Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 05 May 2015 at 7.00pm in the Alltwen Community Centre

Presiding Councillor N O'Sullivan

Present Councillors A Melen R Lewis D Atkins M Spooner P Vine L Tams A Threlfall A Thomas Y James E Harris

Apologies P Jacobs K Taylor N Woodrow

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor N O'Sullivan be appointed Chairperson for 2015/16.

(Councillor N O'Sullivan in the Chair)

3 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

4 FINANCIAL REGULATIONS

The Clerk advised Members that Financial Regulations had been reviewed to reflect changes in financial management and drew attention to relevant amendments. RESOLVED that the Council's amended Financial Regulations be adopted.

5 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor A Thomas be appointed Vice-Chairperson for 2015/16.

6 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Vice-Chairperson, Councillors A Threlfall, A Melen, D Atkins, D Lewis and K Taylor be appointed to the Finance and Development Committee for 2015/16.

7 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council, and that Council's policy be reaffirmed as per Minute 9 of Council on 04 May 2010.

8 OPEN FORUMS

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and March.

9 AREA COMMITTEE OF ONE VOICE WALES

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

10 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS

RESOLVED that Councillors A Threlfall and Y James represent Council.

11 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership *o*f the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

12 FINANCIAL STATEMENT

The Clerk presented the Council's Financial Statement for the year ending 31 March 2015. RESOLVED that the statement be approved subject to audit.

13 ANNUAL INVESTMENT STRATEGY 2015/16

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

14 RISK ASSESSMENT

The Clerk tabled the Risk Assessment as amended and adopted by Council (Minute 37.1, Council 07 June 2011 refers) for Members' consideration. RESOLVED adopted without further amendment.

15 CHAIRPERSON'S ALLOWANCE

RESOLVED that the Chairperson's Allowance for 2015/16 be £400.00 and that the Clerk review the account balance.

16 FINANCIAL MANAGEMENT ARRANGEMENTS

RESOLVED that current arrangements be endorsed, and that three signatories from Councillor A Threlfall, E Harris, P Vine, D Atkins, N O'Sullivan, L Tams and/or the Clerk be authorised to sign cheques and financial transfers and that the Clerk and Councillors A Threlfall and D Atkins be designated to authorise online banking transactions. Further RESOLVED that non domestic rates and utility accounts be paid be direct debit.

The meeting ended at 7.34 pm.

Signed Dated 02 June 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 May 2015 at 7.35pm in the Alltwen Community Centre

Presiding Councillor N O'Sullivan

Present Councillors A Melen R Lewis D Atkins M Spooner P Vine L Tams A Threlfall A Thomas Y James E Harris

Apologies P Jacobs K Taylor N Woodrow

17 DECLARATIONS OF INTEREST

There were no declarations of interest.

18 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 07 April 2015 be confirmed as a correct record.

19 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 April 2015 be confirmed as a correct record.

20 MATTERS ARISING

Further to Minute 197 and the Clerk's update on progress with the kitchen at Alltwen CC, RESOLVED that a water heater be installed and that the price submitted by AMROC Ltd be accepted.

21 NEATH PORT TALBOT PLAYWORKS

The Chairperson welcomed Mr Daniel Griffin from Neath Port Talbot Playworks. Mr Griffin addressed the Council on options for community engagement in connection with the Rhos Park Playground. Members considered the options and noted that there was a need to manage community expectations. The Chairperson thanked Mr Griffin for attending at which point he withdrew from the meeting and Council considered the matter further. RESOLVED that Council engage NPT Playworks to assist with community engagement in the early summer, and a budget was agreed to encourage participation as outlined to Council.

22 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

19B-22B	)	Staff	Wages, Expenses	)
23B	)	City & County of Swansea	Pension Contributions	) 2384.23
24B	)	Prudential	Pension Contributions	)
25B		HMRC	Income Tax and NI	310.94
26D		Neath Port Talbot CBC	Non Domestic Rates	289.00
27D		Neath Port Talbot CBC	Non Domestic Rates	362.00
28D		Dwr Cymru Welsh Water	Water Charges	279.69
29D		Dwr Cymru Welsh Water	Water Charges	271.20
30B		Corona Energy	Gas Alltwen CC	369.77
31B		Cotton & Sons	Cleaning Materials	105.29
32B		Vidahost	Domain Name Renewal	8.99
33B		SLCC	Training Seminar	82.80
34C		Headley Bros Ltd	Local Council Review	17.00
35B		Lliw Building Supplies	Building Materials	25.46
36D		British Gas	Electricity Alltwen CC	241.93
37B		Cilybebyll Parish Church	Donation	200.00
38B		Rhos Primary School	Donation	350.00
39B		Clwb Rhedeg Pontardawe	Donation	100.00
40C		County Contracts	Kitchen Flooring Alltwen CC	318.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	April Income	302.00
2	Rhos CC	April Income	279.00
3	Rhos FC	March Income PF	95.00
4	NPT CBC	CCPM Grant 2014/15	501.79

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

23 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following application –

15/0100	Extensions	78 Ty'n y Cae Alltwen

24 MAINTENANCE

There were no substantive reports relating to Maintenance.

25 COMMUNITY CENTRE MANAGEMENT

RESOLVED that the Clerk's reports on gas supply costs at Alltwen CC be noted.

26 PACT MEETINGS

There were no substantive reports relating to recent PACT Meetings.

27 FUNDING APPLICATION

The Clerk reported that the Council's application for funding to WREN in relation to the Rhos CC Toilet Improvements had been successful. He referred to the Council's previous appointment of a contractor subject to funding (Minute 122 Council, 04 November 2014 refers). RESOLVED that the Clerk instruct the contractor accordingly.

28 COMMUNITY ENGAGEMENT ON ALLOTMENTS

The Clerk advised Members of his discussions with the Council's advisors and indicated that they were able to assist the Council subject to availability. RESOLVED that the Clerk identify a suitable date for a public meeting and if necessary, Council's meeting on 02 June 2015 be rescheduled.

29 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Welsh Government	Guidance re LG (Democracy) (Wales) Act 2013
2	NPT CBC Chief Executive	Consultation on Community Review 2015
3	Ombudsman	Guidance on Code of Conduct
4	CCS Finance	Letter re Local Pension Board
6	One Voice Wales	Journal
7	Pension Regulator	Notification of Staging Date

The meeting ended at 9.00pm

Signed Dated

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 June 2015 at 7.00 pm in the Rhos Community Centre

Presiding Councillor A Thomas

Present Councillors A Melen R Lewis D Lewis A Threlfall P Jacobs E Harris K Taylor M Spooner Y James N Woodrow

Apologies N O'Sullivan D Atkins P Vine L Tams

30 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

31 ALLTWEN RFC

The Chairperson welcomed representatives of Alltwen RFC who were attending Council to discuss proposals to develop a community lounge at the Club's premises in Alltwen. Following prior circulation of a report prepared by the Club's representatives, a presentation outlined the Club's role in the community and its aspiration to develop this role further for the benefit of rugby and other activities, whilst remaining as a "not for profit" organisation that invested its income in the facilities it provides for the community. It outlined aspirations to remodel parts of the current building and to provide accessible access and toilet facilities. They indicated that they were being supported by the Welsh Rugby Union in the venture and that initial discussions with potential funders had taken place. The need for feasibility work and the preparation of costed proposals were essential before planning permission and tenders could be invited in advance of funding bids. The representatives indicated that the Club was keen to develop partnerships with others to achieve its objectives, and requested the support of the Council in making the bids, offering to outline the proposals at a site visit. They also requested financial support to commence the process of design, and summarised the outcome of approaches made to three architect surveyors in this respect. Following an opportunity to answer questions posed by Members, the three representatives withdrew from the meeting to allow consideration by Council.

Members recognised the contribution made by the Club to the wider community, that this contribution needs to be sustained, and also understood the need for development to ensure that the facilities are not lost to the community. Members also confirmed a willingness to provide "seed funding" to start the design process, and determined that this could be funded from Council's reserves, for the benefit of the wider community.

RESOLVED that Council –

- provide a grant to Alltwen RFC in the sum of £1250.00 to assist with initial design and costing of proposals that would provide new facilities and accessibility improvements and be available to the entire community
- accept the invitation to undertake a site visit to the Clubhouse and Playing Field to view existing conditions and potential for improvements, once the design work had been completed and plans were available for inspection.

32 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 05 May 2015 be confirmed as a correct record.

33 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 May 2015 be confirmed as a correct record.

34 MATTERS ARISING

1. Further to Minute 12 and the approval of the Council's Financial Statement subject to audit, the Clerk presented the Internal Auditor's Report. RESOLVED that the report be accepted and the Chairperson and Clerk be authorised to sign the Annual Return for presentation to the External Auditor.
2. Further to Minute 21 relating to community engagement on playground facilities in Rhos, the Clerk outlined discussions with NPT Playworks and the likelihood that the engagement event will occur during week beginning 06 July 2015. RESOLVED noted.

35 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

41B-44B)	Staff	Wages, Expenses)	
45B)	City & County of Swansea	Pension Contributions)	2705.33
46B)	Prudential	Pension Contributions)	
47B	HMRC	Income Tax and NI	310.94
48D	Neath Port Talbot CBC	Non Domestic Rates	289.00
49D	Neath Port Talbot CBC	Non Domestic Rates	362.00
50B	FCC Recycling WREN	Rhos CC Toilets 3rd Party Contn	1612.50
51D	British Gas	Gas Rhos CC	173.01
52D	British Gas	Electricity Rhos CC	124.06
53B	Corona Energy	Gas Alltwen CC	190.06
54B	NPT CBC	Trade Waste Charge Alltwen CC	257.27
55B	NPT CBC	Trade Waste Charge Rhos CC	257.27

56B	R Lanchbury	Reimburse Tiles Alltwen CC Kitchen	99.25
57B	R Lanchbury	Reimburse Quart Admin Expenses	201.21
58C	Lyn Llewellyn	Internal Audit Fee 2014/15	275.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	May Income	216.00
2	Rhos CC	May Income	244.00
3	Rhos AFC	April Income PF	170.00
4	HMRC	VAT Refund	6864.94
5	NPT CBC Returning Officer	Polling Station Fee	70.00

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Banking Instant Account to its Current Account is requested.

