Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 07 May 2013 at 7.00pm in the Rhos Community Centre

Presiding Councillor M Spooner

Present Councillors A Threlfall A Melen R Lewis E Harris G Davies G Threlfall D Lewis D Atkins A Kingra K Taylor A Thomas

Apologies P Vine L Tams N O'Sullivan

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor A Threlfall be appointed Chairperson for 2013/14.

(Councillor A Threlfall in the Chair)

RESOLVED that Council record its appreciation to Councillor M Spooner for her service as Chairperson in 2012/13.

3 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

4 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted without amendment.

5 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor A Kingra be appointed Vice-Chairperson for 2013/14.

6 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Vice-Chairperson, Councillors G Threlfall, A Melen, D Atkins, D Lewis and G Davies be appointed to the Finance and Development Committee for 2013/14.

7 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council, and that Council's policy be reaffirmed as per Minute 9 of Council on 04 May 2010.

8 OPEN FORUMS

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and April.

9 AREA COMMITTEE OF ONE VOICE WALES

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

10 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS

RESOLVED that Councillors A Threlfall and G Threlfall represent Council.

11 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership *o*f the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

12 FINANCIAL STATEMENT

The Clerk presented the Council's Financial Statement for the year ending 31 March 2013. RESOLVED that the statement be approved subject to audit.

13 ANNUAL INVESTMENT STRATEGY 2013/14

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

14 RISK ASSESSMENT

The Clerk tabled the Risk Assessment as amended and adopted by Council (Minute 37.1, Council 07 June 2011 refers) for Members' consideration. RESOLVED adopted without further amendment.

15 CHAIRPERSON'S ALLOWANCE

RESOLVED that the Chairperson's Allowance for 2013/14 be in the sum of £400.00.

16 SIGNING CHEQUES AND FINANCIAL TRANSFERS

RESOLVED that current arrangements be endorsed, and that three signatories from Councillor A Threlfall, E Harris, P Vine, D Atkins, N O'Sullivan, L Tams and/or the Clerk sign cheques and financial transfers.

The meeting ended at 7.15 pm.

Signed Dated 04 June 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 May 2013 at 7.16pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen R Lewis E Harris G Davies G Threlfall D Lewis D Atkins A Kingra K Taylor A Thomas M Spooner

Apologies P Vine L Tams N O'Sullivan

17 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 7 - Planning Applications at the start of the meeting.

18 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 02 April 2013 be confirmed as a correct record.

19 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 02 April 2013 be confirmed as a correct record.

20 MATTERS ARISING

1. Further to Minute 207 regarding issues raised with Neath Port Talbot CBC, RESOLVED that the updates provided by Councillor D Lewis be noted.
2. Further to Minute 210.1 relating to repairs at the Rhos Park Playground, RESOLVED that action taken by the Clerk, in consultation with the Chair and Vice Chair, in order to expedite the repairs at the cost indicated to Council, be endorsed.
3. Further to Minute 210.2 relating to Alltwen Park, RESOLVED that the Clerk's report on discussions with Neath Port Talbot CBC be noted.

21 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

21-24)	Staff	Wages, Expenses)		
25)	City & County of Swansea	Pension Contributions)		2055.53
26)	Prudential	Pension Contributions)		
27	HMRC	Income Tax and NI		503.91
28	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC		278.00

29	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
30	Corona Energy	Gas Alltwen CC	444.86
31	British Gas	Electricity Rhos CC	67.60
32	British Gas	Gas Rhos CC	314.37
33	Dwr Cymru Welsh Water	Water Charges Alltwen CC	129.10
34	Dwr Cymru Welsh Water	Water Charges Rhos CC	132.00
35	Neath Port Talbot CBC	Trade Refuse Charge Alltwen CC	172.73
36	Neath Port Talbot CBC	Trade Refuse Charge Rhos CC	172.73
37	Ecosolve Ltd	Playing Field Maintenance 3	504.00
38	Hayes Electrical	Electrical Repairs Alltwen CC	214.32
39	Lliw Building Supplies	Building Materials	32.73
40	Alltwen RFC	Grant Training Paddock	2500.00
41	Alltwen Parent & Toddler Group	Donation	150.00
42	NSPCC Cymru	Donation	75.00
43	Age Concern Neath Port Talbot	Donation	75.00
44	West Glamorgan Council on Drug and Alcohol Abuse	Donation	100.00
45	Alltwen School PTA	Donation	300.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	March Income	199.50
2	Rhos AFC	March Income PF	95.00
3	Alltwen CC	April Income	474.50
4	Rhos CC	April Income	236.00
5	Rhos AFC	April Income PF	195.00
6	Rhos AFC	Peppercron Rent Rhos Pavilion	1.00
7	HMRC	VAT Refund	11176.21
8	NPT CBC	S 106 Funding	24462.00
9	NPT CBC	CC Footpath Grant 12/13	389.27

RESOLVED that the sum of £9,000.00 be transferred from the Council's Business Account to its Current Account.

22 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this item, left the Chamber and took no part in the voting thereon)

RESOLVED no objection to the following applications -

12/0577	Residential Development (Amended Plans)	Land at rear of 26 Graig Road Alltwen
13/0097	Extension	160 Ty'n y Cae Alltwen

RESOLVED no objection to the following applications, although Council notes that they have been determined and assumes that the NPT CBC arboricultural officer is in agreement -

13/0013	Work on TPO Trees	73 Waun Daniel Rhos
13/0221	Work on TPO Trees	67 Waun Daniel Rhos

RESOLVED no objection to the following application subject to strict adherence to the requirement for “domestic” use only -

12/1065	Retention and Completion of Domestic Garage	Ty’n yr Henlle Bungalow Wernddu Road Alltwen

RESOLVED that an objection be made to the following application for the reasons indicated -

13/0038 Residential Development Alltwen Industrial Estate Lon Hir Alltwen

- Council notes the combination of developments appoved or under consideration for this area, and is concerned that they will have an adverse cumulative effect. In particular, there are already traffic issues along Edward Street and Lon Hir, and specifically at the junction of Lon Hir with the Alltwen Roundabout, where a school is located. This proposal is bound to exacerbate those problems. The area served by this junction and the Lon Hir and Edward Street roads is, effectively, one long cul de sac, and there is no effective alternative emergency access available or deliverable. No further development should be contemplated for this area, unless a second access / egress for this area can be identified and delivered, in a manner that does not further compromise Lon Hir and Edward Street.
- On the basis of current experience, there are concerns about surface water drainage, particularly given the topography and geology of the area, and the apparent need for attenuation
- Foul sewer problems have occurred in this area in the past, and an upgrade of the DCWW sewer should, therefore, be required before contemplating any further development.

23 MAINTENANCE

There were no substantive reports relating to maintenance.

24 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to community centre management.

25 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

26 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 30 April 2013 be adopted.

27 GELLINUDD HOSPITAL

The Clerk reminded Members that the Abertawe Bro Morgannwg University Health Board was currently consulting on proposals in respect of Gellinudd Hospital. He referred to the presentation made to Council in November 2012 and to the views expressed by Council at the time (Minute 135 of Council on 27 November 2013 and Minute 141.2 of Council on 04 December 2012 refer).

Members reflected on the views expressed within the community during the present consultation and on further information received at the consultation events. Council agreed to reinforce its concerns based on the need for the facility, and the lack of robustness in making satisfactory alternative arrangements with other partners in the care sector. Council RESOLVED to object to the proposal to close Gellinudd Hospital, and to request that the Health Board consider its views at both stages of the consultation concurrently.

28 BRYNMORGRUG PLAYGROUND

The Clerk summarised the current situation regarding refurbishment of the playground, the procurement of furniture and road signs. RESOLVED that the decision to purchase a new litter bin be endorsed and Neath Port Talbot be invited to provide and pay for two highway safety signs.

Further RESOLVED that an event be held to “open” the playground and that arrangements be made by local Members accordingly, in consultation with the Clerk.

29 ALLTWEN PRIMARY SCHOOL GOVERNING BODY

RESOLVED that Councillor A Melen be nominated to continue representing the Council on the Governing Body of Alltwen Primary School when her current term of office ends in September 2013.

30 RHOS GARDENING CLUB

The Clerk reported that due to a lack of volunteers, the Rhos Gardening Club had decided to disband, and requested that the Council arrange to dispose of the container situated in Rhos Park. RESOLVED that the request be agreed.

31 RHOS PAVILION

The Clerk referred to correspondence with Rhos AFC and reports submitted to Council since 2011 on a proposed agreement that would allow the Club to use the Pavilion for storage, in return for a peppercorn rent and a commitment to maintain the building. The terms of the Agreement had previously been agreed by Members and were again outlined by the Clerk. RESOLVED that the Agreement be endorsed.

32 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated -

2	Pontardawe RFC	Request for Concert Support

The request for financial support be not acceded to.

4	NPT Children and Young People's Partnership	Summer Playschemes 2013

Council agree to the use of its Park and Community Centre.

RESOLVED that the following items of correspondence be noted -

1	One Voice Wales	Training Opportunities and Journal
3	One Voice Wales	Information on WG Consultation
5	South Wales Police	Letter re Policing Issues
6	NPT CBC Chief Executive	Letter re WG Website Support

33 ANY OTHER URGENT BUSINESS

RESOLVED as follows -

1. The Clerk make enquiries regarding progress with the appropriate authorities on a memorial to the Gleison Colliery miners.
2. The report from Councillor D Lewis regarding the benefits arising for the village of Alltwen following the development of the Mynydd y Betws Wind Farm be noted.

The meeting ended at 9.14 pm

Signed 03 June 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 June 2013 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall G Davies N O'Sullivan L Tams M Spooner A Melen

Apologies Councillor R Lewis D Lewis K Taylor D Atkins A Thomas A Kingra

34 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting

35 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 07 May 2013 be confirmed as a correct record.

36 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 07 May 2013 be confirmed as a correct record.

