration to Members, whilst paying out of pocket and mileage expenses for approved duties undertaken outside the area.

177 ANY OTHER URGENT BUSINESS

Information was imparted regarding issues at Footpath 26 in Gellinudd. RESOLVED that the Clerk write to NPT CBC Countryside Team accordingly.

The meeting ended at 9.01 pm

Signed Dated 04 April 2017

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 04 April 2017 at 6.45pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors R Lewis D Lewis A Melen Y James A Threlfall N O'Sullivan D Atkins P Vine M Spooner S Williams
PC R Blake, PCSO L Thomas - South Wales Police

There was one member of the public in attendance

Apologies Councillor N Woodrow

178 DECLARATIONS OF INTEREST

There were no declarations of interest.

179 ISSUES FOR DISCUSSION

PC Blake introduced himself and confirmed that PCSO Thomas would now be covering the Cilybebyll area. PCSO Thomas emphasised that she was keen to work with all parts of the community and invited Members to get in touch with any concerns that she might address. Members briefed her on current issues with specific reference to speeding traffic, inconsiderate parking, anti-social behaviour locations and a large vehicle regularly travelling through the area. Members encouraged PCSO Thomas to increase police visibility in the community and she responded positively to the request. The Chairperson thanked the officers for attending, whereupon they withdrew from the meeting.

The member of the public in attendance drew Council's attention to the long term absence of a footbridge on a public right of way in the vicinity of Penbontbren in Rhos. He indicated that its absence was a cause for concern as it reduced the ability to travel between the Plas Road area and March Hywel. Members expressed concern at the issue and it was RESOLVED that the Clerk write to NPT CBC to establish the current situation and what might be done.

The meeting ended at 7.10 pm

Signed Dated 16 May 2017

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 April 2017 at 7.11 pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors R Lewis D Lewis A Melen Y James A Threlfall N O'Sullivan D Atkins P Vine M Spooner S Williams

Apologies Councillor N Woodrow

180 CHAIRPERSON'S STATEMENT

The Chairperson indicated that, as it was the last meeting of Council before the forthcoming election, it was appropriate to thank retiring Members for the work they had undertaken over their respective terms of office. He referred to Councillors P Jacobs, D Lewis, N O'Sullivan, K Taylor, P Vine and N Woodrow and specifically mentioned Councillor D Lewis who had served the community on the County Borough Council with distinction for an extended period. Members reiterated the appreciation of the Chairperson, and those retiring Members present responded accordingly.

181 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

182 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 March 2017 be confirmed as a correct record.

183 MATTERS ARISING

1. Further to Minute 170 regarding a Sand Banding Scheme at Rhos Park Playing Field, RESOLVED that the scheme be deferred for 12 months for budgetary reasons, but that the tenders received be noted and revisited at the appropriate time.
2. Further to Minute 174 relating to the Gwynfryn Park Fence, RESOLVED that the Clerk meet the contractor and complainant on site to discuss a possible solution.

184 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

220C	ESE Ltd	First Aid Kit	20.70
221C	FR Jones & Son	Protective Clothing	123.63
222D	SSE	Gas Rhos CC	478.18
1B-4B)	Staff	Wages, Expenses)	
5B)	City & County of Swansea	Pension Contributions)	2590.81
6B)	Prudential	Pension Contributions)	
8D	NPT CBC	Non Domestic Rates Alltwen CC	322.60
9D	NPT CBC	Non Domestic Rates Rhos CC	356.90
10B	Corona Energy	Gas Alltwen CC	243.89
11B	Cotton & Sons	Cleaning Materials	149.15
12B	R Lanchbury	Quarterly Admin Expenses Reimbursement	205.76
13B	AMROC Heating	Boiler Services	334.80
14B	Lliw Building Supplies	Building Materials	42.60

RESOLVED that the following receipts be noted –

1	Alltwen CC	March Income	441.00
2	Rhos CC	March Income	778.00
3	Rhos AFC	March Income PF	202.00
4	NPT CBC	Footpath Grant 16/17	633.11

RESOLVED that the sum of £5,000.00 be transferred from the Council's Business Banking Account to its Current Account.