36 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

15/0075	Extensions	Graigfryn 1 Graig Gellinudd Gellinudd
15/0343	Extension	Llwyn Eryr Brondeg Lane Alltwen
15/0366	Extension	275 Delffordd Rhos

RESOLVED that the Clerk be authorised to review the following application as soon as information is available –

15/0321	Detached Garage	94 Delffordd Rhos

37 MAINTENANCE

There were no substantive reports on Maintenance.

38 COMMUNITY CENTRE MANAGEMENT

1. The Clerk indicated that a request had been received from Alltwen Primary School for use of Alltwen CC for its end of term concerts. Members noted that there were regular hirers of the Centre at the times indicated. RESOLVED that subject to the Clerk engaging with the hirers concerned and securing their agreement, Council agree to the use of Alltwen CC at the times indicated subject to safeguards on numbers, and fee use be granted in order to support the school.
2. The Clerk indicated that a request had been received from Alltwen Heels WI to allow them to redecorate the room which they use at the Alltwen CC. Members were mindful that other users also use this room and were concerned that the proposals might lessen the attraction of the room for hire by others. However, it was agreed that some improvements could occur. RESOLVED that the Clerk meet with the WI's representatives and agree appropriate improvements as outlined by Council.

39 PACT MEETINGS

Members were advised that once again, there had been no public attendance at the Alltwen PACT Meeting. RESOLVED that the Clerk write to Sergeant Jayne James regarding other arrangements that might be considered.

40 ALLTWEN TRIANGLE CHRISTMAS TREE

The Clerk advised Members that funding provided by National Grid for the purchase and planting of the Christmas tree at Alltwen Triangle was meant to be acknowledged, along with recognition that it was provided for the children of Alltwen in memory of Harry Nye Patterson. Discussions regarding an appropriate slate plaque and inscription had taken place and a price had been sought. RESOLVED that the Clerk be authorised to agree a price on receipt and arrange for the work to be completed as soon as possible.

41 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

2	NPT CBC Planning	Notification of Appeal Hearing re Residential Development Alltwen Ind Estate
3	West Coast Energy	Information re Varteg Wind Farm development
4	One Voice Wales	Notice of Neath Port Talbot Area Committee
5	NPT CVS	Notice of Consultation Event
6	CPRW	Journal

RESOLVED that the following item of correspondence be actioned as indicated –

1 Welsh Government Consultation on Protecting Community Assets Council to consider at its next meeting.

The meeting ended at 9.07 pm

Signed Dated 07 July 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 July 2015 at 7.00 pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors P Vine R Lewis A Melen A Threlfall M Spooner E Harris D Atkins

Apologies Councillor L Tams A Thomas K Taylor D Lewis N Woodrow

42 DECLARATIONS OF INTEREST

There were no declarations of interest.

43 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 02 June 2015 be confirmed as a correct record.

44 MATTERS ARISING

1. Further to Minute 34.2 regarding the Rhos Playground engagement event, the Clerk outlined the arrangements. RESOLVED noted.
2. Further to Minute 39 relating to PACT meetings, the Clerk summarised correspondence with Sergeant Jayne James at Pontardawe Police Station on the future of PACT meetings and other options for public engagement. RESOLVED noted.

45 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

59B	Think Signs	Community Centre H & S Signs	45.32
60B	Bounce Party	Rhos CC Playground Event	135.00
61B-64B)	Staff	Wages, Expenses)	
65B)	City & County of Swansea	Pension Contributions)	2543.06
66B)	Prudential	Pension Contributions)	
67D	Neath Port Talbot CBC	Non Domestic Rates	289.00
68D	Neath Port Talbot CBC	Non Domestic Rates	362.00
69D	British Gas	Gas Rhos CC	229.99
70B	Ecosolve Ltd	Grounds Maintenance 1	6283.92
71B	Wayne Duggan FTM	Grounds Maintenance 2	673.00
72B	Corona Energy	Gas Alltwen CC	149.72
73B	AMROC Heating Services	Heating Repair Rhos CC	54.00
74B	AMROC Heating Services	Water Heater Alltwen CC Kitchen	493.20

75B	Lliw Building Supplies	Building Materials	34.25
76B	HMRC	Income Tax and NI	307.03

RESOLVED that the following receipts be noted –

1	Alltwen CC	June Income	297.00
2	Rhos CC	June Income	208.00

RESOLVED that sums of £1,500.00 and £12,000.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

46 PLANNING APPLICATIONS

RESOLVED no objection to the following applications -

14/0729	Amended details – Mine Operations	Aberpergwm Colliery Glynneath
15/0231	Lawful Development Certificate	39 New Road Rhos
15/0527	Roof Replacement and Dormer Extensions	337 Delffordd Rhos
15/0528	Roof Replacement	339 Delffordd Rhos
15/0530	Demolition of Building, Erection of Store	73 Pen yr Alltwen Alltwen

RESOLVED that observations be offered on the following application – Council notes that this garage is extremely long with a large expanse of concrete panels, and could result in adverse effects on the neighbouring property, and would query the need for such a long garage in a domestic plot and whether NPT CBC has received assurances regarding its use.

15/0321	Detached Garage	94 Delffordd Rhos

RESOLVED no objection in principle to the use proposed in the following application, but Council remains concerned about the scale and height of the proposal, and its potential impact on adjoining properties and on the street scene, in which respect there are no effective plans submitted.

14/0980	Amended Details, Demolition Dwelling, Construction Dwelling	113A Neath Road Rhos

(Councillor A Thomas present for remainder of the meeting)

47 MAINTENANCE

There were no substantive reports relating to Maintenance.

48 COMMUNITY CENTRE MANAGEMENT

1. The Clerk advised Members that the contract for improvement of Rhos CC toilets would commence on 17 July 2015. RESOLVED noted.

2. The Clerk reported that following the start of schemes at Alltwen and Rhos CCs, a significant quantity of crockery and glassware had been identified. RESOLVED that the crockery and glassware be shared between the two centres, and that anything unsuitable or superfluous be disposed of.
3. RESOLVED that the Clerk's report on Direct Debit payments for electricity at Rhos CC be noted.

49 PACT MEETINGS

RESOLVED noted that there were still concerns regarding speeding and parking on Neath Road Rhos.

50 ALLOTMENTS PROPOSAL – RHOS PARK

The Clerk summarised the outcome of the Public Meeting held on 30 June 2015. Members were greatly encouraged by the positive response, and discussed a wide range of issues and whether key decisions were required at present. Following consideration, it was RESOLVED that Council –

- Proceeds with the project to establish Allotments at Rhos Park
- Commits both parcels of land at the rear of the Pavilion to the proposal
- Enters into a formal agreement with a community group that would manage the allotment site in accordance with good practice and proper procedures
- Convene a meeting of those who expressed an interest to discuss the matter further, facilitated in the first instance by the Clerk to the Council
- Agree to the principle of accommodating individuals who are not residents of Cilybebyll as allotment holders, subject to the majority of allotment holders (%age to be determined) living within the administrative area of Cilybebyll
- Defer consideration of any financial contribution towards site preparation until a community group has been formed
- Update Pontardawe Town Council on progress.

51 WORK IN RHOS PARK

The Clerk advised Council that there was a need to treat knotweed on the Neath Road boundary of Rhos Park. He had sought a price from a local contractor to deal with the problem, and the contractor had also identified a similar problem in Gwynfryn Park. RESOLVED that the contractor be appointed to undertake the work in Rhos Park and Gwynfryn Park at the cost made known to Members, and that the Clerk write to local residents to advise them of the Council's intentions.

52 WELSH GOVERNMENT CONSULTATION – PROTECTING COMMUNITY ASSETS

RESOLVED that the consultation be noted.

53 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Welsh Government	Consultation on Wales Energy Efficiency Strategy
2	Welsh Government	Notice of Public Health (Wales) Bill
3	NPT LDP	Update on Matters Arising Changes
4	Natural Resources Wales	Briefing Note on Shale Gas and Hydraulic Fracturing in Wales
5	Powys CC	Deposit of Powys LDP
6	Ombudsman	Annual Report 2014/15
8	Welsh Government	Statement on Collection and Management of Devolved Taxes

RESOLVED that the following item of correspondence be actioned as indicated -

7	NPT CBC Streetcare	Quotation for Christmas Tree Lighting 2016

Proposed cost submitted be accepted.

The meeting ended at 8.58 pm

Signed Dated 04 August 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Finance and Development Committee Meeting of Council held on Tuesday 21 July 2015 at 8.00 pm in the Alltwen Community Centre

Presiding Councillor N O'Sullivan

Present Councillors A Melen A Threlfall D Atkins A Thomas K Taylor

Apologies None

54 DECLARATIONS OF INTEREST

There were no declarations of interest.

55 FINANCIAL REGULATION 6.15

The Clerk referred to the Council's Financial Regulations, as adopted under Minute 4 of Council on the 05 May 2015. He specifically referred to Financial Regulation 6.15 and the provision of a Debit Card to facilitate purchases. Members considered the merit of securing a Debit Card for use by the Clerk and compared current practice when purchases needed to be made, other than from existing suppliers. RESOLVED that the Council be recommended to authorise procurement of a Debit Card for use by the Clerk in accordance with the provisions of Financial Regulation 6.15.

56 LIVING WAGE

The Clerk referred to Council's decision to consider implementation of the Living Wage (Minute 155, Council, 06 January 2015 refers). He presented a Briefing Report, informed by the Living Wage Foundation, which outlined the characteristics of the Living Wage, its benefits, its historical development, and the implications of the Council's accreditation. The report also outlined the financial implications for Council and staff if it were to be applied, including an increase in the Council's overall wage bill, notwithstanding the provisions of the current pay award and the recent budget announcement. Members debated the aspirations of the Council and potential implications along with the issues arising from accreditation and membership of the Living Wage Foundation. RESOLVED that Council be recommended to –

- Implement the Living Wage for relevant members of staff as from 01 April 2016, to allow additional costs to be incorporated in the Council's budget
- Refrain from seeking accreditation and from membership of the Living Wage Foundation, unless it considered that the benefits merit the additional work involved.