37 MATTERS ARISING

1. Further to Minute 27 regarding Gellinudd Hospital, RESOLVED that the Clerk make enquiries about the process of taking the decision on the future of the Hospital.
2. Further to Minute 29 relating to the Alltwen Primary School Governing Body, Councillor A Melen thanked Council for nominating her. She also thanked Members for the support shown for the School following the recent Estyn Report, in respect of which she was confident that the resultant Action Plan would generate a beneficial effect. RESOLVED that the sentiments expressed be noted.
3. Further to Minute 33.2 regarding the Mynydd y Betws Wind Farm Panel, the Chairman read a statement from Councillor D Lewis in his absence. RESOLVED noted that Nicola O'Sullivan and Rowland Lanchbury had been nominated by Councillor Lewis as resident representatives for Alltwen on the Panel, in view of their expertise in dealing with grant funding and community participation, and that they would be undertaking these duties as residents unconnected with their respective roles with Cilybebyll Community Council.

38 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

46-49)	Staff	Wages, Expenses)	
50)	City & County of Swansea	Pension Contributions)	1248.16
51)	Prudential	Pension Contributions)	
52	HMRC	Income Tax and NI	486.98
53	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
54	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
55	Corona Energy	Gas Alltwen CC	326.99
56	British Gas	Electricity Rhos CC	65.74
57	British Gas	Gas Rhos CC	375.18
58	Afan Landscapes	Tree Surgery, Harry's Park	240.00
59	Glamorgan Press	Stationery	138.00
60	Aber Valley Heritage	Donation	100.00
61	Trade UK	Building Materials	114.90
62	R Lanchbury	Quarterly Reimburse Expenses	271.35
63	Cotton & Sons	Cleaning Materials	165.65
64	Sherwood Florist	Chairperson's Presentation	25.00
65	Calico UK	Website Domain Name	18.00
66	Lyn Llewellyn Internal Audit	Internal Audit Fee 2012/13	265.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	May Income	197.50
2	Rhos CC	May Income	249.00
3	Rhos AFC	May Income PF	60.00
4	NPT CBC	Footpath Grant 2013/14	633.10

RESOLVED that the sum of £5,000.00 and £400.00 be transferred from the Council's Business Account to its Current Account and Chairperson's Account respectively.

39 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications, subject to the views of the NPT CBC arboricultural officer -

13/0372	Work on TPO Trees	23 Maes y Gornel Rhos
13/0445	Work on TPO Trees	67 Delffordd Rhos

RESOLVED that no objection be made to the following applications -

13/0435	Extensions	19 Pen y Graig Road Alltwen
12/0647	Detached Dwelling	Plot adj 102/104 Neath Road Gellinudd

RESOLVED that no observations be made on the following application, given the decision of NPT CBC on the previous application, to which this Council objected -

13/0428	Retention and Completion of building for use as Care Home	7 Mill Row Alltwen

40 MAINTENANCE

There were no substantive reports relating to maintenance.

41 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to community centre management.

42 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

43 AUDIT OF ACCOUNTS 2012/13

The Clerk reported that the Council's internal auditor had completed his report, which indicated that there were no matters that needed to be drawn to the Council's attention. RESOLVED that the Clerk be authorised to complete the Annual Governance Statement, that he and the Chairperson be authorised to sign the Annual Return, and that the accounts be referred to the external auditor appointed by the Wales Audit Office for consideration.

44 COMMUNITY CEMETERY MAINTENANCE

The Clerk reported on Council's previous practice of assisting with the cost of cemetery maintenance within the community, and confirmed that a budget of £3000 had been set aside by Council for donations which included cemetery maintenance. RESOLVED that a budget of £850 be agreed leaving £2150 for general donations, and that contributions in the following sums be made –

- Capel yr Alltwen £350
- Ebeneser Rhos £200
- St John's Cilybebyll £200
- St John's Church Memorial Garden Alltwen £100

45 HARRY'S PARK

The Clerk advised Members that following the decision in respect of the landscape works for Harry's Park, tenders ahd been invited for the supply of playground equipment and surfacing. A workshop on submissions had been scheduled before a report could be sumitted to the Finance and Development Committee. RESOLVED that the report be noted.

46 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

1	One Voice Wales	Information on 2013 Conference
2	DEFRA	Consultation on Future Management of Private Water Supply Pipes
3	Commission on Devolution in Wales	Information on Public Meeting
4	Tidal Lagoon (Swansea Bay)	Information re Presentation Events

RESOLVED that the following item of correspondence be actioned as indicated -

5	RES	Invitation to Windfarm Site Visit

Clerk to check whether Councillor D Atkins will attend.

47 ANY OTHER URGENT BUSINESS

There were no substantive items of any other business for information.

The meeting ended at 8.09 pm

Signed Dated 02 July 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 11 June 2013 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor A Threlfall

Present Councillors A Melen G Threlfall D Lewis A Kingra

Apologies Councillor G Davies D Atkins

48 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

49 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

50 HARRY'S PARK PLAYGROUND WORKS

The Clerk reported on the tendering process for playground work initiated on behalf of the Council and Harry's Fund. He reminded Members that the process of selecting a playground supplier required a qualitative assessment of proposals submitted for a set budget, with a view to making a commitment to work with a preferred supplier to agree and deliver a scheme within that budget. He confirmed that following the invitiation to submit proposals and given the terms under which proposals were to be assessed, the Chairman had agreed to the opening of the tenders at a workshop involving the Clerk, and representatives of Harry's Fund. The workshop had taken place and was attended by the consultant landscape architect and the artist previously appointed. The Clerk submited a tender report to Members, based on the conclusions of the workshop and the technical assessment of the proposals undertaken by the landscape architect.

RESOLVED that, exercising their delegated powers, the recommendation of the workshop and landscape architect be accepted by the Committee, and that Wicksteed Playscapes be appointed as the preferred supplier for playground equipment and safety surfacing.

The meeting ended at 7.40 pm.

Signed Dated 02 July 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 July 2013 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen R Lewis G Davies D Lewis D Atkins A Kingra K Taylor A Thomas P Vine N O'Sullivan

Apologies L Tams G Threlfall

51 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 6 - Planning Applications at the start of the meeting.

52 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 June 2013 be confirmed as a correct record.

53 MATTERS ARISING

1. Further to Minute 37.1 regarding a decision as to the future of Gellinudd Hospital, the Clerk reported that no update had been received following his enquiry, but Councillor A Thomas advised Members on the forthcoming meetings of the Local Health Board. RESOLVED noted.
2. Further to Minute 37.2 relating to the Mynydd y Betws Wind Farm Community Fund, Councillor D Lewis indicated that the fund had now been launched, forms were available and that he would be contacting local organisations, RESOLVED noted.
3. Further to Minute 46.5 regarding the RES Windfarm site visit, Councillors D Atkins and D Lewis provided updates. RESOLVED noted.

54 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

67-70)	Staff	Wages, Expenses)	
71)	City & County of Swansea	Pension Contributions)	2328.89
72)	Prudential	Pension Contributions)	
73	HMRC	Income Tax and NI	582.82
74	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	278.00
75	Neath Port Talbot CBC	Non Dom Rates Rhos CC	357.00
76	Corona Energy	Gas Alltwen CC	210.12
77	British Gas	Electricity Rhos CC	67.10
78	British Gas	Gas Rhos CC	158.66

79	SWALEC	Electricity Alltwen CC	201.48
80	Arborum	Tree Surgery Gwynfryn and Rhos Parks	1860.00
81	GB Sport and Leisure UK Ltd	Playground Repairs Rhos Pk	798.00
82	Ecosolve Ltd	Playing Field Maintenance 1	7227.00
83	Capel yr Alltwen	Cemetery Maintenance Contribution	350.00
84	Ebeneser Rhos	Cemetery Maintenance Contribution	200.00
85	Cilybebyll Parish Churchyard Maintenance Fund	Cemetery Maintenance Contribution	200.00
86	Cilybebyll PCC	Cemetery Maintenance Contribution	100.00
87	Groundwork BNPT	Consultancy Fees Harry's Pk	3836.40

RESOLVED that the following receipts be noted –

1	Alltwen CC	June Income	318.50
2	Rhos CC	June Income	209.50

RESOLVED that the sum of £15,000.00 be transferred from the Council's Business Account to its Current Account and £3,397.00 be transferred from the Council's Deposit Account to its Current Account.

55 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this item, left the Chamber and took no part in the discussion or voting thereon)

RESOLVED no objection to the following application, subject to the landscape belt being of appropriate species that will not grow to impede the view of properties situated on Dyffyrn Road -

12/0577	Residential Development (Amended Plans)	Land at rear of 26 Graig Road Alltwen

RESOLVED no objection to the following application, subject to the view of the NPT CBC arboricultural officer -

13/0157	Work on TPO Trees	93 Gwyn Street Alltwen

56 MAINTENANCE

RESOLVED that the lane from Rhos Park to Neath Road be added to the list.

57 COMMUNITY CENTRE MANAGEMENT

The Clerk reported on the need to renew lighting units at Rhos Community Centre, and outlined a price received from the Council's contractors.

RESOLVED that the work be undertaken unless the Clerk was able to identify an alternative means of addressing the problem.

58 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

59 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 11 June 2013 be adopted. Further RESOLVED that the Chair and Clerk be authorised to expedite any payments due between meetings of Council in order to faciliate early grant claims, and that cheque signatories be authorised to respond accordingly.

60 COMMUNITY GARDENS/ALLOTMENTS AT RHOS PARK

Councillor G Davies and the Clerk reported on courses that they had recently attended, facilitated by the Federation of City Farms and Community Gardens, and which would inform Council's consideration of the possibility of establishing a community garden or allotment at Rhos Park. RESOLVED that the possibility of undertaking a community consultation be explored before any approach for further advice is made.

61 ALLTWEN PARK

The Clerk indicated that no substantive response had yet been received from NPT CBC Estates Department in response to his enquiry. Councillor D Lewis confirmed that there were, however, some discussions occurring with an adjacent landowner. RESOLVED that the subject be retained on the Council's agenda so that various appropriate uses could be explored further.

62 THE SOUTH WALES PROGRAMME

The Clerk referred to literature circulated on behalf of five Health Boards in South Wales and South Powys as part of a consultation into the future delivery of specialist hospital services. Members discussed the proposals and options outlined. RESOLVED that the Clerk respond to the consultation conveying the Council's support for "Option 3", as it considers that it best meets the needs of local stakeholders and the efficient delivery of the services to be provided.