185 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this item, vacated the Chair and took no part in the discussions or decisions thereon. Councillor D Atkins in the Chair)

RESOLVED no objection to the following applications -

17/0128	Extension	70 Primrose Lane Rhos
17/0169	Discharge of Conditions	Graigfryn 1 Graig Gellinudd Gellinudd
17/0186	Extension and Balcony	49 Lon y Wern Alltwen

RESOLVED no objection to the following application, subject to the views of the NPT CBC arboricultural officer –

17/0286	Work to TPO Trees	161 Delffordd Rhos

(Councillor A Thomas in the Chair)

186 MAINTENANCE

For information, the Clerk advised Members that maintenance work was being undertaken at the Rhos Pavilion by Rhos AFC in accordance with the agreement which they had signed, and confirmed that he had been fully appraised of the proposals. RESOLVED noted.

187 COMMUNITY CENTRE MANAGEMENT

1. The Clerk advised Members of an approach from the South West Wales Woodturning Club who used one of the rooms at the Alltwen Community Centre on an exclusive basis. Due to an increase in membership, the Club requested consideration of a room swap at the Centre to provide additional space for their activities. Following discussion, Council RESOLVED not to agree with the room swap proposal, but to offer discussions on exploring dedicated use of a refurbished area of the Unders at the Centre.
2. The Clerk informed Members that he had instructed electrical contractors to undertake testing of electrical fittings and emergency lights at each of the two community centres. RESOLVED noted.

188 PACT AND POLICE MATTERS

There were no substantive matters to discuss.

189 RHOS PARK ALLOTMENTS

Further to Minute 163 of Council on 07 March 2016, the Clerk reported on the positive engagement which had occurred with the Cilybebyll Community Growers and indicated that contractors had been appointed to undertake the first phase of specified works. He further reported that discussions regarding the next phase should take place in the early autumn. RESOLVED NOTED.

190 LON TANYRALLT PLAYGROUND ALLTWEN

Further to Minute 164 of Council on 07 March 2016, the Clerk reported on the outstanding matters requiring consideration. Whilst there was no further clarity on non-domestic rates liability and responses from other parties were still outstanding, the Clerk estimated that the likely cost would be low if there was a liability to pay non-domestic rates. He further advised Members that very limited information had been forwarded from NPT CBC with regard to the drainage issues and a potential solution, and that he did not expect any further clarification. He outlined options for Council to consider if it was minded to make progress, and Members advised that a petition calling for improvement of the County Borough owned facility was currently being circulated. It was RESOLVED that Council –

- focus on a smaller area that could be developed with limited impact from drainage issues
- commission an independent view as to how a reduced site could be drained to accommodate a redeveloped playground
- approach playground suppliers to establish whether they have sufficient expertise to design a scheme that takes current drainage issues into consideration
- receive a further report before responding to NPT CBC.

191 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's budget situation with regard Section 137 expenditure and clarified the proportion of the budget set aside to support community cemeteries. He offered a brief summary of each of the applications received, and explained that a request had been received to offer an annual grant to the Alltwen Senior Citizens without submission of applications.

RESOLVED that the following applications be not supported on this occasion –

2	Tenovus Cancer Care
3	Llangollen International Music al Eisteddfod
6	Cancer Information & Support Services
7	Welsh Hearts
8	Teenage Cancer Trust

RESOLVED that the following applications be supported in the sums indicated –

1	Friends of MacMillan Cancer Care	£200.00
4	Marie Curie Swansea	£100.00
5	Bobath Children's Therapy Centre Wales	£100.00

RESOLVED that Council provide an annual Christmas grant of £150.00 to the Alltwen Senior Citizens without receipt of an application, whilst they continue to use the Alltwen Community Centre.

192 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

193 FOOTPATHS OFFICER

The Clerk reported that Aled Jenkins from Rhos had been appointed as the Council's Part-time Footpaths Officer. RESOLVED noted.

194 LOCAL GOVERNMENT PENSIONS SCHEME

The Clerk presented a factual report on information relating to contribution rates submitted by the administrators of the Local Government Pension Scheme, of which the Council was a member. RESOLVED noted.

195 CORRESPONDENCE

There were no items of correspondence to report.

196 ANY OTHER URGENT BUSINESS

Information was imparted on roadside bins and drainage near the Rhos Park Playground. RESOLVED that the Clerk explore further.

197 DATE OF NEXT MEETING

In view of the impending election, the Annual Meeting was scheduled for 16 May 2017. RESOLVED noted.

The meeting ended at 8.54 pm

Signed Dated 16 May 2017