57 CAPITAL PROGRAMME

The Clerk submitted a report on capital programme budgets from 2014/15 and 2015/16. He indicated that expenditure on the Alltwen CC Kitchen and Rhos Park Car Park Feasibility had left a residual budget from 2014/15 whilst the 2015/16 budget was yet to be committed. The agreement to match fund grant secured for the Rhos CC Toilet Improvements which were currently on site would exhaust the 2014/15 residual budget. Members considered the other schemes that had previously been discussed and explored – Rhos Park Car Park, Rhos Park Playground and the Rhos Park Allotments. Potential funding options were outlined along with the likely timescale implications of seeking to deliver the respective schemes. RESOLVED to recommend to Council that schemes be prioritised and progressed as follows –

- Investment decisions in relation to the Allotments be deferred until community initiatives had matured and funding requirements could be confirmed
- The Rhos Park Car Park scheme be re-tendered and a further report be submitted to Council, with a view to confirming capital and external funding opportunities in the autumn, for possible implementation of the scheme late in 2015/16
- The Rhos Park Playground be progressed with a playground supplier to be confirmed at Council, and funding bids be prepared in the autumn, so that, if successful, implementation of a scheme could proceed in 2016/17, with match funding from the Council's capital programme.

The meeting ended at 9.13 pm

Signed Dated 04 August 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 August 2015 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor N O'Sullivan

Present Councillors R Lewis A Melen A Threlfall E Harris D Atkins L Tams A Thomas D Lewis N Woodrow Y James P Jacobs

Apologies Councillor K Taylor P Vine M Spooner

58 DECLARATIONS OF INTEREST

There were no declarations of interest.

59 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 July 2015 be confirmed as a correct record.

60 MATTERS ARISING

There were no matters arising.

61 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

77D	EDF	Electricity Rhos CC June 2015	147.00
78D	EDF	Electricity Rhos CC July 2015	147.00
79D	EDF	Electricity Rhos CC August 2015	147.00
80B-83B)	Staff	Wages, Expenses)	
84B)	City & County of Swansea	Pension Contributions)	2601.26
85B)	Prudential	Pension Contributions)	
86B	HMRC	Income Tax and NI	313.69
87D	Neath Port Talbot CBC	Non Domestic Rates	289.00
88D	Neath Port Talbot CBC	Non Domestic Rates	362.00
89D	British Gas	Electricity Alltwen CC	125.52
90B	Bounce Party	Rhos CC Playground Event	172.50
91B	Valley Engraving Ltd	Alltwen Triangle Plaque	72.00
92B	Playsafety Ltd	Playground Inspections	248.40
93B	Corona Energy	Gas Alltwen CC	110.29
94C	Wayne Duggan FTM	Grounds Maintenance 3	377.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	304.50
2	Rhos CC	July Income	176.00

RESOLVED that the sum of £6,000.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

62 PLANNING APPLICATIONS

RESOLVED no objection to the following applications subject to the views of the NPT CBC Arboricultural Officer –

15/0150	Work on TPO Trees	Gellinudd Hospital
15/0153	Work on TPO Trees	Gellinudd Hospital

63 MAINTENANCE

There were no substantive reports relating to Maintenance.

64 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to Community Centre Management.

65 PACT MEETINGS

RESOLVED that, on behalf of Council, the Clerk reiterate community concerns regarding abuse of the one-way system in Edward Street Alltwen.

66 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on 21 July 2015 be adopted, subject to clarification of Minute 56 in relation to the Living Wage –

- that Council pay the Living Wage to its staff as from 01 April 2016 and place them on the nearest Spinal Column Point on the Pay Scale accordingly
- that accreditation and membership of the Living Wage Foundation be deferred for future consideration.

67 GROUNDS MAINTNENANCE EQUIPMENT

RESOLVED following the Clerk's report, to purchase new equipment for grounds maintenance.

68 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

69 RHOS PARK PLAYGROUND

The Clerk reminded Members that 4 submissions had been received for the provision of a new playground at Rhos Park. He outlined the proposed costs submitted by the companies concerned, whilst emphasizing that they had all been made aware that there would need to be items added or subtracted according to budget, and that the assessment would significantly consider the outcome of a public consultation exercise. He also outlined the conclusions arising from the consultation exercise as facilitated and summarized by NPT Playworks, indicating which of the submission had been favored at the consultation event. The Clerk also scoped a potential funding strategy for delivery of the playground, which was dependent on funding bids and decisions by other parties, but which required action immediately.

RESOLVED that Council –

- engage with Sutcliffe Play as their preferred supplier to develop their proposal for Rhos Park and agree amendments to their submitted scheme which could be delivered through the emerging funding strategy
- develop a funding strategy which includes capital commitments from Council and submit a further report to Council before funding bids need to be submitted.

70 PLAYGROUND INSPECTIONS

The Clerk outlined the reports received from Playsafety Ltd following the playground inspections undertaken at Brynmorgrug, Harry's Park and Rhos Park Playground. RESOLVED that the limited nature of the work be noted and that the Clerk progress the work through the Council's Handyman or through engagement of specialist contractors as appropriate.

71 ALLOTMENTS PROPOSAL – RHOS PARK

The Clerk summarised progress achieved in establishing a community group that would operate and oversee the management of the proposed allotments at Rhos Park. It was noted that the group would be known as the Cilybebyll Allotment Society and would be "at arm's length" from the Council. The Society was being mentored by an experienced individual, was preparing its own constitution and bank account, exploring funding and what was necessary to clear the site. The Clerk summarised issues that Council would need to address, and outlined some advice received already. These included the need for the Society to have a Lease from the Council, resolution of the planning position, discussions with local residents and others, and budget considerations.

RESOLVED that –

- the Clerk be authorised to progress discussions before reporting back to Council
- the planning position as reported be noted

- discussions proceed with local residents, Ebenezer Chapel and Rhos AFC
- the Clerk engage with a local arboriculturalist for advice relating to trees
- Council's preference be towards a longer lease at limited cost to the lessees, but that professional advice be sought
- the Society be advised on appropriate potential budgets available.

72 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Welsh Government	Briefing on Tax Collection and Management (Wales) Bill
2	SLCC	Invitation to Conference, Swansea
3	NALC	Briefing on Local Government (Democracy) Wales Act 2013
4	Christina Rees MP	Letter of Introduction
6	SW Police Commissioner	Consultation on "vision for Policing in S Wales

RESOLVED that the following item of correspondence be actioned as indicated –

5	NPT CBC Chief Exec	Invitation to Partnership Event

Council be represented by Councillor A Threlfall.

The meeting ended at 8.55 pm

Signed Dated 01 September 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 September 2015 at 7.00 pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors R Lewis A Threlfall A Thomas K Taylor N Woodrow Y James

Apologies Councillor L Tams D Lewis P Vine A Melen M Spooner D Atkins P Jacobs

73 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

74 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 August 2015 be confirmed as a correct record.

75 MATTERS ARISING

3. Further to Minute 69 regarding the Rhos Park Playground, the Clerk confirmed that Sutcliffe Play had been instructed to work on a revised playground layout, and that he was progressing preparatory work on a funding strategy, all prior to a further report to Council. RESOLVED noted.
4. Further to Minute 71 relating to the Allotments proposal at Rhos Park, the Clerk summarised progress in his discussions with the Cilybebyll Allotment Society, and highlighted developments with regard to a lease between the Council and the Society and the options and issues which had arisen, including the need to register ownership of Rhos Park. Members were advised of the Society's timescale for submitting funding bids and of the request to consider an application for financial assistance in advance of imminent deadlines. Following lengthy discussion and consideration, RESOLVED that –
    - The Council instruct its solicitors to prepare a lease between the Council and the Society and to resolve the registration of the land at the cost indicated by the Clerk
    - The lease be agreed for a period of 25 years with appropriate review periods, at a nominal rent of £50.00/annum, revised according to inflation, and subject to any income derived by the Society being reinvested in the site or for the benefit of its members at Rhos Park Allotments
    - The request for early consideration of financial assistance be acceded to and a grant in the sum of £500.00 be agreed.

76 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

95B-98B)	Staff	Wages, Expenses)	
99B)	City & County of Swansea	Pension Contributions)	2579.33
100B)	Prudential	Pension Contributions)	
101B	HMRC	Income Tax and NI	311.75
102D	Neath Port Talbot CBC	Non Domestic Rates	289.00
103D	Neath Port Talbot CBC	Non Domestic Rates	362.00
104D	British Gas	Gas Rhos CC	96.67
105C	Celtic Mowers	Grounds Maintenance Equipment	169.00
106B	Corona Energy	Gas Alltwen CC	101.90
107C	Edmunds Webster Ltd	Rhos CC Toilets Improvements	23707.20
108C	Wicksteed Leisure Ltd	Play Equipment Parts	106.54
109B	R Lanchbury	Quart Admin Expenses	223.34
110B	Glamorgan Press	Stationery	151.50
111B	Cotton & Sons	Cleaning Materials	216.74

RESOLVED that the following receipts be noted –

1	Alltwen CC	August Income	76.00
2	Rhos CC	August Income	162.00

RESOLVED that the sum of £28,250.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

77 PLANNING APPLICATIONS

RESOLVED no objection to the following applications -

15/0524	Extension	44 Lon Hir Alltwen
15/0619	Detached Dwelling	97 Penyralltwen Alltwen
15/0695	Extension	12 Maes Rhosyn Rhos
15/0770	Work to TPO Trees	82 Waun Daniel Rhos
15/0771	3 No. Detached Dwellings	Land Junction Heol y Nant/Delffordd Rhos

78 MAINTENANCE

RESOLVED noted that work on the Neath Road access to Rhos Park was required.

79 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports in relation to Community Centre Management.

80 PACT MEETINGS

There were no substantive reports in relation to PACT Meetings.

81 RHOS PARK CAR PARK

The Clerk reminded Members of the current situation regarding tenders for improvement of the Rhos Park Car Park. He outlined the difficulties in identifying contractors and confirmed that he was now able to invite tenders from 3 No. contractors. RESOLVED that, for the reasons indicated, Council invite tenders from 3 contractors and that a further report on tenders and on a funding bid be made in due course.

82 ANNUAL RETURN – ACCOUNTS 2014/15

The Clerk reported that the Council's external auditor had not as yet concluded his audit, although the Annual Return was scheduled for approval before 30 September 2015. He confirmed that clarifications had been provided, and that he anticipated a satisfactory outcome. As Council would not meet again in September, RESOLVED that, subject to a satisfactory outcome, the Annual Return be approved and the Chairperson and Clerk be authorised to sign it accordingly before the due date.