63 RHOS PARK PLAYING FIELD

The Clerk summarised the report submitted by the Sports Turf Research Institute on the Rhos Park Playing Field following their inspection in June. The report indicated that the Playing Field was now responding well to the maintenance regime, and that subject to a minor adjustment in specification, that work should continue on the same basis. RESOLVED noted.

64 WELSH GOVERNMENT DRAFT GUIDANCE - LOCAL GOVERNMENT (WALES) MEASURE 2011

RESOLVED that this item be discussed at a Special Meeting of Council.

65 ICT WEBSITE GRANT

The Clerk reported on correspondence received from One Voice Wales in relation to the recently announced Welsh Government grant to local councils, via principal councils, in order to promote the delivery and improvement of existing websites. RESOLVED that Council await the receipt of proposals from NPT CBC, and that in the meantime, the Clerk explore options for improving the Council's current arrangements.

66 CORRESPONDENCE

RESOLVED that the following item be actioned as indicated -

3	NPT CBC Chief Executive	Information re Community Review

Item be discussed at a Special Meeting of Council.

RESOLVED that the following items of correspondence be noted -

1	One Voice Wales	NPT Area Committee
2	NPT CBC Engineering	Letter re Playground Signs Brynmorgrug
3	NPT CBC Chief Executive	NPT CBC Community Councils Liaison Forum
4	NPT Children and Young People's Partnership	Survey re Play Sufficiency Standards
5	NPT CBC Planning	Notice of Planning Appeal
6	Welsh Government	Consultation re Draft Technical Advice Note 23 - Economic Development
7	NPT CBC	E-mail re Corporate Improvement Plan 2013-16
8	Commission on Public Service Governance and Delivery	Letter re Consultation
9	Welsh Government	Consultation on Renting Homes White Paper
10	CPRW	Journal
11	Public Service Ombudsman for Wales	Annual Report 2012/13

67 ANY OTHER URGENT BUSINESS

RESOLVED that the Clerk write to Mrs Day who had recently retired as a School Crossing Patrol Officer at Alltwen Primary School.

The meeting ended at 9.00pm.

Signed Dated 03 September 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Special Meeting of Council held on Tuesday 06 August 2013 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors R Lewis D Atkins K Taylor A Thomas P Vine L Tams G Threlfall M Spooner

Apologies Councillors A Melen G Davies D Lewis N O'Sullivan

68 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 4 - Planning Applications at the start of the meeting.

69 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

88-91)	Staff	Wages, Expenses)	
92)	City & County of Swansea	Pension Contributions)	2286.63
93)	Prudential	Pension Contributions)	
94	HMRC	Income Tax and NI	644.61
95	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
96	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
97	Corona Energy	Gas Alltwen CC	114.62
98	British Gas	Electricity Rhos CC	62.02
99	British Gas	Gas Rhos CC	111.55
100	Lliw Building Supplies	Building Materials	150.03
101	Trade UK	Building Materials	91.93
102	British Gas	Gas Rhos CC	58.09
103	One Voice Wales	Training Courses	40.00

RESOLVED that the following receipts be noted –

1	Rhos CC	July Income	175.00
2	Harry's Fund	Match Funding Harry's Park	14241.00

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Account to its Current Account.

70 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications -

13/0046	Sewer Infrastructure	Rear of Tesco Supermarket Alltwen
13/0669	Rear Conservatory	116 Ty'n y Cae Alltwen

71 CHRISTMAS LIGHTING PROVISION - ALLTWEN TRIANGLE

The Clerk referred to the quotation received for the provision of Christmas Lighting on Alltwen Triangle. RESOLVED that the quotation be accepted.

72 LOCAL GOVERNMENT (WALES) MEASURE 2011: PART 7

The Clerk summarised the previously circulated consultation document on guidelines relating to Part 7 of the Local Government (Wales) Measure 2011. Members considered the individual provisions in turn. RESOLVED that the Clerk respond by indicating that the Council -

- notes the document andlooks forward to hearing of the further development of proposals mentioned but not yet fully pursued by WG
- would not wish to see radical changes to current funding arrangements, and although it would welcome a constructive debate, would be concerned if there was a move to hypothecated grants with a reduction in the discretion of community councils to use their budgets as they see fit.

73 REVIEW OF COMMUNITIES AND ELECTORAL ARRANGEMENTS

The Clerk referred to the consultation received from Neath Port Talbot CBC in respect of the review of communities and electoral arrangements that it was undertaking. RESOLVED that Council indicate its view that no changes to boundaries or electoral arrangements as they affect the Cilybebyll area were necessary, and refer to the similar recent conclusions of the Local Government Boundary Commission for Wales in its response.

74 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

1	NPT Children and Young People's Partnership	Letter re Summer Playschemes
2	Play Wales	Journal
3	NPT CBC Planning	Notice of Appeal - Plas Farm Cilybebyll

75 ANY OTHER URGENT BUSINESS

RESOLVED that -

- Council's appreciation be recorded for the recent successful event at Brynmorgrug Playground,
- consultation on the NPT Local Development Plan Deposit Draft was imminent.

The meeting ended at 8.10 pm

Signed Dated 03 Sepember 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 September 2013 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall L Tams M Spooner D Lewis K Taylor D Atkins A Thomas A Kingra E Harris

Apologies Councillor R Lewis N O'Sullivan A Melen

76 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 8 on the agenda - Planning Applications.

77 BETHAN JENKINS AM

The Chairman welcomed Bethan Jenkins AM. Ms Jenkins explained that she was attending community council meetings across her constituency area, in order to raise her awareness of local issues and brief local Members of the range of issues that she was currently addressing in the Assembly. She referred in particular to the Health Programme changes, Parking in Gear campaign, the Local Development Plan, reduction in bus services and the proposed Financial Literacy Programme. She responded to a range of questions on these subjects and also commented on the Welsh Government Transformation Programme for Education, the need for permanent solutions for school parking problems, and difficulties in engaging with infrastructure companies in a manner that links to government policy. The Chairman thanked Ms Jenkins for attending Council and she thereupon withdrew from the meeting.

78 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 02 July 2013 be confirmed as a correct record.

79 MINUTES OF A SPECIAL MEETING OF COUNCIL

RESOLVED that the Minutes of a special meeting of Council held on 06 August 2013 be confirmed as a correct record.

80 MATTERS ARISING

Further to Minute 59 regarding Harry's Park, the Clerk confirmed that no financial transactions had been undertaken, but that there was progress on site although subject to delays as changes in design had been necessary. This

necessitated the unavoidable loss of one pine tree. RESOLVED that the report be noted.

81 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

104-107)	Staff	Wages, Expenses)	
108)	City & County of Swansea	Pension Contributions)	1889.52
109)	Prudential	Pension Contributions)	
110	HMRC	Income Tax and NI	515.61
111	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
112	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
113	Corona Energy	Gas Alltwen CC	94.74
114	British Gas	Electricity Rhos CC	55.68
115	Ecosolve Ltd	Playing Field Maintenance 2	505.44
116	Pontardawe Town Council	Activities Leaflet	150.00
117	Cotton & Sons	Cleaning Materials	26.28
118	R Lanchbury	Quarterly Expenses Reimbursement	207.26

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	419.50
2	Rhos CC	August Income	112.50

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Account to its Current Account is requested.

82 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this Item, left the Chamber and took no part in the discussion or voting thereon)

RESOLVED that no objection be made to the following applications -

13/0595	Extension and Improvements	Ynysymond Uchaf Farm Glais Road Alltwen
13/0659	Barn Conversions for Tourist Accommodation	Plas Farm, Cilybebyll
13/0744	Conservatory	81 Graig Road Gellinudd
13/0750	Extensions	162 Delffordd Rhos

83 MAINTENANCE

There were no substantive reports relating to Maintenance.

84 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that the boilers at the community centres had been serviced and that he was awaiting a price for a routine maintenance job. RESOLVED noted.

85 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

86 2012/13 ACCOUNTS

The Clerk reported that the external auditor had indicated that there were no matters that he needed to raise with Council. RESOLVED that the Chairman and Clerk be authorised to certify the Annual Return accordingly.

87 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

88 2013-14 PAY AWARD

The Clerk presented a factual report on the recommendations received with regard to the nationally negotiated pay award effective from 1 April 2013.

(The Clerk withdrew from the meeting after offering his factual report, and took no further part in the discussions or decisions in respect of this item)

It was RESOLVED that further to the notifications from One Voice Wales and the Society of Local Council Clerks, wages and salaries of all employees be increased in accordance with the pay award, and that the Clerk's expenses be increased at the same %age rate.

It was further RESOLVED that the Clerk investigate the implications of the Council considering payment of a "living wage".

89 WEBSITE

The Clerk summarised the initiative of the Welsh Government in offering grants to community councils to provide or upgrade their websites, along with a series of offers made to Council by private companies. He circulated details of the Council's existing website along with other examples and sought advice on possible courses of action. Members expressed their general satisfaction with current arrangements, and the fact that these were financially advantageous. RESOLVED that the Clerk explore whether there were opportunities to pursue regarding a dedicated e-mail account, introducing content on the history of the area, and undertaking further promotion.

90 NEATH PORT TALBOT LOCAL DEVELOPMENT PLAN

The Clerk summarised the Deposit Draft of the Neath Port Talbot Local Development Plan, and indicated that comments were invited by 15 October 2013. RESOLVED that the Clerk circulate a briefing note and place an item on the agenda of the next meeting of Council.

91 CASUAL VACANCY

The Chairman reported that Councillor Gareth Davies had tendered his resignation as a Member of the Council. Members referred to the significant work undertaken by Councillor Davies during his terms of office, both within the Council and outside as a volunteer. RESOLVED that the Clerk write to Mr Davies to express the Council's appreciation of his commitment over the years. Further RESOLVED that the Clerk's report on consequential actions be noted.

92 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated -

1	Rhos Resident	e-mail re Rhos Park Playground

Refer to Finance and Development Committee for consideration.

11	Cymunedau	Invitation to join Welsh Language Communities Alliance

Clerk to investigate further.

14	Welsh Government	Consultation Document - Designated Persons Order
15	Mr S B	Letter of Resignation from Employment
16	Hafal	e-mail re Gellinudd Hospital

Reports be submitted to the next meeting of Council.

RESOLVED that the following items of correspondence be noted -

2	One Voice Wales	Sept - Dec 2013 Training Programme
3	NPT CVS	Invitation to AGM
4	South Wales Police	Performance Update
5	Pontardawe Town Council	Out of School Activities Leaflet
6	NPT Family Information Service	Information Leaflets
7	NPT CBC Transport	Bus Service Information
8	Welsh Government Public Appointments Unit	Community Health Council Appointment Advertisement
9	Welsh Government Planning	Changes to Permitted Development Rights
10	Natural Resources Wales	Info on Review of Open Country and Registered Common Land

12	Older Person's Commissioner	Information re services
13	NPT CBC Planning	Notice of Appeal - Letty'r Gof Farm Gellinudd
17	One Voice Wales	Notice of Area Committee

93 ANY OTHER URGENT BUSINESS

RESOLVED noted that a "food bank meeting" had been convened in Pontardawe on 10 September 2013.

The meeting ended at 9.08 pm

Signed Dated 01 October 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 01 October 2013 at 6.45pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall D Atkins A Thomas N O'Sullivan M Spooner R Lewis D Lewis A Melen E Harris

1 member of the public was in attendance

Apologies Councillor K Taylor L Tams A Kingra

94 DECLARATIONS OF INTEREST

There were no declarations of interest.

95 ISSUES FOR DISCUSSION

Members received representations regarding road safety on Dyffryn Road. It was indicated that the road was narrow and that, apart from residential properties, there were a number of activities that could be adversely affected by speeding traffic, which was increasingly becoming a problem. Local residents were advocating the installation of road humps to alleviate the problem, and representations had been made to NPT CBC, Gwenda Thomas AM and the Police. The discussion then extended to Graig Road Alltwen, which was also subject to speeding traffic, and where the potential to undertake certain measures needed to be explored. RESOLVED that the Clerk write to Neath Port Talbot CBC to request that the situation and potential for traffic management measures be investigated.

The meeting ended at 7.03 pm

Signed Dated 05 November 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 October 2013 at 7.05pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen R Lewis D Lewis D Atkins A Thomas P Vine N O'Sullivan G Threlfall E Harris M Spooner

Apologies L Tams A Kingra K Taylor

96 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 6 - Planning Applications, and Councillor D Atkins declared an interest in Item 6 - Planning Application No P2013/0832, at the start of the meeting.

97 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 September 2013 be confirmed as a correct record.

98 MATTERS ARISING

4. Further to Minute 80 relating to Harry's Park, RESOLVED that the Clerk's update be noted.
5. Further to Minute 92.1 relating to forthcoming discussions on the Rhos Park Playground at Finance and Development Committee, RESOLVED that Councillor A Thomas be invited to attend.
6. Further to Minute 93 relating to a "food bank" in Pontardawe, an update from Members involved was noted and RESOLVED that Councillor N O'Sullivan be nominatd as the Council's liaison Member.

99 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

119	Afan Landscapes Ltd	Harry's Park Invoice No 1	9065.28
120-123)	Staff	Wages, Expenses)	
124)	City & County of Swansea	Pension Contributions)	2010.12
125)	Prudential	Pension Contributions)	
126	HMRC	Income Tax and NI	561.14
127	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
128	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
129	British Gas	Electricity Rhos CC	53.37

130	British Gas	Gas Rhos CC	70.64
131	SWALEC	Electricity Alltwen CC	194.30
132	Mazars	External Audit Fee 2012/13	690.00
133	Lliw Building Supplies	Building Materials	30.65
134	Came & Company	2013 Insurance Premium	3522.10
135	Westward Energy Services	Boiler Servicing	423.43
136	Cotton & Sons	Cleaning Materials	262.44

RESOLVED that the following receipts be noted –

1	Alltwen CC	August Income	172.00
2	Alltwen CC	September Income	243.50
3	Rhos CC	September Income	189.50

RESOLVED that the sums of £3,500.00 and £6,500.00 be transferred from the Council's Business Account and £7,554.40 from the Council's Deposit Account to its Current Account.

Further RESOLVED that in respect of Voucher 134, Council accept a discount of 5% and enter into a Long Term Agreement ending 30 September 2016.

100 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this item, left the Chamber and took no part in the discussion or voting thereon. Councillor D Atkins declared an interest and took no part in the discussion or voting thereon).

RESOLVED that no objection be made to the following application subject to the views of the Neath Port Talbot CBC arboricultural officer -

13/0832	Work to TPO Trees	27 Corner Meadow Rhos

101 MAINTENANCE

RESOLVED that the Clerk arrange for car park lights at Rhos Community Centre to be repaired.

102 COMMUNITY CENTRE MANAGEMENT

There were no reports relating to Community Centre Management.

103 PACT MEETINGS

There were no reports relating to PACT meetings.

104 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's 2013/14 budget situation with regard to this item and offered a brief summary of each of the applications received.

RESOLVED that the following applications be supported in the sums indicated -

1	Cwmtawe and District Youth Band	£250.00
2	Western Beacons Mountain Search and Rescue Team	£200.00
3	Alltwen Senior Citizens Club	£150.00

RESOLVED that the following applications be not supported -

4 Shelter Cymru

105 NEATH PORT TALBOT LOCAL DEVELOPMENT PLAN

The Clerk referred to the briefing note circulated to Members on the Neath Port Talbot LDP, and discussions regarding potential land allocations and policy implications for the Cilybebyll area followed. Members were particularly concerned that allocations should reflect the provisions of other plans for communities and were properly integrated, and that the needs of individual communities in terms of facilities and amenities were recognised. The Clerk also reported a letter to NPT CBC, copied to Council, from a resident of Ynysymond Road Alltwen. RESOLVED that Council make representations in the following terms and in accordance with specific issues highlighted by Members, to NPT CBC -

- Allocation H1/28 at Bryn Brych Rhos be amended to allow for a smaller development of two fields fronting the A474 Neath Road only;
- Allocation H1/24 at Brynmorgrug Phase 2 Alltwen be deleted;
- Allocation H1/25 at Ynysymond Road Alltwen be deleted.

106 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

107 STAFF RECRUITMENT

The Clerk advised Members that, in conjunction with the Chair, he had shortlisted a number of candidates for the vacant posts of Handyman/Woman and Parks and Footpaths Officer, and that interviews had been scheduled that would also involve the Vice Chair. RESOLVED noted and the Chair/Vice Chair be authorised to make the appointment.

108 CASUAL VACANCY ALLTWEN WARD

The Clerk reported that the electoral services officer at Neath Port Talbot CBC had verbally confirmed that an election had not been requested following the Notice of Vacancy relating to the Alltwen Ward. Subject to confirmation in writing, the Council would proceed to advertise the vacancy and invite

expressions of interest with a view to filling the vacancy at its next meeting. RESOLVED noted.

109 HAFAL

The Clerk referred to a briefing note circulated regarding a proposal by Hafal - a charitable organisation in Wales that delivers services for people with serious mental illnesses - to use the former Gellinudd Hospital as a Recovery Centre and administrative base. The proposals were the subject of a wider public engagement exercise, and as a partner provider within the National Health Service, Hafal were in discussions with the Abertawe Bro Morgannwg University Health Board. It was anticiapted that further briefings would follow as those discussions proceeded, and RESOLVED that Council note their current status, in the context that Gellinudd Hospital is already categorised as a health facility.

110 DESIGNATED PERSONS ORDER

The Clerk summarised the Welsh Government consultation on the Designated Persons Order. RESOLVED noted.

111 TREE ISSUES ON COUNCIL LAND

The Clerk reported that two issues had been referred to Council by landowners adjoining Council land.

1. The owner of a property on Plas Road Rhos is concerned about overhanging tree branches and potential root damage. The Clerk had taken advice and work could be undertaken on the tree, but further information was being sought by the owner and was awaited. RESOLVED that Council awaits further information before issuing any instructions.
2. The owners of a property on Edward Street Alltwen are concerned about a potentially dangerous tree on land situated next to the former Danygraig Park. The Clerk had confirmed that it was on the Council's land and received technical advice on potential action, but the owner had indicated a willingness to purchase the area involved and deal with the tree issue themselves. Members were mindful of access issues in the area and the fact that the tree was situated on a highway embankment. RESOLVED, in the first instance, to establish whether Neath Port Talbot CBC has any views or interest in this land, before consideration of further action.

112 CORRESPONDENCE

RESOLVED that, except for the following item, all corrspondence items be deferred for consideration at the next meeting -

8	Coedffranc Community Council	Consultation on NPT CBC/Community Councils Darft Charter Agreement

Council's representatives to monitor discussions at forthcoming Community Councils Liaison Committee, and an item be placed on the agenda of the next meeting.

The meeting ended at 9.15 pm

Signed Dated 05 November 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 November 2013 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen E Harris G Threlfall D Lewis D Atkins A Kingra K Taylor A Thomas

Apologies P Vine L Tams N O'Sullivan M Spooner

113 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

114 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 01 October 2013 be confirmed as a correct record.

115 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 01 October 2013 be confirmed as a correct record.

116 MATTERS ARISING

1. Further to Minute 95 regarding highway circumstances on Graig Road and Dyffryn Road Alltwen, RESOLVED that the update provided by Councillor D Lewis be noted pending receipt of a formal response.
2. Further to Minute 107 relating to staff recruitment, the Clerk reported that interviews had been undertaken, and that an appointment had been made. RESOLVED that the report be noted.
3. Further to Minute 111.1 relating to tree issues at Rhos Park at the rear of 6 Plas Road, the Clerk advised Members that a further request to undertake tree surgery had been received on behalf of the owner of the property. RESOLVED that the request be acceded to and that the Clerk instruct the Council's contractor to undertake the necessary work.
4. Further to Minute 111.2 relating to tree issues at the former Danygraig Park area, the Clerk reported on his site meetings with officers from Neath Port Talbot CBC, and on the views conveyed regarding the condition of the tree, and on the CBC's interest in the land, given its use as a highway embankment. He also advised Members of the views of local residents. Following discussion, RESOLVED that Council agree to initiate some form of action regarding the tree, and meet further on site to agree specific action and to consider future steps regarding management of the land.