83 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	One Voice Wales	Invitation to Conference and Motions

RESOLVED that the following items of correspondence be placed on the agenda for consideration at the next meeting -

2	Welsh Government	Consultation on Draft Directions Local Democracy and Boundary Commission for Wales
3	BBC Trust	Consultation BBC Charter Review

The meeting ended at 8.23 pm

Signed Dated 06 October 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 06 October 2015 at 6.45pm in the Alltwen Community Centre

Presiding --

Present Councillors P Vine R Lewis D Lewis A Melen E Harris L Tams M Spooner Y James D Lewis N Woodrow P Jacobs
Sergeant J James, PCSO S Brookman - South Wales Police

There were no members of the public in attendance

Apologies Councillor A Thomas D Atkins A Threlfall K Taylor

(In the absence of the Chairperson and Vice-Chairperson, Councillor D Lewis was nominated to take the Chair)

84 DECLARATIONS OF INTEREST

There were no declarations of interest.

85 ISSUES FOR DISCUSSION

The Chairperson welcomed two officers from South Wales Police to the meeting, and indicated that whilst no members of the public were in attendance, the meeting did provide Members of Council with a direct opportunity to discuss matters of concern within the community with the Police.

Sgt James introduced herself and thanked the Council for the opportunity presented by the meeting. She referred to the role of PCSO Brookman in the Cilybebyll area and outlined current policing arrangements at the Pontardawe Police Station. Members raised several issues including –

- Ongoing parking issues at Alltwen Primary School
- Traffic abusing the one way system at Edward Street Alltwen
- Youths congregating at the lower end of Herbert Street Pontardawe
- Local crime figures

The officers responded on each issue and outlined how the Police could address issues of this nature, working with their partners.

In response to concerns regarding PACT meetings, Sgt James confirmed that it was the South Wales Police intention to continue with the meetings, but she acknowledged that other means of engagement might also be beneficial. She indicated that the Council's Open Forum meeting and other monthly meetings presented such opportunities, and may be explored further in future.

The Chairperson thanked the officers for attending the meeting, indicating that Members considered it to have been a useful exercise that would merit repeating.

The meeting ended at 7.24 pm

Signed Dated 03 November 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 October 2015 at 7.25pm in the Alltwen Community Centre

Presiding --

Present Councillors P Vine R Lewis D Lewis A Melen E Harris L Tams M Spooner Y James D Lewis N Woodrow P Jacobs

Apologies Councillor A Thomas D Atkins A Threlfall K Taylor

(In the absence of the Chairperson and Vice-Chairperson, Councillor D Lewis was nominated to take the Chair)

86 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

87 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 01 September 2015 be confirmed as a correct record.

88 MATTERS ARISING

There were no substantive matters arising.

89 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

112B-115B)	Staff	Wages, Expenses)	
116B)	City & County of Swansea	Pension Contributions)	2592.84
117B)	Prudential	Pension Contributions)	
118B	HMRC	Income Tax and NI	313.07
119D	Neath Port Talbot CBC	Non Domestic Rates	291.00
120D	Neath Port Talbot CBC	Non Domestic Rates	357.00
121B	Cilybebyll Allotment Society	Donation	500.00
122B	British Gas	Gas Rhos CC	113.48
123B	Lliw Building Supplies	Building Materials	152.06
124B	Corona Energy	Gas Alltwen CC	103.48
125B	Gateway Construction	Drain Clearance Alltwen & Rhos Parks	870.00
126B	Wicksteed Leisure Ltd	Playground Equipment Parts	106.54
127B	Came and Company	Insurance Premium	3549.77
128D	British Gas	Gas Rhos CC	91.36

129D	EDF	Electricity Rhos CC Sept 15	147.00
130B	STRI Ltd	Site Visit Expenses	107.09

RESOLVED that the following receipts be noted –

1	Alltwen CC	September Income	207.50
2	Rhos CC	September Income	232.00

RESOLVED that the sum of £7,000.00 be transferred to the Council's Current Account from the Council's Business Banking Instant Account.

90 PLANNING APPLICATIONS

RESOLVED no objection to the following applications -

15/0075	Amended Plans - Extensions	Graigfryn 1 Graig Gellinudd Gellinudd
15/0712	Extension	142 Delffordd Rhos
15/0763	Amended Plans - Access	78 Ty'n y Cae Alltwen
15/0776	Submission of Details re Conditions	113A Neath Road Rhos
15/0799	Extension and Outbuilding	32 Primrose Lane Rhos
15/0867	Extension	9 March Hywel Rhos
15/0882	Extension	14 Ty'n y Cae Alltwen

RESOLVED no objection to the following application, subject to there being no adverse noise affecting properties in the vicinity, and to there being sufficient parking provision to meet the additional activity generated -

15/0637	Extension and part C/Use	Butchers Arms Alltwen Hill Alltwen

RESOLVED that an objection be made to the following proposal for the reasons indicated to the previous application in 2011 - Council is aware that such an application is a likely precursor to a windfarm application and believes that such a location would be inappropriate in the landscape of the Swansea Valley. It believes, therefore, that it is not appropriate to support the gathering of data when the principle of wind energy at this location is unacceptable, and on that basis objects to the proposed anemometry mast.

15/0539	Retention of Anemometry Mast	Land South of Ynysygeinon Farm Ystalyfera

91 MAINTENANCE

There were no substantive reports relating to Maintenance.

92 COMMUNITY CENTRE MANAGEMENT

The Clerk referred to repairs undertaken to kitchen units and plumbing in Bronwen's Room at the Rhos Community Centre in recent months, and outlined a proposal for replacement. RESOLVED that the kitchen units at Bronwen's Room be replaced and that the work be undertaken in house.

93 PACT MEETINGS

There were no substantive reports relating to recent PACT Meetings.

(Councillor A Thomas in attendance)

94 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's budget situation with regard to this item and offered a brief summary of each of the applications.

RESOLVED that the following applications be supported in the sums indicated -

2	Alltwen Bowls Club	£250.00
3	Alltwen Heels WI	£ 50.00
4	Shelter Cymru	£100.00
5	Alltwen Senior Citizens	£250.00

RESOLVED that Council be minded to support the following but invites further clarification as to intentions if the full amount needed is not secured –

1 Etifeddiaeth Cwmtawe – Swansea Valley Heritage

95 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

96 RHOS PARK CAR PARK

The Clerk indicated that tenders had been sought from three contractors in respect of improvements to the Rhos Park Car Park. The tenders had been opened separately in the presence of Councillors L Tams and M Spooner, and the Clerk reported the sums tendered to Members. He also indicated that there was a qualification in relation to one of the tenders, and that he had sought advice on the need for planning permission from the Local Planning Authority. As a consequence, he requested a deferral in the decision on tenders to allow for appropriate clarification. RESOLVED accordingly and further RESOLVED that any funding bid be held in abeyance until the advice was forthcoming.

97 RHOS PARK PLAYGROUND

The Clerk reported on his discussions with the Council's preferred playground supplier in relation to the specification and cost, and confirmed that a revised price with phasing if necessary, had now been received. He indicated that he would now contact the relevant funding bodies and that further public engagement would be beneficial. RESOLVED that the revised proposal from Sutcliffe Play provide the basis for grant applications and that Members assist in the public engagement necessary in advance of any funding bid.

98 INSURANCE

The Clerk reported that the Council's insurers had offered to extend the Council's Long Term Agreement. RESOLVED that the offer be not accepted and that the Clerk seek competitive quotations for 2016/17.

99 LEASE TO CILYBEBYLL ALLOTMENT SOCIETY

The Clerk updated Members on progress in discussions with the Cilybebyll Allotment Society with regard to a proposed lease of land at Rhos Park. RESOLVED that a further report be submitted in due course.

100 FORMER DANYGRAIG PARK

The Clerk advised Members of an approach received from adjacent landowners with regard to land in the Council's ownership at the former Danygraig Park Alltwen. He further advised that he would be taking professional advice in the matter and would report back to Council on the outcome. RESOLVED noted.

101 WELSH GOVERNMENT CONSULTATION

RESOLVED that the Welsh Government consultation on the Draft Directions relating to the Local Democracy and Boundary Commission for Wales be noted.

102 BBC CHARTER

RESOLVED that the consultation on the BBC Charter from the BBC Trust be noted.

103 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

2	Gwenda Thomas AM	Invitation to Meeting with Alzheimer's Society
3	NPT CBC Licensing	Consultation on Draft Licensing Statement of Principles
4	Wales Audit Office	Audit Arrangements post 2014/15
6	MWW Fire and Rescue	Annual Improvement Plan 2016/17

RESOLVED that the following items of correspondence be actioned as indicated –

1 Alltwen Heels WI Permission to Plant a Tree
Permission be granted in Gwynfryn Park, but not on Alltwen Triangle.

5 NPT CVS Letter re Meeting, Invitation to AGM
The request for a meeting be acceded to, and Council be represented at the AGM by Councillor A Thomas.

The meeting ended at 9.15pm

Signed Dated 03 November 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 November 2015 at 7.00 pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors R Lewis A Threlfall A Thomas Y James P Vine A Melen M Spooner D Atkins

Apologies Councillor L Tams D Lewis P Jacobs K Taylor N Woodrow

104 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

105 NEATH PORT TALBOT COUNCIL FOR VOLUNTARY SERVICE

The Chairperson welcomed Nia Dix-Williams from the Neath Port Talbot Council for Voluntary Service. Ms Dix-Williams outlined the role of the organisation in assisting the development of community groups, its representation and partnership role, its function as a mechanism for consultation and the provision of practical administrative help. She provided examples of its work in supplying and developing volunteers, and the challenges involved in meeting gaps where service provision is being curtailed by others. The client bodies that the CVS works with were also identified, along with the nature and scale of the challenges involved. It was emphasised that the CVS wished to work more closely with community and town councils, and that opportunities for closer working be identified so that they could be pursued where relevant. Following questions, the Chairperson thanked Ms Dix-Williams for attending and she then withdrew.

106 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 06 October 2015 be confirmed as a correct record.

107 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 October 2015 be confirmed as a correct record.

108 MATTERS ARISING

Further to Minute 94 relating to Applications for Financial Assistance, the Clerk indicated that Etifeddiaeth Cwmtawe – Swansea Valley Heritage had confirmed that, in the event of there being a funding shortfall which prevented publication, all contributions received would be returned to the donors. RESOLVED that Council make a contribution in the sum of £200.00.