117 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

137	Afan Landscapes Ltd	Harry's Park Invoice No 2	19498.79
138-141)	Staff	Wages, Expenses)	
142)	City & County of Swansea	Pension Contributions)	2318.97
143)	Prudential	Pension Contributions)	
144	HMRC	Income Tax and NI	305.87
145	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
146	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
147	British Gas	Electricity Rhos CC	63.87
148	Westward Energy Services	Heating Repair Rhos CC	186.53
149	PRS for Music	Royalties Rhos CC	106.61
150	Dwr Cymru Welsh Water	Water Charges Alltwen CC	235.03
151	Dwr Cymru Welsh Water	Water Charges Rhos CC	158.73
152	Groundwork Bridgend Neath Port Talbot	Harry's Park Consultancy Fee 2	1388.40
153	Cwmtawe & District Youth Band	Donation	250.00
154	Western Beacons Mountain Search and Rescue Team	Donation	200.00
155	Alltwen Senior Citizens Club	Donation	150.00
156	Lliw Building Supplies	Building Materials	83.38
157	Lizard Workwear	Protective Clothing	147.63
158	NPT CVS	Membership Fee 2013	10.00
159	Royal British Legion	Remembrance Day Wreaths	40.00
160	Celtic Mowers	Maintenance Equipment	97.02

RESOLVED that the following receipts be noted –

1	Alltwen CC	September Income (BACS)	49.00
2	Alltwen CC	October Income	245.50
3	Rhos CC	October Income	250.00
4	Rhos AFC	September/October Income PF	440.00
5	NPT CBC	Precept Instalment 2	28000.00
6	Came & Company	Ins Premium Reimbursement	176.10

RESOLVED that the sum of £7,500.00 be transferred from the Council's Business Account, and the sums of £16,249.56 and £1,157.00 be transferred from the Council's Deposit Account, to its Current Account.

118 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this Item, left the Chamber and took no part iin the discussions or voting thereon).

RESOLVED that Council note the following application and reiterate its previous objection -

12/0999	Additional Information for Wind Farm Application	Mynydd March Hywel Rhos

RESOLVED that no objection be made to the following applications -

13/0848	Detached Stable Block	Ty'n y Graig Isaf Farm, Graig Road, Gellinudd
13/0902	Single Storey Rear Extension	36 Lon Catwg, Gellinudd
13/0702	Detached Outbuilding	Cilhendre Fawr Farm Wernddu Road Alltwen
13/0921	Roof Alterations for Dormer Windows	85 Penyralltwen Alltwen
13/0925	Extension	22 ynysymond Road Alltwen

119 MAINTENANCE

The Clerk provided an update on maintenance tasks. RESOLVED that the report be noted and that Council agree purchase of equipment specified in the update.

120 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that an accident had occurred in the grounds of Alltwen Community Centre involving one person, and that he had been in contact with the person concerned and the user group to which she belonged. Members were made aware of the content of an e-mail from the person involved, and advised that the Clerk had informed the Chair immediately and undertaken urgent action to address an unforeseen issue on site. Council was asked to consider whether any other measures should be instigated at present, but it was RESOLVED to inform the Council's insurers and await further advice from them.

121 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

122 VACANCY - ALLTWEN WARD

The Clerk reported that two individuals had approached him regarding the vacant councillor position in the Alltwen Ward, but that only one formal expression of interest had been received by the due date. He summarised the comments received from the person concerned. RESOLVED that Phillip Jacobs be co-opted to serve as a Community Councillor serving the Alltwen Ward.

123 DRAFT CHARTER BETWEEN NPT CBC AND COMMUNITY COUNCILS

The Chair summarised the content of the Draft Charter and explained that there was an opportunity for Council to convey its views to Neath Port Talbot CBC. RESOLVED that Council indicate that it is generally content with the draft, but express its view that issues relating to devolved powers and support services need proper procedures and protocols for future discussion, including any costs arising. Also RESOLVED that, in the context of partnership working, the scope to improve current mechanisms such as the Community Councils Liaison Forum, could be explored.

124 NEATH MAGISTRATES COURT

The Clerk summarised a consultation paper and made Members aware of representations received. RESOLVED that Council object to the proposed relocation because of the impact that it would have on local people, and given that previous discussions had identified an alternative way forward that did not involve relocation.

125 NEATH PORT TALBOT COMMUNITY COUNCILS LIAISON COMMITTEE

The Chair provided a report on discussions that had occurred at the recent meeting of the Liaison Committee. RESOLVED that an item be placed on the agenda of the next meeting so that Members can consider whether there are any substantive items that Council would wish to see discussed at the Committee.

126 ALLTWEN TRIANGLE CHRISTMAS EVENT

The Clerk outlined the arrangements that were in hand for the 2013 Christmas Even to be held on 02 December 2013. RESOLVED report noted.

127 CORRESPONDENCE

RESOLVED that the following item be actioned as indicated -

1	Pontardawe Town Council	Letter re “Out of School Activities Brochure”

Council agree to participate and nominees for the Joint Committee be identified once a meeting date is known.

7	Mid and West Wales Fire & Rescue Service	Request to attend Council

Request be acceded to.

12	Welsh Government, Museums, Archives	e-mail re First World War Commemoration

Item be placed on the agenda of the next meeting.

RESOLVED that the following items of correspondence be noted -

2	Mrs M P Rhos	Letter re Cefn Celfi Stones
3	Welsh Government	Invitation to Nominate for St David's Awards
4	Local Democracy and Boundary Commission for Wales	Report on Electoral Review Programme 2014
5	City & County of Swansea	Swansea LDP Preferred Strategy Consultation
6	NPT CBC Estates	E-mail re Alltwen Park
8	Welsh Government Local Government/Communities	Consultation on Public Service Workforce Guidance
9	National Assembly for Wales	Letter re Housing (Wales) Bill
10	NPT Unison	Letter re NPT Library Services
11	Bethan Jenkins AM	Response on Accountability of Dwr Cymru Welsh Water
13	Welsh Government, Natural Resources and Food	Request for information re Funding Opportunity
14	CPRW	Journal

The meeting ended at 9.15pm

Signed Dated 03 December 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Site Meeting of Council held on Saturday 16 November 2013 at 10.00am in Edward Street Alltwen and immediately thereafter at the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen G Threlfall D Lewis D Atkins A Kingra A Thomas L Tams N O'Sullivan R Lewis

Apologies K Taylor

128 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

129 TREE AND LAND MANAGEMENT ISSUES

The Clerk briefly reminded Members of the reasons for the site meeting (Minute 116.4 of Council, 05 November 2013 refers). He indicated the areas of land owned by the Council, identified the neighbouring properties, and the tree that was the subject of the original request made to Council. Members inspected the site and its surroundings and noted the condition of the tree, with a summarised version of previous reports received informing their observations.

Following the site meeting, Members reconvened at Alltwen Community Centre and discussed the issues further. Council RESOLVED that -

- The tree be retained
- Signficant tree surgery be undertaken to reduce the risk of failure
- Council's advisors be asked to formalise their report regarding the condition of the tree after surgery had taken place
- Given awareness of the unauthorised use of Council land, residents be advised of Council's intention to prevent such unauthorised use.

(At the request of Councillor A Melen, it is noted that having expressed her views, she apologised at being unable to remain in the meeting after 11.00 am, left the Chamber and took no further part in voting on the resolution).

The meeting ended at 11.30 am

Signed Dated 03 December 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 19 November 2013 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor A Threlfall

Present Councillors D Atkins A Kingra
Councillor A Thomas in attendance as a non-voting Member

Apologies Councillor G Threlfall

130 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

131 CHARGES AT COUNCIL FACILITIES

The Clerk reminded Members that Council had a duty to review charges on an annual basis. Members were advised of the charges for use of the Council's two Community Centres and the Rhos Park Playing Field in 2013-14, as reviewed and set by Council on 04 December 2012 (Minute 147 refers). Members RESOLVED to recommend to Council that the charges remain the same in 2014-15.

132 CAPITAL PROJECTS 2013-14

The Clerk referred to the Council's allocation of funding for capital schemes within its 2012-13 budget, carried over in 2013-14, and indicated that two schemes were still outstanding. He also referred to 2013-14 schemes where instructions had been deferred pending completion of Harry's Park. Members noted the reasons given, and accepted that the respective schemes should be retained for future implementation, once spending commitments were clearer.

RESOLVED that Council be recommended to note the report and retain the schemes for future implementation.

133 CAPITAL PROJECTS 2014-15

Members were advised that a previous scoping report had resulted in a number of priority schemes and investigations which were already on the agenda, but that there were currently limited further opportunities for capital investment. The representations received, by Council and by Councillor A Thomas, regarding the Rhos Park Playground were noted, and the Clerk raised the issue of Council needing to update its activities in terms of Information Technology (IT).

Members discussed the opportunity to undertake an engagement exercise in Rhos with Neath Port Talbot Play Development Officers, and the options that presented themselves regarding IT equipment and initiatives.

RESOLVED that Council be recommended to -

- Approach Neath Port Talbot Play Development Officers to secure assistance in the specification of appropriate play facilities in Rhos
- Agree in principle to invest in IT equipment and other initatives to provide Council with adequate resources and increase visibility of the Council's work.

Further RESOLVED that the Clerk place an item on the agenda of Council for discussion of an IT pilot scheme that would result in the circulation of Council papers electronically.

134 BUDGET ESTIMATES AND PRECEPT FOR 2013-14

The Clerk submitted his report on the 2014-15 budget estimates, based on anticipated expenditure and income in 2013-14. Respective heads of expenditure were considered, and Members discussed the possible obligations that might be placed on the budget. Expenditure options, precept options and the implications for Council Tax were considered.

RESOLVED that Council be recommended to:

1. Agree the Clerk's report on estimates for 2014-15;
2. Levy a Precept in the sum of £84,000.00 for the financial year 2014-15.

The meeting ended at 8.40 pm.

Signed Dated 03 December 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 December 2013 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen E Harris G Threlfall D Atkins A Thomas P Vine L Tams M Spooner R Lewis P Jacobs

Apologies D Lewis A Kingra K Taylor

135 DECLARATIONS OF INTEREST

Councillors D Atkins and A Thomas declared an interest at the start of the meeting in respect of the following agenda item - Item 7, Planning Applications.

136 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 November 2013 be confirmed as a correct record.

137 MINUTES OF A SITE MEETING OF COUNCIL

RESOLVED that the Minutes of the Site Meeting of Council held on 16 November 2013 be confirmed as a correct record.

138 MATTERS ARISING

1. Further to Minute 116.1 regarding highway circumstances on Graig Road and Dyffryn Road Alltwen, RESOLVED that the update provided by the Clerk be noted.
2. Further to Minute 120 relating to the Alltwen Community Centre insurance claim, RESOLVED that the Clerk's update be noted, a barrier be installed outside the boiler room, steps be painted and work be undertaken on the car park lights.
3. Further to Minute 127.1 relating to the Out of School Activities Leaflet, RESOLVED that Councillor A Kingra be nominated to represent Council.
4. Further to Minute 127.7 and the Mid and West Wales Fire and Rescue Improvement Plan, RESOLVED that Council suggest that engagement take place with the Area Committee of One Voice Wales, and that Council's concerns about the implications of the Strategic Review be conveyed.
5. Further to Minute 129 and the tree situated at Edward Street, the Clerk summarised the arboriculturalist's report. RESOLVED noted.

139 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

161	Nigel Talbot	Harry's Park Payment No 1	4944.00
162-165)	Staff	Wages, Expenses)	
166)	City & County of Swansea	Pension Contributions)	2455.73
167)	Prudential	Pension Contributions)	
168	HMRC	Income Tax and NI	303.78
169	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	278.00
170	Neath Port Talbot CBC	Non Dom Rates Rhos CC	357.00
171	British Gas	Gas Rhos CC	107.50
172	British Gas	Electricity Rhos CC	83.14
173	Edwards Building Maintenance	Electrical Repair Alltwen CC	252.00
174	SLCC	Membership Fee 2014	147.00
175	Corona Energy	Gas Alltwen CC	205.12
176	Celtic Mowers	Maintenance Equipment	30.00
177	Trade UK Ltd	Building Materials	22.30
178	Cotton & Sons	Maintenance Equipment	241.07
179	One Voice Wales	Course Fee	30.00
180	Cwmtawe & District Youth Band	Christmas Event	100.00
181	St John's Church Alltwen	Christmas Event	25.00
182	Pontardawe Ch of Trade	Christmas Event	100.00
183	R Lanchbury	Quarterly Reimbursement of Expenses	281.40
184	NPT CBC	Trade Waste Charge ACC	172.73
185	NPT CBC	Trade Waste Charge Rh CC	172.73
186	STRI Ltd	Subscription 2014	558.00

RESOLVED that the following receipts are noted –

1	Alltwen CC	November Income	133.50
2	Rhos CC	November Income	290.50
3	Rhos AFC	November Income PF	110.00

RESOLVED that the sum of £7,000.00 be transferred from the Council's Business Account, and £4,120.00 from the Council's Deposit Account to its Current Account.

140 PLANNING APPLICATIONS

(Councillors D Atkins and A Thomas declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon).

RESOLVED that no objection be made to the following application -

13/0984	New Access, Garage, Hardstanding	3 Gwyn Street Alltwen

RESOLVED that no objection be made to the following application subject to the views of the NPT CBC arboricultural officer -

13/0951	Work to TPO Trees	28 Maes y Gornel Rhos

141 MAINTENANCE

RESOLVED that the Clerk's report be noted.

142 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that an inspection of the floor at Rhos Community Centre had suggested that some maintenance work would be in order. RESOLVED that a decision on action be deferred pending a further inspection.

143 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 19 November 2013 be adopted. Further RESOLVED that the Council's precept for the financial year 2014/15 be endorsed as £84,000.00 (Minute 134 refers).

144 DRAFT CHARTER BETWEEN NPT CBC AND COMMUNITY COUNCILS

The Clerk referred to previous consideration of the Draft Charter between NPT CBC and Community Councils. He summarised a series of suggested amendments submitted by the community councils in the area. RESOLVED that Council indicate that it is generally content with the suggestions, but comment as follows -

- Indicate that reference to One Voice Wales in the section on Local Governance is confusing
- Indicate that the appointment of a liaison officer should not prevent direct contact between the Clerk and individual departments of NPT CBC.

145 ELECTRONIC PAPERS

Members considered the possibility of issuing Council papers electronically and assessed the implications. RESOLVED that a pilot study be initiated for 6 months, and Members advise the Clerk of any concerns so that they may be addressed.

146 WEBSITE IMPROVEMENTS

The Clerk indicated that he had followed up a local contact that could assist the Council in the development and improvement of its existing website. A competitive proposal had been outlined and was acceptable to Members. RESOLVED that the Council proceed to upgrade its website on the terms indicated to Members, and an application for Welsh Government funding be made accordingly to Neath Port Talbot County Borough Council.

147 NEATH PORT TALBOT CBC / COMMUNITY COUNCILS LIAISON COMMITTEE

The Chairman outlined a request from the Neath Port Talbot CBC Community Councils Liaison Committee that agenda items be advised in advance of meetings. In response, Members suggested that the following be identified and it was RESOLVED accordingly that the Clerk advise NPT CBC -

- Highway maintenance policy and the priorities and parameters for undertaking improvements
- Prompt and early provision of an electronic copy of the Committee Minutes to Council Clerks, to facilitate circulation to Members.

148 FIRST WORLD WAR COMMEMORATION

RESOLVED that the matter be deferred for consideration at the next meeting.

149 HARRY'S PARK

RESOLVED that the Clerk's report on progress be noted and that Council be represented at the forthcoming opening event by Councillors A Kingra, A Melen, D Lewis and L Tams.

150 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

2	One Voice Wales	Consultation re Accounts and Audit Changes and Notice of Area Committee
4	Play Wales	Journal

RESOLVED that the following items of correspondence be actioned as indicated -

1	Alltwen Bowls Club	Request for Support

Council to await further information following the Clerk's joint enquiries of Neath Port Talbot CBC with the Clerk to Pontardawe Town Council.

3	ROSPA	Playground Inspections 2014

Playground inspections be arranged as appropriate.

The meeting ended at 9.15 pm

Signed Dated 7 January 2014

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 January 2014 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen E Harris A Kingra K Taylor A Thomas P Vine L Tams N O'Sullivan M Spooner P Jacobs R Lewis

Apologies G Threlfall D Lewis D Atkins

151 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest at the start of the meeting in respect of the following agenda item - Item 7, Planning Applications.

152 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 December 2013 be confirmed as a correct record.

153 MATTERS ARISING

1. Further to Minute 138.1 regarding highway circumstances on Dyffyrn Road, RESOLVED that a copy of a letter from NPT CBC Highways to Gwenda Thomas AM be noted.
2. Further to Minute 138.2 regarding the proposed barrier at Alltwen Community Centre, the Clerk confirmed a price for a galvanised guardrail and gate. RESOLVED that a timber gate and fence be installed by the Handyman.
3. Further to Minute 150.2 regarding the Area Committee of One Voice Wales, Members were advised that a presentation from Abertawe Bro Morgannwg University Health Board was available. RESOLVED that it be forwarded on request.

154 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

187	Wicksteed Playscapes Ltd	Harry's Park Payment No 1	43833.60
188-191)	Staff	Wages, Expenses)	
192)	City & County of Swansea	Pension Contributions)	2408.54
193)	Prudential	Pension Contributions)	
194	HMRC	Income Tax and NI	305.87

195	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
196	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
197	British Gas	Electricity Rhos CC	82.91
198	British Gas	Gas Rhos CC	424.50
199	Lliw Building Supplies	Building Materials	141.57
200	One Voice Wales	Course Fee	30.00
201	Corona Energy	Gas Alltwen CC	345.52
202	SWALEC	Electricity Alltwen CC	307.78
203	Ecosolve	Playing Field Maintenance 3	1168.80
204	Trade UK	Building Materials	21.12
205	Fire Protection Services	Fire Extinguisher Maintenance	374.21
206	Arborum	Tree Surgery Rhos Park	360.00
207		Withdrawn for resubmission	
208	Nigel Talbot	Harry's Park Payment No 2	7052.40

RESOLVED that the following receipts be noted –

1	Alltwen CC	Income (BACS)	73.50
2	Alltwen CC	December Income	145.50
3	Rhos CC	December Income	154.50
4	WREN	Harry's Park Claim No 3	35451.19

RESOLVED that the sums of £7,300.00 and £10,000.00 be transferred from the Council's Business Account, and the sums of £36,528.00 and £5,877.00 be transferred from the Council's Deposit Account, to its Current Account.

155 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications -

13/0930	Extension	Penpound Farm 29 Primrose Lane Rhos
13/1065	New Windows	Cefn Llan Church Road Cilybebyll
13/1068	Single Storey Rear Extension	Gwyn Arms Gwyn's Place Alltwen
13/1071	Raised Decking	28 Maeslan Rhos

156 MAINTENANCE

The Clerk advised Members that maintenance work was necessary on part of the Alltwen Community Centre roof, and that this would require the use of scaffold. He indicated that he had already instructed a contractor to proceed. RESOLVED that the Clerk's actions be endorsed.

157 COMMUNITY CENTRE MANAGEMENT

The Clerk informed Members that he had received a request for temporary use of Rhos Community Centre Car Park for the parking of two or three private vehicles during weekday daylight hours. RESOLVED that the request be acceded to.

158 PACT MEETINGS

Members reported that speeding traffic along the A474 had been discussed at the Rhos Pact meeting. RESOLVED noted.

159 OUT OF SCHOOL ACTIVITIES BROCHURE

Councillor A Kingra and the Clerk summarised the outcome of a meeting held with Pontardawe Town Council, Gwaun Cae Gurwen and Ystalyfera Community Councils. A proposal for the 2014 Out of School Activities Brochure was tabled along with indicative costs for the respective councils. RESOLVED that Council agree to the proposals and to the estimated contributions requested.

160 FIRST WORLD WAR COMMEMORATION

The Clerk summarised correspondence received regarding proposals to commemorate the centenary of the start of the First World War in August 2014, including the commemorative website produced. Councillor A Thomas oultlined a number of local initiatives that he was aware of, and suggested some possibilities for involvement of Cilybebyll communities. RESOLVED that an item be placed on the agenda of future meetings for updates and further consideration.

161 CORRESPONDENCE

RESOLVED that the following items be actioned as indicated -

2	Welsh Government	Consultation on Council Tax Reduction Scheme Review

Item be placed on the agenda of the next meeting.