109 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

131B-134B)	Staff	Wages, Expenses)	
135B)	City & County of Swansea	Pension Contributions)	2474.42
136B)	Prudential	Pension Contributions)	
137B	HMRC	Income Tax and NI	311.53
138D	Neath Port Talbot CBC	Non Domestic Rates	289.00
139D	Neath Port Talbot CBC	Non Domestic Rates	362.00
140D	British Gas	Gas Rhos CC	144.96
141B	Mazars	Audit Fee 2014/15	498.00
142B	Corona Energy	Gas Alltwen CC	120.53
143D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	227.87
144D	Dwr Cymru Welsh Water	Water Charges Rhos CC	126.62
145B	PRS for Music	Royalties	104.27
146B	Second Life Products Wales	Cilybebyll Seat	522.00
147B	Wayne Duggan FTM	Grounds Maintenance Payment 4	515.00
148C	Alltwen Bowls Club	Donation	250.00
149B	Alltwen Heels WI	Donation	50.00
150C	Shelter Cymru	Donation	100.00
151C	Alltwen Senior Citizens Club	Donation	250.00
152D	British Gas	Electricity Alltwen CC	168.12
153D	EDF	Electricity Rhos CC Oct 15	147.00
154C	Royal British Legion	Poppy Appeal	30.00
155B	Lliw Building Supplies	Building Materials	40.65
156D	British Gas	Gas Rhos CC	9.34

RESOLVED that the following receipts be noted –

1	Alltwen CC	October Income	300.00
2	Rhos CC	October Income	118.00
3	Rhos AFC	September and October Income	475.00
4	WREN	Rhos CC Toilet Imps Grant	15000.00

RESOLVED that the sum of £8,000.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

110 PLANNING APPLICATIONS

RESOLVED no objection to the following applications -

15/0619	Amended Plans - Detached Dwelling	97 Penyralltwen Alltwen
15/0880	Vehicle Access and Extension	87 Neath Road Rhos
15/0882	Extension	14 Ty'n y Cae Alltwen
15/0928	Extension	28 New Road Gellinudd

RESOLVED no objection to the following application, subject to the views of the NPT CBC arboricultural officer, and a request that the officer monitor implementation of the work if approved –

15/0920	Work to TPO Tree	Land at Ael y Nant Derwen Road Alltwen

RESOLVED objection to the following proposal as Council's view is that such a development would be inappropriate in the landscape of the Swansea Valley –

15/0859	Wind Farm	Varteg Mountain Ystalyfera

111 MAINTENANCE

There were no substantive reports in relation to Maintenance.

112 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports in relation to Community Centre Management.

113 PACT MEETINGS

RESOLVED noted that speeding traffic was still an issue at the Rhos PACT Meeting and that mitigating measures had been suggested to the NPT CBC Local Member.

114 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

115 RHOS PARK CAR PARK

The Clerk reminded Members that tenders for improvement of the Rhos Park Car Park had been re-invited from 3 No. companies following a limited response to the first tender invitation. He indicated that 2 No. tenders had been received and opened by two Members in his presence, and that clarifications had been sought from both tenderers and the Council's Consulting Engineer, so that they could be compared. The respective tender sums were made known to Members along with funding and grant bid implications.

RESOLVED that –

- The lowest tender in the sum of £28,929.00 plus VAT submitted by NT Groundworks Ltd be accepted subject to funding being confirmed
- An application for grant be submitted
- Further clarification be sought from the Council's Consulting Engineer regarding additional items, if deemed necessary by the Clerk.

116 CILYBEBYLL ALLOTMENTS

The Clerk advised Members on the current status of discussions with the Cilybebyll Allotment Society regarding a lease of land at Rhos Park, outlined the terms which had been inserted into the lease, and indicated what was required before the lease could be signed. He also updated Members on likely future work at the site and on the tree survey information that would probably result in work being undertaken by volunteers and professional tree surgeons. RESOLVED that the report be noted.

117 RHOS PARK PLAYING FIELD

The Clerk outlined the substance of the annual inspection report on the Rhos Park Playing Field received from the STRI Ltd. Members noted that normal maintenance regimes could proceed with minor amendments, but the inspection revealed that, as previously notified to Council, some early capital investment was required if a deterioration in the quality of the playing field was to be avoided. RESOLVED that the requirements be referred to the Finance and Development Committee for consideration in the 2016/17 budget.

118 CHRISTMAS EVENT – ALLTWEN TRIANGLE

The Clerk outlined arrangements for the annual Christmas Event at Alltwen Triangle, which would, this year be held on Monday 30 November 2015, and stressed the need for Members to provide support. RESOLVED noted.

119 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

2	NPT CBC	Annual Report 2014/15
4	South Wales Police Commissioner	Consultation on Police and Crime Plan and Budget Proposals for 2016/17

RESOLVED that the following items of correspondence be actioned as follows -

1	Regenerate NPT	Letter re Rural Development Plan Project

Refer to Finance and Development Committee for consideration.

3	Suzy Davies AM	Letter re Initiative on Defibrillators in Public Places

Respond to Ms Davies seeking further information.

120 ANY OTHER URGENT BUSINESS

For information, Councillor A Threlfall advised Members that a meeting of the NPT CBC Community Councils Liaison Committee was imminent. RESOLVED that the Council's recent discussions with the Police regarding the effectiveness of PACT meetings be raised as a strategic issue for the information and feedback of other councils and the principal council.

The meeting ended at 9.15 pm

Signed Dated 01 December 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Monday 23 November 2015 at 7.00 pm in the Rhos Community Centre.

Presiding Councillor N O'Sullivan

Present Councillors A Threlfall A Melen D Lewis K Taylor

Apologies Councillor D Atkins

121 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

122 CAPITAL PROJECTS 2015-16

The Clerk referred to the Council's allocation of funding for capital schemes within its 2015-16 budget and indicated how the budget had been spent on schemes at the Alltwen CC Kitchen, the Rhos CC Toilets, and some consultation work for the Rhos Park Playground. Members were reminded of a commitment to assist Alltwen RFC with feasibility fees towards a community refurbishment of the Club, and the tender accepted in respect of the Rhos Park Car Park, and informed that confirmation of a grant from Neath Port Talbot CBC towards the Car Park improvement was awaited. RESOLVED that Council be recommended to commit its remaining 2015-16 capital budget by fulfilling its commitment to Alltwen RFC in the sum of £1,250 and committing the residual budget of £4,000 to the Car Park improvement, with additional funding from the Council's reserves.

123 RHOS PARK SCHEMES

The Clerk provided updates on two outstanding schemes at Rhos Park.

1. **Rhos Park Playground**
   The Clerk advised Members that he had formulated an implementation programme for phased delivery of the Rhos Park Playground subject to successful funding bids. This would involve delivery of the first phase with a commitment of £25-30k from Council's resources, and a commitment to a second phase with a similar level of commitment from either internal or external funding sources. Whilst discussing plans, however, the constraints of the Rhos Park Drainage Scheme had become evident, resulting in his discussion of a revised scheme with the Council's preferred supplier, Sutcliffe Play. The outcome of the discussions was awaited, and once a revised scheme had been presented and agreed at Council, funding bids could be submitted. Members noted the possible impact on the implementation timescale. RESOLVED that Council be recommended to note the report pending further progress, whilst reinforcing a commitment to proceed in 2016-17 if possible.

2. Rhos Park Playing Field

The Clerk reminded Members of his report to Council on 03 November 2015 (Minute 117 refers), summarising the outcome and recommendations of the STRI on improvements required at the Rhos Park Playing Field. He indicated that further advice on the scope of work and budget costs had been sought from the STRI, but that it was not possible to be definitive for budget purposes at this stage. RESOLVED that Council be recommended to engage further with the STRI to produce a specification and invite tenders to allow further consideration of a capital allocation in 2016-17.

124 "WORKING FOR NATURE" PROJECT

The Clerk summarised the "Working for Nature" project which Neath Port Talbot CBC was seeking to formulate and for which an invitation to submit individual schemes and match funding had been received. Members discussed possible schemes and discussed the Council's area as eligible rural wards. RESOLVED that the Clerk clarify eligibility and match funding requirements with officers at Neath Port Talbot CBC, and engage with the Cilybebyll Allotment Society and with Alltwen and Rhos Primary Schools regarding possible schemes and their potential involvement.

125 CAPITAL PROJECTS 2016-17

Members were reminded of the Rhos Park Playground and Playing Field schemes which had been scoped for implementation from 2016-17 on, and advised of the financial and timescale commitments required for delivery. It was noted that external funding would be required along with longer term commitment, but that decisions could not be confirmed until the actual cost of schemes was known.

RESOLVED that Council be recommended to –

- confirm the Rhos Park Playground and the Rhos Park Playing Field as priorities
- finalise the scope of work and budget requirements
- submit a funding bid for the Rhos Park Playground
- consider capital budget allocations at an appropriate time.

126 CHARGES AT COUNCIL FACILITIES

The Clerk reminded Members that Council has a duty to review charges on an annual basis. Members were advised of the current charges for use of the Council's two Community Centres and the Rhos Park Playing Field, as reviewed and set by Council on 02 December 2014 (Minute 141 refers). Members reflected on the extensive programme of improvements undertaken at both Alltwen and Rhos Community Centres and the emerging need to invest in the Rhos Park Playing Field. It was also noted that hire charges were generally kept at a reasonable level to promote use, but that charges at community centres had been largely unchanged since 2011, with playing field charges unchanged since 2012.

RESOLVED to recommend to Council that hire charges be increased in 2016-17 and that a schedule of new charges as drafted by the Committee be recommended to Council for implementation as of 01 April 2016.

127 BUDGET ESTIMATES AND PRECEPT FOR 2016-17

The Clerk submitted his report on the 2016-17 budget estimates, based on anticipated expenditure and income in 2015-16. Respective heads of expenditure were considered, Members discussed the current Council Tax Base. Expenditure options, precept options, and the implications for Council Tax were considered. Members noted that a possible rise in Council Tax Base could support a rise in precept without affecting the Band D equivalent Council Tax.

RESOLVED that –

1. the Committee be minded to recommend that Council maintain Council Tax at the present level and set the precept accordingly
2. the Clerk enquire as to the likely level of Council Tax base in 2016-17
3. Council defer a decision on the estimates and Precept for 2016-17 pending a further report from the Clerk.