6	NPT CBC	Consultation on Community Care Proposals

Items be placed on future agendas to correlate with the end of the consultation periods.

RESOLVED that the following items of correspondence be noted -

1	One Voice Wales	Correspondence re OVW/WLGA Memo of Understanding
3	NPT CBC Finance	Letter re Council Tax/Precept 2014/15

4	Welsh Government	Letter re Section 137 Expenditure
5	One Voice Wales/NALC	Revised Model Standing Orders

162 ANY OTHER URGENT BUSINESS

RESOLVED that the following be noted -

- The success of recent Alltwen Home School Association fund raising events, and the thanks expressed to Council for its support
- The extent of highway flooding experienced at Lon Hir Alltwen in recent weeks.

The meeting ended at 8.15 pm

Signed Dated 04 February 2014

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 February 2014 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen E Harris G Threlfall D Atkins A Thomas P Vine R Lewis P Jacobs K Taylor N O'Sullivan

Apologies A Kingra L Tams M Spooner

163 DECLARATIONS OF INTEREST

At the start of the meeting, Councillor A Thomas declared an interest in respect of agenda Item 6 - Planning Applications, and Councillor A Melen declared an interest in respect of Item 11 - Local Development Plan.

164 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 January 2014 be confirmed as a correct record.

165 MATTERS ARISING

There were no substantive matters arising.

166 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

207	Abertawe Roofing Contractors	Roof Repairs Alltwen CC	610.00
209-212)	Staff	Wages, Expenses)	
213)	City & County of Swansea	Pension Contributions)	2599.66
214)	Prudential	Pension Contributions)	
215	HMRC	Income Tax and NI	299.77
216	British Gas	Gas Rhos CC	114.70
217	British Gas	Electricity Rhos CC	74.49
218	Corona Energy	Gas Alltwen CC	368.58
219	Trade UK Ltd	Building Materials	51.29
220	EBM Ltd	Alltwen CC Car Park Lights	279.60
221	O Jones	Christmas Tree	48.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	January Income	400.00
2	Rhos CC	January Income	241.00

3	Rhos AFC	December Income PF	85.00
4	Alltwen CC	January Income (BACS)	49.00

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Account to its Current Account.

167 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following application -

13/1133	Extension and Hardstanding	53 Waun Daniel Rhos

168 MAINTENANCE

There were no substantive reports on maintenance.

169 COMMUNITY CENTRE MANAGEMENT

1 The Clerk updated Members on the insurance company investigation of the accident at Alltwen Community Centre. RESOLVED noted.
2 The Clerk advised Members of proposals to risk assessments and test procedures at the Council's community centres. RESOLVED that the Clerk initially explore the practice of other community councils and seek advice from the Fire and Rescue Service. Further RESOLVED that the proposals be accepted in principle, subject to quotations being sought.
3 Members were advised that a request for first aid training had been received from a member of staff, and that one further member of staff had expressed an interest. The Clerk indicated that he had sourced appropriate training. RESOLVED that the training be agreed, and that Council meet the costs arising therefrom. Further RESOLVED that First Aid equipment at each community centre be upgraded and maintained as appropriate.
4 RESOLVED that the request for a depository for the Pontardawe Foodbank in Alltwen Community Centre be agreed, subject to an appropriate location being identified.

170 WEBSITE

The Clerk updated Members on progress with redesigning the Council's website. Members requested that compliance with Equalities legislation be confirmed, and RESOLVED that the Clerk and Councillor P Jacobs be authorised to progress the proposal with the Council's website designer.

171 GROUNDS MAINTENANCE 2014/15

The Clerk reminded Members that Council had appointed two contractors in 2013/14 to undertake Routine Grounds Maintenance and Specialist

Maintenance of the Rhos Park Playing Field, with each contract ending on 31 March 2014. Following discussion, RESOLVED that -

- NPT CBC Streetcare be invited to review the specification and price submitted in 2013/14 for Routine Maintenance, and submit a revised price for 2014/15, with the exception of Brynmorgrig Playground and the Grounds of Alltwen Community Centre, which would be maintained directly by a Council employee;
- Wayne Duggan Fine Turf Maintenance and Ecosolve be invited to review the specification and price submitted in 2013/14 for Specialist Maintenance of the Rhos Park Playing Field, and submit a revised price for 2014/15.

172 LOCAL DEVELOPMENT PLAN

(Councillor A Melen declared an interest in this Item and took no part in the discussions or voting thereon)

The Clerk summarised the present status of the Neath Port Talbot Local Development Plan and highlighted the current consultation on Alternative Sites. He summarised the proposals for new sites, deleted sites, amended sites and amended settlement limits in the Cilybebyll area, and referenced them to previous representations made by the Council. RESOLVED that the Council object to the following proposals, for reasons discussed at Council to be drafted by the Clerk -

- New Site AS (N) 29 - Land to the East of Ynysymond Road, Alltwen
- New Site AS (N) 30 - Land fronting Bryn Llewellyn, Alltwen
- New Site AS (N) 35 - Land forming part of Pen yr Alltwen Farm, Rhos
- Amended Settlement Limit AS (SL) 35 - Land to the East of Ynysymond Road, Alltwen.

173 COUNCIL TAX REDUCTION SCHEME REVIEW

Members considered the Welsh Government consultation paper. RESOLVED noted.

174 COMMUNITY MEALS

Members considered the consultation paper issued by Neath Port Talbot CBC. RESOLVED that the Council offer observations relating to the following -

- Assumptions that family members can support individuals on a consistent, continuous and ongoing basis
- The potential for the domiciliary care budget to increase as a result of a saving in the community meals budget

- The potential reduction in nutrition and its effect on health if community meals are withdrawn and not adequately replaced.

175 COMMUNITY CARE CHARGING POLICY

Members considered the consultation paper issued by Neath Port Talbot CBC. RESOLVED that the Council note the proposal and the unfortunate position of Neath Port Talbot CBC in arriving at this position.

176 NEATH PORT TALBOT CBC COMMUNITY COUNCILS LIAISON COMMITTEE

The Chairman provided a summary of the presentation received at the meeting of the Neath Port Talbot CBC Community Councils Liasion Committee, which focussed entirely on the budget situation for 2014/15. He also confirmed that the Council's representations on the circulation of minutes and on highway maintenance had been received. RESOLVED that the report be noted.

177 FIRST WORLD WAR COMMEMORATION

Members were advised that some intiiatives were emerging within schools and through other groups. They discussed the possibility of assisting with these intitiatives, potentially by themed items on the Council's website or by offering financial support through an annual earmarked reserve from the Council's donations budget. RESOLVED that Members and Governing Body representatives convey the information as appropriate to third parties.

178 CORRESPONDENCE

RESOLVED that the following item be actioned as indicated -

1 Pontardawe Town Council E-mail re Bowling Greens

Council adopt a similar approach in supporting Clubs with the maintenance of Bowling Greens, and engage jointly with Pontardawe TC on any initiative.

RESOLVED that the following items of correspondence be noted -

2	Welsh Government	Consultation on Draft Planning Changes
3	Public Service Commission	Report on Public Service Governance and Delivery
4	One Voice Wales	Journal
5	Post Office Advisory Council	Invitation to nominate Members
6	Lloyds Bank	Letter re Online Banking
7	Groundwork BNPT	Annual Report 2012-13
8	NPT CBC Education	Consultation on Special Schools

The meeting ended at 9.05 pm

Signed Dated 04 March 2014

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 March 2014 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen E Harris G Threlfall A Thomas R Lewis P Jacobs N O'Sullivan M Spooner

Apologies A Kingra L Tams D Atkins P Vine K Taylor D Lewis

179 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

180 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 February 2014 be confirmed as a correct record.

181 MATTERS ARISING

1. Further to Minute 169.2 regarding Health and Safety advice, the Clerk reported on his discussions with other community councils and with One Voice Wales. RESOLVED that consultancy services be procured from One Voice Wales at the daily rate identified for Members, and that the Chairman be given delegated powers to instruct the Clerk when further information is to hand.
2. Further to Minute 171.1 relating to Routine Maintenance of Rhos Park and Gwynfryn Park, RESOLVED that the price received from Neath Port Talbot CBC Streetcare in the sum of £4,436.58p plus VAT be accepted.
3. Further to Minute 171.1 relating to Specialist Maintenance of the Rhos Park Playing Field, RESOLVED that the price received from Wayne Duggan Ecosolve in the sum of £9,498.70p plus VAT be accepted.
4. Further to Minute 178.6 regarding Online Banking, RESOLVED that the repeal of Section 150(5) of the Local Government Act 1972 be noted, and the Clerk proceed to make arrangements for online banking accordingly.

182 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

222-225)	Staff	Wages, Expenses)		
226)	City & County of Swansea	Pension Contributions)		2752.80
227)	Prudential	Pension Contributions)		
228	HMRC	Income Tax and NI		323.86
229	British Gas	Electricity Rhos CC		80.38

230	NPT CBC	Grounds Maintenance 2013/14	5515.20
231	Lliw Building Supplies	Building Materials/Equipment	497.00
232	One Voice Wales	Annual Membership 2014/15	561.00
233	Corona Energy	Gas Alltwen CC	398.10
234	Wicksteed Playscapes Ltd	Harry's Park Payment No 2	1212.96
235	Trade UK	Building Materials	282.55
236	Cotton & Sons	Cleaning Materials	285.66
237	R Lanchbury	Reimburse Quarterly Exp.	100.79
238	Tristian Ballard	Website Design and Training	500.00
239	Arborum	Tree Surgery Edward Street	600.00
240	Lliw Building Supplies	Building Materials	52.42

RESOLVED that the following receipts be noted –

1	Alltwen CC	February Income	201.00
2	Rhos CC	February Income	202.00
3	NPT CBC	Hire of Alltwen CC	12.00
4	WREN	Harry's Park Claim No 4	5877.00

RESOLVED that the sum of £11,000.00 from the Council's Business Account, and £1,010.80 from the Council's Deposit Account be transferred to its Current Account.