128 LAND AT ALLTWEN PARK

Councillor D Lewis drew attention to encroachment on to the Council's land at the former Alltwen Park and commented that this was causing concern as the alignment of Nant y Llechau was being changed, and there was a public right of way in the vicinity. He indicated that it was affecting land leased to the Alltwen RFC as well, and that Natural Resources Wales had attended a meeting at the site. Members expressed their concern at the implications and it was RESOLVED that the matter be referred for consideration at Council.

The meeting ended at 9.06 pm.

Signed Dated 01 December 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 December 2015 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor A Thomas

Present Councillors D Atkins R Lewis A Melen E Harris L Tams K Taylor Y James D Lewis N Woodrow

Apologies Councillor M Spooner A Threlfall P Vine N O'Sullivan P Jacobs

129 DECLARATIONS OF INTEREST

There were no declarations of interest.

130 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 November 2015 be confirmed as a correct record.

131 MATTERS ARISING

1. Further to Minute 115 regarding the Rhos Park Car Park, the Clerk confirmed that a grant had been awarded and that he had met with the contractor regarding a start date for the works. RESOLVED noted.
2. Further to Minute 118 relating to the Christmas Event at Alltwen Triangle, RESOLVED that the event take place on Monday 7 December 2015.

132 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

157B-160B)	Staff	Wages, Expenses)	
161B)	City & County of Swansea	Pension Contributions)	2645.60
162B)	Prudential	Pension Contributions)	
163B	HMRC	Income Tax and NI	314.60
164D	Neath Port Talbot CBC	Non Domestic Rates	289.00
165D	Neath Port Talbot CBC	Non Domestic Rates	362.00
166C	Swansea Valley Heritage	Donation	200.00
167B	Howdens Joinery	Kitchen Units Rhos CC	582.23
168B	Corona Energy	Gas Alltwen CC	211.27
169B	NPT CBC	Trade Waste Charges Alltwen CC	257.27
170B	NPT CBC	Trade Waste Charges Rhos CC	257.27
171B	SLCC	Subscription	149.00

172C	Alltwen RFC	Feasibility Study Fees	1250.00
173C	St John's Church Alltwen	Christmas Event	25.00
174C	Pontardawe Chamber of Trade	Christmas Event	100.00
175C	Cwmtawe & District Brass Band	Christmas Event	100.00
176B	R Lanchbury	Quarterly Admin Expenses	126.73
177B	AMROC Heating	Shower Repair Rhos CC	153.00
178B	STRI Ltd	Annual Subscription 2015	636.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	November Income	118.00
2	Rhos CC	November Income	220.00

RESOLVED that the sum of £7,000.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

133 PLANNING APPLICATIONS

RESOLVED no objection be made to the following applications -

15/0650	Conservatory Extension	11 Waun Daniel Rhos
15/0882	Amended Plan - Extensions	14 Ty'n y Cae Alltwen
15/1008	Extensions	46 Lon Hir Alltwen

RESOLVED no objection be made to the following applications subject to the observations indicated -

15/0790 Conversion of Farm Building to Tourist Accommodation — Plas Farm Rhos

Council wishes to be reassured that a full biodiversity survey has been undertaken at the site.

15/1030 Four Detached Dwellings — Lad adj 26 Graig Road Alltwen

Subject to the private drives to all adjacent existing properties not being compromised. Council notes that no access to the area fronting Dyffryn Road is protected, that it is excluded from this application, and assumes that this is now considered undevelopable, as access to Dyffryn Road would be unacceptable.

RESOLVED no objection be made to the following application subject to the views of the NPT CBC arboricultural officer -

15/1049 Work to TPO Trees — 22 Maes y Gornel Rhos

134 MAINTENANCE

There were no substantive reports relating to Maintenance.

135 COMMUNITY CENTRE MANAGEMENT

RESOLVED noted local concern regarding youth annoyance in the vicinity of the Alltwen Community Centre and that the Police were aware of the issue.

136 PACT MEETINGS

Members were made aware of traffic monitoring measures in place at Gellinudd, and were also advised of fly tipping issues on Wernddu Road. RESOLVED that a press release be issued regarding the fly tipping expressing the Council's concern. Further RESOLVED noted that the Council's concerns regarding PACT meetings was raised at the Neath Port Talbot CBC Community Councils Liaison Committee, and that there was some agreement with the Council's view.

137 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 23 November 2015 be adopted.

138 BUDGET AND PRECEPT FOR 2016-17

The Clerk referred to Minute 127 of the previously adopted Minutes of the Finance and Development Committee (Minute 137 refers). He advised Council of the Committee's rationale in deferring a decision to Council without recommendation, and provided Council with a summary of options with regard to budget estimates and precepting opportunities for 2016-17. RESOLVED that the Council's precept for the financial year 2016-17 be £88,000.00.

139 MAINTENANCE OF COMMUNITY CEMETERIES

The Clerk reported on Council's previous practice of assisting with the cost of cemetery maintenance within the community, and confirmed that a budget of £3000 had been set aside by Council for donations, with £850 of that sum set aside to assist with cemetery maintenance. RESOLVED that contributions in the following sums be made, on the basis of the size of the facilities –

- Capel yr Alltwen £350
- Ebeneser Rhos £200
- St John's Cilybebyll £200
- St John's Church Memorial Garden Alltwen £100

140 RHOS PARK PLAYGROUND

The Clerk referred to Minute 123.1 of the previously adopted Minutes of the Finance and Development Committee (Minute 137 refers). He outlined revised proposals and timescale intentions. Members expressed a wish to retain a zip wire facility in the design, but noted the revised specification. RESOLVED that the Clerk finalise the design with the playground designer as indicated. Further RESOLVED that the funding bid be submitted, signed by the Clerk and Chairperson, in accordance with the timescale previously agreed, with a commitment by Council to deliver both phases of the playground

141 FORMER ALLTWEN PARK

Members were briefly advised of the circumstances relating to land in the Council's ownership at the former Alltwen Park and the implications for the Public Right of Way which crosses the site. RESOLVED that the matter be placed on the agenda of the next meeting for a further discussion.

142 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

2	Pontardawe Youth Club	E-mail re New Venue
3	South Wales police	Letter re Change of Chief Inspector
4	One Voice Wales	Consultation Response on Statutory Guidance re Well-Being of Future Generations (Wales) Act 2015
5	CCS Pension Fund	Annual Report 2014/15
6	Ramblers Association	Guide to Public Paths
7	CPRW	Journal
9	One Voice Wales	Notification of NPT Area Committee

RESOLVED that the following items of correspondence be actioned as indicated –

1 Mr & Mrs M, Rhos E-mail re NPT CBC Library Service Cuts
Council submit an objection to any further reduction in service to Neath Port Talbot CBC

8 Welsh Government Consultation on Draft Local Government (Wales) Bill
An item be placed on the agenda of the next meeting of Council.

143 ANY OTHER URGENT BUSINESS

RESOLVED that an item on memorial seats be placed on the agenda of the next meeting.

The meeting ended at 9.15 pm

Signed Dated 05 January 2016

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 January 2016 at 7.00 pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors R Lewis A Melen E Harris Y James D Lewis A Thomas P Vine

Apologies Councillor A Threlfall D Atkins L Tams K Taylor

144 DECLARATIONS OF INTEREST

Councillor Y James declared an interest in Item 10 – Former Alltwen Park.

145 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 01 December 2015 be confirmed as a correct record.

146 MATTERS ARISING

There were no matters arising

147 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

179B-182B)	Staff	Wages, Expenses)	
183B)	City & County of Swansea	Pension Contributions)	1689.22
184B)	Prudential	Pension Contributions)	
185B	HMRC	Income Tax and NI	314.60
186D	Neath Port Talbot CBC	Non Domestic Rates	289.00
187D	Neath Port Talbot CBC	Non Domestic Rates	362.00
188C	Capel yr Alltwen	Cemetery Maintenance Contn	350.00
189C	St John's Cilybebyll	Cemetery Maintenance Contn	200.00
190C	Ebeneser Rhos	Cemetery Maintenance Contn	200.00
191C	St John's Alltwen	Cemetery Maintenance Contn	100.00
192C	SSE	Gas Rhos CC	353.16
193B	Lliw Building Supplies	Building Materials	47.99
194C	Sutcliffe Play	Play Equipment	337.16
195B	Cotton & Sons	Cleaning Materials	79.58
196D	EDF Energy	Electricity Rhos CC Nov 15	147.00
197D	EDF Energy	Electricity Rhos CC Dec 15	147.00
198B	AMROC Heating	Boiler Services Alltwen Rhos	302.40

RESOLVED that the following receipts be noted –

1	Rhos CC	December Income	211.00
2	Chairperson's Account	Transfer of Surplus	1000.00

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

148 PLANNING APPLICATIONS

RESOLVED no objection to the following application, subject to the views of the NPT CBC arboricultural officer –

15/1055 Work to TPO Trees 57 Waun Daniel Rhos

149 MAINTENANCE

There were no substantive reports in relation to Maintenance.

150 COMMUNITY CENTRE MANAGEMENT

The Clerk indicated that, following a review of risk assessments at the Alltwen and Rhos Community Centres, in view of the status of current assessments, he had engaged with a company specialising in water and asbestos risk assessments and received quotations for the provision of their services. The quotations were outlined to Members. RESOLVED that as Asbestos Inspection Reports were available they be deferred for the present, but that ESP Environmental be engaged to undertake Water Risk Assessments at Alltwen and Rhos Community Centres, and the overall position be reviewed as appropriate.

151 PACT MEETINGS

The Clerk advised Members that the Police had decided to combine the two PACT meetings at Alltwen and Rhos into one meeting to be held in Rhos Community Centre on a bi-monthly basis. He also noted that other communication with the Police would continue. Members commented that speeding traffic at Alltwen Triangle and new traffic management measures at the end of Lon Hir had been notified. RESOLVED that the reports be noted.

152 FORMER ALLTWEN PARK

(Councillor Y James declared an interest in this item)

The Clerk summarised the Council's landholding at the Former Alltwen Park and outlined the basis of its acquisition from Neath Port Talbot CBC, and its history when owned by the CBC and its predecessor Council. Issues relating to the alignment of Nant y Llechau, encroachment on to the Council's land and the use of barbed wire next to the Public Right of Way were discussed. RESOLVED –

- That a meeting with Natural Resources Wales be requested, with potential involvement of Neath Port Talbot CBC and Alltwen RFC
- That legal advice regarding encroachment be sought, and the Clerk seek information from local residents
- That an informal conversation be held with the property owner who had used barbed wire.

153 WELSH GOVERNMENT CONSULTATION – DRAFT LOCAL GOVERNMENT (WALES) BILL

The Clerk referred to the Welsh Government's consultation document on the Draft Local Government (Wales) Bill and its Explanatory Memorandum. Following discussion, RESOLVED that Council offer the following comments –

- Council accepts the principle of training Councillors, but believes that the context and funding for this should be set and provided by Welsh Government, and that Councils should agree their own programme
- In relation to the General Power of Competence referred to, Council is concerned that the criteria requiring the qualification of Clerks and a proportion of councillors to be elected could be counterproductive and result in a loss of experienced personnel, and the inability of councils to be properly resourced with Members.

154 MEMORIAL SEAT

Following the provision of a memorial seat in Cilybebyll, Members discussed the possibility of a dedication event. RESOLVED that a simple dedication be arranged immediately before the September meeting of Council, and that the Clerk raise awareness as agreed at Council.

(Councillor A Threlfall in attendance)

155 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated –

1	Mr MB Alltwen	Invitation to Support Local Event

Council agree in principle to support the MacMillan Swansea Valley Hill Walk and agree funding support when costs have been outlined.

RESOLVED that the following items of correspondence be noted -

2	NPT CBC Planning	Notification of Publication of LDP Inspector's Report
3	NPT CBC Social Services	Consultation on Direct Services – Integrated Community Services Model
4	NPT CVS	Journal and Information

The meeting ended at 8.52 pm.

Signed Dated 02 February 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 February 2016 at 7.00 pm in the Alltwen Community Centre

Presiding --

Present Councillors R Lewis A Melen E Harris Y James P Vine D Atkins K Taylor M Spooner P Jacobs A Threlfall

Apologies Councillor L Tams N O'Sullivan D Lewis A Thomas N Woodrow

156 CHAIRPERSON

RESOLVED that in the absence of the Chairperson and Vice-Chairperson Councillor D Atkins take the Chair.

157 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

158 MACMILLAN SWANSEA VALLEY HILL WALK 2016

The Chairperson welcomed Mr M Bubb who was in attendance to make a brief presentation on proposals for the MacMillan Swansea Valley Hill Walk 2016. The Clerk reported a short message from the South Wales Fundraising Manager for MacMillan before Mr Bubb outlined the proposals and the opportunities for the Council to participate and support. The proposals were generally welcomed and Mr Bubb responded to questions as necessary. RESOLVED that an item be placed on the agenda of the next meeting of Council to agree a means of support.

159 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 January 2016 be confirmed as a correct record.

160 MATTERS ARISING

Further to Minute 154 relating to the Memorial Seat, RESOLVED that the Clerk explore the installation of a further plaque.

161 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

199B-202B)	Staff	Wages, Expenses)		
203B)	City & County of Swansea	Pension Contributions)	2371.53	
204B)	Prudential	Pension Contributions)		

205B	HMRC	Income Tax and NI	314.60
206D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	111.03
207D	Dwr Cymru Welsh Water	Water Charges Rhos CC	60.83
208B	Fire Protection Services	Fire Ext Maint Alltwen CC	49.44
209B	Fire Protection Services	Fire Ext Maint Rhos CC	120.66
210B	Corona Energy	Gas Alltwen CC	185.60
211D	EDF Energy	Electricity Rhos CC	147.00
212B	Lliw Building Supplies	Building Materials	93.88
213B	One Voice Wales	Membership Fee 2016/17	607.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	December/January Income	386.00
2	Rhos CC	January Income	208.00
3	Wicksteed Leisure	Reimburse Overpayment	106.54

RESOLVED that the sum of £4,000.0 be transferred from the Council's Business Banking Instant Account to its Current Account.

162 PLANNING APPLICATIONS

RESOLVED no objection to the following applications –

15/1022	Extensions and Alterations	Pentre Haearn Farm Ty'n y Cwm Lane Rhos
16/0013	Extension	65 Edward Street Alltwen

163 MAINTENANCE

RESOLVED that the Clerk investigate the condition of two Public Rights of Way.

164 COMMUNITY CENTRE MANAGEMENT

The Clerk indicated that, following a review of costed options, the electricity provider at Alltwen Community Centre would be changing. RESOLVED noted.

165 POLICE AND PACT MATTERS

There were no substantive reports on Police and PACT matters.

166 "WORKING FOR NATURE" PROJECT

Further to Minute 124 of Finance and Development Committee on 23 November 2015 as confirmed by Council on 01 December 2015 (Minute 137 refers), the Clerk summarised his discussions with Alltwen and Rhos Primary Schools and with the Cilybebyll Community Growers regarding countryside and biodiversity projects. Given that the response to date had been limited, RESOLVED to defer consideration until the next meeting of Council.

167 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

168 GROUNDS MAINTENANCE 2016/17

The Clerk reminded Members of the contractual arrangements currently in place for Routine Maintenance of its Parks and Playing Field and Specialist Renovation of its playing field area. He confirmed the basis on which the Council's present contractors were appointed, and summarized their performance during 2015/16.

RESOLVED that, in order to maintain the good progress in maintaining playing fields over the last few years, Council request that revised prices be sought for 2016/17 for Specialist Renovation from the Council's present contractor. Further RESOLVED that tenders be invited for Routine Maintenance of the Council's Parks and Playing Field.

169 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

2	NPT CBC Planning	Adoption of NPT Local Development Plan
3	Powys CC Planning	Submission of Deposit Draft of Powys LDP

RESOLVED that the following item of correspondence be actioned as indicated -

1	Councillor N Woodrow	Notification of Absence

Noted, and that dispensation be granted if the need arose.

170 ANY OTHER URGENT BUSINESS

RESOLVED noted that local schools had performed well in the recent Welsh Government banding exercise.

The meeting ended at 8.20 pm

Signed Dated 01 March 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 01 March 2016 at 6.45pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors R Lewis D Lewis A Melen Y James A Thomas A Threlfall
Sergeant J James, PCSO S Brookman - South Wales Police

There were no members of the public in attendance

Apologies Councillor D Atkins K Taylor P Vine L Tams M Spooner N Woodrow

171 DECLARATIONS OF INTEREST

There were no declarations of interest.

172 ISSUES FOR DISCUSSION

The Chairperson welcomed two officers from South Wales Police to the meeting, and indicated that whilst no members of the public were in attendance, the meeting did provide Members of Council with a direct opportunity to discuss matters of concern within the community with the Police.

The following matters were raised and discussed –

- Youth annoyance in Pontardawe and implications for Alltwen, Rhos and elsewhere - Sgt James indicated that this was being monitored and that a new initiative was under discussion.
- Leaflet distribution companies operating in the area and concerns regarding their intentions.
- Helicopter activity in the community.

The Chairperson thanked the officers for attending the meeting, at which point they withdrew from the meeting.

The meeting ended at 7.08 pm

Signed Dated 12 April 2015

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 March 2016 at 7.10pm in the Rhos Community Centre

Presiding Councillor N O'Sullivan

Present Councillors R Lewis D Lewis A Melen Y James A Thomas A Threlfall

Apologies Councillor D Atkins K Taylor P Vine L Tams M Spooner N Woodrow

173 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

174 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 02 February 2016 be confirmed as a correct record.

175 MATTERS ARISING

There were no matters arising.

176 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

214B-217B)	Staff	Wages, Expenses)	
218B)	City & County of Swansea	Pension Contributions)	2332.15
219B)	Prudential	Pension Contributions)	
220B	HMRC	Income Tax and NI	314.60
221B	ESP Environmental Ltd	Legionella Risk Assessments	866.40
222B	Corona Energy	Gas Alltwen CC	352.15
223B	Arborum Ltd	Knotweed Spraying	156.00
224B	NPT CBC	Christmas Lights	1219.04
225D	British Gas	Electricity Alltwen CC	266.09
226B	Lliw Building Supplies	Building Materials	33.31
227B	Cotton & Sons	Cleaning Materials	380.48
228B	NT Groundworks Ltd	Rhos Park Car Park Imps	35164.80
229D	EDF Energy	Electricity Rhos CC	147.00

RESOLVED that the following receipts are noted –

1	Alltwen CC	February Income	96.00
2	Rhos CC	February Income	190.00

RESOLVED that the sum of £41,250.00 be transferred from the Council's Business Banking Instant Account to its Current Account is requested.

177 PLANNING APPLICATIONS

RESOLVED no objection to the following application, subject to an observation that the bund and tree planting are poorly designed, and whilst necessary, need to be reconfigured –

16/0044	Agricultural Storage Building	Cilhendre Fawr Farm Wernddu Road Alltwen

RESOLVED no objection to the following application –

16/0080	Extension to Stable Block	Pentrehaearn Farm Ty'n y Cwm Lane Rhos

178 MAINTENANCE

RESOLVED that the following be addressed –

- Neath Road lane from Rhos Park
- Condition of surface at Footpath 26
- Car Park elevation of the Rhos Community Centre.

179 COMMUNITY CENTRE MANAGEMENT

The Clerk summarised the Legionella Risk Assessments undertaken at Alltwen and Rhos Community Centres, highlighting the actions recommended. RESOLVED that the recommendations be implemented.

180 POLICE AND PACT MATTERS

There were no substantive reports on Police and PACT matters.

181 "WORKING FOR NATURE" PROJECT

The Clerk provided a further update on the scheme proposed by Neath Port Talbot CBC's Countryside and Diversity Team, and advised Members that there had been limited response from consultees. He confirmed that an ad hoc request for support might be supported, and on that basis, it was RESOLVED that Council does not make a match funding contribution towards the project at this stage.

182 MACMILLAN SWANSEA VALLEY HILL WALK 2016

The Clerk updated Members on discussions with the organisers of the event, and reminded Members of their previous approval of support in principle. RESOLVED that the event be supported in the sum of £300, subject to any residual funds being retained to support the event in future years.