183 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest at this item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications -

14/0137	Demolition and Extensions	The Mill, Lane to Pen y Bontbren Farm Rhos
14/0149	Extensions	31 Waun Daniel Rhos

RESOLVED no objection to the following application, subject to an observation expressing the Council's concern at the potential loss of on street parking -

14/0096	Detached Dwelling	35 Alltwen Hill Alltwen

184 MAINTENANCE

There were no substantive matters relating to maintenance.

185 COMMUNITY CENTRE MANAGEMENT

1. The Clerk reported that a complaint had been received regarding vehicles parked in the grounds of Alltwen Community Centre. He reminded Members of the approach adopted by Council on this matter in the past, and given the lack of details relating to the vehicle concerned, it was RESOLVED that the matter be monitored for the moment.

2. The Clerk advised Members that electricity supply at Alltwen Community Centre would move to an alternative supplier with a consequent saving of cost. RESOLVED noted.
3. The Clerk referred to the painting activity undertaken at Alltwen Community Centre. RESOLVED noted.

186 PACT MEETINGS

An update was provided on speed monitoring in Rhos and Fforestgoch. RESOLVED noted.

187 CAPITAL SCHEME UPDATES

1. The Clerk updated Members on progress with Harry's Park, confirming that work was virtually complete and that financial reconciliation would be instigated as soon as possible. He indicated that a report on finances would be submitted in due course and referred to the intentions relating to VAT. RESOLVED noted.
2. The Clerk indicated that he had sought prices for an upgrade of the kitchen at Alltwen Community Centre, but that some information was still outstanding. RESOLVED that a report be submitted to Finance and Development Committee at the appropriate time.
3. The Clerk summarised his discussions with the Council's building surveyor regarding the toilets at Rhos Community Centre, and indicated a preferred scheme and outline of costs. RESOLVED that the report be noted, and that further consideration be referred to Finance and Development Committee in conjunction with other schemes.
4. The Clerk outlined a range of costs and options for progressing the Council's intentions with regard to IT provision and the introduction of projection screens at its community centres. He recommended that a specialist provider of projector and screens was engaged in view of the technical installation requirements. RESOLVED that 2 screens be installed at each community centre, the equipment be procured from the nominated supplier and that the budget cost of £1750.00 plus VAT be endorsed, to include IT investment.

188 TASC CONSULTATIONS

The Clerk summarised the remaining consultations on Transforming Adult Social Care as forwarded by Neath Port Talbot CBC, and relating to Transport Policy, Modernising Day Services (Pan Disability and for Older People). RESOLVED that NPT CBC be advised that Day Services are valued by local residents, and requesting sufficient flexibility to allow future expansion despite proposed contraction, to accommodate the likely increases in demand that will occur from an ageing population.

189 OUT OF SCHOOLS ACTIVITIES LEAFLET

The Clerk advised Members of progress notified by the Clerk to Pontardawe Town Council, confirming that a follow up meeting was now envisaged.

RESOLVED that the update be noted, and that Councillor A Kingra be invited to attend the meeting once again.

190 NPT CBC COMMUNITY COUNCILS LIAISON FORUM

The Chairman outlined the range of subjects discussed at the recent meeting of the Liaison Forum, focussing specifically on likely budget and precepts, electoral arrangements, the Model Charter, and the two items raised by Council – distribution of Minutes and Highway Maintenance Policy. RESOLVED that the Chairman's report be noted.

191 FIRST WORLD WAR COMMEMORATION

There were no updates on previous discussions and no new initiatives to discuss. RESOLVED NOTED.

192 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Pontardawe Foodbank	Letter re Contribution
2	Alltwen Bowls Club	Letter re Contribution to Management Arrangement
3	One Voice Wales	Request for Conference Motions
4	Wales Audit Office	Letter re Audit Fee Consultation
5	Welsh Government	Consultation re Byelaws Act
6	CCS Pension Fund	Pension Funding Strategy Statement
8	Welsh Government	Consultation on Draft Playing Fields Regulations and Guidance

RESOLVED that the following items of correspondence be actioned -

7 Workways Offer to attend Council
Invitation to attend Council be extended.

9 Gwenda Thomas AM Letter re Dyffryn Road Alltwen
A full response be submitted as outlined to Members.

193 ANY OTHER URGENT BUSINESS

RESOLVED noted that –

1. new parking arrangements outside Alltwen Primary School would be enforced from the 19 March 2014;
2. arrangements for an alternative polling station to serve Gellinudd were being investigated by the Returning Officer.

The meeting ended at 9.15 pm

Signed Dated 01 April 2014

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 01 April 2014 at 6.45pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall D Atkins A Thomas M Spooner R Lewis D Lewis A Melen E Harris

3 members of the public in attendance

Apologies Councillor K Taylor L Tams N O'Sullivan

194 DECLARATIONS OF INTEREST

There were no declarations of interest.

195 ISSUES FOR DISCUSSION

1. Members were informed of a Freedom of Information request that had been submitted to Neath Port Talbot CBC regarding investment in Icelandic banks and of the response received. It was suggested that further information might be forthcoming. As Members were unlikely to be able to elicit further information, RESOLVED that Councillor D Lewis explore the matter on behalf of the individual concerned.
2. Council was advised that the recent planning decision to refuse consent for a wind farm on March Hywel was to be the subject of an appeal. Members were asked whether Council was likely to support objections submitted at appeal. The Clerk advised that normal practice would involve Council being informed of the appeal and being afforded the opportunity to consider making further representation. He indicated that the request should be considered, therefore, at the appropriate time. RESOLVED that the request be noted at present and that consideration of the matter take place when appropriate.

The meeting ended at 6.55 pm

Signed Dated 06 May 2013

Cyngor Cymuned Cilybebyll
Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 April 2014 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall D Atkins A Thomas M Spooner R Lewis D Lewis A Melen E Harris A Kingra

Apologies Councillor K Taylor L Tams N O'Sullivan

196 DECLARATIONS OF INTEREST

At the start of the meeting, Councillor A Thomas declared an interest in Item 6 – Planning Applications, and Councillor A Kingra declared an interest in Item 10 – Applications for Financial Assistance.

197 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 March 2014 be confirmed as a correct record.

198 MATTERS ARISING

5. Further to Minute 181.1 regarding Health and Safety advice, RESOLVED noted that the Chairman, acting with delegated powers, had instructed the Clerk to appoint One Voice Wales following the receipt of additional information.
6. Further to Minute 185.1 relating to the parking of a vehicle at the foot of the steps to Alltwen Community Centre, RESOLVED that the Clerk speak with the owner and request that it be parked in the Car Park at the rear of the building, away from the steps, so as not to deter use of the building and to present a more attractive approach.
7. Further to Minute 187 relating to Capital Scheme Updates, the Clerk referred to a further outstanding scheme under investigation – Rhos Park Car Park. He indicated that the professional advice sought had not materialised, and that he had, therefore, sought advice from a third party. RESOLVED noted.
8. Further to Minute 193.2 regarding a Polling Station at Gellinudd, Members were advised that the Polling Station would be situated within the curtilage of the Rhos Meadow Garage. RESOLVED noted.

199 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

1-4)	Staff	Wages, Expenses)	
5)	City & County of Swansea	Pension Contributions)	2404.87
6)	Prudential	Pension Contributions)	
7	HMRC	Income Tax and NI	265.26
8	Neath Port Talbot CBC	Non Domestic Rates	282.00
9	Neath Port Talbot CBC	Non Domestic Rates	352.50
10	Afan Landscapes	Harry's Park Certificate 3	13470.70
11	British Gas	Electricity Rhos CC	69.18
12	NPT CBC	Christmas Lighting Energy 2013	1174.18
13	Headley Brothers	Local Council Review	17.00
14	Ecosolve Ltd	Playing Field Maintenance	684.00
15	Trade UK	Building Materials	348.85
16	British Gas	Gas Rhos CC	512.18
17	Corona Energy	Gas Alltwen CC	364.26
18	Powerbits	Screens and Projector	1350.00
19	British Gas	Gas Rhos CC	303.85
20	NPT CBC	First Aid Course	119.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	March Income	296.00
2	Rhos CC	March Income	195.50
3	NPT CBC	Reimburse Non Domestic Rates	19.07

RESOLVED that the sum of £9,500.00 from the Council's Business Account, and £12,381.81 from the Council's Deposit Account be transferred to its Current Account.

200 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following application -

14/0149	Extension and Decking	1 Ynysymond Road Alltwen

RESOLVED that an objection be made to the following application, as the Council notes that an extension is currently under construction and that the present application represents a further extension of this property. Council enquires as to whether these collectively breach the NPT CBC policy on residential extensions and specifically the %age of the property represented by an extension. Members are aware of similarly large extensions approved in the Fforestgoch area, with similar developments in other areas resisted, and instruct the Clerk to seek an assurance that the residential extensions policy is being applied consistently throughout Neath Port Talbot in the context of such large extensions.

14/0218	Rear Extension	39 Neath Road Fforestgoch

201 MAINTENANCE

There were no substantive matters relating to maintenance, other than reference to the Derwen Road/Ynysymond Road footpath, which was NOTED.

202 COMMUNITY CENTRE MANAGEMENT

4. The Clerk reported that a regular user of Alltwen CC had announced that they would be leaving the Centre. RESOLVED noted and that a promotional comment be include on the Council's website.
5. The Clerk advised Members that a re-valuation of Rhos CC had been undertaken by the Valuation Officer. RESOLVED noted.

203 PACT MEETINGS

There were no substantive PACT reports.

204 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's budget situation and summarised each of the applications.

RESOLVED that the following applications be supported in the sums indicated -

1	Alltwen Bowls Club	£250.00
2	PANTRY	£250.00
3	Neath Port Talbot Shopmobility	£100.00
5	Pontardawe RFC	£100.00
10	Alltwen Home School Association	£200.00

RESOLVED that the following applications be not supported -

4	Teenage Cancer Trust
6	Marie Curie Cancer Care
7	Shelter Cymru
8	Eisteddfod Genedlaethol Sir Gaerfyrddin
9	Bobath Cymru

205 FIRST WORLD WAR COMMEMORATION

There were no updates on previous discussions and no new initiatives to discuss. RESOLVED noted.

206 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Chief Executive	Consultation re Community Review
2	Awel Aman Tawe	Invitation to invest in Solar PV
3	CPRW	Journal

The meeting ended at 7.59 pm

Signed Dated 06 May 2014