183 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

184 GROUNDS MAINTENANCE 2016/17

Further to the decision of Council in respect of Grounds Maintenance arrangements in 2016-17 (Minute 168, Council, 02 February 2016 refers), the Clerk submitted the negotiated price from the Council's contractor for Specialist Renovation, and advised Members of the tenders received for Routine Maintenance, which had previously been opened by two Members in the presence of the Clerk. RESOLVED that the prices as indicated be accepted and that Council appoint Wayne Duggan Ecosolve to undertake Specialist Renovation in 2016-17, and Neath Port Talbot CBC Streetcare to undertake Routine Maintenance.

185 STAFFING MATTERS

The Clerk reported that changes to the existing employment situation had become necessary and drew Members' attention to the changing circumstances regarding NPT CBC funding work on Public Rights of Way. He invited Members to consider whether the existing posts should be restructured and whether Council wished to continue to provide a footpaths service to assist the principal council. Options were discussed and it was RESOLVED that -

- the current post of Parks and Footpaths Officer be rescinded
- Parks duties be combined with the Handyperson duties and a new post of Maintenance Officer be created
- The incumbent member of staff be offered the new post in view of the substantive claim to that post, in accordance with the new job description and payable at the rate currently paid to the Handyperson
- Council continue to assist NPT CBC with footpath maintenance and a new seasonal post of Footpaths Officer be created, subject to a new job description, payable as per the Council's intentions regarding the Living Wage, and that the post be advertised locally.

186 BRYNMORGRUG PLAYGROUND

Members were advised that Redrow had approached the Council as they were presently constructing a property on land immediately adjoining the Brynmorgrug Playground, and intended to erect a fence along the alignment of the playground's northern boundary. The request sought Council's consent to place a temporary fence 2 metres into the playground for health and safety reasons during the period of construction. Members were conscious of the need to protect users of the Playground which would remain open during construction. RESOLVED that Redrow be granted permission to erect a temporary fence in the Brynmorgrug Playground for a period of 3 months ending 30 June 2016.

187 CILYBEBYLL COMMUNITY GROWERS

The Clerk updated Members on progress with the development of allotments and a community garden at Rhos Park, and outlined work undertaken by volunteers to remove scrub and trees in preparation for cultivation. Council was provided with information regarding trees on the site, the Rhos FC container, and adjoining land owned by NPT CBC. RESOLVED noted.

188 FORMER ALLTWEN PARK

(Councillor Y James declared an interest in this matter and took no part in the discussions or voting thereon)

The Clerk updated Members on the issues of encroachment on to Council land, barbed wire adjacent to the public right of way, and stream alignment. He advised Members of the current status of the land, legal advice received, and removal of the barbed wire, but was unable to provide an update on discussions regarding stream alignment. RESOLVED that no further action be taken with regard to encroachment or the previous barbed wire issue, but that the Clerk be advised and involved in discussions relating to the alignment of the stream as it affects Council land.

189 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	One Voice Wales	Response to Consultation on Draft LG (Wales) Bill
2	NPT CBC Legal	Order re Footpath 41
3	NPT CBC Planning	Notice of Appeal Hendre Las Farm Rhos
4	HM Lord Lieutenant	Invitation to Briefing re Queen's Award for Voluntary Service
5	NPT CBC Highways	Letter re Lon Tan yr Allt Alltwen
6	NPT CBC Planning	Letter re Applicant Consultation on Major Developments
7	One Voice Wales	Notice of NPT Area Committee Meeting and Member Training
8	Boundary Commission for Wales	Programme for 2018 Review of Parliamentary Constituencies

190 ANY OTHER URGENT BUSINESS

RESOLVED that the next meeting of Council would be held on Tuesday 12 April 2016 instead of the 05 April 2016.

The meeting ended at 9.10 pm

Signed Dated 12 April 2016

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 12 April 2016 at 7.00 pm in the Alltwen Community Centre

Presiding N O'Sullivan

Present Councillors A Melen Y James P Vine D Atkins K Taylor M Spooner P Jacobs

Apologies Councillor L Tams D Lewis N Woodrow R Lewis A Threlfall

191 DECLARATIONS OF INTEREST

Councillor A Melen declared an interest in Item 7 – Planning Applications at the start of the meeting.

192 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 01 March 2016 be confirmed as a correct record.

193 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 01 March 2016 be confirmed as a correct record.

194 MATTERS ARISING

Further to Minute 186 relating to the Brynmorgrug Playground, the Clerk reported on an issue regarding the internal fence which Redrow had highlighted. RESOLVED that the Council ask Redrow to replace the post and rail fence on a "like for like basis" and plant a grass and wildflower seed mix in the area between the two fences.

195 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

230D	SSE	Gas Rhos CC	644.95
231C	McAfee	Laptop Protection Software	49.99
232D	EDF Energy	Electricity Rhos CC March	147.00
1B-4B)	Staff	Wages, Expenses)	
5B)	City & County of Swansea	Pension Contributions)	2463.34
6B)	Prudential	Pension Contributions)	
7B	HMRC	Income Tax and NI	821.60
8D	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	288.00
9D	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	360.00

10B	Corona Energy	Gas Alltwen CC	337.79
11D	EDF Energy	Electricity Rhos CC	147.00
12B	Lliw Building Supplies	Building Materials	75.19
13C	MacMillan Swansea Valley Hill Walk 2016	Donation	300.00
14B	Wayne Duggan Fine Turf Maintenance	Alltwen RFC Grounds Maintenance Contribution	670.00
15B	Wayne Duggan Ecosolve	Grounds Maintenance 2015/16 payment 5	138.00
16C	Headley Bros Ltd	Local Council Review	17.00
17B	NPT CBC	Grounds Maintenance 2015/16	5382.00
18B	R Lanchbury	Quarterly Admin Expenses Reimbursement	220.83
19B	NPT CBC	Trade Waste Alltwen CC	275.60
20B	NPT CBC	Trade Waste Rhos CC	275.60
21B	Corona Energy	Gas Alltwen CC	238.60

RESOLVED that the following receipts be noted –

1	Alltwen CC	March Income	407.00
2	Rhos CC	March Income	181.00
3	Rhos AFC	February/March Income	125.00
4	Lliw Building Supplies Ltd	Reimburse Overpayment	60.57
5	NPT CBC	Footpath Grant 2015/16	659.02
6	NPT CBC	Minor Projects Grant	9000.00

RESOLVED that the sums of £1,000.00 and £12,000.00 be transferred from the Council's Business Banking Instant Account to its Current Account.

196 PLANNING APPLICATIONS

(Councillor A Melen declared an interest in application 16/0108 and took no part in the discussion or voting thereon, and the Clerk left the Chamber during discussion and voting on the application).

RESOLVED no objection to the following applications –

16/0162	Extension	55 Delffordd Rhos
16/0195	External Alterations, Astroturf Pitch and Car Park	Gellinudd Hospital Gellinudd
16/0234	Extension	Tirbach Farm Tirbach Drive Rhos
16/0260	Work to TPO Trees	20 Maes y Gornel Rhos

RESOLVED that Council reiterates the holding observations offered by the Chairperson in relation to the following application, based on the inadequacy of the street and road junction to accommodate additional traffic, and its concern that the proposal could set a precedent for further development and traffic generation –

16/0108	Detached Bungalow	r/o 1 Rockchwyth Alltwen

197 MAINTENANCE

There were no substantive reports on Maintenance.

198 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

199 POLICE AND PACT MATTERS

There were no substantive reports on Police and PACT matters.

200 APPLICATIONS FOR FINANCIAL ASSISTANCE

(Councillor M Spooner declared an interest in Application No. 8 and took no part in the discussions or voting thereon)

The Clerk outlined the Council's budget situation with regard to this item and offered a brief summary of each of the applications.

RESOLVED that the following applications be supported in the sums indicated –

1	Wales Air Ambulance	£150.00
3	Neath Port Talbot Shopmobility	£100.00
4	Bobath Children's Therapy Centre Wales	£150.00
8	Rhos Primary School	£300.00

RESOLVED that the following applications be not supported –

2 Marie Curie
5 Cancer Information and Support Services
6 Teenage Cancer Trust Wales
7 Tenovus
9 Carers Trust Swansea Bay

201 FORMER DANYGRAIG PARK

The Clerk referred to enquiries received regarding trees and shrubs in the former Danygraig Park area in the ownership of the Council, and to the subsequent decision to commission a tree survey. He outlined the results of the survey along with the recommendations for action received. RESOLVED that the arboriculturalist be asked to price and prioritise the recommendations for further consideration by Council.

202 DEFIBRILLATOR

The Chairperson indicated that she had been successful in a Welsh Ambulance Trust competition to win a defibrillator. She sought Council's agreement to site the equipment externally at Rhos Community Centre in view of the range of activities which take place at Rhos Park, to a financial contribution of £400 which

would pay for the installation by an external organisation, and to an electricity connection to facilitate its maintenance during winter months. RESOLVED that the Chairperson be congratulated on her success and that Council cooperate with each external organisation to deliver the initiative and meet the costs to be incurred.

203 NEATH PORT TALBOT CBC COMMUNITY COUNCILS LIAISON COMMITTEE

The Clerk briefed Members on a meeting he had attended with the Leader and Officers of Neath Port Talbot CBC to discuss the future of the Community Councils Liaison Committee. He summarised some proposed changes that were to be offered by the County Borough Council and indicated that a consultation paper would be issued shortly. Members generally welcomed the changes, and it was RESOLVED that the Clerk's report be noted pending receipt of the paper.

204 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

205 STAFFING UPDATE

The Clerk referred to Minute 185 of Council on the 01 March 2016. He indicated that following a restructuring of the Handyman and Parks and Footpath Officer posts, two new posts of Maintenance Officer and Footpaths Officer had been created. The existing employee had been "slotted" into the Maintenance Officer post as he could claim a substantive match. The Footpaths Officer post was duly advertised, and following consultation with the Chairperson, an appointment had been made. RESOLVED that the update be noted.

206 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

2	Mid and West Wales Fire and Rescue Service	Strategic Plan/Annual Improvement Plan
3	Local Democracy and Boundary Commission for Wales	Report on Review of Boundaries in Neath Port Talbot

RESOLVED that the following item of correspondence be actioned as indicated -

1	Planning Inspectorate	Notification of Planning Consultation Changes

Council register its interest in being consulted on Developments of National Significance in its area.

207 ANY OTHER URGENT BUSINESS

There were no items of urgent business.

The meeting ended at 8.35 pm

Signed Dated 01 March 2016